

**Quarterly Council
Meeting
August 12 & 13, 2021
Hilton Garden Inn, Cary
ZoomGov**



NCCDD

North Carolina Council on
Developmental Disabilities



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Hilton Garden Inn
131 Columbus Avenue
Cary, NC 27518

Phone: 919-377-0440

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**NCCDD
STAFF ON CALL**



NCCDD
North Carolina Council on
Developmental Disabilities



2021 COUNCIL ON DEVELOPMENTAL DISABILITIES

EXECUTIVE COMMITTEE

Kerri Eaker: Chair

Bryan Dooley: Vice-Chair
Nessie Siler: Vice-Chair
Allison Dodson: Secretary
Daniel Smith: Chair, Financial Asset Development
Ryan Rotundo: Chair, Community Living
Cheryl Powell: Chair, Advocacy Development

Staff: Talley Wells, Shar'ron Williams

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Daniel Smith, Chair

Dawn Allen
Bryan Dooley
Myron Michelle Gavin
Kristy Locklear
Ronnie Marshall
Rebecca Putnam
Dave Richard, Deputy Secretary, NC Medicaid
Laura Richardson
Donna Spears
Sherry Thomas; Alternate: Dreama McCoy
Kathie Trotter; Alternate: Vacant
Carla West; Alternate: Teresa Strom

Staff: Tamira White

COMMUNITY LIVING COMMITTEE

Ryan Rotundo, Chair

Victor Armstrong; Alternate: Mya Lewis
Senator Sydney Batch
Katherine Boeck
Rhonda Cox; Alternate: Judith Kirkman
Allison Dodson
Joshua Gettinger, M.D.
Brendon Hildreth
Aldea LaParr
Virginia Knowlton Marcus
Dale Stephenson
Peggy Terhune, Ph.D.
Sandra Terrell; Alternate: Deb Goda

Staff: Philip Woodward

APPOINTED POSITION/COUNTY

Parent-Buncombe
Individual with DD-Guilford
Individual with DD-Dare
Sibling-Watauga
Parent-Guilford
Sibling-Buncombe
Individual with DD-New Hanover

Parent-Guilford
Public At Large-Stanly
Individual with DD-Guilford
Parent-Craven
Parent-Robeson
Individual with DD-Wake
Sibling-Buncombe
Agency: DHHS-Wake
Parent-Granville
Individual with DD-Onslow
Agency: Dept. Public Instruction-Wake
Agency: DHHS-Voc. Rehabilitation-Wake
Agency: DHHS-Social Services-Johnston

Sibling-Buncombe
Agency: DHHS-MH/DD/SAS-Wake
Senate Representative-Wake
Individual with DD-Edgecombe
Non-Profit Agency-Buncombe
Sibling-Watauga
Parent-Buncombe
Individual with DD-Craven
Individual with DD-Wayne
Agency: Disability Rights NC-Wake
Sibling-Wake
Local Non-Governmental Agency-Randolph
Agency: DHHS-NC Medicaid-Wake

ADVOCACY DEVELOPMENT COMMITTEE

Cheryl Powell, Chair

NaKima Clark
Tony Hall
Representative Verla Insko
Gary Junker, Ph.D.; Alternate: Jamila Little
Kelly Kimple, M.D.; Alternate: Danielle Matula
Charlean Mapson, M.D.
Kayla McMillan
William Miller
Karey Perez; Alternate: Sarah Smith
Joe Piven, M.D.; Alternate: Anna Ward
Marjorie Serralles-Russell
Nessie Siler

Staff: Melissa Swartz

STAFF

Talley Wells
David Ingram
Cora Gibson
LaQuadia Smith
Melissa Swartz
Tamira White
Shar'ron Williams
Philip Woodward
Letha Young
Vacant

Individual with DD-New Hanover
Parent-Wake
Individual with DD-Wake
Legislative Representative-Orange
Dept. of Public Safety-Orange
Agency: DHHS-W/C Health-Wake
Parent-New Hanover
Individual with DD-Wake
Individual with DD-Davidson
Agency: DHHS-Aging & Adult Services-Wake
Agency: Carolina Institute on DD-Orange
Parent-Mecklenburg
Individual with DD-Dare

Executive Director
Director of Operations
Administrative Specialist II
Business Services Coordinator
Systems Change Manager
Systems Change Manager
Business Officer
Systems Change Manager
Administrative Specialist I
Systems Change Manager



Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary, NC

DRAFT
AGENDA
THURSDAY, AUGUST 12, 2021
BRADFORD C & D

<https://www.zoomgov.com/j/1605010386?pwd=bU1JZnhMZTQ4WHMydGphclN2L0lMdz09>

- 8:00 - 9:00 AM **Welcome Back Breakfast**
- 9:00 - 9:30 AM **WELCOME.....Bryan Dooley, Vice Chair**
- 9:30 -10:30 AM **POLICY UPDATE....Chris Hendricks and Jill Hinton, NCCDD Policy Coordinators**
- 10:30 -10:50 AM **Break**
- 10:50 -12:30 PM **INITIATIVE AND RFA UPDATES/REQUESTS**
 - ~Peer Mentoring Initiative .. Cheryl Powell, Chair of Advocacy Development
 - .. Community and Kelly Friedlander, Community Bridges Consulting Group
 - ~Justice: Release, Reentry, and Reintegration Continuation Funding
 - ~Registry of Unmet Needs RFA Selection
 - ~Registry Economic Impact Study (tentative)
 -Ryan Rotundo, Chair of Community Living Committee
 - ~Benefits Counseling Expansion Continuation Funding
 -Dan Smith, Chair of Financial Asset Development Committee
 - Cross-Cutting Initiatives:**
 - ~NCCDD Communications Continuation Funding Request
 -Devika Rao, O'Neill Communications
- 12:30 - 12:45 PM **Binnacle Update.....Aldea LaParr and Nessie Siler**
- 12:45 - 2:00 PM **Lunch (provided)**
- 2:00 - 4:00 PM **COMMITTEE MEETINGS**
 - Advocacy Development.....Bradford A
 - Community Living.....Bradford B
 - Financial Asset Development.....Bradford C
- 4:00 - 5:30 PM **BREAK**
- 5:30 - 8:00 PM **MEMBER RECEPTION (Buffet Dinner Provided)***
Looking ahead to the New Five-Year Plan
.....**Kerri Eaker and Talley Wells**
- 6:30 - 8:00 PM **Main Program/Virtual Program**

*Council meetings are open to the public. However, we are a federally funded program and cannot reimburse individuals who are not Council members or invited guests for transportation, meals, lodging, etc. Meals that are included in the agenda are for Council members and invited guests and cannot be provided to members of the public due to budgetary constraints.



Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary, NC

DRAFT
AGENDA
FRIDAY, AUGUST 13, 2021
BRADFORD CID

<https://www.zoomgov.com/j/1616335505?pwd=aE5mTIY1NzNienR1SDRSVWZRT2s3UT09>

- 8:30 - 9:00 AM **WELCOME, CONFLICT OF INTEREST & SAFETY AND PREPAREDNESS**.....Kerri Eaker and Nessie Siler
- 9:00 - 9:10 AM **ROLL CALL**.....Allison Dodson
- 9:10 - 9:15 AM **APPROVAL OF MINUTES**.....Allison Dodson
- 9:15 - 9:30 AM **DIRECTOR’S REPORT**.....Talley Wells
- 9:30 - 9:40 AM **FINANCIAL REPORT**.....Kerri Eaker
- 9:40 - 10:00 AM **LEGISLATIVE UPDATE**.....Representative Insko/Senator Batch
- 10:00 - 10:15 AM **PUBLIC COMMENT***.....Kerri Eaker
- 10:15 - 10:45 AM **BREAK**
- 10:45 - 11:30 AM **COMMITTEE REPORTS**
 - Executive Committee.....Kerri Eaker
 - Advocacy Development.....Cheryl Powell
 - Community Living.....Ryan Rotundo
 - Financial Asset Development.....Dan Smith
- 11:30 - 12:25 PM **NEW BUSINESS**
 - ~Approval of NCCDD Communications Initiative
 - ~Approval of 2022 Council Meeting Dates
 - ~Disability Rights NC Update.....Virginia Knowlton Marcus
 - ~Carolina Institute for Developmental Disabilities Update.....Joe Piven/Anna Ward
- 12:25 - 12:30 PM **OLD BUSINESS**
- 12:30 PM **ADJOURN**

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

Council Minutes



NCCDD
North Carolina Council on
Developmental Disabilities



DRAFT

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

www.nccdd.org

Quarterly Council Meeting Minutes

ZoomGov

May 14, 2021

MEMBERS PRESENT: Dawn Allen, Victor Armstrong, Amanda Bergen, Katherine Boeck, Rhonda Cox, Allison Dodson, Bryan Dooley, Kerri Eaker, Myron Gavin, Joshua Gettinger, Brendan Hildreth, Rep. Verla Insko, Danielle Matula (for Kelly Kimple), Aldea LaParr, Ronnie Marshall, Kay McMillian, Virginia Knowlton Marcus, Will Miller, Wing Ng, Karey Perez, Anna Ward (for Joseph Piven), Cheryl Powell, Dave Richard, Ryan Rotundo, Marjorie Serralles-Russell, Nessie Siler, Dan Smith, Donna Spears, Carla West, Peggy Terhune, Dreama McCoy (for Sherry Thomas), Kathie Trotter

MEMBERS ABSENT: Nakima Clark, Katie Fox, Gary Junker, Kristy Locklear, Senator Mujtaba Mohammed, Laura Richardson, James Stephenson, Sandra Terrell

STAFF PRESENT: Cora Gibson, Melissa Swartz, JoAnn Toomey, Talley Wells, Shar'ron Williams, Travis Williams, Philip Woodward, Letha Young

CONTRACTORS/GUESTS PRESENT: Christina Dupuch, Chris Hendricks, Jill Hinton, Mya Lewis, Karen Martin, Michelle Merritt

WELCOME AND ATTENDANCE

Kerri Eaker, NCCDD Chair, welcomed the members and she acknowledged Amanda Bergen, Katie Fox and Wing Ng who are rotating off the Council. Kerri asked that any Council member with a potential conflict of interest regarding items on the agenda to identify the specific conflict for documentation in the minutes and recuse, as necessary. She thanked the members for their participation on Thursday.

Allison Dodson conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Kerri Eaker, Chair asked for approval of the February Council meeting minutes. A copy of the minutes had previously been made available to Council members.

MOTION: Ronnie Marshall made a motion to approve the February 2021 minutes. Kat Boeck seconded the motion. The motion was approved by unanimous vote.

DIRECTOR'S REPORT

Talley gave a brief update on the Council activities since February. He started out by saying that the Council staff have been very busy since February and that the Council started four new initiatives: Peer Mentor Training, Registry of Unmet Needs/Covid, Latino/a/x Webinars and Financial Asset Development Webinars.

Talley shared information that the Council has been busy with Policy and Legislative Education. He mentioned some important bills and funding, including the potential for 1000 new Innovations Waivers, an Identification Bill, Homebound Data, and a concerning bill related to School Discipline. He also mentioned the Council's involvement this year in the virtual Disability Policy Seminar.

He shared information on the Five-Year Planning/Public Comment events. He shared information about 6000 Waiting Film and Panel, Medicaid Tailored Plan Discussions, and the Raleigh DD Awareness and Disability Awareness Stories.

Finally, Talley shared that two new staff were hired, Shar'ron Williams was promoted to Business Officer and Tamira White was hired as our new Systems Change Manager. He discussed recent Executive Committee and related committee discussions related to conflicts of interest, the Leadership contract clarification, and the new member recommendations.

FINANCE REPORT

Kerri Eaker gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members. Shar'ron Williams also gave a brief report in each committee on Thursday.

LEGISLATIVE UPDATE

Rep. Verla Insko gave a brief legislative update, stating that there are a lot of bills coming through and a growing awareness of people with I/DD. They will soon be working on the budget with bills that will support people with I/DD.

PUBLIC COMMENT

Aldea LaParr shared information about the digital book that she ,along with Nessie Siler, Ryan Rotundo and former Council member Anna Cunningham have created. The book is filled with stories about the lives of people with disabilities.

Kay McMillian shared information on the NC Youth Leadership Forum that is coming up June 1, 2021. She encouraged the Council to share the information with others.

COMMITTEE REPORTS

Kerri Eaker requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work.

EXECUTIVE COMMITTEE

The Executive Committee members met February 22, 2021, March 15, 2021, and April 19, 2021. Copies of the minutes were made available to Council members and Kerri asked members to review the minutes and let them know that the minutes are also posted on the NCCDD website.

ADVOCACY DEVELOPMENT COMMITTEE

Committee Chair Cheryl Powell presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee.

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Committee Chair Dan Smith presented the Financial Asset Development Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee.

COMMUNITY LIVING COMMITTEE

Committee Chair Ryan Rotundo presented the Community Living Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee. The following motions were presented on the floor for Council consideration:

MOTION: Kat Boeck made a motion that Liberty Corner Enterprises, Inc. be approved as the applicant selected for the NCCDD initiative entitled ***Supported Living: A How-To Guidebook***, in an amount up to \$75,000 per year of Money Follows the Person Demonstration Project/NC Medicaid/Division of Health Benefits state funds, with required minimum matching funds being waived, for up to two years, with Year 1 beginning July 1, 2021 to June 30, 2022. Donna Spears seconded the motion. The motion was approved by majority vote with the following contingencies:

- The Work Plan must include a focus on the Hispanic/Latino/Latinx population.
- Ensure that the success stories and “video stories” include at least five different individuals receiving Supported Living Level 2 and Level 3 services.
- Conduct a pilot test of the draft Guidebook with diverse representatives of each stakeholder group from across North Carolina; specify outcomes and collect evaluation data on (a) number/role/demographics/etc. of pilot-group participants, (b) their satisfaction that the Guidebook will enable them to implement Supported Living effectively, and (c) recommendations for improvement in final Guidebook to enhance Supported Living Level 2 and 3 implementation.
- Specify outcomes for “virtual tours” of the Guidebook: participants’ satisfaction with the content/delivery and the anticipated impact that these trainings will have on their role in implementing Supported Living Level 2 and 3 services.
- Project the number of additional people with I/DD who will receive Supported Living Level 2 and 3 services one year after the initiative’s conclusion and provide a statement about how they will sustain the relevance of this guidebook over the next five years.

MOTION: Aldea LaParr made a motion for staff of the Council to have authority to release the RFA regarding an initiative entitled ***A Coordinated Campaign to Impact the Registry of Unmet Needs***, in an amount up to \$180,000 per year with required minimum of 25% non-federal matching funds (\$60,000), for up to four years with an additional fifth year, if approved by the Council. Staff will consider all suggestions made by Council members when making any revisions before the RFA is released. In addition, Council staff will have authority to extend the due date for applications, if necessary. Bryan Dooley seconded the motion. Virginia Knowlton Marcus recused herself because she has some concerns about the RFA. The motion was approved by majority vote.

MOTION: Anna Ward made a motion that Disability Rights North Carolina, in collaboration with NCCDD, receive funding awarded to the Council from the Administration for Community Living (ACL) NC FY21 ACL NoA - Expanding Disabilities Network's (DD Councils) Access to COVID-19 Vaccines award, for a sole-source initiative in an amount up to \$50,000 with required minimum matching funds being waived by ACL, beginning July 1, 2021 to June 30, 2022. Cheryl Powell seconded the motion. The motion was approved by majority vote.

NEW BUSINESS

Kerri Eaker reviewed the proposed motions for the Administrative and Program budgets for 2021-2022 and for the In-House initiatives of the Council that were reviewed with the members yesterday. The following motions were presented on the floor for Council consideration:

MOTION: Dan Smith made a motion to approve the **21-22 Administrative budget** for \$595,772 federal funds and \$90,864 state funds, for a total budget of \$686,636; and to approve the **21-22 Program budget** for \$682,432 federal funds. Ronnie Marshall seconded the motion. The motion was approved by unanimous vote.

MOTION: Kay McMillan a motion for continuation funding of the In-House **Public Policy** Initiative for the period of July 1, 2021 - June 30, 2022 for an amount up to \$39,000 with match requirement waived since this is an in-house initiative of the Council. Bryan Dooley seconded the motion. The motion was approved by unanimous vote.

MOTION: Anna Ward made a motion for continuation funding of the In-House **Council Development Fund** Initiative for the period of July 1, 2021 - June 30, 2022 for an amount up to \$30,000 with match requirement waived since this is an in-house initiative of the Council. Aldea LaParr seconded the motion. The motion was approved by unanimous vote.

MOTION: Donna Spears made a motion for continuation funding of the In-House **Conference Funding** Initiative for the period of July 1, 2021 - June 30, 2022 for an amount up to \$15,000 with match requirement waived since this is an in-house initiative of the Council. Anna Ward seconded the motion. The motion was approved by unanimous vote.

MOTION: Dan Smith made a motion for continuation funding of the In-House **Jean Wolff-Rossi Fund for Participant Involvement** Initiative for the period of July 1, 2021 - June 30, 2022 for an amount up to \$20,000 with match requirement waived since this is an in-house initiative of the Council. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

Melissa Swartz gave a brief update on the Five-Year State Plan from the Ad Hoc Committee. The following motion was presented on the floor for Council consideration.

MOTION: Brendon Hildreth made a motion to approve the Goals and Objectives of the 2022-2026 NCCDD Five-Year Plan for submission to the Office of Intellectual and Developmental Disabilities (OIDD) on August 15, 2021. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

DD NETWORK PARTNER UPDATES

Virginia Knowlton Marcus, Executive Director of Disability Rights North Carolina (DRNC) gave an update on some of the activities of DRNC. Their focus has been on Fair Housing work regarding reasonable accommodations. A copy of her report was sent to all Council members.

Anna Ward of the Carolina Institute for Developmental Disabilities gave a brief update on the status of what is happening due to the pandemic. Anna reported that the clinic was still 100% remote but planning to move back by July and that research was getting started, but slowly. She said that all remote training was going reasonably well. A copy of her report was sent to all Council members.

OLD BUSINESS

None at this time.

ADJOURN

Kerri asked for a motion to adjourn the meeting. Dan Smith made a motion to adjourn the May 2021 Council meeting. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

Approved: _____
Allison Dodson, Secretary

Date: _____

Executive Committee



NCCDD
North Carolina Council on
Developmental Disabilities



NC Council on Developmental Disabilities

DRAFT

Executive Committee Minutes

Date: July 19, 2021

Time: 10:30 AM – 12:30 PM

Members Present: Bryan Dooley, Kerri Eaker, Cheryl Powell, Ryan Rotundo, Nessie Siler, Dan Smith

Members Absent: Allison Dodson

Staff Present: Melissa Swartz, Talley Wells, Tamira White, Letha Young

Guests/Council members Present: Devika Rao

I. **Call to Order**

Chair Kerri Eaker called the meeting to order of the Executive Committee (EC) and welcomed the members calling in.

II. **Financial Report and Expenses/Match Update**

Talley Wells reviewed the financial reports for the NCCDD. The EC then discussed the budget.

III. **Approval of Minutes**

The draft minutes for the May 24, 2021 Executive Committee meeting were reviewed and considered for approval.

MOTION: Dan Smith made a motion to approve the draft minutes of the May 24, 2021 Executive Committee meeting. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

IV. **ED Update**

Talley Wells updated the EC on Staff Transitions, Registry of Unmet Needs RFA, Registry of Unmet Needs Economic Impact Study, Peer Mentorship Initiative Potential Sole Source Initiative, Leadership Initiative Potential Sole Source Continuation Funding, ACL Reporting, Vaccine Initiative remaining funding and other initiatives with unspent funds.

He also updated the EC on the Staff's Return to worksite; and, the staff's move to the new office space.

V. **Council Meeting/Member Survey Review**

The members reviewed the draft August Council Meeting agenda and discussed how to have a successful hybrid meeting.

VI. **Conference Funding Request**

None at this time.

VII. Ad Hoc Committees/Updates

- Talley Wells shared a brief Five-Year Plan Ad Hoc Committee Update
- Talley Wells shared a brief Public Policy Committee Update

VIII. Personal Services Contract Review/Approval

None at this time.

IX. Other

- **2022 Council Meeting Dates**
 - February 10 & 11, 2022
 - May 12 & 13, 2022
 - August 11 & 12, 2022
 - November 2, 3 & 4, 2022

Ryan Rotundo made a motion to approve the proposed 2022 Council Meeting dates. Dan Smith seconded the motion. The motion was approved by unanimous vote.

- **May 2022 Council Meeting**

The consensus was to go to the Mountains for the May 2022 Council Meeting, but this will be discussed/voted on at the August EC Meeting.

X. Adjourn

Kerri asked for a motion to adjourn at approximately 12:30 PM.

MOTION: Ryan Rotundo made a motion to adjourn the EC meeting. Dan Smith seconded the motion. The motion was approved.

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: May 24, 2021

Time: 10:30 AM – 11:30 AM

Members Present: Allison Dodson, Bryan Dooley, Kerri Eaker, Cheryl Powell, Ryan Rotundo, Nessie Siler, Dan Smith

Staff Present: Chris Hendricks, Melissa Swartz, JoAnn Toomey, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

I. **Call to Order**

Chair Kerri Eaker called the meeting to order of the Executive Committee (EC) and welcomed the members calling in.

II. **Approval of Minutes**

The draft minutes for the April 19th EC meeting were reviewed.

MOTION: Cheryl Powell made a motion to approve the draft minutes of the April 19, 2021 Executive Committee meeting. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

III. **ED Update**

Talley Wells said that he had a good meeting with DRNC and there was also discussion around the Peer Support initiative and perhaps using some of the vaccine funds toward this effort of using peers.

He also reviewed with the members the updated Registry RFA and appreciated all the conversation around this RFA at the Council meeting and worked with Philip to tighten it up based on the feedback from the Council. They also brought the funding back from the RFA from \$180,000 to \$150,000 because he plans for us to work closely with the contractor and because of the need for funding other new initiatives. Staff also discussed the recommendations for members of the selection committee – including Kerri and Ryan and perhaps other people who may be directly affected by the Registry and also someone from the department – as well as a strong self-advocate.

MOTION: Dan Smith made a motion to approve the updated *A Coordinated Campaign to Impact the Registry of Unmet Needs* RFA for release. Ryan Rotundo seconded the motion. The motion was approved by unanimous vote.

Talley also announced the retirement of JoAnn Toomey. The Director of Operations position has been posted as of Friday.

IV. Council Meeting/Member Survey Review

The members reviewed only 7 May Council meeting surveys that were submitted. Most were positive with comments but there was some mention of the long day on Thursdays. Talley said that staff discussed this, but since we are planning to go back to in-person meetings in August, it will be difficult to have committee meetings on another day or week. The suggestion was appreciated but the members felt the standard flow has worked well and they are looking forward to getting back to connecting in person.

V. Conference Funding Request

None at this time.

VI. Ad Hoc Committees/Updates

Dan Smith updated the members that the Five-Year Plan draft was submitted for adoption to the Council at the May 2021 meeting and approved. It will be submitted to DHHS Secretary Cohen for review and approval and then to the Office of Intellectual and Developmental Disabilities (OIDD) for final approval by August 15, 2021. The new Plan will take effect on October 1, 2021.

VII. Personal Services Contract Review/Approval

None at this time.

VIII. Other

The EC was updated regarding new members that will be in effect as of July 1, 2021 and those that were reappointed for a second term or those that were appointed for a full first term after fulfilling a partial term of another member.

IX. Adjourn

Kerri asked for a motion to adjourn at approximately 11:30 AM.

MOTION: Nessie Siler made a motion to adjourn the EC meeting. The motion was approved by unanimous vote.

Advocacy Development Committee



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North Carolina Council on
Developmental Disabilities



Advocacy Development Committee

DRAFT MINUTES

Thursday, May 13, 2021

1:30pm - 4:00pm

Meeting link:

https://www.zoomgov.com/meeting/register/vJltcuihrDkuHUd4CKEcpV6lwz4YyL_gshM

Meeting ID: 161 090 0445

Members Present: Amanda Bergen, Kerri Eaker, Rep. Verla Insko, Jamila Little (for Gary Junker), Danielle Matula (for Kelly Kimple), Kay McMillan, William Miller, Anna Ward (for Joe Piven), Karey Perez, Cheryl Powell, Marjorie Serralles-Russell, Nessie Siler

Members Absent: Nakima Clark, Katie Holler,

Staff in Attendance: Melissa Swartz, Talley Wells, Shar'ron Williams Letha Young, Chris Hendricks

Guests: Captioner (unknown), Corye Dunn, Kelly Friedlander, Melanie Miller, Carol Cranford, Christina Dupuch

Welcome/Introductions

The Advocacy Development Committee (ADC) started with welcome by Cheryl Powell.

Approval of Minutes:

Anna Ward made a motion to approve the February 2021 Advocacy Development Committee (ADC) minutes. Jamila Little seconded the motion. The motion was approved.

Initiative Updates:

Corye Dunn of Disability Rights North Carolina provided an ALP-NC Leadership Development Training initiative update and Kelly Friedlander provided an update on the IDD Peer Support Initiative. Both initiatives are on track per contract deliverables. Melanie Miller and Carol Cranford provided an update on the Latinx Webinar and Outreach initiative. The first webinar is May 20th at 7:00pm

Update: North Carolina Empowerment Network (NCEN)

Melissa provided information about rescinding funding approved in February. Cheryl Powell provided an update on the continued work of NCEN of which implementation of all plans remain on course.

Self-Advocacy/Advocacy Webinar Discussion Series

Chris Hendricks public policy staff, provided details of a Council effort to attract, prepare, organize and mobilize NC Self-advocates to participate in public policy efforts. This effort originated with the Public Policy Ad Hoc Committee. By educating self-advocates about building and maintaining relationships with legislators, the NCCDD will support the preparation of its most valuable stakeholder population. The goal is to have the 1st webinar and discussion in July. As more details are available, information will be addressed by the NCCDD executive committee.

Adjournment. Cheryl Powell made the motion to adjourn. Nessie Siler seconded. The motion carried unanimously.

Financial Asset Development Committee



NCCDD

North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

DRAFT Financial Asset Development Committee Agenda

August 12th, 2021

2:00 p.m. – 4:00 p.m.

Virtual Meeting ID Join ZoomGov Meeting

2:00 p.m. – 2:10 p.m.	Introduction <ul style="list-style-type: none"> • Welcome • Approval of May 2021 minutes 	<i>Dan Smith, Chair</i>
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2:10 p.m. – 2:20 p.m.	Initiative Updates <ul style="list-style-type: none"> • Update on North Carolina Employment Collaborative Initiative 	<i>Beth Butler or Pat Keul, DisAbility:IN NC</i>
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2:20 p.m.-2:40 p.m.	<ul style="list-style-type: none"> • Update on NCBCS Demonstration Project 	<i>Pablo Puente, Service Source</i>
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2:40 p.m.-3:00 p.m.	<ul style="list-style-type: none"> • Update on Employment and Transition Webinar Series 	<i>Allan Bergman, HIGH IMPACT Mission-based Consulting</i>
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3:00 p.m. - 3:40 p.m.	<ul style="list-style-type: none"> • Discussion on potential new investment area 	<i>Dan Smith, Chair and Tamira White Staff</i>
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3:40 p.m.- 3:50 p.m.	<ul style="list-style-type: none"> • Financial Update 	<i>Shar'ron Williams, Staff</i>
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3:00 p.m. – 3:10 p.m.	<ul style="list-style-type: none"> • Wrap Up and Reminders Reminder: Next Council meeting November 3 rd -5 th , 2021	<i>Dan Smith, Chair</i>
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Daniel Smith, Chair Dawn Allen Bryan Dooley Myron Michelle Gavin Kristy Locklear Ronnie Marshall Wing Ng, M.D. Dave Richard, Deputy Secretary, NC Medicaid Laura Richardson Donna Spears Sherry Thomas; Alternate: Dreama McCoy Kathie Trotter; Alternate: Vacant Carla West; Alternate: Teresa Strom	Parent-Guilford Public At Large-Stanly Individual with DD-Guilford Parent-Craven Parent-Robeson Individual with DD-Wake Parent-Wake Agency: DHHS-Wake Parent-Granville Individual with DD-Onslow Agency: Dept. Public Instruction-Wake Agency: DHHS-Voc. Rehabilitation-Wake Agency: DHHS-Social Services-Wake
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Staff: Travis Williams

Financial Asset Development Committee (FADC)

Final Minutes

May 13th, 2021

3:00pm – 5:00pm

Zoomgov Meeting

Committee Members Present: Dawn Allen, Bryan Dooley, Ronnie Marshall, Laura Richardson, Dan Smith, Donna Spears, Dreama McCoy for Sherry Thomas, Carla West

Committee Members Absent: Myron Gavin, Kristy Locklear, Wing Ng, Dave Richard, Kathie Trotter

Staff/Contractors Present: Allan Bergman Beth Butler, Pat Keul, Pablo Puente, JoAnn Toomey, Talley Wells, Shar’ron Williams, Travis Williams, Letha Young

Introduction:

Dan Smith called the committee into session, conducted introductions, reviewed the agenda, and reviewed the November 2020 meeting minutes. Donna Spears made a motion to approve the November minutes, Ronnie Marshall seconded. Dan moved to initiative updates.

Updates:

Employment Collaborative: Beth Butler provided the committee an update on the progress of the Employment Collaborative initiative. Disability IN-North Carolina (DI-NC) has continued to meet virtually with the established DI-NC Employment Collaborative 24-member Council; 9 are individuals living with disabilities or are family members.

As part of this initiative’s goal of researching and identifying recommendations from the Unified State Plan that have significant impact on integrated employment, survey data was collected from Workforce Development Center staff from across North Carolina and Employment Collaborative members. The survey results have been reviewed and are being used to guide the development of questions for prosperity zone member meetings. Each of the Regional Prosperity Zones have been charged with developing a list of business leaders and stakeholders with disabilities to serve on their respective local Business Advisory Council (BAC) for their region. DI-NC has begun to develop marketing materials, vision statements, and other informational pieces to support the establishment of the BACs. DI-NC staff are now in position to assist the regional BACs to align the survey data for each region with activities that form the foundation of their individual disability employment inclusion work plans. Beth also shared that survey data analysis continues, and that they will be looking for information gaps regarding employment of people with disabilities across state agencies to help inform some of the ongoing efforts regarding the State as the Model Employer Employment First executive order. Lastly through the work of this initiative, DI-NC is developing a toolkit to support workforce development centers’ engagement in disability employment and inclusion. These tool kits focus on:

1. Self-ID Campaign
2. Self-Disclosure of Workforce Development Center participants

3. Increase business engagement through participation in training on recruitment of people with disabilities
4. Increase participation of job seekers with disabilities by promoting accessible services available through Workforce Development Career Centers and increased use by service provider's (especially I/DD service providers) of Workforce Development Centers
5. Community-Wide virtual career fairs, Employment First Training events, Everybody Works training events.

Beth Butler also shared the expected launch date for NCWorks anniversary of the ADA video which is July 1st, 2021. As well as several collaborative projects with OVR that are currently under review. These projects include

- Promoting Disability Inclusion through leveraging current business relations and services representatives
- Tips for Accessible interviews
- Best practices for targeted outreach to the disability community

North Carolina Benefits Counseling Service Demonstration Project: Pablo Puente gave an overview and introduction to the committee. Pablo explained that Benefits Liaison Training curriculum is completed and there have been nine benefit liaison trainings so far. Also, a referral network has been established with 10 agencies participating so far (two serving bilingual populations), and that surveys are being collected to gather information on outcomes. So far, 43 benefit liaisons have been trained.

Employment and Transition Webinar Series:

Contractor for the Employment and Transition Webinar Series provided a brief overview of the first two webinars. Attendance at the webinar has been very high. For the April 29th webinar there were 268 registrants, and 169 attendees. For the April 15th webinar there were 211 registrants and __. Allan shared that the feedback from surveys was very positive, so far 71 people have completed post webinar surveys, overall, 61% of respondents were strongly satisfied with the first two webinars.

Department of Labor open portal comment

Travis Williams summarized comment he submitted to open Department of Labor Public comment portal seeking input for how to elevate disability in recent efforts to highlight the importance of inclusion and diversity in the workplace.

Financial Update:

Shar'ron Williams presented and reviewed the NCCDD Fiscal Report. There were no questions from committee members.

Wrap Up:

Dan Smith provided reminders to the FADC. Dan reminded the members of the next quarterly meeting on August 12th and 13th, 2021. Ronnie Marshall made a motion to adjourn the meeting, Dawn Allen seconded.

Community Living Committee



NCCDD

North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Community Living Committee Agenda DRAFT

August 12, 2021

2:00 p.m. – 4:00 p.m.

Virtual Meeting ID:

<https://www.zoomgov.com/j/1605010386?pwd=bU1JZnhMZTQ4WHMydGphcIN2L0IMdz09>

2:00 p.m. – 2:15 p.m.	Introduction <ul style="list-style-type: none"> Welcome Approval of May minutes Member Development Activity 	Ryan Rotundo, Chair
2:15 p.m. – 2:25 p.m.	Fiscal Report	Shar'ron Williams, Staff
2:25 p.m. – 2:40 p.m.	Initiative Updates <ul style="list-style-type: none"> Justice: Release, Reentry, and Reintegration 	Vicki Smith, Alliance of Disability Advocates
2:40 p.m. – 2:55 p.m.	<ul style="list-style-type: none"> COVID-19 Registry of Unmet Needs Relief 	Debby Torres, First in Families of NC Le'Carla McNair, FIFNC Mark Cline, Quillo John Dickerson, Quillo
2:55 p.m. – 3:25 p.m.	RFA Discussion <ul style="list-style-type: none"> The Unmet Needs Initiative: A Coordinated Campaign to Impact the Registry of Unmet Needs RFA 	Ryan Rotundo, Chair Philip Woodward, Staff Talley Wells, Staff
3:25 p.m. – 3:55 p.m.	Future Investment Discussion <ul style="list-style-type: none"> Economic Impact Analysis Housing 	Ryan Rotundo, Chair Philip Woodward, Staff Talley Wells, Staff
3:55 p.m. – 4:00 p.m.	Wrap Up and Reminders <ul style="list-style-type: none"> Reminder: Next Council meeting – <ul style="list-style-type: none"> November 3-5, 2021 	Ryan Rotundo, Chair

COMMUNITY LIVING COMMITTEE

Ryan Rotundo, Chair

Victor Armstrong; Alternate: Mya Lewis

Katherine Boeck

Rhonda Cox; Alternate: Judith Kirkman

Allison Dodson

Joshua Gettinger, M.D.

Brendon Hildreth

Aldea LaParr

Virginia Knowlton Marcus

Senator Sydney Batch

Dale Stephenson

Peggy Terhune, Ph.D.

Sandra Terrell; Alternate: Deb Goda

Sibling-Buncombe

Agency: DHHS-MH/DD/SAS-Wake

Individual with DD-Edgecombe

Non-Profit Agency-Buncombe

Sibling-Watauga

Parent-Buncombe

Individual with DD-Craven

Individual with DD-Wayne

Agency: Disability Rights NC-Wake

Senate Representative-Wake

Sibling-Wake

Local Non-Governmental Agency-Randolph

Agency: DHHS-NC Medicaid-Wake

Staff: Philip Woodward

DRAFT Community Living Committee Minutes

May 13, 2021

Members Present: Katherine Boeck, Rhonda Cox, Allison Dodson, Joshua Gettinger, Brendon Hildreth, Aldea LaParr, Mya Lewis, Virginia Knowlton Marcus, Ryan Rotundo, Peggy Terhune

Members Absent: Senator Mujtaba Mohammed, Sandra Terrell, James Stephenson

Staff Present: Talley Wells, Shar'ron Williams, Philip Woodward

Guests Present: Iris Green, Betsy MacMichael, Le'Carla McNair, Michelle Merritt, Janet Price-Ferrell, Vicki Smith, Teresa Sousa, Debby Torres

Introduction:

Ryan Rotundo welcomed the committee and did an icebreaker focused on everyone's comfort food.

MOTION: Joshua Gettinger made a motion to approve the February Community Living Committee minutes, and Katherine Boeck seconded the motion. The motion was approved by unanimous vote. Virginia Knowlton Marcus suggested adding a note that she recused herself from voting on the Registry of Unmet Needs RFA in February. Also, the minutes were corrected to reflect that Joshua and Aldea LaParr attended the February meeting, while Brendon Hildreth and Rhonda Cox did not attend the February meeting.

Fiscal Update:

Shar'ron Williams provided the fiscal update.

Initiative Updates:

Natural Support Network Development

Janet Price-Ferrell of FIRST provided an update. She shared the portal and said some people, including some NCCDD members, have signed up to access it. She said there is a new three-minute video that explains the initiative. Janet also mentioned the opportunity she received to present to 109 attendees of the Supported Living Level 2 & 3 Stakeholders meeting in March of this year. Rhonda Cox asked if Vaya Health could link the portal to their website, and Janet replied yes, that would be a great way to get the information out. Joshua Gettinger asked if the portal will be publicly available without people needing to register to access it. Janet said that might be possible and still be able to track how many people access it or download a resource there.

Justice: Release, Reentry and Reintegration

Vicki Smith of the Alliance of Disability Advocates (ADA) provided an update. She mentioned the improved communication between ADA, NCCDD, and other people with

a stake in this initiative through monthly rather than quarterly meetings. Vicki said the goal is to work with people 180 days before their release, but ADA learned that the people they are working with receive only 90 days' notice prior to release. She said ADA has received 15 referrals as of May 13th and shared three scenarios illustrating the situations they are working with. Vicki said this initiative is trying to demonstrate the benefit of ensuring that everyone in the prison system leaves with a reentry plan in order to reduce the recidivism rate. Rhonda Cox asked about opportunities for the Local Management Entities/Managed Care Organizations (LME/MCOs) to support this work. Vicki added that the Charlotte Women's Club reached out to support this initiative.

COVID-19 Registry of Unmet Needs Relief

Betsy MacMichael, Le'Carla McNair, and Debby Torres from First in Families of North Carolina (FIFNC) provided an update. They said Quillo Connect is a web-based app that shares 60-second educational videos created by users who are people with disabilities and their family members to help people connect with one another and find the information they need related to services and supports. FIFNC has already received more than 400 responses from people in 60 different counties to a survey they sent out on May 4th and is currently working to identify authors and users – they will have six authors and 200 users. Peggy Terhune said she is familiar with John Dickerson, the creator, and hopes Quillo Connect will continue to be available in North Carolina after this initiative ends. Betsy commented that an important part of the sustainability plan will be to convince the LME/MCOs to invest in Quillo Connect so that people with I/DD and their families can continue to access and benefit from it after this initiative ends.

RFA Discussion

Supported Living: A How-to Guidebook RFA

Ryan Rotundo provided an update about the RFA and the applications that NCCDD received. Joshua Gettinger expressed concern about the guidebook becoming outdated, and Ryan responded that there is an electronic component to this guidebook while Philip shared the sustainability plan that was part of Liberty Corner Enterprises' application.

Motion: Joshua Gettinger made a motion that Liberty Corner Enterprises, Inc. be approved as the applicant selected for the NCCDD initiative entitled **Supported Living: A How-To Guidebook**, in an amount up to \$75,000 per year of Money Follows the Person Demonstration Project/NC Medicaid/Division of Health Benefits state funds, with required minimum matching funds being waived, for up to two years, with Year 1 beginning July 1, 2021 to June 30, 2022 with the contingencies listed below. Katherine Boeck seconded the motion. The motion was approved by majority vote.

Proposed Contingencies

- The Work Plan must include a focus on the Hispanic/Latino/Latinx population.
- Ensure that the success stories and “video stories” include at least five different individuals receiving Supported Living Level 2 and Level 3 services.
- Conduct a pilot test of the draft Guidebook with diverse representatives of each stakeholder group from across North Carolina; specify outcomes and collect evaluation data on (a) number/role/demographics/etc. of pilot-group participants, (b) their satisfaction that the Guidebook will enable them to implement Supported Living effectively, and (c) recommendations for improvement in final Guidebook to enhance Supported Living Level 2 and 3 implementation.
- Specify outcomes for “virtual tours” of the Guidebook: participants’ satisfaction with the content/delivery and the anticipated impact that these trainings will have on their role in implementing Supported Living Level 2 and 3 services.
- Project the number of additional people with I/DD who will receive Supported Living Level 2 and 3 services one year after the initiative’s conclusion and make a statement about how they will sustain the relevance of this guidebook over the next five years.

The Unmet Needs Initiative: A Coordinated Campaign to Impact the Registry of Unmet Needs RFA

Talley Wells provided a brief synopsis to remind the members of what NCCDD hopes to accomplish with this initiative. The committee discussed concerns with the language that the draft RFA uses and how the staff can tighten up the language to make it more clear.

Motion: Katherine Boeck made a motion for staff of the Council to have authority to release the RFA regarding an initiative entitled ***A Coordinated Campaign to Impact the Registry of Unmet Needs***, in an amount up to \$180,000 per year with required minimum of 25% non-federal matching funds (\$60,000), for up to four years with an additional fifth year, if approved by the Council. Staff will consider all suggestions made by Council members when making any revisions before the RFA is released. In addition, Council staff will have authority to extend the due date for applications, if necessary. Aldea LaParr seconded the motion. The motion was approved by majority vote. One member abstained.

Future Investment Discussion

Access to COVID-19 Vaccines Award

Virginia Knowlton Marcus and Iris Green from Disability Rights North Carolina provided an overview of the federal COVID-19 vaccine funding award designed to ensure that people with disabilities can access the COVID-19 vaccine. Philip Woodward referred the members to the Project ACCESS proposal that the members received by e-mail earlier today. Virginia said people need COVID-19 vaccine information from trusted sources and transportation to get to their vaccine appointments. Virginia said NCCDD's portion of the funds would not be used for the purchase of an accessible vehicle. Mya Lewis suggested taking advantage of North Carolina Department of Health and Human Services (DHHS) resources designed to assist with vaccine education and access.

Motion: Katherine Boeck made a motion that Disability Rights North Carolina, in collaboration with NCCDD, receive funding awarded to the Council from the Administration for Community Living (ACL) NC FY21 ACL NoA - Expanding Disabilities Network's (DD Councils) Access to COVID-19 Vaccines award, for a sole-source initiative in an amount up to \$50,000 with required minimum matching funds being waived by ACL, beginning July 1, 2021 to June 30, 2022. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

Economic Impact Analysis

Talley Wells said The Arc of North Carolina has approached NCCDD and other advocacy groups to do an economic impact analysis on providing services for people on the waiting list and how that would positively impact the local community. He said the premise of this the State of North Carolina investing in Apple coming to the Triangle, but this analysis would focus on Direct Support Professional pay or providing services to people on a waiver. One member suggested that Talley type a paragraph for the committee to consider at its August meeting, and Talley said he will arrange another meeting with The Arc of North Carolina to obtain more information about this proposal.

Katherine Boeck made a motion to adjourn, and Aldea LaParr seconded the motion. The meeting was adjourned at 4:15 p.m.

Fiscal Reports



NCCDD
North Carolina Council on
Developmental Disabilities



**Advocacy Development Committee
Initiative Update
As of June 28, 2021**

COMMUNITY ENTERPRISES LLC - NC ADA NETWORK/COORD./TA/FI

NCCDD Staff: Melissa Swartz **Current Year:** Year 3 of 3
Contract Period: 10/01/20 - 09/30/21 **Paid From:** 2020 FFY
Last Invoice Received: June 30, 2021

Purpose: The purpose of this initiative is to support grassroots groups, led by people with disabilities, to raise awareness of, and increase voluntary compliance with the Americans with Disabilities Act (ADA) in local communities across North Carolina. This initiative includes fiscal intermediary/agent supports for ADA projects and trainings in local communities throughout North Carolina and those seeking support to attend training and development events through participant development efforts.

FEDERAL FUNDS

BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 75,000.00	\$ 56,250.00	\$ 18,750.00
Supplies	\$ 3,637.00	\$ 273.11	\$ 3,363.89
Travel	\$ 300.00	\$ 260.90	\$ 39.10
Sub-Contract	\$ 14,000.00	\$ 3,850.00	\$ 10,150.00
Other	\$ 20,400.00	\$ 4,825.00	\$ 15,575.00
Indirect Cost	\$ 11,363.00	\$ 8,523.00	\$ 2,840.00
Dues/Subscriptions	\$ 300.00	\$ 225.00	\$ 75.00
FEDERAL FUNDS TOTAL	\$ 125,000.00	\$ 74,207.01	\$ 50,792.99
MATCH	\$ 41,667.00	\$ 31,239.00	\$ 10,428.00
TOTAL	\$ 166,667.00	\$ 105,446.01	\$ 61,220.99
Target % Expenses		75%	
Actual % Spent		59%	
Match % Spent		75%	

NOTE:
The July Request for Reimbursement is due August 15, 2021.

**Advocacy Development Committee
Initiative Update
As of June 28, 2021**

DISABILITY RIGHTS NC - LEADERSHIP DEVELOPMENT TRAINING

NCCDD Staff: Melissa Swartz **Current Year:** Year 3 of 3
Contract Period: 01/01/21 - 12/31/21 **Paid From:** 2020/2021 FFY
Last Invoice Received: June 30, 2021
Purpose: The purpose of this initiative is to extend the quality and quantity of trained I/DD advocate in North Carolina.

FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 50,055.00	\$ 23,545.09	\$ 26,509.91
Fringe Benefits	\$ 10,828.00	\$ 6,254.05	\$ 4,573.95
Rent/Cost of Space	\$ 2,117.00	\$ 1,763.92	\$ 353.08
Sub-Contract	\$ 110,000.00	\$ 47,612.52	\$ 62,387.48
Other	\$ 13,000.00	\$ 2,419.95	\$ 10,580.05
Indirect Cost	\$ 4,000.00	\$ 1,936.13	\$ 2,063.87
Professional Services	\$ 5,000.00	\$ 1,356.04	\$ 3,643.96
FEDERAL FUNDS TOTAL	\$ 195,000.00	\$ 84,887.70	\$ 110,112.30
MATCH	\$ 65,000.00	\$ -	\$ 65,000.00
TOTAL	\$ 260,000.00	\$ 84,887.70	\$ 175,112.30
Target % Expenses		50%	
Actual % Spent		44%	
Match % Spent		0%	

NOTE:
The July Request for Reimbursement is due August 15, 2021.

**Advocacy Development Committee
Initiative Update
As of June 28, 2021**

COMMUNITY BRIDGES CONSULTING - PEER SUPPORT SPECIALIST PILOT PROJECT			
NCCDD Staff:	Melissa Swartz	Current Year:	Year 1 of 1
Contract Period:	03/01/21 - 09/30/21	Paid From:	2019 FFY
Last Invoice Received:	June 30, 2021		
Purpose:	The purpose of this initiative is to develop and pilot a peer support training program for individuals who live independently with the use of Home and Community Based Services (HCBS).		
	FEDERAL FUNDS		
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 23,850.00	\$ 15,695.00	\$ 8,155.00
Fringe Benefits	\$ -	\$ -	\$ -
Supplies & Materials	\$ 500.00	\$ -	\$ 500.00
Staff Travel	\$ 500.00	\$ 500.00	\$ -
Other	\$ -	\$ -	\$ -
Indirect Cost	\$ -	\$ -	\$ -
Professional Services	\$ 150.00	\$ 149.90	\$ 0.10
FEDERAL FUNDS TOTAL	\$ 25,000.00	\$ 16,344.90	\$ 8,655.10
MATCH	\$ 9,000.00	\$ 5,635.00	\$ 3,365.00
TOTAL	\$ 34,000.00	\$ 21,979.90	\$ 12,020.10
Target % Expenses		43%	
Actual % Spent		64%	
Match % Spent		63%	
NOTE:	The July Request for Reimbursement was due August 15, 2021.		

**Community Living Committee
Initiative Update
As of June 28, 2021**

ALLIANCE OF DISABILITY ADVOCATES - JUSTICE: RELEASE, REENTRY & REINTEGRATION

NCCDD Staff: Philip Woodward **Current Year:** Year 1 of 3
Contract Period: 07/01/20 - 09/30/21 **Paid From:** 2020 FFY

Last Invoice Received: June 30, 2021

Purpose: The purpose of this initiative is to improve transition outcomes after incarceration for individuals with I/DD. This initiative focuses on recidivism reduction (rearrest, reconviction, or reincarceration) by expanding successful practices for reintegration into the community for incarceration for individuals with I/DD.

FEDERAL FUNDS

BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 119,200.00	\$ 67,840.28	\$ 51,359.72
Fringe Benefits	\$ 18,400.00	\$ 9,438.86	\$ 8,961.14
Supplies	\$ 2,000.00	\$ 1,093.04	\$ 906.96
Travel	\$ 20,000.00	\$ 7,978.04	\$ 12,021.96
Rent	\$ 10,000.00	\$ 9,671.07	\$ 328.93
Equipment	\$ 400.00	\$ -	\$ 400.00
Indirect Cost	\$ 20,000.00	\$ 20,000.00	\$ -
Utilities	\$ 3,000.00	\$ 730.00	\$ 2,270.00
Staff Development	\$ 2,000.00	\$ -	\$ 2,000.00
FEDERAL FUNDS TOTAL	\$ 195,000.00	\$ 116,751.29	\$ 78,248.71
MATCH	\$ 65,000.00	\$ 27,670.00	\$ 37,330.00
TOTAL	\$ 260,000.00	\$ 144,421.29	\$ 115,578.71
Target % Expenses	80%		
Actual % Spent	60%		
Match % Spent	43%		

NOTE:
The July Request for Reimbursement is due August 15, 2021.

**Community Living Committee
Initiative Update
As of June 28, 2021**

UNC GENERAL ADMINISTRATION/SSW - MAKING ALTERNATIVES TO GUARDIANSHIP			
NCCDD Staff:	Philip Woodward	Current Year:	Year 1 of 3
Contract Period:	07/01/20 - 06/30/21	Paid From:	2020 FFY
Last Invoice Received:	May 31, 2021		
Purpose:	The purpose of this initiative is to increase the number of individuals with I/DD and their families in North Carolina who are aware of and make use of Supported Decision-Making (SDM) and other alternatives to guardianship. The project builds upon NCCDD's previous Rethinking Guardianship initiatives.		
	FEDERAL FUNDS		
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 44,365.00	\$ 35,875.66	\$ 8,489.34
Fringe Benefits	\$ 17,846.00	\$ 13,249.18	\$ 4,596.82
Supplies	\$ 373.00	\$ 75.24	\$ 297.76
Travel	\$ 500.00	\$ 235.00	\$ 265.00
Sub-Contract	\$ 26,500.00	\$ 14,701.18	\$ 11,798.82
Other	\$ 1,025.00	\$ 500.00	\$ 525.00
Indirect Cost	\$ 9,091.00	\$ 6,483.92	\$ 2,607.08
Dues/Subscriptions	\$ 300.00	\$ 200.00	\$ 100.00
FEDERAL FUNDS TOTAL	\$ 100,000.00	\$ 71,320.18	\$ 28,679.82
MATCH	\$ 33,333.00	\$ 29,986.19	\$ 3,346.81
TOTAL	\$ 133,333.00	\$ 101,306.37	\$ 32,026.63
Target % Expenses	92%		
Actual % Spent	71%		
Match % Spent	90%		
NOTE:	The June Request for Reimbursement is due July 31, 2021.		

**Community Living Committee
Initiative Update
As of June 28, 2021**

UNC GENERAL ADMINISTRATION/SSW - MAKING ALTERNATIVES TO GUARDIANSHIP			
NCCDD Staff:	Philip Woodward	Current Year:	Year 2 of 3
Contract Period:	07/01/21 - 06/30/22	Paid From:	2020 FFY
Last Invoice Received:			
Purpose:	<p>The purpose of this initiative is to increase the number of individuals with I/DD and their families in North Carolina who are aware of and make use of Supported Decision-Making (SDM) and other alternatives to guardianship. The project builds upon NCCDD's previous Rethinking Guardianship initiatives.</p>		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 44,120.00	\$ -	\$ 44,120.00
Fringe Benefits	\$ 16,715.00	\$ -	\$ 16,715.00
Supplies	\$ 424.00	\$ -	\$ 424.00
Travel	\$ 1,000.00	\$ -	\$ 1,000.00
Sub-Contract	\$ 26,500.00	\$ -	\$ 26,500.00
Other	\$ 1,650.00	\$ -	\$ 1,650.00
Indirect Cost	\$ 9,091.00	\$ -	\$ 9,091.00
Dues/Subscriptions	\$ 500.00	\$ -	\$ 500.00
FEDERAL FUNDS TOTAL	\$ 100,000.00	\$ -	\$ 100,000.00
MATCH	\$ 33,333.00	\$ -	\$ 33,333.00
TOTAL	\$ 133,333.00	\$ -	\$ 133,333.00
Target % Expenses		0%	
Actual % Spent		0%	
Match % Spent		0%	
NOTE:			
The July Request for Reimbursement is due August 15, 2021.			

**Community Living Committee
Initiative Update
As of June 28, 2021**

LIBERTY CORNER ENTERPRISES, INC./SUPPORTED LIVING: A HOW-TO GUIDEBOOK			
NCCDD Staff:	Philip Woodward	Current Year:	Year 1 of 2
Contract Period:	07/01/21 - 06/30/22	Paid From:	2020 FFY
Last Invoice Received:			
Purpose:	The purpose of this initiative is to develop a how-to guidebook to inform individuals with intellectual and other developmental disabilities (I/DD) with the highest level of needs, families, and providers to understand how to successfully access and use the Supported Living Innovations Waiver service in North Carolina		
MATCH FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ -	\$ -	\$ -
Fringe Benefits	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Sub-Contract	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Indirect Cost	\$ -	\$ -	\$ -
Media/Communication	\$ -	\$ -	\$ -
Professional Service	\$ -	\$ -	\$ -
MATCH FUNDS TOTAL	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -
Target % Expenses	0%		
Actual % Spent	0%		
Match % Spent	0%		
NOTE:	The July Request for Reimbursement is due August 15, 2021.		

**Financial Asset Development Committee
Initiative Update
As of July 28, 2021**

ALAN BERGMAN - EMPLOYMENT/TRANSITION WEBINAR SERIES

NCCDD Staff: Travis Williams **Current Year:** Year 1 of 1
Contract Period: 04/01/20 - 09/30/21 **Paid From:** 2020 FFY
Last Invoice Received: June 30, 2021

Purpose: The purpose of this webinar series is to promote the value and multiple benefits to society of Employment First to individuals with developmental disabilities and their families, and to familiarize the audience with the components and infrastructure necessary to insure fidelity and performance outcomes of sustainable, competitive integrated employment as defined in WIOA.

FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ -	\$ -	\$ -
Fringe Benefits	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
Contracted Services	\$ 25,000.00	\$ 14,491.90	\$ 10,508.10
Other	\$ -	\$ -	\$ -
Media/Communications	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -
FEDERAL FUNDS TOTAL	\$ 25,000.00	\$ 14,491.90	\$ 10,508.10
MATCH	\$ 8,334.00	\$ 2,758.13	\$ 5,575.87
TOTAL	\$ 33,334.00	\$ 17,250.03	\$ 16,083.97
Target % Expenses	50%		
Actual % Spent	58%		
Match % Spent	33%		

NOTE:
The July Request for Reimbursement is due August 15, 2021.

**Financial Asset Development Committee
Initiative Update
As of July 28, 2021**

DISABILITY IN dba NC BUSINESS LEADERSHIP NETWORK - NC EMPLOYMENT COLLABORATIVE

NCCDD Staff: Travis Williams **Current Year:** Year 3 of 3
Contract Period: 03/01/21 - 02/28/22 **Paid From:** 2021 FFY
Last Invoice Received: June 30, 2021

Purpose: This initiative represents another step forward in promoting system change efforts to increase employment rates for the I/DD community and other individuals living with disabilities, while supporting state leadership in their efforts to accomplish the goals of the Unified State Plan. This initiative is also encouraged North Carolina becoming an Employment First state.

FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 90,000.00	\$ 31,434.00	\$ 58,566.00
Fringe Benefits	\$ 6,886.00	\$ 2,404.71	\$ 4,481.29
Travel	\$ -	\$ -	\$ -
Sub-Contract	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Professional Services	\$ 3,114.00	\$ 2,430.00	\$ 684.00
FEDERAL FUNDS TOTAL	\$ 100,000.00	\$ 36,268.71	\$ 63,731.29
MATCH	\$ 33,334.00	\$ 8,944.50	\$ 24,389.50
TOTAL	\$ 133,334.00	\$ 45,213.21	\$ 88,120.79
Target % Expenses		33%	
Actual % Spent		36%	
Match % Spent		27%	

NOTE:
The July Request for Reimbursement is due August 15, 2021.

**Financial Asset Development Committee
Initiative Update
As of July 28, 2021**

EMPLOYMENT SOURCE, INC - BENEFITS COUNSELING EXPANSION

NCCDD Staff: Travis Williams **Current Year:** Year 1 of 3
Contract Period: 07/01/20 - 09/30/21 **Paid From:** 2020 FFY
Last Invoice Received: June 30, 2021

Purpose:

Using a tiered model, the North Carolina Benefits Counseling Services Demonstration Project initiative will attempt to demonstrate the feasibility of expanding benefits counseling services to North Carolina citizens receiving federal and state public assistance. This will be accomplished by forming partnerships in which some CRP staff will be trained as benefit liaisons, and the successful development of a referral network, what include community organizations, as well as state and local agencies.

FEDERAL FUNDS

BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 60,410.00	\$ 43,268.66	\$ 17,141.34
Fringe Benefits	\$ 16,323.00	\$ 9,261.80	\$ 7,061.20
Supplies	\$ 500.00	\$ 114.73	\$ 385.27
Travel	\$ 762.00	\$ -	\$ 762.00
Equipment	\$ 2,000.00	\$ 1,092.06	\$ 907.94
Sub-Contract	\$ 100.00	\$ 92.95	\$ 7.05
Other	\$ 500.00	\$ 356.46	\$ 143.54
Indirect Cost	\$ 9,180.00	\$ 5,418.67	\$ 3,761.33
Media/Communications	\$ -	\$ -	\$ -
Dues/Subscriptions	\$ -	\$ -	\$ -
Staff Development	\$ 225.00	\$ -	\$ 225.00
FEDERAL FUNDS TOTAL	\$ 90,000.00	\$ 59,605.33	\$ 30,394.67
MATCH	\$ 30,000.00	\$ 17,829.00	\$ 12,171.00
TOTAL	\$ 120,000.00	\$ 77,434.33	\$ 42,565.67
Target % Expenses		73%	
Actual % Spent		66%	
Match % Spent		59%	

NOTE:

The July Request for Reimbursement is due August 15, 2021.

**In-House
Initiative Update
As of June 28, 2021**

IN-HOUSE CONFERENCE FUNDING			
NCCDD Staff:	New Director of Operation	Current Year:	9/on-going
Contract Period:	07/01/21 - 06/30/22	Paid From:	2021 FFY
Purpose:	<p>This initiative provides funding for speakers and presenters that will enhance the Council's work in systems change, advocacy and community capacity to build inclusive communities for persons with intellectual and other developmental disabilities and families.</p>		
FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Conference Funding	\$ 30,000.00	\$ -	\$ 30,000.00
FEDERAL FUNDS TOTAL	\$ 30,000.00	\$ -	\$ 30,000.00
Target % Expenses	0%		
Actual % Spent	0%		
NOTE:			

IN-HOUSE COUNCIL DEVELOPMENT FUND			
NCCDD Staff:	New Director of Operation	Current Year:	17/on-going
Contract Period:	07/01/21 - 06/30/22	Paid From:	2021 FFY
Purpose:	<p>This initiative provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (I/DD) and their families.</p>		
FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Council Development	\$ 30,000.00	\$ 325.00	\$ 29,675.00
FEDERAL FUNDS TOTAL	\$ 30,000.00	\$ 325.00	\$ 29,675.00
Target % Expenses	0%		
Actual % Spent	1%		
NOTE:			

**In-House
Initiative Update
As of June 28, 2021**

IN-HOUSE JEAN WOLFF-ROSSI FUND

NCCDD Staff: New Director of Operation **Current Year:** 24/on-going
Contract Period: 07/01/21 - 06/30/22 **Paid From:** 2021 FFY

Purpose: This initiative provides funding to NC citizens with I/DD and their families to participate in diverse learning forums and conferences, gain information necessary to make informed choices, enhance advocacy and positively impact public policy.

FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Jean Wolff-Rossi Fund	\$ 20,000.00	-	\$ 20,000.00
FEDERAL FUNDS TOTAL	\$ 20,000.00	\$ -	\$ 20,000.00
Target % Expenses	0.00%		
Actual % Spent	0.00%		

NOTE:

IN-HOUSE PUBLIC POLICY

NCCDD Staff: New Director of Operation **Current Year:** 11/on-going
Contract Period: 07/01/21 - 06/30/22 **Paid From:** 2021 FFY

Purpose: This initiative provides public policy analysis, enabling the Council to utilize the best available data, research, and practical experiences to inform and advance its mission.

FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Public Policy	\$ 39,000.00	-	\$ 39,000.00
FEDERAL FUNDS TOTAL	\$ 39,000.00	\$ -	\$ 39,000.00
Target % Expenses	0.00%		
Actual % Spent	0.00%		

NOTE:

**Cross Cutting
Initiative Update
As of June 28, 2021**

O'NEILL PUBLIC RELATIONS - NCCDD COMMUNICATIONS			
NCCDD Staff:	Philip Woodward/Acting	Current Year:	Year 3 of 5
Contract Period:	10/01/20 - 09/30/21	Paid From:	2020 FFY
Last Invoice Received:	June 30, 2021		
Purpose:	This initiative conducts communication research, implements, and evaluates social marketing, communication/media campaigns, specific to work and collaboration with individuals with I/DD.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 100,000.00	\$ 74,970.00	\$ 25,030.00
Travel	\$ 2,000.00	\$ 350.00	\$ 1,650.00
Sub-Contract	\$ 12,000.00	\$ 5,405.00	\$ 6,595.00
Other	\$ 500.00	\$ -	\$ 500.00
Media/Communications	\$ 12,200.00	\$ 8,425.00	\$ 3,775.00
Dues/Subscriptions	\$ 8,300.00	\$ 6,210.00	\$ 2,090.00
FEDERAL FUNDS TOTAL	\$ 135,000.00	\$ 95,360.00	\$ 39,640.00
MATCH	\$ 45,000.00	\$ 33,727.50	\$ 11,272.50
TOTAL	\$ 180,000.00	\$ 129,087.50	\$ 50,912.50
Target % Expenses	75%		
Actual % Spent	71%		
Match % Spent	75%		
NOTE:	The July Request for Reimbursement is due August 15, 2021.		

**Cross Cutting
Initiative Update
As of June 28, 2021**

CANSLER COLLABORATIVE RESOURCES - REGISTRY OF UNMET NEEDS			
NCCDD Staff:	Philip Woodward/Acting	Current Year:	Year 1 of 1
Contract Period:	10/01/2020 - 09/30/21	Paid From:	2020 FFY
Last Invoice Received:	June 30, 2021		
Purpose:	This initiative will focus on the Research and Planning side, pulling together various stakeholders, working to ensure collaboration and partnership on the NCCDD's eventual Registry of Unmet Needs multi-year effort(s).		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 21,000.00	\$ 13,895.00	\$ 7,105.00
Fringe Benefits	\$ 2,447.00	\$ 1,873.80	\$ 573.20
Travel	\$ 1,100.00	\$ -	\$ 1,100.00
Rent	\$ 800.00	\$ 371.00	\$ 429.00
Indirect Cost	\$ 4,500.00	\$ 1,999.00	\$ 2,501.00
Utilities	\$ 153.00	\$ 12.00	\$ 141.00
FEDERAL FUNDS TOTAL	\$ 30,000.00	\$ 18,150.80	\$ 11,849.20
Target % Expenses	75%		
Actual % Spent	61%		
NOTE: The July Request for Reimbursement is due August 15, 2021.			

FIRST IN FAMILIES - COVID-19 REGISTRY OF UNMET NEEDS (RUN) RELIEF			
NCCDD Staff:	Philip Woodward	Current Year:	Year 1 of 1
Contract Period:	04/01/21 - 09/30/21	Paid From:	2020 FFY
Last Invoice Received:	June 30, 2021		
Purpose:	This initiative will focus on immediate needs of COVID-19 RUN effort(s).		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 11,544.00	\$ 4,680.00	\$ 6,864.00
Fringe Benefits	\$ 3,002.00	\$ 1,216.80	\$ 1,785.20
Equipment	\$ 864.00	\$ -	\$ 864.00
Contracted Services	\$ 27,010.00	\$ 12,132.50	\$ 14,877.50
Other	\$ 7,580.00	\$ -	\$ 7,580.00
Indirect Costs	\$ -	\$ -	\$ -
FEDERAL FUNDS TOTAL	\$ 50,000.00	\$ 18,029.30	\$ 31,970.70
MATCH	\$ 16,697.00	\$ 8,351.58	\$ 8,345.42
TOTAL	\$ 66,697.00	\$ 26,380.88	\$ 40,316.12
Target % Expenses	50%		
Actual % Spent	31%		
Match % Spent	40%		
NOTE: The July Request for Reimbursement is due August 15, 2021.			

**Cross Cutting
Initiative Update
As of June 28, 2021**

THE ARC OF UNION/CABARRUS - I/DD LATINX OUTREACH, WEBINAR/RESOURCES			
NCCDD Staff:	Melissa Swartz	Current Year:	Year 1 of 1
Contract Period:	04/01/21 - 09/30/21	Paid From:	2019 FFY
Last Invoice Received:	June 30, 2021		
Purpose:	This initiative will focus on Latinx outreach by offering webinars and other resources.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 10,329.00	\$ 4,930.50	\$ 5,398.50
Fringe Benefits	\$ 790.00	\$ 376.98	\$ 413.02
Supplies and Materials	\$ 1,217.00	\$ -	\$ 1,217.00
Travel	\$ 400.00	\$ -	\$ 400.00
Equipment	\$ 1,425.00	\$ -	\$ 1,425.00
Other	\$ 5,850.00	\$ 2,053.76	\$ 3,796.24
Professional Services	\$ 3,914.00	\$ 1,632.00	\$ 2,282.00
Dues/Subscriptions	\$ 1,075.00	\$ 774.95	\$ 300.05
FEDERAL FUNDS TOTAL	\$ 25,000.00	\$ 9,768.19	\$ 15,231.81
MATCH	\$ 6,928.00	\$ 1,363.50	\$ 5,564.50
TOTAL	\$ 31,928.00	\$ 11,131.69	\$ 20,796.31
Target % Expenses	50%		
Actual % Spent	39%		
Match % Spent	35%		
NOTE: The July Request for Reimbursement was due August 15, 2021			

DISABILITY RIGHTS NC - ACCESS TO COVID-19 VACCINES			
NCCDD Staff:	Tamira White	Current Year:	Year 1 of 1
Contract Period:	07/01/21 - 06/30/22	Paid From:	2021-C FFY
Last Invoice Received:			
Purpose:	To ensure that people with disabilities have equal access the COVID-19 vaccine in order to prevent deaths and slow the spread of COVID-19		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 50,000.00	\$ -	\$ 50,000.00
Fringe Benefits			
Rent/Cost of Space			
Sub-Contract			
Other			
Indirect Cost			
Professional Services			
FEDERAL FUNDS TOTAL	\$ 50,000.00	\$ -	\$ 50,000.00
		\$ -	\$ -
TOTAL	\$ 50,000.00	\$ -	\$ 50,000.00
Target % Expenses	0%		
Actual % Spent	0%		
NOTE: The July Request for Reimbursement was due August 15, 2021.			

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
ADMINISTRATIVE BUDGET	<p>The administrative budget is an official, detailed financial plan. The administrative budget is prepared on an annual basis for Council approval. This budget includes five staff salaries and associated fringe benefits, non-personnel costs for operations, as well as Council meetings and Council member quarterly travel costs.</p> <p>The Administrative Budget has a 30% cap of the total Federal Award.</p>
ANTICIPATED BUDGET	<p>An anticipated budget is a best estimate of the funds needed to support the work described.</p>
APPROVED CONTRACT	<p>This term is defined as the contract amount approved to fund a program under the federal award.</p>
AVAILABLE BUDGET	<p>This term is defined as funds available to seek new in-house initiatives or external initiatives through RFAs.</p>
AWARD NOTIFICATION	<p>This term means a written confirmation of an award of a contract by agency to a successful bidder, stating the amount of the award, the award date and when it was approved.</p>
BUDGET	<p>A detailed statement of anticipated income and expenditures during an accounting period.</p>
CROSS-CUTTING	<p>Cross-Cutting includes initiatives that address all areas such as Financial Asset Development, Community Living, Advocacy Development, in-house, Cross System Navigation, and NCCDD Communications</p>
COMMITMENT OF FUNDS	<p>The commitment of funds is an accounting practice for control of funds. Essentially, a commitment is the setting aside of funds that will be used in the future. It is also considered as a pre-obligation of funds, which are not legally binding and are not encumbrances of a fund. However, commitments are treated as reductions of budget availability.</p>
CURRENT EXPENSE	<p>This term is defined as business expenses that are accounted for as they occur.</p>

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
CURRENT UNEXPENDED BALANCE	This term is defined as the actual remaining balance of budgeted funds.
ENCUMBER PERIOD	This term is defined as a time period to budget and record expenses.
ENCUMBERING FUNDS	Encumbering funds reserves the money that is needed to cover the cost of contracts and it will be recorded as an encumbrance in fiscal report.
EXTERNAL INITIATIVES	<p>These initiatives are bid competitively through a Request for Applications (RFA) or Request for Proposals (RFP). They can also be Sole-Source initiatives.</p> <p>These initiatives are approved by the Council and DHHS.</p>
FEDERAL AWARD	This term is defined as a financial grant for any federal program, project, service, or activity provided by the federal government that directly assists domestic governments, organizations, or individuals in the areas of education, health, public safety, public welfare, and public works, among others.
FEDERAL FISCAL YEAR (FFY)	This term is defined as the fiscal year for the federal government which begins on October 1 and ends on September 30.
IN-HOUSE INITIATIVES	These initiatives are managed by the NCCDD staff and may or may not include contractors. They may be funded for more than one year for various programs.
LIQUIDATE	Spending obligated funds for work performed within the project identified on the notice of award; reimbursing grantees and other invoices.
OBLIGATION OF FUNDS	Time which the Federal Government allots during a Federal Award that funds are available for obligation by States for a two-year period beginning with the first day of the Federal fiscal year in which the grant is awarded.
PENDING APPROVAL	This term is defined as the initiative funding that has been identified to propose to the Council for approval.

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
PROGRAM BUDGET	<p>The Program budget is an official, detailed financial plan. The Program budget is prepared on an annual basis. This budget includes five staff salaries and associated fringe benefits, non-personnel cost for operations, and all external and internal initiatives.</p> <p>The Program budget is 70% of the total Federal Award.</p>
SOLE SOURCE INITIATIVES	<p>Sole-Source initiatives can be described as services that are available from only one agency or organization, college or university, or unit of government which possesses unique characteristics or performance capability.</p>
STATE FISCAL YEAR (SFY)	<p>This term is defined as a state fiscal year which begins on July 1 and ends on June 30.</p>

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
SALARIES	Salaries only for staff hired by the applicant organization to work specifically on the initiative. This may include professional staff, interns, paraprofessionals, and/or part-time/hourly employees.
FRINGE BENEFITS	Fringe Benefits only for staff hired working on the initiative and may include FICA, Unemployment, Worker's Compensation, Health Insurance and/or Retirement Benefits.
SUPPLIES	Supplies may include consumable items that are essential to the program. Examples of allowable supplies include office supplies, computer supplies, medical supplies, furniture, directories and/or journals.
TRAVEL	Travel costs only for staff hired as identified in the budget that is deemed reasonable and necessary to conduct project activities. Examples of travel include staff mileage relating to program operations, lodging, air fare, conference registration fees and meals.
RENT/COST OF SPACE	The Rent/Cost of Space may include rent or lease of office space, equipment, furniture, vehicles, and meeting or conference space cost to be used specifically for the program.
EQUIPMENT	Equipment should possess both of the following characteristics: it is not consumable or expendable and has an expected useful life of longer than one year. Examples of allowable equipment include tele-communication, computers, laptops, iPads, printers, office, assistive technology, medical, vehicles, scientific, and others.
SUB-CONTRACT	Sub-Contract may include essential services which cannot be met by other program staff which specifically relate to the work of the program. Examples of a Sub-Contract may include consultants/contractors, photocopy services, consultants/contractors travel and fiscal services. The Sub-Contract line item must be itemized based on the subcontract agreement. The Council must provide approval prior to grantee entering into any sub-contracts. A copy of the sub-contract must be included.

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
OTHER	The Other category may include audit services, service payment such as stipends, costs incurred for conferences, postage/mail, internet, printing/copies, training/meetings, cleaning/janitorial, license fees, incentives, participants insurance and bonding and any other services or expenses that will not fit into another category.
INDIRECT COST	Indirect Cost rates negotiated with the Department of Health and Human Services Regional Comptroller or other similar federal agency may be used to compute allowable indirect costs. Expenditures included as indirect costs may not be duplicated elsewhere in the budget. A copy of the Negotiation Agreement must be included with the grant application. Indirect/overhead costs may not exceed 15% of the total project cost or \$20,000, whichever is less.
UTILITIES	The cost associated with water, electricity, gas, telephone, and services.
MEDIA/COMMUNICATIONS	The cost incurred for advertising, audio visual presentations, multimedia, tv, radio presentations, logos, promotional items, publications, public service announcements and ads, reprints, text translation into another language, websites, and web materials.
DUES/SUBSCRIPTIONS	Dues includes approved dues for company memberships in professional organizations and subscriptions includes the cost of subscriptions to newspapers, magazines, and periodicals.

Five-Year State Plan



Listen. Gather. Act.



NCCDD Five-Year State Plan Identifications of
Council Meeting Activities

August 12 - 13, 2021

<u>COMMITTEE</u>	<u>STATE PLAN ID</u>	<u>DESCRIPTION</u>
POLICY UPDATE		
	All Goals	Public Policy Update
INITIATIVE UPDATES/APPROVALS/CONTINUATION FUNDING REQUESTS		
	3B	Peer Mentoring Initiative-Community Bridges Consulting Group
	3A	Justice: Release, Reentry & Reintegration-Alliance of Disability Advocates
	2C	A Coordinated Campaign to Impact the Registry of Unmet Needs RFA Release-Approval
	2B	Registry of Economic Impact Study
	1B/C	Benefits Counseling Expansion Project-Employment Source, Inc.
	All Goals	NCCDD Communications Continuation
ADVOCACY DEVELOPMENT		
	3B	Peer Mentoring Proposal -Community Bridges Consulting Group
	3B	I/DD Latinx Outreach Initiative-The Arc of Union/Cabarrus
	3A	Self-Advocacy Discussion Series Proposal
COMMUNITY LIVING		
	3A	Justice: Release, Reentry & Reintegration-Alliance of Disability Advocates
	2C	COVID-19 Registry of Unmet Needs Relief
	2C	A Coordinated Campaign to Impact the Registry of Unmet Needs RFA Selection Recommendation
	2B	Registry of Economic Impact Study
	2A	Housing
	2C	Personal Supports Network

FINANCIAL ASSET DEVELOPMENT

1B/C	North Carolina Employment Collaborative-DisAbility:IN NC
1B/C	Benefits Counseling Expansion Project-Employment Source, Inc.
1B	Employment and Transition Webinar Series-Allan Bergman

FULL COUNCIL MEETING-NEW BUSINESS

All Goals	Executive Director Report
All Goals	Financial Report
All Goals	Legislative Update
All Goals	Public Comment
All Goals	Committee Reports
All Goals	Approval of Cross-Cutting Communications Initiative
All Goals	Five-Year State Plan Ad Hoc Committee Update
All Goals	Disability Rights North Carolina Update
All Goals	Carolina Institute for Developmental Disabilities Update

2017 – 2021 Five Year State Plan Goals and Objectives

The NCCDD will advance the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) expectations of self-determination, independence, productivity, integration and inclusion in community life for individuals with intellectual and other developmental disabilities (I/DD) and their families.



GOAL 1: Increase Financial Security

GOAL 1: By 2021, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with intellectual and developmental disabilities (I/DD) so that they and their families have greater opportunities for choice, self-determination, independence and productivity.

OBJECTIVE A: Increase financial asset development and security by increasing knowledge, developing financial plans and implementing the plan’s goals.

Measurement: More individuals with I/DD will have a financial plan, leading to greater security.

OBJECTIVE B: Increase integrated competitive employment and careers

Measurement: More individuals with I/DD will have integrated, competitive employment and careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

OBJECTIVE C: Increase educational expectations for employment and careers

Measurement: More individuals with I/DD will have educational expectations and education regarding employment and career goals, as will their families and other stakeholders through increased knowledge and meaningful collaborations.

2017 - 2021 Five Year State Plan Goals and Objectives



GOAL 2: Increase Community Living

GOAL 2: By 2021, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Throughout their lifespan, more individuals with intellectual and developmental disabilities (I/DD) will be fully included, respected, valued and supported in their communities.

OBJECTIVE A: Increase community housing and transportation

Measurement: More individuals with I/DD will choose where and with whom to live in their community and will have transportation options to support community living and employment.

OBJECTIVE B: Increase health access and wellness opportunities

Measurement: More individuals with I/DD will have access to, and continuity of healthcare and wellness opportunities through individual and family education and provider capacity building.

OBJECTIVE C: Increase healthy community relationships

Measurement: More individuals with I/DD will have healthy relationships and positive community connections that will support personal choice and decision making.

2017 – 2021 Five Year State Plan Goals and Objectives



**GOAL 3: Increase
Advocacy**

GOAL 3: By 2021, INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE A: As mandated by the DD Act, increase support to a statewide self-advocacy organization(s) through leadership development and coalition participation by:

- (I) establishing or strengthening a program for the direct funding of a state self-advocacy organization(s) led by individuals with I/DD,
- (II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,
- (III) participation in cross-disability and culturally diverse leadership coalitions.

Measurement: More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE B: Increase individual, family, public and system knowledge and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD; with additional specific emphasis to increase the knowledge and engagement of members of the NC Hispanic/Latino community

Measurement: More individuals with I/DD and their families will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems; with additional specific emphasis to produce accessible communication so more Hispanic/Latino individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE C: Increase professional development to improve expectations and supports for individuals with I/DD

Measurement: More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.

For Your Information



NCCDD

North Carolina Council on
Developmental Disabilities



2022 Possible Council Meeting Dates

February 10 & 11, 2022

May 12 & 13, 2022

August 11 & 12, 2022

November 2,3 & 4

ACRONYMS IDENTIFICATION GUIDE

AA -	Alcoholics Anonymous
AAA -	Area Agency on Aging
AAS -	Division of Aging and Adult Services
ABA -	Applied Behavior Analysis
AC -	Advisory Council
ACA -	Affordable Care Act
ACC -	Alternative Augmentative Communication
ACF -	Administration for Children and Families
ACH -	Adult Care Home
ACL -	Administration on Community Living
ACT Team -	Assertive Community Treatment Team
ADA -	Americans with Disabilities Act
ADD -	Attention Deficit Disorder
ADHD -	Attention Deficit Hyperactivity Disorder
ADL -	Activities of Daily Living
ADR -	Alternative Dispute Resolution
AG -	Attorney General
AIDD -	Administration on Intellectual and other Developmental Disabilities
ALF -	Assisted Living Facility
ALJ -	Administrative Law Judge
A&N -	Abuse and Neglect
AOC -	Administrative Office of the Courts
AOD -	Attorney of the Day
APS -	Adult Protective Services
ASD -	Autism Spectrum Disorders
ASL -	American Sign Language
AT -	Assistive Technology
BD -	Behavior Disorder
BIP -	Behavior Intervention Plan
BOD -	Board of Directors
CAP/C -	Community Alternatives Program for Children
CAP/DA -	Community Alternatives Program for Disabled Adults
CAP/I-DD -	Community Alternatives Program for Persons with Intellectual and Developmental Disabilities (Innovations Waiver)
CAP -	Client Assistance Program
CC4C -	Care Coordination for Children
CCME -	Carolinas Center for Medical Excellence
CCNC -	Community Care of North Carolina
CFAC -	Consumer and Family Advisory Committee
CFR -	Code of Federal Regulations
CHIP -	Children's Health Insurance Program
CIL -	Center for Independent Living
CLA -	Carolina Legal Assistance
CM -	Case Manager/Case Management

3/15/2017

CMHS -	Center for Mental Health Services
CMI -	Chronic Mental Illness
CMS -	Centers for Medicare & Medicaid Services
COB -	Close of Business
COPD -	Chronic Obstructive Pulmonary Disease
CP -	Cerebral Palsy
CPS -	Child Protective Services
CRP -	Community Rehabilitation Program
CSU -	Crisis Stabilization Unit
CWIC -	Community Work Incentive Coordinator
DD -	Developmental Disabilities (also known as IDD -Intellectual & other DD)
DD Act -	Developmental Disabilities Assistance and Bill of Rights Act
DDS -	Disability Determination Services
DHHS -	Department of Health and Human Services
DHSR -	Division of Health Service Regulation
DMA -	Division of Medical Assistance
DME -	Durable Medical Equipment
DMHDDSAS -	Division of Mental Health Developmental Disabilities Substance Abuse Services
DOJ -	Department of Justice
DOL -	Department of Labor
DPI -	Department of Public Instruction
DRNC -	Disability Rights North Carolina (but prefer to be called Disability Rights)
DSA -	Designated State Agency
DSB -	Division of Services for the Blind
DSOHF -	Department of State Operated Healthcare Facilities
DSS -	Department of Social Services (local county)
EC -	Exceptional Children
ED -	Emotional Disturbance/Disability
EEOC -	Equal Employment Opportunity Commission
EPSDT -	Early Periodic Screening, Diagnosis and Treatment
ERISA	Employee Retirement Income Security Act
ESL -	English as a Second Language
ESY or EYS -	Extended School Year or Extended Year Services
FAPE -	Free Appropriate Public Education
FBA -	Functional Behavioral Assessment
FCH -	Family Care Home
FCSR -	Facility Client Service Request
FERPA -	Family Education Rights and Privacy Act
FMLA -	Federal Medical Leave Act
FOIA -	Freedom of Information Act
FOP -	Flash Operator Panel
FY -	Fiscal Year
GACPD -	Governor's Advocacy Council for Persons with Disabilities (Decommissioned 7/07)
HAVA -	Help America Vote Act
HCBS -	Home and Community Based Services

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HCBW -	Home and Community-based Waiver
HCWD -	Health Coverage for Workers with Disabilities Act
HIPAA -	Health Insurance Portability and Accountability Act
ICF -	Intermediate Care Facility
ID -	Intellectual Disability
IDEA -	Individual with Disabilities Education Act
IDT -	Interdisciplinary Team
IEP -	Individual Education Program
IFSP -	Individualized Family Service Plan
IHP -	Individual Habilitation Plan
ISP -	Individualized Service Plan
IVC -	Involuntary Commitment
I&M -	Investigations and Monitoring
I&R -	Information and Referral
JCAHO -	Joint Commission on Accreditation of Healthcare Organizations
LANC -	Legal Aid of North Carolina
LEA -	Local Education Agency
LD -	Learning Disability
LHC -	Liberty Healthcare Corporation of North Carolina
LM -	Left Message
LME -	Local Management Entity
LRE -	Least Restrictive Environment
LSSP -	Legal Services of Southern Piedmont
MA -	Mental Age
MCO -	Managed Care Organization
MD -	Muscular Dystrophy
MDD -	Major Depressive Disorder
MDR -	Manifestation Determination Review
MFP -	Money Follow the Person program
MH -	Mental Health
MI -	Mental Illness
MID -	Medicaid Identification Number
MPD -	Multiple Personality Disorder
MR -	Mental Retardation
MS -	Multiple Sclerosis
NAMI -	National Alliance for the Mentally Ill
NCCDD -	North Carolina Council on Developmental Disabilities
NCHC -	North Carolina Health Choice for Children
NDRN -	National Disabilities Rights Network
NHeLP -	National Health Law Program
NIH -	National Institutes of Health
NIMH -	National Institutes of Mental Health
NPRM -	Notice of Proposed Rule Making
NVRA -	National Voter Registration Act
OAH -	Office of Administrative Hearings
OCD -	Obsessive-Compulsive Disorder

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OCR -	Office of Civil Rights
ODD -	Oppositional Defiant Disorder
OMB -	Office of Management and Budget
OSERS -	Office of Special Education and Rehabilitation Services
OT -	Occupational Therapy
P&A -	Protection and Advocacy
PAAT -	Protection and Advocacy for Obtaining Assistive Technology
PABSS -	Protection and Advocacy for Beneficiaries of Social Security
PACE -	Program of All-inclusive Care for the Elderly
PADD -	Protection and Advocacy for Persons with Developmental Disabilities
PAIMI -	Protection and Advocacy for Individuals with Mental Illness
PAIR -	Protection and Advocacy for Individual Rights
PAS -	Personal Assistance Services
PASS -	Plan for Achieving Self Support
PASSR -	Preadmission Screening and Resident Review program
PATBI -	Protection and Advocacy for Persons with Traumatic Brain Injury
PAVA -	Protection and Advocacy Voting Accessibility
PCA -	Personal Care Attendant
PCP -	Person Centered Plan / Primary Care Physician
PCS -	Personal Care Services
PD -	Physical Disability
PII-	Personally Identifiable Information
PNA -	Personal Needs Allowance
POA -	Power of Attorney
PPR -	Program Performance Report
PR -	Public Relations
PRTF -	Psychiatric Residential Treatment Facility (for kids)
PT -	Physical Therapy
PTSD -	Post-Traumatic Stress Disorder
PWD -	Person with Disability
QMHP -	Qualified Mental Health Professional
QP -	Qualified Professional
RC -	Return Call
RCF -	Residential Care Facility
Rehab Act -	Rehabilitation Act
Rep Payee -	Representative Payee – a fee for services responsibility determined by the Social Security Administration
RFP -	Request for Proposal
RIF -	Reduction in Force
RSA -	Rehabilitation Services Administration
RSDI -	Retirement, Survivors, Disability Insurance
RTC -	Residential Treatment Center
RTF -	Residential Treatment Facility
SA -	Substance Abuse
SAA -	Self Advocacy Assistance (formerly STA – Self Advocacy Technical Assistance or Short-term Assistance)

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SAMHSA -	Substance Abuse and Mental Health Services Administration
SAS -	Supplementary Aids and Services
SCL -	Supported Community Living
SED -	Serious Emotional Disturbance
SFC -	Specialized Family Care
SGP -	Statement of Goals & Priorities
SHO -	State Hearing Officer
SLD -	Specific Learning Disability
SPOA -	Specific Power of Attorney
S&R -	Seclusion and Restraint
SR -	Service Request
SRO -	School Resource Officer
SSA -	Social Security Administration
SSDI -	Social Security Disability Insurance
SSI -	Supplemental Security Income
TANF -	Temporary Assistance for Needy Families
TAR -	Technical Assistance Request
TASC -	Training and Advocacy Support Center
TBI -	Traumatic Brain Injury
TDD -	Telecommunication Device for the Deaf
Title I -	Part of ADA covering employment discrimination
Title II -	Part of ADA covering state and local government programs
Title III -	Part of ADA covering places of public accommodation
Title XIX -	Medicaid
TTY -	Tele-Typewriter
UCEDD -	University Centers for Excellence in Development Disabilities
UCP -	United Cerebral Palsy
UM -	Utilization Management
USC -	United States Code
VA -	Veterans Administration
VI -	Visual Impairment
Voc Ed -	Vocational Education
VR -	Vocational Rehabilitation
VRS -	Vocational Rehabilitation Services
WIOA -	Work Incentives Opportunity Act replaces the Rehabilitation Act

NC DHHS Acronyms Glossary:

http://cstdata.com/admin/modules/document_repository/docs/2bdfa402a6f6370ec3fed5b4a970588f.pdf

NC DHHS Abbreviations/Acronyms/Form Titles

<http://info.dhhs.state.nc.us/olm/manuals/dsb/mec/man/Abbrev-acronyms-titles.htm>

CMS Acronym List:

<https://www.cms.gov/apps/acronyms/listall.asp?Letter=ALL>

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