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2022 COUNCIL ON DEVELOPMENTAL DISABILITIES

EXECUTIVE COMMITTEE
Bryan Dooley: Chair
Aldea LaParr: Chair, Advocacy Development
Ryan Rotundo: Vice-Chair
Marjorie Serralles-Russell: Chair, Policy Education
Donna Spears: Secretary
Cheryl Powell: Chair, Financial Asset Development
Vacant: Chair, Community Living
Vacant: Vice-Chair

APPOINTED POSITION/COUNTY
Individual with DD-Guilford
Individual with DD-Wayne
Sibling-Buncombe
Parent-Mecklenburg
Individual with DD-Onslow
Individual with DD-New Hanover
Vacant (Community Living Chair)
Vacant (Vice-Chair)

Staff: Talley Wells, Shar’ron Williams, David Ingram, Pam Hunter Dempsey

FINANCIAL ASSET DEVELOPMENT COMMITTEE
Cheryl Powell, Chair
Dawn Allen
Katherine Boeck
Allison Dodson
Kristy Locklear
Rebecca Putnam
Dave Richard, Deputy Secretary, NC Medicaid
Nessie Siler
Donna Spears
Sherry Thomas; Alternate: Dreama McCoy
Kathie Trotter; Alternate: Vacant
Carla West; Alternate: Teresa Strom
Sandra Terrell; Alternate: Deb Goda

Staff: Tamira White

COMMUNITY LIVING COMMITTEE
Vacant, Chair
Vacant (DMH/DD/SAS); Alternate: Mya Lewis
Senator Sydney Batch
Rhonda Cox; Alternate: Judith Kirkman
Joshua Gettinger, M.D.
Brendon Hildreth
Gary Junker, Ph.D.; Alternate: Jamila Little
Charleen Mapson
NaKima Clark
Ronnie Marshall
Ryan Rotundo
Dale Stephenson
Peggy Terhune, Ph.D.

Staff: Philip Woodward

Parent/Immed. Relative-Vacant
Agency: DHHS-MH/DD/SAS-Wake
Senate Representative-Wake
Non-Profit Agency-Buncombe
Parent-Buncombe
Individual with DD-Craven
Dept. of Public Safety-Orange
Parent-New Hanover
Parent-Wake
Individual with DD-Wake
Sibling-Buncombe
Parent-Wake
Local Non-Governmental Agency-Randolph
ADVOCACY DEVELOPMENT COMMITTEE
Aldea LaParr, Chair
Tony Hall
Representative Terry Brown
Laura Richardson
Myron Michelle Gavin
Kelly Kimple, M.D.; Alternate: Danielle Matula
Virginia Knowlton Marcus
Kayla McMillan
William Miller
Karey Perez; Alternate: Sarah Smith
Joe Piven, M.D.; Alternate: Anna Ward
Marjorie Serralles-Russell
Vacant

Staff: Melissa Swartz

STAFF
Talley Wells
Pam Hunter Dempsey
Cora Gibson
David Ingram
La’Quadia Smith
Melissa Swartz
Tamira White
Shar’ron Williams
Philip Woodward
Letha Young

Executive Director
Systems Change Manager
Administrative Specialist II
Director of Operations
Business Services Coordinator
Systems Change Manager
Systems Change Manager
Business Officer
Systems Change Manager
Administrative Specialist I

Individual with DD-Wayne
Individual with DD-Wake
Legislative Representative-Mecklenburg
Parent-Granville
Parent-Craven
Agency: DHHS-W/C Health-Wake
Parent-New Hanover
Agency: Disability Rights NC-Wake
Individual with DD-Wake
Individual with DD-Davidson
Agency: DHHS-Aging & Adult Services-Wake
Agency: Carolina Institute on DD-Orange
Parent-Mecklenburg
Individual/Relative Institution-Vacant
WELCOME AND INTRODUCTIONS
9:00 - 9:30 AM
Bryan Dooley, NCCDD Chair

KICK-OFF TO 2022 & NCCDD’S GOALS
9:30 - 10:00 AM
Bryan Dooley and Talley Wells

INITIATIVE UPDATES & FUNDING DISCUSSIONS/REQUESTS
10:00 - 11:15 AM
- Economic Impact Analysis Initiative [Tentative]
  Talley Wells, Executive Director of NCCDD
- Financial Asset Development Potential Initiatives [Tentative]
  Cheryl Powell, Chair of Financial Asset Development Committee
- Making Alternatives to Guardianship a Reality in NC
- Supported Living: A How-to Guidebook
- COVID 19 Registry of Unmet Needs Relief - Final Report
- Roommate Matching Initiative [Tentative]
  Ryan Rotundo, Chair of Community Living Committee*

BREAK
11:15 – 11:45 AM

INITIATIVE UPDATES & FUNDING DISCUSSIONS/REQUESTS (Continued)
11:45 - 12:10 PM
- Community Bridges Consulting Group – Initiative Update
- Disability Rights North Carolina – Leadership Program
  Aldea LaParr, Chair of Advocacy Development Committee

LUNCH BREAK
12:10 - 1:10 PM

COMMITTEE MEETINGS
1:10 – 3:10 PM
Advocacy DevelopmentBradford A
Community LivingBradford B
Financial Asset DevelopmentBradford C

BREAK
3:10 - 3:30 PM

POLICY UPDATE
3:30 - 5:00 PM
Jill Hinton & Chris Hendricks
Meeting: NC Council on Developmental Disabilities
Locations: Virtual Meeting - ZoomGov

DRAFT AGENDA
FRIDAY, FEBRUARY 11, 2022

Join ZoomGov Meeting (Meeting ID: 161 685 7667 Passcode: 114286)
https://www.zoomgov.com/j/1616857667?pwd=LzlxVFY0cUZkUnAxUGNqdURLT01RUT09

8:30 - 9:00 AM  WELCOME, CONFLICT OF INTEREST & SAFETY AND PREPAREDNESS..........................Bryan Dooley
9:00 - 9:10 AM  ROLL CALL.................................................................Donna Spears
9:10 - 9:15 AM  APPROVAL OF MINUTES.................................Donna Spears
9:15 - 9:30 AM  DIRECTOR’S REPORT..............................Talley Wells
9:30 - 9:40 AM  FINANCIAL REPORT..............................Bryan Dooley
9:40 - 10:00 AM  LEGISLATIVE UPDATE............................Representative Brown/Senator Batch
10:00 - 10:15 AM  PUBLIC COMMENT*.............................................Bryan Dooley
10:15 - 10:45 AM  BREAK
10:45 - 11:30 AM  COMMITTEE REPORTS
Executive Committee.........................................................Bryan Dooley
Advocacy Development..........................................................Aldea LaParr
Community Living.....................................................................Ryan Rotundo
Financial Asset Development.....................................................Cheryl Powell
Public Policy Education Committee..........................................Marjorie Serralles-Russell

11:30 - 12:25 PM  NEW BUSINESS
Elections: 1 Vice-Chair
DD Network Partners - Update
~Disability Rights NC & Vaccine Initiative Update...........Virginia Knowlton Marcus
~Carolina Institute for Developmental Disabilities Update......Joe Piven/Anna Ward

12:25 - 12:30 PM  OLD BUSINESS

12:30 PM  ADJOURN

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.
MEMBERS PRESENT: Mya Lewis (for DMH/DD/DA), Katherine Boeck, Allison Dodson, Bryan Dooley, Kerri Eaker, Joshua Gettinger, Tony Hall, Rep. Verla Insko, Jamila Little (for Gary Junker), Danielle Matula (for Kelly Kimple), Aldea LaParr, Charleean Mapson, Ronnie Marshall, Kay McMillian, Virginia Knowlton Marcus, Sarah Richardson (for Karey Perez), Anna Ward (for Joseph Piven), Cheryl Powell, Rebecca Putnam, Ryan Rotundo, Marjorie Serralles-Russell, Nessie Siler, Dan Smith, Donna Spears, Dale Stephenson, Peggy Terhune, Beverly Colwell (for Sherry Thomas), Kathie Trotter, Teresa Strom (for Carla West)

MEMBERS ABSENT: Dawn Allen, Senator Sydney Batch, Nakima Clark, Rhonda Cox, Myron Gavin, Dave Richard, Brendon Hildreth, Kristy Locklear, Will Miller, Laura Richardson, Sandra Terrell

STAFF PRESENT: Pam Hunter Dempsey, Cora Gibson, David Ingram, LaQuadia Smith, Melissa Swartz, Talley Wells, Tamira White, Shar’ron Williams, Philip Woodward, Letha Young

CONTRACTORS/GUESTS PRESENT: Chris Hendricks, Jill Hinton, Joleen Koch, Karen Martin, Michelle Merritt, Justice Morgan

WELCOME AND ATTENDANCE

Kerri Eaker, NCCDD Chair, welcomed the members. Kerri asked that any Council member with a potential conflict of interest regarding items on the agenda to identify the specific conflict for documentation in the minutes and recuse, as necessary. She thanked the members for their participation on Thursday.

Allison Dodson conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Allison Dodson asked for approval of the August Council meeting minutes. A copy of the minutes had previously been made available to Council members.

MOTION: Marjorie Serralles-Russel made a motion to approve the August 2021 minutes. Kat Boeck seconded the motion. Sarah Richardson abstained from the motion due to being an alternate for Karey Perez. The motion was approved by unanimous vote.

DIRECTOR’S REPORT

Talley gave a brief update on the Council’s activities since August. He introduced Pam Hunter Dempsey who was hired as our Cross-Cutting Systems Change Manger and started in September. Talley stated that Chris Hendricks is continuing as temporary Policy Education Coordinator into 2022 and the permanent Public Policy Education Coordinator position has a few more steps before it will be ready to post.
Talley stated that the Five-Year Plan was completed and sent to Washington, DC, and he thanked the Ad Hoc Committee for their work on it. Talley also mentioned that the Public Policy Education Committee was made a standing committee by Executive Committee during its October meeting.

Talley gave an update on the following initiatives or initiative areas that the Council worked on with success: Cansler Registry of Unmet Needs Report; Draft Olmstead Plan Presentation/Discussion for I/DD Community; Hispanic/Latin-x Listening Session; Direct Support Professional Forum; Self-Advocacy Discussion Series 1 and 2; Leadership Awards; Communications Survey; Initiatives Started; Four Year Registry of Unmet Needs Kickoff with Advisory Team; Self-Advocacy Discussion Series; $70,000 Vaccine initiative to work with Peers/Ambassadors to get more individuals with disabilities vaccinated with DRNC; and, of course, Talley mentioned the continuing work of all of the Council’s current initiatives.

Finally, Talley shared with the Council that the following is the work that the Council is working on or considering for upcoming initiatives and work: FY 2020/21/22/23 Initiatives; Employment Webinar Series; Hispanic/Latin-x contractor or other initiative; Economic Impact Study; Next Phase of Leadership Initiative; Next initiatives for Financial Asset Development, Community Living, and Advocacy/Self-Advocacy; Short-term (6 month) initiatives to further Five-Year Plan with approximately 70-120k still to spend from FY 2021 to be decided by Executive Committee; Olmstead comments; Tailored Plan advocacy and Communications half-day staff meeting/many more webinars to come.

FINANCE REPORT
Kerri Eaker gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members. Shar’ron Williams also gave a brief report in each committee on Thursday.

LEGISLATIVE UPDATE
Rep. Verla Insko gave a brief legislative update, stating that the General Assembly has been busy focusing on the redistricting and they have voted on the maps. She also talked about the approval of the budget was coming up. She said that the budget would not include the expansion of Medicaid. Rep. Insko talked about some of the Bills that they have passed which are The Clifford’s Law, Dignity for Women who are incarcerated, an Energy Bill, Emergency Accountability Act, Non-Discrimination in schools, Foster Parents Bill of Rights, and Wildlife Resource Commission.

PUBLIC COMMENT
Virginia Knowlton Marcus provided comments on the State’s draft Olmstead Plan and requested that the Council make time on the agenda to hold an official discussion on the draft Olmstead Plan.

COMMITTEE REPORTS
Kerri Eaker requested the presentation of committee reports. Please refer to the committee minutes for a detailed description of each committee’s work.

EXECUTIVE COMMITTEE
The Executive Committee members met September 20, 2021 and October 18, 2021. Copies of the minutes were made available to Council members and Kerri asked members to review the minutes.
announced as a reminder that the minutes are also posted on the NCCDD website. The following motions were presented on the floor for Council consideration:

**MOTION:** Nessie Siler made a motion to approve the Executive Committee’s recommendation for the 2022-2023 NCCDD standing committee chairs; Cheryl Powell for Financial Asset Development, Ryan Rotundo for Community Living, Aldea LaParr for Advocacy Development, and Marjorie Serralles-Russell for the Public Policy Education Committee. Dan Smith seconded the motion. Cheryl Powell abstained due to the vote pertaining to Cheryl’s placement on a standing committee. The motion was approved by unanimous vote.

**ADVOCACY DEVELOPMENT COMMITTEE**

Melissa Swartz, NCCDD staff representative, presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting, including initiative updates that were presented to the committee. The following motion was presented on the floor for Council consideration:

**Motion:** Dr. Mapson made a motion to approve a 2 month, no-cost extension to Disability Rights North Carolina for Year 3 (of 3) of the *Leadership Development Training* initiative, extending the end date from December 31, 2021 to February 28, 2022. Ryan Rotundo seconded the motion. The motion was Approved by Unanimous vote.

**FINANCIAL ASSET DEVELOPMENT COMMITTEE**

Committee Chair Dan Smith presented the Financial Asset Development Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting, including the initiative updates that were presented to the committee. The following motion was presented on the floor for Council consideration:

**Motion:** Virginia Knowlton Marcus made a motion to direct staff to explore Inclusive Post-Secondary Education Consortium, Transition to Competitive, Integrated Employment from FLSA 14c Sub Minimum Wage Settings, and Education to Adulthood Transition Family Navigators as potential future initiatives. Dr. Charlrean Mapson seconded the motion. The motion was Approved by Unanimous vote.

**Motion:** Bryan Dooley made a motion to direct staff to explore Employer Webinars & Online Tool Kit as a potential future initiative and create a related RFA for up to $50,000 with a required minimum of 25% non-federal matching funds (up to $16,667) for the Executive Committee to review in December 2021 for FFY 2022, from no sooner than January 1, 2022 and to no later than September 30, 2022. Tony Hall seconded the motion. The motion was Approved by Unanimous vote.

**COMMUNITY LIVING COMMITTEE**

Committee Chair Ryan Rotundo presented the Community Living Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting, including initiative updates that were presented to the committee.

**NEW BUSINESS**

Kerri Eaker invited members to make nominations from the floor for the one Vice-Chair position being vacated by Nessie Siler. She explained that members nominated have the option to accept or decline the nomination
and if accepted, make a speech to the members. Kerri thanked Nessie Siler for her service as Vice-Chair and for her time served on the Executive Committee. There was one accepted nomination for Vice-Chair and the motion occurred as follows: **MOTION:** Dan Smith made a motion with a second from Virginia Knowlton-Marcusto approve Ryan Rotundo with unanimous consent as Vice-Chair, for a 2-year term, January 1, 2022 until December 31, 2023. There were no objections. It was approved with unanimous consent.

Kerri Eaker invited members to make nominations from the floor for the one Secretary position being vacated by Allison Dodson. She explained that members nominated have the option to accept or decline the nomination and if accepted, make a speech to the members. Kerri thanked Allison Dodson for her service as Secretary and for her time served on the Executive Committee. There was one accepted nomination for Secretary and the motion occurred as follows:

**MOTION:** Virginia Knowlton Marcus made a motion with a second from Nessie Siler to approve Donna Spears as Secretary with unanimous consent, for a 2-year term, January 1, 2022 until December 31, 2023. There were no objections. It passed by unanimous consent.

**MOTION:** Kay McMillan made a motion to provide comments to the Olmstead Committee from the North Carolina Council on Developmental Disabilities, with Kerri Eaker as Chair and Talley Wells as the Executive Director to approve the comments. Marjorie Serralles-Russell seconded the motion. It passed with state agency members not voting.

**DD NETWORK PARTNER UPDATES**

Virginia Knowlton Marcus, Executive Director of Disability Rights North Carolina (DRNC), gave an update on some of the activities of DRNC. She talked about Litigations: Samantha R, Oliva vs. City of Winston-Salem, DRNC verse NC Board of Elections, Z.S verse Durham County, NAACP et al vs. Cooper et al. She also gave a brief update on the investigations and monitoring, Project ACCESS, Eviction Protection, Criminal Justice, Representative Payee Program, Education and Voting. A copy of her report was sent to all Council members.

Anna Ward of the Carolina Institute for Developmental Disabilities (CIDD) was not in attendance on Friday but provided a written update. A copy of her report was sent to all Council members.

**OLD BUSINESS**

Executive Director, Talley Wells informed the Council that the Five-Year State Plan was submitted. He thanked all those who were apart of the process of getting it submitted.

**ADJOURN**

Kerri asked for a motion to adjourn the meeting. Ronnie Marshall made a motion to adjourn the November 2021 Council meeting. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

Approved: _________________________
Allison Dodson, Secretary

Date: ______________________________
Executive Committee
Call to Order
Bryan Dooley called the meeting to order of the Executive Committee and welcomed the members calling in.

II. Approval of Minutes
The draft minutes for the November 15, 2021 & the December 20, 2021 Executive Committee meetings were reviewed and considered for approval.

MOTION: Marjorie Serralles-Russell made a motion to approve the draft minutes for the November 15, 2021 & the December 20, 2021 Executive Committee meetings. Ryan Rotundo seconded the motion. The motion was approved by unanimous vote.

III. ED Update

a. Council Membership Recommendations to Governor's Office of Boards and Commissions
   MOTION: Ryan Rotundo made a motion to recommend Bethany Dawn Smith to the Governor’s Office of Boards and Commissions for Council Membership. Aldea Clairemont LaParr seconded the motion. The motion was approved by unanimous vote.

b. Council Vice Chair and Community Living Chair
   MOTION: Ryan Rotundo made a motion to recommend Dr. Chuck Mapson as the next Community Living Chair. Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

c. Hybrid or Virtual Council Meeting
   MOTION: Ryan Rotundo made the motion to transition the
February Council Hybrid meeting to a Virtual meeting. Donna Spears seconded the motion. The motion was approved by unanimous vote.

d. Council Committee Assignments
   **MOTION:** Aldea Clairemont LaParr made the motion to approve the Council Committee Assignments as recommended by the Executive Director. Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

e. Future Initiatives and Budgets – Executive Director discussed future Initiatives and Budgets

f. Staff Development funds – Executive Director discussed use of Staff Development funds to provide development on fiscal policies and planning

g. Latin-X Update – Executive Director discussed Latin-X funding opportunities

IV. **Financial Report and Expenses/Match Update**
   Shar’ron reviewed the financial reports for the NCCDD

V. **Council Meeting/Member Survey Review**
   David Ingram led the review of the draft agenda for the February 2022 Council Meeting.

VI. **Conference Funding Request**
   None at this time

VII. **Ad Hoc Committees/Updates**
   None at this time

VIII. **Adjourn**
   Bryan asked for a motion to adjourn.

   **MOTION:** Aldea Clairemont LaParr made a motion to adjourn the EC meeting. Donna Spears seconded the motion. The motion was approved. The meeting adjourned at 11:57AM.
NC Council on Developmental Disabilities  
FINAL  
Executive Committee Minutes  
Date: December 20, 2021  
Time: 10:30 AM – 12:30 PM

Members Present: Allison Dodson, Bryan Dooley, Kerri Eaker (Chair), Cheryl Powell, Nessie Siler, Dan Smith
Members Absent: Ryan Rotundo
Staff Present: Pam Hunter Dempsey, David Ingram, La’Quadia Smith, Melissa Swartz, Talley Wells, Tamira White, Shar’ron Williams, Philip Woodward, Letha Young
Guests/Council members Present: Aldea Clairemont LaParr, Donna Spears, Anna Ward

I. Call to Order – Nessie Siler called the meeting to order of the Executive Committee and welcomed the members calling in.

II. Approval of Minutes  
The draft minutes for the November 1, 2021 Special Executive Committee meeting and November 15, 2021 Executive Committee meeting were reviewed and considered for approval.

MOTION: Dan Smith made a motion to approve the draft minutes for the November 1, 2021 Special Executive Committee meeting and November 15, 2021 Executive Committee meeting. Allison Dodson seconded the motion. The motion was approved through unanimous vote.

III. ED Update  
• Talley updated the Executive Committee on the recent Half-Day Staff Communications Discussion  
• Talley updated the Executive Committee on Council Membership  
• Tamira White presented the Employer Webinar Series RFA

VOTE:  
Cheryl Powell made a motion for staff of the Council to have authority to release the RFA regarding Employer Webinars & Online Tool Kit initiative in an amount up to $50,000 with a required minimum of 25% non-federal matching funds (up to $16,667) for up to six (6) months, starting no sooner than
March 1, 2022 and ending no later than August 31, 2022. Dan Smith seconded the motion. The motion was approved through unanimous vote.

Melissa Swartz (Anna Ward) Presentation

**VOTE:** Nessie made the motion to approve the request for NCCDD to be recognized as Host Organization for Kenneth Kelty’s SARTAC Fellowship from March 1, 2022 – February 28, 2023. Including NCCDD SCM/staff liaison to the Advocacy Development Committee managing this Council Activity as an NCCDD initiative with the endeavor and support to Mr. Kelty involving significant partnership with CIDD through NCCDD’s CIDD [Dr. Piven / Anna Ward (alternate)] member. Dan seconded the motion. The motion was approved through unanimous vote.

IV. **Financial Report and Expenses/Match Update**
Shar’ron reviewed the financial reports for the NCCDD.

V. **Council Meeting/Member Survey Review**
David Ingram led the walk-through of the Draft Agenda for the February 2022 Council Meeting.

VI. **Conference Funding Request**
None for the 12/20/2021 EC Meeting.

VII. **Ad Hoc Committees/Updates**
None for the 12/20/2021 EC Meeting.

VIII. **Personal Services Contract Review/Approval**
None for the 12/20/2021 EC Meeting.

IX. **Other**
- **Special Thank You to** Kerri Eaker, Allison Dodson, Nessie Siler and Dan Smith for their service.

- **The following EC meeting dates were approved for 2022:**
  January 18th; February 21st; March 21st; April 18th; May 23rd; June 20th; July 18th; August 22nd; September 19th; October
X. **Adjourn**

Kerri asked for a motion to adjourn.

**MOTION:** Dan Smith made a motion to adjourn the EC meeting. Nessie Siler seconded the motion. The motion was approved. Meeting adjourned at 11:40AM.
NC Council on Developmental Disabilities  
FINAL  
Executive Committee Minutes  
Date: November 15, 2021  
Time: 10:30 AM – 11:00 AM  

Members Present: Allison Dodson (Secretary), Bryan Dooley, Kerri Eaker (Chair), Ryan Rotundo, Dan Smith  
Members Absent: Cheryl Powell, Nessie Siler  
Staff Present: Pam Hunter Dempsey, David Ingram, La’Quadia Smith, Melissa Swartz, Talley Wells, Tamira White, Shar’ron Williams, Philip Woodward, Letha Young  
Guests/Council members Present: Donna Spears, Dave Owens  

I. Call to Order  
Kerri Eaker called the meeting to order of the Executive Committee and welcomed the members calling in.  

II. Approval of Minutes  
The draft minutes for the October 18, 2021 Executive Committee meeting were reviewed and considered for approval.  

MOTION: Allison Dodson made a motion to approve the draft minutes for the October 18, 2021 Executive Committee meeting. Dan Smith seconded the motion. The motion was approved by unanimous vote.  

III. Council Meeting/Member Survey Review  
The EC reviewed the Member Surveys as well as shared comments/suggestions in the November Council Member Debrief  

The committee also discussed possible locations for the May 2022 Council Meeting.  

IV. Conference Authorization  
TASH Request for Conference Sponsorship of CART  

Dan Smith made a motion to provide Conference Funding in the amount of $2,500 to support improving accessible accommodations at the TASH national conference in 2021. Ryan Rotundo seconded
the motion. The motion was approved by unanimous vote.

V. Membership Update
David Ingram shared an update on the current membership makeup, the DD Act’s membership requirements, as well as limitations in council member responses to committee preferences.

VI. Adjourn
Kerri asked for a motion to adjourn.

**MOTION:** Ryan Rotundo made a motion to adjourn the EC meeting. Allison Dodson seconded the motion. The motion was approved.

Meeting adjourned at 11:13am.
Advocacy Development Committee
Advocacy Development Committee Agenda (Draft 1/19/2022)
Thursday, February 10, 2022
1:10 p.m. – 3:10 p.m. (2-hours)
Virtual Meeting ID: (Meeting ID: 160 988 1692 Passcode: 271859)
https://www.zoomgov.com/j/1609881692?pwd=YWk1a1ArbzZ1VzJVMndrZjZUQjIRkUT09

1:10 p.m. – 1:20 p.m.
Welcome/Approval of November Minutes
10-minutes
Aldea LaParr, Chair

1:20 p.m. – 2:00 p.m.
Initiative Updates and Proposal
20-minutes
• Ability Leadership Project - NC Proposal
  Corye Dunn, DRNC/Coord.
• Peer Mentoring Initiative Update
  Kelly Friedlander, CEO CB-CG

2:00 p.m. – 2:25 p.m.
Initiative Update
25-minutes
• Self-Advocates Discussion Series 1st Round Report/Next Steps
  Aldea LaParr, Chair
  Chris Hendricks, Policy Ed. Coord.

No Scheduled BREAK
Break at your own discretion as needed

2:25 p.m. – 2:45 p.m.
Future Initiatives Discussion
20-minutes
• TBD Advocacy
• TBD Self-Advocacy
Aldea LaParr, Chair

2:45 p.m. – 2:55 p.m.
Fiscal Update
10-minutes
Shar’ron Williams, Staff

2:55 p.m. – 3:00 p.m.
Wrap Up and Reminders
5-Minutes
• Reminder: Next Council Meeting May 3, 4, & 5, 2022 In Asheville
Aldea LaParr, Chair

ADVOCACY DEVELOPMENT COMMITTEE

Aldea LaParr, Chair
Tony Hall
Representative Terry Brown
Laura Richardson
Myron Michelle Gavin
Kelly Kimple, M.D.; Alternate: Danielle Matula
Virginia Knowlton Marcus
Kayla McMillan
William Miller
Karey Perez; Alternate: Sarah Smith
Joe Piven, M.D.; Alternate: Anna Ward Marjorie
Serralles-Russell
Vacant

Individual with DD-Wayne
Individual with DD-Wake
Legislative Representative-Mecklenburg
Parent-Granville
Parent-Craven
Agency: DHHS-W/C Health-Wake
Agency: Disability Rights NC-Wake
Individual with DD-Wake
Individual with DD-Davidson
Agency: DHHS-Aging & Adult Services-Wake
Agency: Carolina Institute on DD-Orange
Parent-Mecklenburg
Individual with DD-Vacant

Staff: Melissa Swartz
Advocacy Development Committee
DRAFT MINUTES
Thursday, November 4, 2021
2:00pm - 4:00pm
Meeting link:
https://www.zoomgov.com/meeting/register/vJItcuihrDkuHUD4CKECpV6lz4YyL_gshM
Meeting ID: 161 090 0445

Members Present: Kerri Eaker, Tony Hall, Danielle Matula (for Kelly Kimple), Jamila Little (for Gary Junker), Charleean Mapson, Kay McMillan, Cheryl Powell, Marjorie Serralles-Russell, Nessie Siler, Anna Ward (for Joe Piven)

Members Absent: Nakima Clark, Rep. Verla Insko, William Miller, Sarah Smith (for Karey Perez),

Staff in Attendance: Melissa Swartz, Pam Dempsey, Chris Hendricks, La'Quadia Smith, Talley Wells, Shar'ron Williams

Guests: Corye Dunn, Kelly Friedlander, Karen Hamilton, Joleen Koch, Melanie Miller, Devika Rao

Welcome/Introductions
The Advocacy Development Committee (ADC) started with welcome by Melissa Swartz, NCCDD Staff for Cheryl Powell, ADC chair who was in attendance with laryngitis.

Approval of Minutes:
Marjorie Serrellas-Russell made a motion to approve the August 2021 Advocacy Development Committee (ADC) minutes. Anna Ward seconded the motion. The motion was approved.

Latin(a)(o)(x) Webinar Series and Outreach Initiative Final Report Follow Up
Melanie Miller, Executive Director, Arc Cabarrus/Union County provided a brief recap of and answered question about the Latinx Webinar Series and Outreach Initiative final report she presented earlier to the full Council. Members offered appreciation and accolades for the work and achievements of the initiative.

ADA Network Coordination, Technical Assistance, and Fiscal Intermediary Initiative Final Report Follow Up
Karen Hamilton, Consultant, Community Enterprises, Inc. provided a brief recap of and answered question about the ADA Network Coordination, Technical Assistance, and Fiscal Intermediary Initiative final report she presented earlier to the full Council. Members did not ask questions but offered appreciation and accolades for the work and achievements of the initiative. In addition, members acknowledged Karen’s retirement and her 20-year commitment and dedication to the NCCDD, the NC ADA Network initiative, and NC’s grass roots groups.

Ability Leadership Project of North Carolina (ALP-NC)
Staff Melissa Swartz provided a brief recap of the ALP-NC initiative and Disability Rights NC request for a no-cost extension to February 28, 2022 presented earlier to the full Council. Corye Dunn, Director of Public Policy, Disability Rights NC was in attendance to answer questions. The short extension is needed to spend
more time preparing individuals who completed the 2-weeks intensive Train the Trainer (TtT) program. Corye Dunne, coordinator for the initiative, added that the time will also be spent modifying the TtT curriculum and program, as much was learned during the pilot experience preparing individual trainers.

Charleean Mapson made a motion to approve a 2 month, no-cost extension to the Disability Rights North Carolina for Year 3 (of 3) for the Leadership Development Training initiative extending the end date from December 31, 2021 to February 28, 2022. Nessie Siler seconded the motion. The motion was Approved by unanimous vote.

**Future Initiatives: Self-Advocacy/Advocacy Initiatives**
ADC members engaged passionate and extensive discussion about potential future advocacy initiatives. Conveying more than 10 topic areas (examples: education, supports, transition, employment, research, and training), members determined that topic expert presenters to introduce new ideas is the preferred starting point. For example, a NC self-advocacy group summit with nationally known advocacy leaders presenting. Members suggested that topic experts present in teams including a parent/caregiver and a child/youth with disabilities. Topic experts recommended included Liz Weintraub, Temple Grandin, Judy Hueman and Geri Jewel. Members also suggested NC agency experts (e.g., Dream McCoy/DPI).

**Self-Advocate Discussion Series**
Chris Hendricks public policy staff answered questions about the NCCDD self-advocate discussion series initiative. Many members attended the series session held the day before on Wednesday, November 3rd and conveyed accolades about staff facilitation and attendee participation. Almost 90 people registered and over 80 people attended to event. Sessions are held the 1st Wednesday of each month from 1:00pm to 2:00pm. Next sessions are December 1st and January 5th.

Adjournment. Anna Ward made the motion to adjourn. Nessie Siler seconded. The motion carried unanimously.
## DRAFT Financial Asset Development Committee Agenda
### February 10, 2022
1:10 p.m.-3:10 p.m.

### Virtual Meeting ID - Join NCCDD November Council Meeting ZoomGov Link
(https://www.zoomgov.com/j/1612016152?pwd=OC9RbzVXZ2puL1FuQ0VqSFJ0V2xMdz09) (Meeting ID: 160 988 1692 Passcode: 271859)

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Chair/Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m. – 1:10 p.m.</td>
<td>Introduction</td>
<td>Cheryl Powell, Chair</td>
</tr>
<tr>
<td></td>
<td>• Welcome</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Approval of November 2021 minutes</td>
<td></td>
</tr>
<tr>
<td>1:10 p.m. – 1:30 p.m.</td>
<td>Initiative Updates</td>
<td>Beth Butler or Pat Keul, DisAbility:IN NC</td>
</tr>
<tr>
<td></td>
<td>• Update on North Carolina Employment Collaborative Initiative</td>
<td></td>
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<tr>
<td>1:30 p.m. – 1:50 p.m.</td>
<td>Update on NCBCS Demonstration Project</td>
<td>Pablo Puente, Service Source</td>
</tr>
<tr>
<td>1:50 p.m. – 2:00 p.m.</td>
<td>RFA Update</td>
<td>Cheryl Powell, Chair and Tamira White, Staff</td>
</tr>
<tr>
<td></td>
<td>• Employer Virtual Forum RFA</td>
<td></td>
</tr>
<tr>
<td>2:00 p.m. – 2:40 p.m.</td>
<td>Discussion on Investment Ideas</td>
<td>Cheryl Powell, Chair and Tamira White, Staff</td>
</tr>
<tr>
<td></td>
<td>• Inclusive Postsecondary Education Consortium</td>
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<tr>
<td></td>
<td>• Transition Planning Navigators</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Transition to Competitive Integrated Employment</td>
<td></td>
</tr>
<tr>
<td>2:40 p.m. – 2:50 p.m.</td>
<td>Break (Please remain logged in via ZoomGov)</td>
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<tr>
<td>2:50 p.m. – 3:00 p.m.</td>
<td>Financial Update</td>
<td>Shar’ron Williams, Staff</td>
</tr>
<tr>
<td>3:00 p.m. – 3:10 p.m.</td>
<td>Wrap Up and Reminders</td>
<td>Cheryl Powell, Chair</td>
</tr>
<tr>
<td></td>
<td>• Reminder: Next Council meeting May 2022</td>
<td></td>
</tr>
</tbody>
</table>

### Cheryl Powell, Chair
- Individual with DD-New Hanover
- Public At Large-Stanly
- Individual with DD-Edgecombe
- Sibling-Watauga
- Parent-Robeson
- Parent-Buncombe
- Agency: DHHS-Wake
- Individual with DD-Dare
- Individual with DD-Onslow
- Agency: Dept. Public Instruction-Wake
- Agency: DHHS-Voc. Rehabilitation-Wake
- Agency: DHHS-Social Services-Johnston
- Agency: DHHS-NC Medicaid-Wake

### Staff: Tamira White
Committee Members Present: Bryan Dooley, Kenny Gibbs, Ronnie Marshall, Dreama McCoy, Rebecca Putnam, Dan Smith (Chair), Donna Spears

Committee Members Absent: Dawn Allen, Myron Gavin, Kristy Locklear, Dave Richard, Laura Richardson, Carla West

Staff/Contractors Present: Allan Bergman, Beth Butler, Pat Keul, Pablo Puente, Talley Wells, Tamira White, Shar’ron Williams, Letha Young

Introduction:

Dan Smith called the committee into session, conducted introductions, reviewed the agenda, and reviewed the August 2021 meeting minutes. Dreama McCoy made a motion to approve the August minutes, Rebecca Putnam seconded. Dan moved to initiative updates.

Updates:

Employment Collaborative: Beth Butler and Pat Keul provided an update on the North Carolina Employment Collaborative (NCEN) initiative. They shared an update on the progress in developing the NCEC Toolkits on their website. The NCEN Toolkits were designed to provide information, resources, and training to enable NCWORKS Career Centers to expand disability employment and inclusion. They discussed the challenges faced during the quarter. Disability IN had to shift to virtual meetings and develop tools for NCWorks staff to use remotely. They discussed their plans to continue the work of the NCEC after the grant ends on February 28, 2022.

NC Benefits Counseling Expansion Project: Pablo Puente of Employment Source provided an update on the Benefits Counseling Expansion project. Pablo reviewed the milestones that were accomplished during year 1 of the initiative. Milestones included partnering with twelve agencies (MOUs) and training 55 Benefits Liaisons/individuals through partner agencies. Pablo reviewed the goals for year 2 of the initiative. The Benefits Counseling Expansion project will increasing access to benefits counseling information through seminars series and build a statewide community network. They will also train new hires/rehires from partners, analyzing outcome data, increase access to benefits counseling services, and continue developing long-term project sustainability strategies for year 2 and 3.

Employment and Transition Webinar Series: Allan Bergman provided a final on the Employment and Transition Webinar Series initiative. Allan reviewed the objectives of the webinar series. He explained the policies that guided the development of the Employment and Transition Webinar series. He
provided detailed information about the need for expanded opportunities for competitive integrated employment for individuals with intellectual and/or developmental disabilities (I/DD). He reviewed the scope each of the ten webinars. He provided detailed analysis of the participants over the course of the webinar series. Overall, 97% of participants were strongly satisfied with the information provided during the webinar series. Allan provided an overview of the future work needed to help improve employment for individuals with I/DD.

**Discussion on Investment Ideas:**

Dan Smith and Tamira White led discussion on potential investment ideas. Four initiatives were discussed, Employer Webinars/Online Toolkit, Inclusive Postsecondary Education Consortium, and Transition Planning Navigators. Dan Smith and Tamira White also discussed how the council may want to invest in resources to further the Council’s understanding of the transition to competitive integrated employment.

**Financial Update:**

Shar’ron Williams presented and reviewed the NCCDD Fiscal Report. There were no questions from committee members.

**Wrap Up:**

Dan Smith provided reminders to the FADC. Dan reminded the members of the next quarterly meeting on February 11-12, 2022. Dan Smith adjourned the meeting.
Community Living Committee Agenda DRAFT
February 10, 2022
1:10 p.m. – 3:10 p.m.
Virtual Meeting ID: (Meeting ID: 160 988 1692 Passcode: 271859)
https://www.zoomgov.com/j/1609881692?pwd=YWk1a1ArbZ1VzJVMndrZjZUQjRkUT09

1:10 p.m. – 1:30 p.m. Introduction  Ryan Rotundo, Chair
   • Welcome
   • Approval of November minutes
   • Member Development Activity

1:30 p.m. – 1:40 p.m. Fiscal Report  Shar’ron Williams, Staff

1:40 p.m. – 1:55 p.m. Initiative Updates  Linda Kendall Fields, UNC Cares
   • Making Alternatives to Guardianship a Reality in North Carolina

1:55 p.m. – 2:10 p.m.  Greta Byrd, Liberty Corner Enterprises
   • Supported Living: A How-to Guidebook

2:10 p.m. – 2:25 p.m.  Debby Torres, First in Families of NC
   • COVID-19 Registry of Unmet Needs Relief

2:25 p.m. – 2:40 p.m. Creative Brainstorming  Ryan Rotundo, Chair

2:40 p.m. – 3:05 p.m. Future Investment Discussion  Ryan Rotundo, Chair
   • Economic Impact Analysis
   • Roommate-Matching Service for People with I/DD

3:05 p.m. – 3:10 p.m. Wrap Up and Reminders  Ryan Rotundo, Chair
   • Reminder: Next Council meeting –
     o May 12-13, 2022 Asheville, NC

COMMUNITY LIVING COMMITTEE
Vacant, Chair
Vacant (DMH/DD/SAS); Alternate: Mya Lewis
Senator Sydney Batch
Rhonda Cox; Alternate: Judith Kirkman
Joshua Getttinger, M.D.
Brendon Hildreth
Gary Junker, Ph.D.; Alternate: Jamila Little
Charleean Mapson
NaKima Clark
Ronnie Marshall
Ryan Rotundo
Dales Stephenson
Peggy Terhune, Ph.D.

Parent/Immed. Relative-Vacant
Agency: DHHS-MH/DD/SAS-Wake
Senate Representative-Wake
Non-Profit Agency-Buncombe
Parent-Buncombe
Individual with DD-Craven
Dept. of Public Safety-Orange
Parent-New Hanover
Parent-Wake
Individual with DD-Wake
Sibling-Buncombe
Parent-Wake
Local Non-Governmental Agency-Randolph

Staff: Philip Woodward
DRAFT Community Living Committee Minutes

November 4, 2021

Members Present: Katherine Boeck, Rhonda Cox, Allison Dodson, Kerri Eaker, Joshua Gettinger, Aldea LaParr, Mya Lewis, Virginia Knowlton Marcus, Ryan Rotundo (Chair), Peggy Terhune, Dale Stephenson

Members Absent: Senator Sydney Batch, Brendon Hildreth, Sandra Terrell

Staff Present: Pam Dempsey, David Ingram, La'Quadia Smith, Talley Wells, Shar'ron Williams, Philip Woodward

Guests Present: Christina Dupuch, Beth Field, Joleen Koch, David Le, Betsy MacMichael, Le'Carla McNair, John Nash, Vicki Smith, Debby Torres

Introduction:
Ryan Rotundo welcomed the committee and did an icebreaker focused on a short-term personal or professional goal that each member has for the remainder of this year.

MOTION: Allison Dodson made a motion to approve the May Community Living Committee minutes, and Katherine Boeck seconded the motion. The motion carried with unanimous approval.

Fiscal Update:
Shar'ron Williams provided the fiscal update. She mentioned $30,000.00 that is pending approval to support a possible Economic Impact Analysis initiative.

Initiative Updates:

Justice: Release, Reentry and Reintegration
Vicki Smith and of the Alliance of Disability Advocates (ADA) provided an update. She said ADA is working with about 40 individuals with I/DD, but this number is very low compared to their original expectations that they had hoped to achieve. She announced that, because they do not know when volunteers will be allowed to reenter the state prison system, they will reach out to their county contacts to see if they can work with individuals with I/DD who are serving out a sentence in a county jail. Peggy Terhune asked how this work impacts dealing with racial disparities and asked, if the ADA’s reentry model is so cost effective, can it be applied to everyone who is incarcerated. Vicki said their model does not become involved in pre-sentencing, but the majority of ADA’s consumers are African-American, and ADA can assist with the disparity by reducing the recidivism rate. She also said that NCCDD has asked ADA to work with a specific population rather than the general prison population.
COVID-19 Registry of Unmet Needs Relief
Philip Woodward announced that this initiative ended on September 30th, 2021, but First In Families of North Carolina (FIFNC) requested an extension until December 31st, 2021 to continue to gather data, submit the Final Report in January 2022, and present to the Council in February 2022. Debby Torres, Le'Carla McNair, David Le, and Betsy MacMichael from FIFNC provided an update through a PowerPoint presentation. Le'Carla talked about the Quillo Connect app’s goal to provide quality North Carolina-specific information and content free of charge to people with I/DD and their families and individuals in their chosen circle or network. She said users have created 50 videos, and almost 100 people are actively using the app, but FIFNC is seeking more users. She pointed out how, for sustainability, Vaya Health has funded 300 licenses, while the NC Department of Health and Human Services (DHHS) has award 200 licenses for individuals on the Registry of Unmet Needs in 24 counties in eastern North Carolina. David showed two videos to give members a sense of their content, and Le'Carla announced that they will participate in the i2i Center for Integrative Health Conference in Pinehurst in December 2021. Ryan Rotundo asked about the possibility of developing how-to videos to help self-advocates create their own advocacy videos. Someone asked about sustainability, and Betsy shared that FIFNC and has had conversations with Local Management Entities/Managed Care Organizations (LME/MCOs) and provider agencies.

Registry of Unmet Needs Research Project and A Coordinated Campaign to Meet the Unmet Needs
Christina Dupuch of Cansler Collaborative Resources provided an update on the Registry of Unmet Needs Research Project initiative, speaking about sustainability and recommendations. She said there has been a lot of interest in the Final Report for this initiative that became available in September 2021, and she reviewed some of the recommendations and how the Mental Health Transformation Alliance (MHTA) and the Leadership Alliance for Neurodevelopmental Disabilities (LAND) will use them.

Beth Field of the MHTA and LAND provided an update on the A Coordinated Campaign to Meet the Unmet Needs initiative and how this initiative will start by looking at the landscape and environment in North Carolina related to the Registry of Unmet Needs. She said there are four different workgroups for this initiative: Communication, Policy, Community Engagement, and Stories & Data. She also pointed out how the initiative has an Advisory Council that will look for a common agenda and a consistent voice as part of the Collective Impact model. Mya Lewis shared how some people view the Innovations Waiver as the golden ticket for people with I/DD, but it is important to focus on what the system offers to ensure that people with I/DD have their needs met. The group discussed how a cultural shift is necessary to meet needs instead of merely trying to get more Innovations Waiver spots and held a discussion that involved sharing a lot of different ideas. Talley Wells pointed out how this work is extremely urgent, but we need to take our time to do it the right way. Kerri Eaker pointed out how, after serving
as a member of NCCDD for almost ten years, she is glad that NCCDD is finally addressing the “elephant in the room” with this action-oriented initiative.

**Future Investment Discussion**

**Economic Impact Analysis**

John Nash of The Arc of North Carolina provided a follow-up to the overview of the organization’s economic impact analysis proposal that he presented at the August 2021 meeting. He said North Carolina’s I/DD population is collectively large but does not get recognized because it is difficult to identify and quantify the population, their family members, and the staff who work with them. He said The Arc of North Carolina had proposed $250,000 to the North Carolina General Assembly to perform this study, but he does not believe The Arc will receive this funding, so his board set aside $30,000 to conduct a study, they welcome additional funding from other sources, and they have had conversations with RTI and UNC-Greensboro about conducting this study. He mentioned how every $1.68 spent on the I/DD community has a multiplying effect that makes the return on investment $5.50 to $6.00. The group discussed who actually comprises the I/DD population or identifies as part of it.

Talley Wells said the Council needs as much advice as possible from the Community Living Committee to assist the Executive Committee in making a decision on this funding opportunity. He said he told John that NCCDD needs to have as much competition as possible instead of sole-sourcing this work. Peggy Terhune asked about funding this type of study versus supporting I/DD needs. The committee agreed to table this discussion until more information and more context around this proposal becomes available.

**Housing / Roommate Matching**

Philip Woodward provided an overview of the draft Roommate-Matching Service proposal that he shared with the members, saying he, Talley Wells, and NC Medicaid staff have had conversations with two organizations in other states that provide some type of roommate-matching service for people with I/DD. He shared how Bridges MN in Minnesota developed the Rumi platform to match people with I/DD with live-in caregivers, who can earn up to $59,000 tax-free. He also discussed Partners4Housing in Washington State, the Residential Assessment they use to match people with disabilities to each other, and how the organization trains partners in other states to facilitate roommate matching and shared living. Philip said he could draft a Request for Applications (RFA) on this topic if the committee wants him to do so. Philip said many parents of individuals with I/DD, particularly those using Supported Living, have expressed an interest in roommate matching, and he shared an example of how roommate matching reduces housing costs for each individual because they are sharing
the costs. Several members expressed concerns about full disclosure of criminal histories (without disqualifying people with disabilities who have a criminal history) and potential liability when matching people together. The committee came to a consensus that Philip should do more research before the committee votes on how to proceed with this topic.

**Wrap Up**

Pam Dempsey took a screenshot of the group for communications purposes for O'Neil Communications to use.

Peggy Terhune made a motion to adjourn the meeting, and Katherine Boeck seconded the meeting. The meeting was adjourned at 12:57 p.m.
Fiscal Reports
Advocacy Development Committee  
Initiative Update  
As of January 19, 2022

<table>
<thead>
<tr>
<th>NCCDD Staff:</th>
<th>Melissa Swartz</th>
<th>Current Year: Year 3 of 3</th>
</tr>
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<tbody>
<tr>
<td>Contract Period:</td>
<td>01/01/21 - 02/28/2022</td>
<td>Paid From: 2020/2021 FFY</td>
</tr>
<tr>
<td>Last Invoice Received:</td>
<td>December 31, 2021</td>
<td>Purpose:</td>
</tr>
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</table>

The purpose of this initiative is to make an important investment in integrated leadership development training for individuals with intellectual and other developmental disabilities (I/DD), family members, and guardians along with professionals and other stakeholders.

### Federal Funds

<table>
<thead>
<tr>
<th>Budget Categories</th>
<th>Budget</th>
<th>Expenses</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
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<td>Salaries</td>
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<td>Fringe Benefits</td>
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<td>Sub-contract</td>
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<td>Professional Services</td>
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<td>$227,394.83</td>
<td>$32,605.17</td>
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</table>

- Target % Expenses: 79%
- Actual % Spent: 91%
- Match % Spent: 76%

NOTE: The January Request for Reimbursement is due by February 15, 2022.
The purpose of this initiative is to implement the piloted peer supports training program for individuals who live independently with the use of Home and Community-Based Services (HCBS).

### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
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Target % Expenses: 33%
Actual % Spent: 12%
Match % Spent: 15%

The January Request for Reimbursement is due by February 15, 2022.
The purpose of this initiative is to improve transition outcomes after incarceration for individuals with I/DD. This initiative focuses on recidivism reduction (rearrests, reconviction, or reincarceration) by expanding successful practices for reintegration into the community from incarceration for individuals with I/DD.

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
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<th>EXPENSES</th>
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<td>TOTAL</td>
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<td>$209,114.16</td>
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Target % Expenses 42%
Actual % Spent 26%
Match % Spent 28%

NOTE:
The December Request for Reimbursement was due January 15, 2022.
Community Living Committee  
Initiative Update 
As of January 19, 2022

<table>
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<tr>
<th>UNC GENERAL ADMINISTRATION/SSW - MAKING ALTERNATIVES TO GUARDIANSHIP</th>
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<tbody>
<tr>
<td><strong>NCCDD Staff:</strong> Philip Woodward</td>
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<tr>
<td><strong>Contract Period:</strong> 07/01/21 - 06/30/22</td>
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<tr>
<td><strong>Last Invoice Received:</strong> December 31, 2021</td>
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<table>
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<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$ 44,120.00</td>
<td>$ 20,972.97</td>
<td>$ 23,147.03</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$ 16,715.00</td>
<td>$ 7,028.41</td>
<td>$ 9,686.59</td>
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<tr>
<td>Supplies</td>
<td>$ 424.00</td>
<td>-$</td>
<td>$ 424.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$ 1,000.00</td>
<td>$ 90.72</td>
<td>$ 909.28</td>
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<tr>
<td>Sub-Contract</td>
<td>$ 26,500.00</td>
<td>$ 2,528.35</td>
<td>$ 23,971.65</td>
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<tr>
<td>Other</td>
<td>$ 1,650.00</td>
<td>-$</td>
<td>$ 1,650.00</td>
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<tr>
<td>Indirect Cost</td>
<td>$ 9,091.00</td>
<td>$ 3,062.47</td>
<td>$ 6,028.53</td>
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<tr>
<td>Dues/Subscriptions</td>
<td>$ 500.00</td>
<td>-$</td>
<td>$ 500.00</td>
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<tr>
<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td>$ 100,000.00</td>
<td>$ 33,682.92</td>
<td>$ 66,317.08</td>
</tr>
<tr>
<td>MATCH</td>
<td>$ 33,333.00</td>
<td>$ 12,669.70</td>
<td>$ 20,663.30</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 133,333.00</td>
<td>$ 46,352.62</td>
<td>$ 86,980.38</td>
</tr>
</tbody>
</table>

| Target % Expenses      | 50%       |
| Actual % Spent         | 34%       |
| Match % Spent          | 38%       |

**NOTE:**
The January Request for Reimbursement is due by February 15, 2022.
The purpose of this initiative is to develop a how-to guidebook to inform individuals with intellectual and other developmental disabilities (I/DD) with the highest level of needs, families, and providers to understand how to successfully access and use the Supported Living Innovations Waiver service in North Carolina.

### MATCH FUNDS

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$42,000.00</td>
<td>$17,500.00</td>
<td>$24,500.00</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$3,503.00</td>
<td>$1,459.55</td>
<td>$2,043.45</td>
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<tr>
<td>Supplies</td>
<td>$400.00</td>
<td>$ -</td>
<td>$400.00</td>
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<tr>
<td>Travel</td>
<td>$1,240.00</td>
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<tr>
<td>Equipment</td>
<td>$1,124.00</td>
<td>$ -</td>
<td>$1,124.00</td>
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<td>Sub-Contract</td>
<td>$6,400.00</td>
<td>$ -</td>
<td>$6,400.00</td>
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<tr>
<td>Other</td>
<td>$2,400.00</td>
<td>$ -</td>
<td>$2,400.00</td>
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<tr>
<td>Indirect Cost</td>
<td>$9,783.00</td>
<td>$ -</td>
<td>$9,783.00</td>
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<tr>
<td>Media/Communication</td>
<td>$7,800.00</td>
<td>$ -</td>
<td>$7,800.00</td>
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<tr>
<td>Professional Service</td>
<td>$350.00</td>
<td>$ -</td>
<td>$350.00</td>
</tr>
<tr>
<td>MATCH FUNDS TOTAL</td>
<td>$75,000.00</td>
<td>$18,959.55</td>
<td>$56,040.45</td>
</tr>
</tbody>
</table>

**TOTAL**

| MATCH FUNDS TOTAL       | $75,000.00 | $18,959.55 | $56,040.45 |

**Target % Expenses**

42%

**Actual % Spent**

25%

NOTE:

The December Request for Reimbursement was due January 15, 2022.
**Financial Asset Development Committee**  
**Initiative Update**  
**As of January 19, 2022**

### DISABILITY IN dba NC BUSINESS LEADERSHIP NETWORK - NC EMPLOYMENT COLLABORATIVE

<table>
<thead>
<tr>
<th>NCCDD Staff:</th>
<th>Tamira White</th>
<th>Current Year:</th>
<th>Year 3 of 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Period:</td>
<td>03/01/21 - 02/28/22</td>
<td>Paid From:</td>
<td>2021 FFY</td>
</tr>
<tr>
<td>Last Invoice Received:</td>
<td>December 31, 2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:**

This initiative represents another step forward in promoting system change efforts to increase employment rates for the I/DD community and other individuals living with disabilities, while supporting state leadership in their efforts to accomplish the goals of the Unified State Plan. This initiative is also encouraged North Carolina becoming an Employment First state.

### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$ 90,000.00</td>
<td>$ 78,234.00</td>
<td>$ 11,766.00</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$ 6,886.00</td>
<td>$ 5,984.91</td>
<td>$ 901.09</td>
</tr>
<tr>
<td>Travel</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sub-Contract</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Professional Services</td>
<td>$ 3,114.00</td>
<td>$ 3,114.00</td>
<td>-</td>
</tr>
<tr>
<td>FEDERAL FUNDS TOTAL</td>
<td>$ 100,000.00</td>
<td>$ 87,332.91</td>
<td>$ 12,667.09</td>
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<tr>
<td>MATCH</td>
<td>$ 33,334.00</td>
<td>$ 25,070.00</td>
<td>$ 8,264.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 133,334.00</td>
<td>$ 112,402.91</td>
<td>$ 20,931.09</td>
</tr>
</tbody>
</table>

**Target % Expenses** 83%  
**Actual % Spent** 87%  
**Match % Spent** 75%

**NOTE:**  
The January Request for Reimbursement is due by February 15, 2022.
Financial Asset Development Committee
Initiative Update
As of January 19, 2022

EMPLOYMENT SOURCE, INC - BENEFITS COUNSELING EXPANSION

NCCDD Staff: Tamira White
Current Year: Year 2 of 3
Contract Period: 10/01/21 - 09/30/22
Paid From: 2021 FFY
Last Invoice Received: December 31, 2021

Purpose:

Using a tiered model, the North Carolina Benefits Counseling Services Demonstration Project initiative will attempt to demonstrate the feasibility of expanding benefits counseling services to North Carolina citizens receiving federal and state public assistance. This will be accomplished by forming partnerships in which some CRP staff will be trained as benefit liaisons, and the successful development of a referral network, what include community organizations, as well as state and local agencies.

FEDERAL FUNDS

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$54,522.00</td>
<td>$10,903.50</td>
<td>$43,618.50</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$13,657.00</td>
<td>$2,538.15</td>
<td>$11,118.85</td>
</tr>
<tr>
<td>Supplies</td>
<td>$3,000.00</td>
<td>-</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$4,500.00</td>
<td>-</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$300.00</td>
<td>-</td>
<td>$300.00</td>
</tr>
<tr>
<td>Other</td>
<td>$2,500.00</td>
<td>-</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>$8,180.00</td>
<td>$1,344.17</td>
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<tr>
<td>Media/Communications</td>
<td>$1,591.00</td>
<td>-</td>
<td>$1,591.00</td>
</tr>
<tr>
<td>Staff Development</td>
<td>$1,750.00</td>
<td>-</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>FEDERAL FUNDS TOTAL</td>
<td>$90,000.00</td>
<td>$14,785.82</td>
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<td>MATCH</td>
<td>$30,000.00</td>
<td>$19,948.08</td>
<td>$10,051.92</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$120,000.00</td>
<td>$34,733.90</td>
<td>$85,266.10</td>
</tr>
</tbody>
</table>

Target % Expenses 17%
Actual % Spent 16%
Match % Spent 66%

NOTE:
The January Request for Reimbursement is due by February 15, 2022.
Cross Cutting  
Initiative Update  
As of January 19, 2022

## O’NEILL PUBLIC RELATIONS - NCCDD COMMUNICATIONS

<table>
<thead>
<tr>
<th>NCCDD Staff:</th>
<th>Pamela Dempsey</th>
<th>Current Year:</th>
<th>Year 4 of 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Period:</td>
<td>10/01/21 - 09/30/22</td>
<td>Paid From:</td>
<td>2021 FFY</td>
</tr>
<tr>
<td>Last Invoice Received:</td>
<td>December 31, 2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** This initiative conducts communication research, implements, and evaluates social marketing, communication/media campaigns, specific to work and collaboration with individuals with I/DD.

### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$100,000.00</td>
<td>$24,990.00</td>
<td>$75,010.00</td>
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<td>Travel</td>
<td>$650.00</td>
<td>-</td>
<td>$650.00</td>
</tr>
<tr>
<td>Sub-Contract</td>
<td>$14,400.00</td>
<td>$1,740.00</td>
<td>$12,660.00</td>
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<tr>
<td>Other</td>
<td>$500.00</td>
<td>-</td>
<td>$500.00</td>
</tr>
<tr>
<td>Media/Communications</td>
<td>$11,150.00</td>
<td>$2,490.00</td>
<td>$8,660.00</td>
</tr>
<tr>
<td>Dues/Subscriptions</td>
<td>$8,300.00</td>
<td>$2,070.00</td>
<td>$6,230.00</td>
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<tr>
<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td>$135,000.00</td>
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<tr>
<td>MATCH</td>
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<td>$33,757.50</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$180,000.00</td>
<td>$42,532.50</td>
<td>$137,467.50</td>
</tr>
</tbody>
</table>

| Target % Expenses      | 17%        |
| Actual % Spent         | 23%        |
| Match % Spent          | 25%        |

**NOTE:**  
The January Request for Reimbursement is due by February 15, 2022.
Cross Cutting Initiative Update
As of January 19, 2022

MENTAL HEALTH TRANSFORMATION ALLIANCE (MHTA) - A COORDINATED CAMPAIGN TO MEET THE UNMET NEEDS

| NCCDD Staff: | Pamela Dempsey | Current Year: | Year 1 of 1 |
| Contract Period: | 10/01/21 - 09/31/22 | Paid From: | 2021-C FFY |
| Last Invoice Received: | December 31, 2021 | Purpose: | The purpose of this initiative is to develop and carry out a coordinated approach to address and positively impact the Registry of Unmet Needs (Registry) so that individuals with I/DD on the Registry who are waiting for Innovations Waiver services and individuals with I/DD not on the Registry who lack services can receive the services they need to live the lives they want to live. |

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$30,000.00</td>
<td>$5,000.00</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td></td>
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<tr>
<td>Equipment</td>
<td>$750.00</td>
<td>$750.00</td>
<td>-</td>
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<tr>
<td>Sub-Contract</td>
<td>$71,750.00</td>
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<td>$62,308.34</td>
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<tr>
<td>Other</td>
<td></td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>$15,000.00</td>
<td>$2,500.00</td>
<td>$12,500.00</td>
</tr>
<tr>
<td>Media/Communications</td>
<td>$32,500.00</td>
<td>$5,416.66</td>
<td>$27,083.34</td>
</tr>
<tr>
<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td><strong>$150,000.00</strong></td>
<td><strong>$23,108.32</strong></td>
<td><strong>$126,891.68</strong></td>
</tr>
<tr>
<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td><strong>$50,000.00</strong></td>
<td><strong>$7,000.00</strong></td>
<td><strong>$43,000.00</strong></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$200,000.00</strong></td>
<td><strong>$30,108.32</strong></td>
<td><strong>$169,891.68</strong></td>
</tr>
</tbody>
</table>

Target % Expenses 17%
Actual % Spent 15%
Match % Spent 14%

NOTE:
The January Request for Reimbursement is due by February 15, 2022.
## IN-HOUSE CONFERENCE FUNDING

| NCCDD Staff: | David Ingram Director of | Current Year: | 9/on-going |
| Contract Period: | Operation 07/01/21 - 06/30/22 | Paid From: | 2021 FFY |

### Purpose:

This initiative provides funding for speakers and presenters that will enhance the Council's work in systems change, advocacy and community capacity to build inclusive communities for persons with intellectual and other developmental disabilities and families.

### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>IN-HOUSE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference Funding</td>
<td>$30,000.00</td>
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<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td>$30,000.00</td>
<td>$2,620.00</td>
<td>$27,380.00</td>
</tr>
</tbody>
</table>

| Target % Expenses | 0% |
| Actual % Spent | 9% |

### NOTE:

As of January 19, 2022

## IN-HOUSE COUNCIL DEVELOPMENT FUND

| NCCDD Staff: | David Ingram, Director of | Current Year: | 17/on-going |
| Contract Period: | Operation 07/01/21 - 06/30/22 | Paid From: | 2021 FFY |

### Purpose:

This initiative provides funding for speakers and presenters that will enhance the Council's work in systems change, advocacy and community capacity to build inclusive communities for persons with intellectual and other developmental disabilities (I/DD) and their families.

### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>IN-HOUSE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Development</td>
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<td>$12,557.92</td>
</tr>
<tr>
<td><strong>FEDERAL FUNDS TOTAL</strong></td>
<td>$15,000.00</td>
<td>$2,442.08</td>
<td>$12,557.92</td>
</tr>
</tbody>
</table>

| Target % Expenses | 0% |
| Actual % Spent | 16% |

### NOTE:

This initiative provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (I/DD) and their families.
## In-House Initiative Update
### As of January 19, 2022

### IN-HOUSE JEAN WOLFF-ROSSI FUND

<table>
<thead>
<tr>
<th>NCCDD Staff:</th>
<th>David Ingram, Director of Operations</th>
<th>Current Year:</th>
<th>24/on-going</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Period:</td>
<td>07/01/21 - 06/30/22</td>
<td>Paid From:</td>
<td>2021 FFY</td>
</tr>
</tbody>
</table>

**Purpose:**

This initiative provides funding to NC citizens with I/DD and their families to participate in diverse learning forums and conferences, gain information necessary to make informed choices, enhance advocacy and positively impact public policy.

**FEDERAL FUNDS**

<table>
<thead>
<tr>
<th>IN-HOUSE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jean Wolff-Rossi Fund</td>
<td>$ 20,000.00</td>
<td>$ 3,811.58</td>
<td>$ 16,188.42</td>
</tr>
</tbody>
</table>

**Target % Expenses**: 0.00%
**Actual % Spent**: 19.00%

**NOTE:**

### IN-HOUSE PUBLIC POLICY

<table>
<thead>
<tr>
<th>NCCDD Staff:</th>
<th>David Ingram, Director of Operations</th>
<th>Current Year:</th>
<th>11/on-going</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Period:</td>
<td>Operation 07/01/21 - 06/30/22</td>
<td>Paid From:</td>
<td>2021 FFY</td>
</tr>
</tbody>
</table>

**Purpose:**

This initiative provides public policy analysis, enabling the Council to utilize the best available data, research, and practical experiences to inform and advance its mission.

**FEDERAL FUNDS**

<table>
<thead>
<tr>
<th>IN-HOUSE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>BALANCE</th>
</tr>
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<tbody>
<tr>
<td>Public Policy</td>
<td>$ 74,000.00</td>
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</tr>
</tbody>
</table>

**Target % Expenses**: 0.00%
**Actual % Spent**: 54.00%

**NOTE:**
<table>
<thead>
<tr>
<th>TERM</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMINISTRATIVE BUDGET</td>
<td>The administrative budget is an official, detailed financial plan. The administrative budget is prepared on an annual basis for Council approval. This budget includes five staff salaries and associated fringe benefits, non-personnel costs for operations, as well as Council meetings and Council member quarterly travel costs. The Administrative Budget has a 30% cap of the total Federal Award.</td>
</tr>
<tr>
<td>ANTICIPATED BUDGET</td>
<td>An anticipated budget is a best estimate of the funds needed to support the work described.</td>
</tr>
<tr>
<td>APPROVED CONTRACT</td>
<td>This term is defined as the contract amount approved to fund a program under the federal award.</td>
</tr>
<tr>
<td>AVAILABLE BUDGET</td>
<td>This term is defined as funds available to seek new in-house initiatives or external initiatives through RFAs.</td>
</tr>
<tr>
<td>AWARD NOTIFICATION</td>
<td>This term means a written confirmation of an award of a contract by agency to a successful bidder, stating the amount of the award, the award date and when it was approved.</td>
</tr>
<tr>
<td>BUDGET</td>
<td>A detailed statement of anticipated income and expenditures during an accounting period.</td>
</tr>
<tr>
<td>CROSS-CUTTING</td>
<td>Cross-Cutting includes initiatives that address all areas such as Financial Asset Development, Community Living, Advocacy Development, in-house, Cross System Navigation, and NCCDD Communications</td>
</tr>
<tr>
<td>COMMITMENT OF FUNDS</td>
<td>The commitment of funds is an accounting practice for control of funds. Essentially, a commitment is the setting aside of funds that will be used in the future. It is also considered as a pre-obligation of funds, which are not legally binding and are not encumbrances of a fund. However, commitments are treated as reductions of budget availability.</td>
</tr>
<tr>
<td>CURRENT EXPENSE</td>
<td>This term is defined as business expenses that are accounted for as they occur.</td>
</tr>
<tr>
<td>TERM</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>CURRENT UNEXPENDED BALANCE</td>
<td>This term is defined as the actual remaining balance of budgeted funds.</td>
</tr>
<tr>
<td>ENCUMBER PERIOD</td>
<td>This term is defined as a time period to budget and record expenses.</td>
</tr>
<tr>
<td>ENCUMBERING FUNDS</td>
<td>Encumbering funds reserves the money that is needed to cover the cost of contracts and it will be recorded as an encumbrance in fiscal report.</td>
</tr>
<tr>
<td>EXTERNAL INITIATIVES</td>
<td>These initiatives are bid competitively through a Request for Applications (RFA) or Request for Proposals (RFP). They can also be Sole-Source initiatives. These initiatives are approved by the Council and DHHS.</td>
</tr>
<tr>
<td>FEDERAL AWARD</td>
<td>This term is defined as a financial grant for any federal program, project, service, or activity provided by the federal government that directly assists domestic governments, organizations, or individuals in the areas of education, health, public safety, public welfare, and public works, among others.</td>
</tr>
<tr>
<td>FEDERAL FISCAL YEAR (FFY)</td>
<td>This term is defined as the fiscal year for the federal government which begins on October 1 and ends on September 30.</td>
</tr>
<tr>
<td>IN-HOUSE INITIATIVES</td>
<td>These initiatives are managed by the NCCDD staff and may or may not include contractors. They may be funded for more than one year for various programs.</td>
</tr>
<tr>
<td>LIQUIDATE</td>
<td>Spending obligated funds for work performed within the project identified on the notice of award; reimbursing grantees and other invoices.</td>
</tr>
<tr>
<td>OBLIGATION OF FUNDS</td>
<td>Time which the Federal Government allots during a Federal Award that funds are available for obligation by States for a two-year period beginning with the first day of the Federal fiscal year in which the grant is awarded.</td>
</tr>
<tr>
<td>PENDING APPROVAL</td>
<td>This term is defined as the initiative funding that has been identified to propose to the Council for approval.</td>
</tr>
<tr>
<td>TERM</td>
<td>DESCRIPTION</td>
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<tr>
<td>PROGRAM BUDGET</td>
<td>The Program budget is an official, detailed financial plan. The Program budget is prepared on an annual basis. This budget includes five staff salaries and associated fringe benefits, non-personnel cost for operations, and all external and internal initiatives. The Program budget is 70% of the total Federal Award.</td>
</tr>
<tr>
<td>SOLE SOURCE INITIATIVES</td>
<td>Sole-Source initiatives can be described as services that are available from only one agency or organization, college or university, or unit of government which possesses unique characteristics or performance capability.</td>
</tr>
<tr>
<td>STATE FISCAL YEAR (SFY)</td>
<td>This term is defined as a state fiscal year which begins on July 1 and ends on June 30.</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>DESCRIPTION</td>
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<tr>
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</tr>
<tr>
<td>SALARIES</td>
<td>Salaries only for staff hired by the applicant organization to work specifically on the initiative. This may include professional staff, interns, paraprofessionals, and/or part-time/hourly employees.</td>
</tr>
<tr>
<td>FRINGE BENEFITS</td>
<td>Fringe Benefits only for staff hired working on the initiative and may include FICA, Unemployment, Worker's Compensation, Health Insurance and/or Retirement Benefits.</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>Supplies may include consumable items that are essential to the program. Examples of allowable supplies include office supplies, computer supplies, medical supplies, furniture, directories and/or journals.</td>
</tr>
<tr>
<td>TRAVEL</td>
<td>Travel costs only for staff hired as identified in the budget that is deemed reasonable and necessary to conduct project activities. Examples of travel include staff mileage relating to program operations, lodging, air fare, conference registration fees and meals.</td>
</tr>
<tr>
<td>RENT/COST OF SPACE</td>
<td>The Rent/Cost of Space may include rent or lease of office space, equipment, furniture, vehicles, and meeting or conference space cost to be used specifically for the program.</td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>Equipment should possess both of the following characteristics: it is not consumable or expendable and has an expected useful life of longer than one year. Examples of allowable equipment include tele-communication, computers, laptops, IPads, printers, office, assistive technology, medical, vehicles, scientific, and others.</td>
</tr>
<tr>
<td>SUB-CONTRACT</td>
<td>Sub-Contract may include essential services which cannot be met by other program staff which specifically relate to the work of the program. Examples of a Sub-Contract may include consultants/contractors, photocopy services, consultants/contractors travel and fiscal services. The Sub-Contract line item must be itemized based on the subcontract agreement. The Council must provide approval prior to grantee entering into any sub-contracts. A copy of the sub-contract must be included.</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>DESCRIPTION</td>
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</tr>
<tr>
<td>OTHER</td>
<td>The Other category may include audit services, service payment such as stipends, costs incurred for conferences, postage/mail, internet, printing/copies, training/meetings, cleaning/janitorial, license fees, incentives, participants insurance and bonding and any other services or expenses that will not fit into another category.</td>
</tr>
<tr>
<td>INDIRECT COST</td>
<td>Indirect Cost rates negotiated with the Department of Health and Human Services Regional Comptroller or other similar federal agency may be used to compute allowable indirect costs. Expenditures included as indirect costs may not be duplicated elsewhere in the budget. A copy of the Negotiation Agreement must be included with the grant application. Indirect/overhead costs may not exceed 15% of the total project cost or $20,000, whichever is less.</td>
</tr>
<tr>
<td>UTILITIES</td>
<td>The cost associated with water, electricity, gas, telephone, and services.</td>
</tr>
<tr>
<td>MEDIA/COMMUNICATIONS</td>
<td>The cost incurred for advertising, audio visual presentations, multimedia, tv, radio presentations, logos, promotional items, publications, public service announcements and ads, reprints, text translation into another language, websites, and web materials.</td>
</tr>
<tr>
<td>DUES/SUBSCRIPTIONS</td>
<td>Dues includes approved dues for company memberships in professional organizations and subscriptions includes the cost of subscriptions to newspapers, magazines, and periodicals.</td>
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<tr>
<td>COMMITTEE</td>
<td>STATE PLAN ID</td>
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<tr>
<td>MEMBER DEVELOPMENT</td>
<td>All Goals</td>
</tr>
<tr>
<td>INITIATIVE UPDATES &amp; FUNDING DISCUSSIONS/REQUESTS</td>
<td>CL 2A</td>
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<td>FAD 1A/B/C</td>
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<td>AD 3A</td>
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<td>AD 3A/B/C</td>
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<tr>
<td>ADVOCACY DEVELOPMENT</td>
<td>3A/B</td>
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<tr>
<td></td>
<td>3A</td>
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<td></td>
<td>3B</td>
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<tr>
<td>Goal 3: All Objectives</td>
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<tr>
<td>COMMUNITY LIVING</td>
<td>2B</td>
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<tr>
<td></td>
<td>2A</td>
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<td></td>
<td>2C</td>
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<tr>
<td>Goal 2: All Objectives</td>
<td>2A</td>
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<tr>
<td></td>
<td>2C</td>
</tr>
<tr>
<td>FINANCIAL ASSET DEVELOPMENT</td>
<td>1B/C</td>
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<tr>
<td></td>
<td>1B/C</td>
</tr>
<tr>
<td></td>
<td>1B</td>
</tr>
<tr>
<td>Goal 3: All Objective</td>
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### MEMBER DEVELOPMENT

| All Goals | Public Policy Update |

### FULL COUNCIL MEETING-NEW BUSINESS

| All Goals | Executive Director Report |
| All Goals | Financial Report |
| All Goals | Legislative Update |
| All Goals | Public Comment |
| All Goals | Committee Reports |
| All Goals | Approval of 2022 CL Committee Chair EC Recommendation |
| All Goals | Election of Officers (1 Vice-Chair) |
| All Goals | Disability Rights North Carolina & Vaccine Initiative Update |
| All Goals | Carolina Institute for Developmental Disabilities Update |
The NCCDD will advance the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) expectations of self-determination, independence, productivity, integration and inclusion in community life for individuals with intellectual and other developmental disabilities (I/DD) and their families.

GOAL 1: By 2026, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with intellectual and developmental disabilities (I/DD) so that they and their families have greater opportunities for choice, self-determination, independence and community engagement.

OBJECTIVE A: Increase Employment First within educational institutions, governmental entities, and society at large.

Measurement: More educational institutions, governmental entities, and the larger community will prioritize employment in the general workforce (Employment First) for citizens with disabilities in North Carolina.

OBJECTIVE B: Increase integrated competitive employment and long-term careers for people with I/DD through best and promising practices.

Measurement: More individuals with I/DD will have integrated, competitive employment and long-term careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

OBJECTIVE C: Increase financial asset development and security by increasing knowledge (financial education/benefits planning), developing financial plans and implementing the plan’s goals.

Measurement: More individuals with I/DD will have a financial plan, leading to greater financial security.
GOAL 2: By 2026, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Throughout their lifespan transition and lifespan planning, more individuals with intellectual and developmental disabilities (I/DD) will access housing, transportation, healthcare, health and wellness; participate in employment and community life; and be respected, valued and supported in their communities.

OBJECTIVE A: Increase access to affordable, accessible, safe, and fully integrated housing that provides choice and flexibility regarding where and with whom they live.
Measurement: More individuals with I/DD will choose where and with whom to live in their community.

OBJECTIVE B: Increase individuals with I/DD’s access to transportation by identifying and implementing strategies to eliminate barriers through collaboration with transportation agencies, state and local agencies, organizations, and advocacy groups.
Measurement: More individuals with I/DD will have transportation options to support community living and employment.

OBJECTIVE C: Increase equitable access to home and community-based healthcare, preventative healthcare, wellness opportunities, and address unmet health-related resource needs through individual, family, and stakeholder education and provider capacity building.
Measurement: More individuals with I/DD will have timely and equitable access to, and continuity of healthcare, preventative health, and wellness opportunities through system improvement and individual, family, and stakeholder education.

OBJECTIVE D: Increase person and family-centered transition education and lifespan planning.
Measurement: More individuals with I/DD will take part in transition and lifespan planning to address areas of employment, education, community living, and community relationships.

OBJECTIVE E: Increase the knowledge, training, and support for professionals that provide services to people with I/DD.
Measurement: More professionals in the field of I/DD will receive professional supports and training development to support and to advance rights, options, and opportunities, of individuals with I/DD.
**GOAL 3:** By 2026, INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

**OBJECTIVE A:** Increase support to a statewide self-advocacy organization(s) through leadership development and coalition participation by:

(I) establishing or strengthening a program for the direct funding of a state self-advocacy organization(s) led by individuals with I/DD,

(II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,

(III) participation in cross-disability and culturally diverse leadership coalitions.

*Measurement:* More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and systems that affect those lives.

**OBJECTIVE B:** Increase individual, family, public and systems educational opportunities and engagement to improve the lives of individuals with I/DD and the system; with additional specific targeted disparity emphasis to increase the knowledge and engagement of members of the Hispanic/Latinx communities.

*Measurement:* More individuals with I/DD and family members will receive training and advocacy opportunities to better advocate on decisions that impact their lives, the lives of others and the system.

**OBJECTIVE C:** Increase understanding and awareness of policymakers, state leaders, and the larger community of the unmet needs of individuals with I/DD in North Carolina; with additional specific emphasis on DD Council collaboration with the University Center for Excellence in Developmental Disabilities Education, Research, and Service (UCEDDS) and the Protection and Advocacy of Individual Rights System (P&A).

*Measurement:* The DD Network (DD Council, UCEDD, and P&A) will collaborate to develop and widely disseminate materials that explain critical aspects of the service system in a way that is easily understood and usable by people with developmental disabilities and their families.
For Your Information

North Carolina Council on Developmental Disabilities
Council Meeting Dates

February 10 & 11, 2022
*May 12 & 13, 2022
August 11 & 12, 2022
November 2-4, 2022

Locations: Hilton Garden Inn
131 Columbus Ave,
Cary, NC 27518
919-377-0440

*Holiday Inn Biltmore West
435 Smoky Park
Highway, Asheville, NC 28806
828-418-1120

Please mark your calendars! We want to see you there.