



NCCDD
North Carolina Council on
Developmental Disabilities

Quarterly Council Meeting

*Improving the opportunities and lives
of North Carolinians with I/DD and their families
through advocacy, capacity building
and systems change*



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2020 COUNCIL ON DEVELOPMENTAL DISABILITIES

EXECUTIVE COMMITTEE

Kerri Eaker: Chair

Myron Michelle Gavin: Vice-Chair
Nessie Siler: Vice-Chair
Allison Dodson: Secretary
Daniel Smith: Chair, Financial Asset Development
Ryan Rotundo: Chair, Community Living
Cheryl Powell: Chair, Advocacy Development

Staff: Talley Wells, JoAnn Toomey, Yadira Vasquez

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Daniel Smith, Chair

Dawn Allen
Anna Cunningham
Bryan Dooley
Myron Michelle Gavin
Kristy Locklear
Wing Ng, M.D.
Dave Richard, Deputy Secretary, NC Medicaid
Sherry Thomas; Alternate: Dreama McCoy
Vacant; Alternate: Teresa Strom
Donna Spears
Kathie Trotter; Alternate: Vacant
Kelly Woodall

Staff: Travis Williams

COMMUNITY LIVING COMMITTEE

Ryan Rotundo, Chair

Katherine Boeck
Rhonda Cox; Alternate: Andrea Misenheimer
Allison Dodson
Joshua Gettinger, M.D.
Brendon Hildreth
Aldea LaParr
Virginia Knowlton Marcus
Senator Mujtaba Mohammed
James Stephenson
Peggy Terhune, Ph.D.
Sandra Terrell; Alternate: Deb Goda
Vacant; Alternate: Mya Lewis

Staff: Phillip Woodward

APPOINTED POSITION/COUNTY

Parent-Buncombe
Parent-Craven
Individual with DD-Dare
Sibling-Watauga
Parent-Guilford
Sibling-Buncombe
Individual with DD-New Hanover

Parent-Guilford
Public At Large-Stanly
Parent-Wake
Individual with DD-Guilford
Parent-Craven
Parent-Robeson
Parent-Wake
Agency: DHHS-Wake
Agency: Dept. Public Instruction-Wake
Agency: DHHS-Social Services-Wake
Individual with DD-Onslow
Agency: DHHS-Voc. Rehabilitation-Wake
Individual with DD-Wake

Sibling-Buncombe
Individual with DD-Edgecombe
Non-Profit Agency-Buncombe
Sibling-Watauga
Parent-Buncombe
Individual with DD-Craven
Individual with DD-Wayne
Agency: Disability Rights NC-Wake
Senate Representative-Mecklenburg
Parent-Wake
Local Non-Governmental Agency-Randolph
Agency: DHHS-NC Medicaid-Wake
Agency: DHHS-MH/DD/SAS-Wake

ADVOCACY DEVELOPMENT COMMITTEE

Cheryl Powell, Chair

Amanda Bergen
NaKima Clark
Karey Perez; Alternate: Sarah Smith
Katie Holler
Representative Verla Insko
Gary Junker, Ph.D.; Alternate: Jamila Little
Kelly Kimple, M.D.; Alternate: Danielle Matula
William Miller
Joe Piven, M.D.; Alternate: Deborah Zuver
Marjorie Serralles-Russell
Nessie Siler
Vacant (McArthur replacement)

Individual with DD-New Hanover
Parent-Mecklenburg
Parent-Wake
Agency: DHHS-Aging & Adult Services-Wake
Parent-Pitt
Legislative Representative-Orange
Dept. of Public Safety-Orange
Agency: DHHS-W/C Health-Wake
Individual with DD-Davidson
Agency: Carolina Institute on DD-Orange
Parent-Mecklenburg
Individual with DD-Dare
Individual w/DD

Staff: Melissa Swartz

STAFF

Talley Wells
Cora Gibson
David Ingram
Melissa Swartz
JoAnn Toomey
Yadira Vasquez
Shar'ron Williams
Travis Williams
Philip Woodward
Letha Young

Executive Director
Administrative Specialist II
Systems Change Manager
Systems Change Manager
Director of Operations
Business Officer
Business Services Coordinator
Systems Change Manager
Systems Change Manager
Administrative Specialist I



Meeting: NC Council on Developmental Disabilities
Location: WebEx/Conference Call

DRAFT AGENDAS

WEDNESDAY, MAY 6, 2020

10:30 – 11:30 AM: FINANCIAL ASSET DEVELOPMENT COMMITTEE MEETING

Meeting link:

<https://nccouncilondevelopmentaldisabilities.my.webex.com/nccouncilondevelopmentaldisabilities.my/j.php?MTID=m32cae454bc3344bc3608ca3946d2e54e>

Meeting ID: 793 635 014

Password: Yc533fJTQvq (92533358 from phones)

Join by phone: 1-408-418-9388 **Access Code:** 793 635 014

THURSDAY, MAY 7, 2020

10:00 – 11:30 AM: ADVOCACY DEVELOPMENT COMMITTEE MEETING

Meeting link:

<https://nccouncilondevelopmentaldisabilities.my.webex.com/nccouncilondevelopmentaldisabilities.my/j.php?MTID=m49d21a5cc3a6364d160395c044a7a944>

Meeting ID: 799 580 091

Password: pgMsip3CE73 (74674732 from phones)

Join by phone: 1-408-418-9388 **Access code:** 799 580 091

1:00 – 2:00 PM: COMMUNITY LIVING COMMITTEE MEETING

Meeting link:

<https://nccouncilondevelopmentaldisabilities.my.webex.com/nccouncilondevelopmentaldisabilities.my/j.php?MTID=m53634b191876866ae91228e5a0a259c8>

Meeting ID: 791 830 721

Password: HXCcRHxe2V44 (49274932 from phones)

Join by phone: 1-408-418-9388 **Access code:** 791 830 721



Meeting: NC Council on Developmental Disabilities
Location: WebEx/Conference Call

FRIDAY, MAY 8, 2020

Meeting link:

<https://nccouncilondevelopmentaldisabilities.my.webex.com/nccouncilondevelopmentaldisabilities.my/j.php?MTID=m0662c817fd11b68a454afac42cd3322f>

Meeting ID: 797 562 164

Password: m5FEaJiE3y5 (65332543 from phones)

Join by phone: 1-408-418-9388 **Access code:** 797 562 164

- 10:00 – 10:10 AM **WELCOME, CONFLICT OF INTEREST****Kerri Eaker**
- 10:10 – 10:15 AM **ROLL CALL****Allison Dodson**
- 10:15 – 10:20 AM **APPROVAL OF MINUTES** **Allison Dodson**
- 10:20 – 10:35 AM **EXECUTIVE DIRECTOR REPORT** **Talley Wells**
- 10:35 – 10:45 AM **FINANCIAL REPORT****Kerri Eaker**
- 10:45 – 11:00 AM **PUBLIC COMMENT***
- 11:00 – 11:30 AM **COMMITTEE REPORTS**
 - Executive Committee**Kerri Eaker**
 - Community Living**Ryan Rotundo**
 - Financial Asset Development**Daniel Smith**
 - Advocacy Development**Cheryl Powell**
- 11:30 – 12:00 PM **NEW BUSINESS/OLD BUSINESS**
 - Administrative and Program Management Budget Approval.....**Kerri Eaker**
 - Five-Year State Plan Ad Hoc Committee Update.....**Sandra Terrell**
- 12:00 – 1:30 PM **POLICY UPDATE**..... **Jill Hinton,**
NCCDD Policy Coordinator, with Talley Wells and David Ingram
- 1:30 PM **ADJOURN**.....**Kerri Eaker**

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

Council Minutes



NCCDD

North Carolina Council on
Developmental Disabilities



DRAFT

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

www.nccdd.org

**Quarterly Council Meeting Minutes
Hilton Garden Inn, Cary NC**

February 7, 2020

MEMBERS PRESENT: Katherine Boeck, Rhonda Cox, Anna Cunningham, Allison Dodson, Kerri Eaker, Myron Gavin, Rep. Verla Insko, Gary Junker, Danielle Matula (for Kelly Kimple), Aldea LaParr, Virginia Knowlton Marcus, Mya Lewis (for MH/DD/SAS), Will Miller, Wing Ng, Deb Zuver (for Joseph Piven), Karey Perez (for Aging), Cheryl Powell, Ryan Rotundo, Marjorie Serralles-Russell, Nessie Siler, Dan Smith, Donna Spears, Teresa Strom (for Social Services), Sandra Terrell, Dreama McCoy (for Sherry Thomas), Kathie Trotter (for DVR), Kelly Woodall

MEMBERS ABSENT: Dawn Allen, Amanda Bergen, Nakima Clark, Bryan Dooley, Joshua Gettinger, Brendon Hildreth, Katie Holler, Kristy Locklear, Senator Mujtaba Mohammed, Dave Richard, James Stephenson, Peggy Terhune

STAFF PRESENT: Cora Gibson, David Ingram, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Talley Wells, Shar'ron Williams, Travis Williams, Philip Woodward, Letha Young

CONTRACTORS/GUESTS PRESENT: Brian Beauchamp, Jon Boeck, Diana Cejas, Caryn Cook, Deb Goda, Karen Martin, Kay McMillan, Maria Laipple (for BrightStar Healthcare Services), Devika Rao, Ginger Smith, David Taylor, Jr., Judy Taylor, Anne Whaley

WELCOME AND ATTENDANCE

Kerri Eaker NCCDD Chair, welcomed the members and asked that any Council member with a potential conflict of interest regarding items on the agenda to identify the specific conflict for documentation in the minutes and recuse, as necessary. She also reminded members of the emergency exits at the Hilton Garden Inn. She thanked the members for their participation on Thursday.

Allison Dodson conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Kerri Eaker, Chair asked for approval of the November Council meeting minutes. A copy of the minutes had previously been made available to Council members.

MOTION: Donna Spears made a motion to approve the November 2019 Council meeting minutes. Katherine Boeck seconded the motion. The motion was approved by unanimous vote.

DIRECTOR'S REPORT

Talley Wells gave his first official director's report to the Council. He shared what an honor it is to be the new Executive Director of the North Carolina Council on Developmental Disabilities at this critical moment in time. He urged everyone to get out and meet their local and state candidates and to vote because critical decisions

will be made that will impact North Carolinians with disabilities for years to come and that we must be at the table for such important decisions.

As part of the new NCCDD Five-Year State Plan, he also shared that we will be hitting the road soon for our intellectual and other developmental disabilities town halls, traveling from Craven County to Buncombe County and to many points in between. We want to hear from the citizens of NC, collect their stories and amplify their voices. He looks forward to working with the members, staff and stakeholders.

FINANCE REPORT

Kerri Eaker reminded members to complete their reimbursement forms and surveys and submit them to staff. She gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members.

LEGISLATIVE UPDATE

Representative Verla Insko gave a brief legislative update and a review of how the general assembly works. She urged everyone to vote!

PUBLIC COMMENT

Ryan Rotundo shared his concerns about the human trafficking of people with disabilities and that NC is one of the top 8 states in prevalence of human trafficking.

David Taylor, Jr. shared information about SABE, the go vote project and the SABE conference in October 2020 in Denver, Colorado.

Dan Earixson from UNC School of Psychology-CIDD shared a flyer and information regarding raising visibility about post-secondary education in colleges.

Anna Cunningham gave an update on the supportive level three workgroup. The workgroup has met with the state and progress is being made. Anna thanked all those that had a hand in educating this.

Kathie Trotter shared information about the ADA 30-Year Celebration and the 100th Anniversary of Vocational Rehabilitation.

Dreama McCoy updated the members about the DPI Exceptional Children's Conference held last November.

Kerri Eaker shared information about the <https://www.ncwaiveractionteam.com> website, the people involved, and that thousands have been waiting on the NC Innovations Waiver waitlist for years.

COMMITTEE REPORTS

Kerri Eaker requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work, including motions made in committee.

EXECUTIVE COMMITTEE

The Executive Committee members met November 18, December 16, 2019 and January 13, 2020. Copies of the minutes were made available to Council members and Kerri asked members to review the minutes and let them know that the minutes are also posted on the NCCDD website.

ADVOCACY DEVELOPMENT COMMITTEE

Committee Chair Cheryl Powell presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee. The following motion was presented on the floor for Council consideration:

MOTION: Kelly Woodall made a motion for staff of the Council to have authority to release the RFA regarding a Justice: Release Reentry and Reintegration initiative in an amount up to \$195,000 per year with required minimum of 25% non-federal matching funds, for up to three years. In addition, Council staff will have authority to extend the due date for applications, if necessary. Donna Spears seconded the motion. The motion was approved by unanimous vote.

COMMUNITY LIVING COMMITTEE

Committee Chair Ryan Rotundo presented the Community Living Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee. The following motion was presented on the floor for Council consideration:

MOTION: Donna Spears made a motion that the UNC School of Social Work be approved as the applicant selected for the NCCDD initiative entitled Making Alternatives to Guardianship a Reality in North Carolina initiative in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds, for up to three years with Year 1 beginning July 1, 2020 to June 30, 2021 with the following contingencies:

1. **Training:** The UNC School of Social Work shall train a minimum of 500 people across North Carolina in person, virtually, or by any combination thereof during the three years.
2. **Increase Outreach:** The UNC School of Social Work shall work with its proposed partners to diversify its outreach and educational opportunities, including the methods it uses and the population it reaches across the state of North Carolina, to as many people with I/DD, families, and other stakeholders to be identified in the scope of work. This includes working with initiative partners to make information available in Spanish to North Carolina's Hispanic/Latino/Latinx community.
3. **DSS Representative on Steering Team:** The UNC School of Social Work shall have a representative of the North Carolina Department of Social Services (DSS) on the initiative's Steering Team to ensure that the needs of foster children with I/DD and other disabilities are considered.

Gary Junker seconded the motion. The motion was approved by unanimous vote.

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Committee Chair Dan Smith presented the Financial Asset Development Committee report. He thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates that were presented to the committee. The following motions were presented on the floor for Council consideration:

MOTION: Virginia Knowlton Marcus made a motion to approve a six-month cost-extension to The Collaborative for the NC ABLE-Project Prosperity initiative in the additional amount of \$10,000, with the match requirement waived and to extend the initiative end date from February 29, 2020 to August 31, 2020. Donna Spears seconded the motion. The motion was approved by unanimous vote.

MOTION: Anna Cunningham made a motion that Employment Source, Inc. be approved as the applicant selected for the NCCDD initiative entitled Benefits Counseling Expansion initiative in an amount up to \$90,000 per year with required minimum of 25% non-federal matching funds, for up to three years with Year 1 beginning July 1, 2020 to June 30, 2021. Kat Boeck seconded the motion. The motion was approved by unanimous vote.

NEW BUSINESS

APPROVAL OF CROSS-CUTTING IN-HOUSE INITIATIVES

Kerri Eaker reminded members of the information provided yesterday regarding the Council's In-House initiatives and the need for approval of continuation funding.

MOTION: Kat Boeck made a motion for continuation funding of the In-House Public Policy Initiative for the period of July 1, 2020 - June 30, 2021 for an amount up to \$60,000 with match requirement waived since this is an in-house initiative of the Council. Anna Cunningham seconded the motion. The motion was approved by unanimous vote.

MOTION: Ryan Rotundo made a motion for continuation funding of the In-House Council Development Fund Initiative for the period of July 1, 2020 - June 30, 2021 for an amount up to \$40,000 with match requirement waived since this is an in-house initiative of the Council. Wing Ng seconded the motion. The motion was approved by unanimous vote.

MOTION: Donna Spears made a motion for continuation funding of the In-House Conference Funding Initiative for the period of July 1, 2020 - June 30, 2021 for an amount up to \$24,000 with match requirement waived since this is an in-house initiative of the Council. Kat Boeck seconded the motion. The motion was approved by unanimous vote.

MOTION: Myron Gavin made a motion for continuation funding of the In-House Jean Wolff-Rossi Fund for Participant Involvement Initiative to support individuals with I/DD or their families to attend conferences or leadership development opportunities for the period of July 1, 2020 - June 30, 2021 for an amount up to \$30,000 with match requirement waived since this is an in-house initiative of the Council. Aldea LaParr seconded the motion. The motion was approved by unanimous vote.

FIVE-YEAR STATE PLAN AD HOC COMMITTEE UPDATE

Sandra Terrell gave an update on the Five-Year State Plan Ad Hoc Committee's activities. There is a plan to hold at least 14 town halls across the state. DHHS is providing a statistician to analyze the individual, family and community member surveys that will be distributed widely.

DD NETWORK PARTNER UPDATES

Virginia Knowlton Marcus shared the Disability Rights North Carolina update on their lawsuits and appeal rights regarding Medicaid and discharge rights. In particular, she shared information on the Samantha R. case. She also shared information about DRNC's new 2020 Non-Partisan Primary Voter Guide and related events

and communications. DRNC'S Rep Payee team is handling over 130 cases and will more than double that this year. DRNC's Annual Conference will be April 30th and it will include Judy Heumann for the 30th anniversary of the ADA.

Deb Zuver, Carolina Institute for Developmental Disabilities, gave an update on the School of Social Work, LEND Cohort and other upcoming events. Deb also shared the news that this Council meeting will be her last because she is retiring. Kerri Eaker presented her with a certificate of appreciation for her work on the Council over the past 10 years.

Cheryl Powell shared an update on the advances of the NC Empowerment Network.

OLD BUSINESS

None at this time.

ADJOURN

Kerri asked for a motion to adjourn the meeting. Donna Spears made a motion to adjourn the February 2020 Council meeting. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

Approved: _____
Allison Dodson, Secretary

Date: _____

Executive Committee



NCCDD

North Carolina Council on
Developmental Disabilities



NC Council on Developmental Disabilities
FINAL
Special Meeting of the Executive Committee
Minutes

Date: April 1, 2020
Time: 3:00 – 3:45 PM

Members Present: Allison Dodson, Kerri Eaker, Myron Gavin, Cheryl Powell, Ryan Rotundo, Nessie Siler, Dan Smith

Staff Present: David Ingram, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Talley Wells, Shar'ron Williams, Travis Williams, Philip Woodward

Council Members Present: 15-20 members called in to listen

I. Call to Order

Chair Kerri Eaker called to order the meeting of the Executive Committee (EC) and welcomed the members calling in.

II. Executive Director Update

Talley Wells first thanked the members for their time, work and commitment for these meetings during this serious time. He said how impressed he is with NC's response to this pandemic. He also wanted to thank staff and especially O'Neill Communications for their on-going updates on our website regarding COVID-19. He had several agenda items to discuss with the members:

a. Position on Rationing and c. Appendix K – Medicaid Flexibility
Talley discussed Appendix K, the temporary policy modifications for emergency preparedness and response for 1915 Waivers. He also talked about submitting a position paper regarding the rationing of care in hospitals and medical facilities. Talley heard from Lisa Corbett, General Counsel for DHHS, that Ben Money with DHHS is working on the issue and she forwarded the letter they received from DRNC regarding discrimination and de-prioritizing people with I/DD when there is not enough equipment. Dan Smith and Ryan Rotundo asked that staff consult with others who have experience on this subject to assist in the draft of the position paper on this subject.

MOTION: Nessie Siler made a motion for the Executive Committee of the Council to give staff of the Council permission to draft a position paper on Rationing of Care to People with I/DD in hospitals and medical facilities. Cheryl Powell seconded the motion. The motion was approved by unanimous vote.

b. People's experiences and d. Member Survey

Talley really wants to hear from others in the state who are experiencing issues themselves or in their community around COVID-19. He spoke of the short survey being released very soon to just Council members and members of the NC Empowerment Network regarding their experiences.

Cheryl Powell said she heard an report on local news that people with I/DD who have been working cannot get unemployment benefits because they are getting disability benefits. Talley asked that she forward the report to him and he'll get with Travis Williams and Chris Egan. He said there's so much news on the cares/stimulus act, and that there is language within that that the money coming from the IRS should not affect benefits. There's still some confusion around this but asked if anyone else has heard anything recently.

Will Miller, Council member on the call, said that there is Home and Community Based Services information on the DHHS website and there is more guidance about it available on-line.

Kerri said she is worried about families on the Registry of Unmet Needs waiting for services and what they are doing for assistance now.

III. Other

The members reviewed and discussed the draft proposal of an emergency NCCDD COVID-19 Relief Fund – In House initiative.

MOTION: Dan Smith made a motion to approve a NCCDD COVID-19 Relief Fund in-house initiative in the amount of \$75,000. The Executive Committee delegates authority to the NCCDD Executive Director and Director of Operations to approve applications and make funding decisions for the grants in amounts of \$500 up to \$3,500. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

IV. Adjourn

Talley asked for all to feel free to call or e-mail him. He's there to listen and just talk. Myron Gavin said the worse thing for families is not knowing what is really going on – and feels we are hearing just the tip of the iceberg from what you see on the news. It's hard to not have answers. Dan Smith said that he's had folks in his community in Greensboro feeling that you can't rely on hospital support at this time; that you're risking the virus by calling 911 or going to the hospital.

Kerri talked about families not knowing what's going to happen to them or their child.

Discussion around having future calls by Zoom and staff will pursue. Kerri then asked for a motion to adjourn the meeting.

MOTION: Ryan Rotundo made a motion to adjourn the meeting. Nessie seconded the motion. The motion was approved.

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: March 16, 2020

Time: 10:00 AM – 11:30 AM

Members Present: Allison Dodson, Kerri Eaker, Ryan Rotundo, Nessie Siler, Dan Smith

Members Absent: Myron Gavin, Cheryl Powell

Staff Present: Cora Gibson, David Ingram, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Talley Wells, Philip Woodward

Council Members Present: Virginia Knowlton Marcus

I. Call to Order

Chair Kerri Eaker called to order the meeting of the Executive Committee (EC) and welcomed the members calling in.

II. Approval of Minutes

The draft minutes of the February 17, 2020 Executive Committee meeting were reviewed.

MOTION: Allison Dodson made a motion to approve the February 17, 2020 minutes. Dan Smith seconded the motion. The motion was approved by unanimous vote.

III. ED Update

Talley Wells first thanked the members for their time, work and commitment for these meetings during this serious time. He had several agenda items to discuss with the members:

- a. Funding/Budget – He is working closely with Yadira to identify unspent funds due to cancelled conferences and travel due to the Coronavirus. Other Councils have looked into mini grants to assist individuals with I/DD and/or non-profits serving individuals with I/DD and their families. NCCDD staff are exploring this option for an in-house initiative to fund requests for assistance.
- b. Youth Lead – We may receive an update from them regarding their funding request at the next EC meeting but, as of now, there is a good chance they will not be seeking the funding we had budgeted for them.
- c. Public Policy Coordinators – One of our Public Policy Coordinators may be resigning in the near future. JoAnn Toomey updated the members that the request to extend the RFQs for another year (beginning July 1, 2020) for both individuals is currently at the DHHS contract office and she will check on the status.
- d. Samantha R. – Talley updated the members that DRNC received a decision based on Olmstead related to I/DD. Talley has talked with DRNC and DHHS as well as Sam Hedrick and Holly Riddle and there will be further discussion on this critical issue.
- e. Conversations with the Council – The Five-Year State Plan Ad Hoc Committee is meeting this coming Friday. There will be discussion on how far out we should cancel the planned sessions and if we should consider webinars for now.

- f. ADA 30 – Updated plans continue for the event scheduled for July 30th and Talley is working closely with Chris Egan and Kathie Trotter. NCCDD will assist in any way we can.

IV. Financial Report and Expenses/Match Update

Yadira Vasquez reviewed the financial reports for the NCCDD. Currently, there is an estimated amount of \$105,634 that will be available for new initiatives effective October 1, 2020 from FFY 2021. All other funds for FFYs 2018-2021 have been identified to be spent, pending Council approval. She did update the members that we will make every effort to ensure unspent balances are reallocated within federal fiscal years, within encumbrance deadlines.

V. Council Meeting/Member Survey or Agenda Review

The members reviewed the draft May Council meeting agenda. There was lengthy discussion regarding the decision to cancel or postpone the meeting due to the Coronavirus pandemic.

MOTION: Dan Smith made a motion to authorize Kerri Eaker and Talley Wells to make a decision by April 7th to postpone or cancel the May Council meeting – or to hold it by webinar and conference call. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

(NOTE: The May Council meeting was cancelled later that day due to information received from the hotel allowing no charges if a decision was made ASAP. There will be a webinar/conference call business meeting on May 8th at 10:00 a.m.)

VI. Conference Funding Requests

The members reviewed a request for the DRNC 7th Annual Disability Advocacy Conference being held April 30, 2020 at Raleigh Hilton North Hills, Raleigh. The request is for up to \$3,000 toward speaker's fee.

MOTION: Ryan Rotundo made a motion to approve funding for the DRNC 7th Annual Disability Advocacy Conference being held April 30, 2020 at Raleigh Hilton North Hills, Raleigh in an amount not to exceed \$3,000. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

VII. Ad Hoc Committees/Updates

Talley Wells asked David Ingram to update the members on the progress of the surveys for the Five-Year Plan. David informed the members that the statistician at MH/DD/SAS has reviewed the draft versions and is currently looking at any needed edits before the surveys are released.

VIII. Personal Services Contract Review/Approval

None at this time.

IX. Other

Ryan Rotundo shared with the group that he had received an e-mail that the Special Olympics had been cancelled through May 15th.

X. Adjourn

Kerri then asked for a motion to adjourn and Ryan Rotundo made a motion to adjourn the meeting. Nessie Siler seconded the motion. The motion was approved and the meeting adjourned.

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: February 17, 2020

Time: 10:00 AM – 11:30 AM

Members Present: Allison Dodson, Kerri Eaker, Myron Gavin, Cheryl Powell, Ryan Rotundo, Nessie Siler, Dan Smith

Staff Present: Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Talley Wells

I. **Call to Order**

Chair Kerri Eaker called to order the meeting of the Executive Committee (EC) and welcomed the members calling in.

II. **Approval of Minutes**

The draft minutes of the January 13, 2020 Executive Committee meeting were reviewed.

MOTION: Dan Smith made a motion to approve the January 13, 2020 minutes. Allison Dodson seconded the motion. The motion was approved by unanimous vote.

III. **Fiscal Training**

Yadira Vasquez provided a fiscal training for the Executive Committee as requested at the January meeting. The PowerPoint presented was well received and the members thanked Yadira for the overview. Yadira offered to the members one-on-one training if desired and also let them know that she is always available for questions.

IV. **ED Update**

Talley Wells first thanked the members for their time, work and commitment for the Council meetings and was pleased with the success of the most recent February meeting.

He updated the members on the plans for the upcoming NCCDD Town Halls. He especially wanted Cheryl, Myron and Nessie to know that the first sessions will be held in the counties of Craven, Dare and New Hanover. Talley is working with David Ingram for locations and dates for all the Town Halls and will be contacting the members in those areas for their input and support. The surveys should be ready for distribution by the Arc Conference being held mid-March.

Talley briefly updated the members on the Golden Leaf Foundation and that Chris Egan mentioned there may be more news on the tobacco money possibly being applied for by Vocational Rehabilitation or a partner if that moves forward.

Discussion was held regarding the topic of letters from the Chair supporting white papers and grants to other agencies being sent 'On behalf of the Council'. It was decided that any support letters would be drafted by staff and then sent to the Chair and members of the EC for their review with a deadline to reply. The letters from the Chair would then state 'On behalf of the Executive Committee of the Council'.

V. Council Meeting/Member Survey or Agenda Review

The members reviewed survey responses from the February meeting. There was discussion regarding lobbying vs. informing and it was suggested that the explanation sheet included in the Council Member Handbook would be included in the mailout packet from now on. They also agreed with the suggestion that the DD Network update on Friday should include a written one-page summary of their report for the members. Staff will make this request to DRNC and CIDD.

The EC members again discussed having agency member 'report outs' that would include I/DD specific updates. Plans will be made to assign two or three agency members at each Council meeting during the Thursday agenda, beginning with the May meeting. The first agencies to be contacted will be MH/DD/SAS and VR.

Also discussed was looking at an earlier time for the committee meetings on Thursday. The draft May agenda will be reviewed at the March EC meeting. Kerri thanked all the staff for a smooth and successful Council meeting. Ryan Rotundo and the other EC members echoed Kerri's sentiments.

VI. Conference Funding Requests

The members reviewed a request for the 11th Annual Early Intervention Conference being held March 19-20, 2020 at East Carolina University's Murphy Center in Greenville. The request is for up to \$3,000. It will be used to assist with the speaker's fee.

MOTION: Dan Smith made a motion to approve funding for the 11th Annual Early Intervention Conference being held March 19-20, 2020 at East Carolina University's Murphy Center in Greenville in an amount not to exceed \$3,000. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

JoAnn Toomey updated the members that the funding approved for the visit and symposium with the former ACL Commissioner, that was approved by the EC in December 2019, is no longer needed.

VII. Ad Hoc Committees/Updates

None at this time.

VIII. Personal Services Contract Review/Approval

None at this time.

IX. Other

Discussed previously.

X. Adjourn

Kerri then asked for a motion to adjourn and Allison Dodson made a motion to adjourn the meeting. Dan Smith seconded the motion. The motion was approved and the meeting adjourned.

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: January 13, 2020

Time: 10:00 AM – 10:30 AM

Members Present: Allison Dodson, Kerri Eaker, Cheryl Powell, Ryan Rotundo, Nessie Siler, Dan Smith

Members Absent: Myron Gavin

Staff Present: Melissa Swartz, JoAnn Toomey, Yadira Vasquez

Guests: Sandra Terrell, Talley Wells

I. Call to Order

Chair Kerri Eaker called to order the meeting of the Executive Committee (EC) and welcomed the members calling in. Kerri also welcomed Talley Wells to the call, who is scheduled to start January 21, 2020 as NCCDD's new Executive Director. As an ice-breaker, Kerri asked the EC members to say one word that describes their expectations for 2020 and all enjoyed participating.

II. Approval of Minutes

The draft minutes of the December 16, 2019 Executive Committee meeting were reviewed.

MOTION: Cheryl Powell made a motion to approve the December 16, 2019 minutes. Nessie Siler seconded the motion. The motion was approved by unanimous vote.

III. Financial Report and Expenses/Match Update

Yadira Vasquez reviewed the financial reports for the NCCDD. Currently, there is an estimated amount of \$102,389 will be available for new initiatives effective October 1, 2020 from FFY 2021. All other funds for FFYs 2018-2021 have been identified to be spent, pending Council approval.

Talley Wells asked if Yadira would give a fiscal orientation of NCCDD's financial process at the next EC meeting. All agreed it would be good for the newest members of the EC to get an overview, as well. A time will be scheduled for this on the February 17, 2020 EC agenda. Kerri Eaker thanked Yadira for the fiscal report and asked if the members had any further questions or comments and there were none.

IV. Council Meeting/Member Survey or Agenda Review

The members reviewed the draft agenda for the February Council meeting. They had several suggestions and an edit that will be ready for the February mailout. Highlights for the February meeting are looking ahead to 2020 and the new Five-Year State Plan activity that will include breaking out members in regions for a group activity, and welcoming the new Chair, the new Executive Director, and the new Executive Committee for 2020.

The EC members also discussed having agency member 'report outs' that would include I/DD specific updates. Plans will be made to assign two or three agency members at each Council meeting during the Thursday evening reception, beginning with the May meeting.

V. Conference Funding Requests

None at this time.

VI. Ad Hoc Committees/Updates

None at this time.

VII. Personal Services Contract Review/Approval

None at this time.

VIII. Other

JoAnn Toomey updated the members that during the In-House initiative approvals at the February meeting, we'll be looking for the Council to approve a small increase to the Conference Funding initiative from \$20,000 to \$24,000 due to the rise in interest to the fund that had waned in previous years.

JoAnn also gave the members an update on the previous request from the Carolina Institute for Developmental Disabilities at UNC Chapel Hill regarding an Inclusive Employment Symposium: A Conversation with US Administration on Disabilities (AOD) Commissioner Julie Hocker, that was to be held January 22, 2020 at UNC Kenan-Flagler Business School, Chapel Hill, NC. At the December 2019 EC meeting, the members approved an amount up to \$2,000 to cover the cost toward the meeting space.

That symposium has been postponed to the Spring of 2020 and the funding support of \$2,000 will continue to be encumbered in the Conference Funding in-house initiative until notice of the future date.

Cheryl Powell asked for an update on the Youth LEAD request and JoAnn informed the members that a narrative was received Friday without a detailed budget, but that a budget was received over the weekend. Due to the late receipt for the EC review and consideration of approval, the sole-source proposal will be reviewed by the Advocacy Development Committee in February for approval.

IX. Adjourn

Kerri then asked for a motion to adjourn and Dan Smith made a motion to adjourn the meeting. Nessie Siler seconded the motion. The motion was approved and the meeting adjourned.

Advocacy Development Committee



NCCDD

North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Draft Advocacy Development Committee Agenda

May 7, 2020

10:00 a.m. – 11:30 a.m.

WebEx

9:45 a.m. – 10:00 a.m.	Technology Support <ul style="list-style-type: none"> • Join Early and Get Technology-Settled 	<i>NCCDD Staff</i>
10:00 a.m. – 10:10 a.m.	Introductions <ul style="list-style-type: none"> • Welcome/Roll Call • Approval of February Minutes 	<i>Cheryl Powell, Chair</i>
10:10 a.m. – 10:30 a.m.	Application Review Committee Recommendation <ul style="list-style-type: none"> • Justice RFA Process 	<i>Cheryl Powell, Chair Melissa Swartz, Staff ADC Members</i>
10:30 a.m. – 11:00 a.m.	Initiative Updates <ul style="list-style-type: none"> • NC Empowerment Network • Inclusive Leadership Development Training • ADA Network 	<i>Cheryl Powell, Chair</i>
11:00 a.m. – 11:10 a.m.	Future Investment Updates <ul style="list-style-type: none"> • Youth Lead NC (Sole Source Proposal) 	<i>Cheryl Powell, Chair</i>
11:10 a.m. – 11:20 a.m.	Fiscal Update	<i>Yadira Vasquez, Staff</i>
11:20 a.m. – 11:30 a.m.	Wrap Up and Reminders <ul style="list-style-type: none"> • Reminder August 7 & 8, 2020 Next Council Meeting 	<i>Cheryl Powell, Chair</i>

ADVOCACY DEVELOPMENT COMMITTEE

Cheryl Powell, Chair

Amanda Bergen

NaKima Clark

Karey Perez; Alternate: Sarah Smith

Katie Holler

Representative Verla Insko

Gary Junker, Ph.D.; Alternate: Jamila Little

Kelly Kimple, M.D.; Alternate: Danielle Matula

William Miller

Joe Piven, M.D.; Alternate: Deborah Zuver

Marjorie Serralles-Russell

Nessie Siler

Vacant (McArthur replacement)

Individual with DD-New Hanover

Parent-Mecklenburg

Parent-Wake

Agency: DHHS-Aging & Adult Services-Wake

Parent-Pitt

Legislative Representative-Orange

Dept. of Public Safety-Orange

Agency: DHHS-W/C Health-Wake

Individual with DD-Davidson

Agency: Carolina Institute on DD-Orange

Parent-Mecklenburg

Individual with DD-Dare

Individual w/DD

Staff: Melissa Swartz

Advocacy Development Committee

DRAFT MINUTES

Thursday, February 6, 2020

3:00pm - 5:23pm

Hilton Garden Inn, Cary, NC

Members Present: Jamilla Little, Danielle Matula, Will Miller, Cheryl Powell, Marjorie Serralles-Russell, Nessie Siler, Deborah Zuver

Members Absent: Nakima Clark, Bryan Dooley, Katie Holler, Rep. Verla Insko, Gary Junker, Sara Smith (for Karey Perez)

Staff in Attendance: Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Talley Wells

Guests: Diana Cejas (CIDD), Kay McMillan, Jessica (KM DSP), Anna (DS DSP); David Taylor, Jr., Judy Taylor, W. Miller/DSP, Francesca (NS DSP)

Welcome/Introductions

The Advocacy Development Committee started with self-introductions and welcomed new members, Will Miller and Marjorie Serralles-Russell.

Approval of Minutes:

Nessie Siler made a motion to approve the November 2019 Advocacy Development Committee (ADC) minutes. Jamila Little seconded the motion. Will Miller abstained because he was not in the ADC in November. The motion was approved.

Status Update: Inclusive Leadership Development Training Initiative

Staff Melissa Swartz provided an overview and status update of the Leadership Development Training initiative. Corye Dunn, Policy Director of Public Policy at Disability Rights North Carolina and Leadership Development Training initiative coordinator had to leave because of weather conditions. Initiative activities are on track. Initiative personnel will be requested to present the Annual Summary Report and status update at the May 2020 Council meeting.

Future investments/Potential Sole Source Funding: Youth Lead NC

Kay McMillan, Youth Lead NC Chair informed the ADC that last week the NC State Independent Living Council approved funding a 2020 Youth Leadership Forum (YLF). This excludes the YLF objective from the originally proposed funding request to NCCDD. Because of the short notice by the SILC, Youth Lead NC could not produce the detailed workplan and budget to the NCCDD as requested in November. Guests and non-members were asked to leave the room for ADC discussion. The ADC discussion resulted in requesting that the YLNC return in May with a detailed workplan and budget.

Request to Release RFA: Justice: Release, Reentry, and Reintegration

The Advocacy Development Committee discussed two comment card submissions from the afternoon session and additional details of the second draft of the Justice: Release, Reentry, and Reintegration RFA.

ADC Members were also informed that the range of funding is \$195,000 per year *not* \$175,000 per year.

Nessie Siler made a motion for staff of the Council to have authority to release the RFA regarding a Justice: Release, Reentry, and Reintegration initiative in an amount up to \$195,000 per year with required minimum of 25% non-federal matching funds, for up to three years with Year 1 intended to begin October 1, 2020. Deb Zuver seconded the motion. The motion carried unanimously.

The RFA will reflect revisions presented by staff during the Feb. 6th initiative update segment*, and in response to member comment cards that 1) all participants of the initiative will have I/DD or I/DD *and* behavioral and mental health support needs; and 2) gender balance will be proportionate to gender representation in the prison system.

Revisions presented by staff during the 2/6 initiative update segment include:

* **Subsection: Advocacy and Barrier Reduction**

- Increase the inclusivity of culturally competent reentry programs statewide to include individuals with intellectual and other developmental disabilities.
- Ensure participant gender representation balance.
- Focus should primarily include adult justice systems but does not exclude juvenile systems.

* **Subsection: Collaborators and Partnerships**

- Meaningful and responsive communication and collaboration with representatives of the justice system, particularly supervising Probation/Parole Officers, prison-based Social Workers, prison-based Case Managers, etc.

* **Subsection: Ease of access to practical support resources and resources*...**

- *DPS system controls related to flexibility of time available for transitioning individuals as well as transition support personnel must be considered.*

* **Additional Contractor Responsibilities**

In addition, Council staff will have authority to extend the due date for applications, if necessary.

Adjournment (5:23pm). Nessie Siler made the motion to adjourn. Will Miller seconded. The motion carried unanimously.

Financial Asset Development Committee



NCCDD

North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Financial Asset Development Committee Agenda

May 6th, 2020

10:30am. – 11:30 a.m.

Virtual WebEx meeting

10:30 a.m. – 10:40 a.m.	Introduction <ul style="list-style-type: none"> • Welcome • Approval of February Minutes 	<i>Dan Smith, Chair</i>
<hr/>		
10:40 a.m. – 10:50. a.m.	Initiative Updates <ul style="list-style-type: none"> • Update on Project Prosperity Public Awareness • Update on North Carolina Employment Collaborative Initiative • Update committee on Inroads to Employment Initiative 	<i>Dan Smith or Travis Williams, Staff</i> <i>Dan Smith or Travis Williams, Staff</i> <i>Dan Smith or Travis Williams, Staff</i>
<hr/>		
10:50 a.m. – 11:00 a.m.	Fiscal Report	<i>Yadira Vasquez, Staff</i>
<hr/>		
11:00 a.m. – 11:25 a.m.	Open Discussion on COVID-19 impact on employment and employment related services and supports	<i>Dan Smith, Chair</i> <i>Travis Williams, Staff</i>
<hr/>		
11:25 a.m. – 11:30 a.m.	Wrap Up and Reminders <ul style="list-style-type: none"> • Reminder: Next Council meeting, Hilton Garden Inn Cary August 6-7, 	<i>Dan Smith, Chair</i>

Dan Smith, Chair

Dawn Allen
 Anna Cunningham
 Bryan Dooley
 Myron Michelle Gavin
 Kristy Locklear
 Wing Ng, M.D.
 Dave Richard, Deputy Secretary, NC Medicaid
 Sherry Thomas; Alternate: Dreama McCoy
 Vacant; Alternate: Teresa Strom
 Donna Spears
 Kathie Trotter; Alternate: Vacant
 Kelly Woodall

Parent-Guilford
 Public At Large-Stanly
 Parent-Wake
 Individual with DD-Guilford
 Parent-Craven
 Parent-Robeson
 Parent-Wake
 Agency: DHHS-Wake
 Agency: Dept. Public Instruction-Wake
 Agency: DHHS-Social Services-Wake
 Individual with DD-Onslow
 Agency: DHHS-Voc. Rehabilitation-Wake
 Individual with DD-Wake

Staff: Travis Williams

Financial Asset Development Committee (FADC)

DRAFT Minutes

February 6, 2020

3:00-5:00 PM

Hilton Garden-Inn, Cary, NC

Committee Members Present: Dan Smith, Teresa Strom, Kathie Trotter, Anna Cunningham, Kelly Woodall, Myron Williams, Wing Ng, Donna Spears

Committee Members Absent: Dawn Allen, Dave Richard

Staff/Contractors Present: Beth Butler, Kerri Eaker, David Ingram, Pat Keul, Marquita Robertson, JoAnn Toomey, Travis Williams, Yadira Vasquez

Guests: Anne Whaley

Introduction:

Dan Smith called the committee into session, conducted introductions, confirmed the Committee's Quorum status, reviewed the agenda, and sought review and approval of the November meeting minutes. Donna Spears made motion to approve the November Committee meeting minutes and Wing Ng seconded the motion. Anna Cunningham approved.

Updates:

Project Prosperity: Marquita Robertson provided an update on Project Prosperity. Updates this quarter included information on:

- NC ABLE information getting integrated into NCVRS through the Division's LMS training platform.
- NC ABLE information module completed and added to the Upward to Financial Security curriculum.
- Train the trainer in person training hosted by the Collaborative in Winston Salem
- Discussion ensued on the need/request for additional funding to continue the implementation of the NC ABLE Awareness efforts that include:
Two additional statewide trainings in Charlotte, Wilmington, or Asheville. Launch and management of NC Advocates Online Portal. Six months technical assistance for trainers via online portal. And the continued management of NC ABLE Alignment Team.

Inroads to Employment: Beth Butler and Pat Keul provided a PPT to the Committee on the progress of Inroads to Employment and opened discussion for questions on the Employment Collaborative initiative. Highlights for Inroads to Employment include:

- Approx. 60 students receive Pre-ETS services through the READY Program in 2018-19; target for 2019-20 is 100 students. Cleveland County Schools is projecting to serve over 150 students in the READY program in 2020-21

- Leadership is currently being engaged and business volunteers identified for College Mentoring Program demonstration activities with UNC-Charlotte and Central Piedmont Community College.

No questions were asked.

Employment Collaborative: Beth Butler and Pat Keul provided a PPT to the Committee. Highlights included:

- Establishment of Core Themes for Business Advisory Councils to address: They are Accessibility/Accommodation, Education & Training Awareness Training, Business and Stakeholder Engagement, Accountability Measures, and Systemic Change Issues
- NC Workforce Center Survey completed; results have been collected there has been a preliminary examination of the data.

Discussion on RFAs and Continuation Funding Requests:

Discussion on the Benefits Counselling NC ABLE Project Prosperity Funding Extension Request was initiated through Dan Smith: Travis introduced the Extension Proposal and discussion ensued:

- Request(s) for additional feedback/data collection in conjunction with the NCCDD continuation funds was voiced and discussed as part of NCABLE extension activities.

Anna Cunningham made a motion to recommend approving the \$10,000 extension funding for NC ABLE Project Prosperity as requested in the NC ABLE Project Prosperity Extension Proposal, while also including the requirement that it collect business demographics on the Train-the-Trainers and require the Train-the-Trainers to collect data on impacted population(s) who receive the training(s) each provides. Donna Spears seconded the recommendation. There was a unanimous vote in favor of the motion.

Dan Smith transition to discussion on the Benefits Counseling Services Demonstration RFA – referencing the One-Pager on the RFA Application Review Committee recommendations. Upon the completion of discussion(s) on the inclusion of NC ABLE information as part of the NC Benefits Counseling Services Demonstration Project RFA. Other points of discussion included the Scope of Work, ServiceSource’s current experience as a contractor for NCVR in the provision of WIPA services within North Carolina, and ServiceSource’s matching funding exceeding NCCDD’s requirements. At the conclusion of discussions Donna Spears made a motion, and Wing Ng, seconded the motion that ServiceSource be approve for full funding. as the North Carolina Benefits Counseling Services Demonstration Project. It was a unanimous vote for ServiceSource to be awarded the NC Benefits Counseling Services Demonstration Project contract with NCCDD.

Financial Update: Yadira Vasquez presented on the NCCDD ‘Fiscal Report’ and there were questions, all questions were answered.

Wrap Up:

Dan Smith provided reminders to the FADC. Donna Spears made a motion to adjourn the meeting, Kathie Trotter seconded the motion. Dan Smith adjourned the meeting after reminding the Committee to review and submit their financial disclosure information to NCCDD.

Community Living Committee



NCCDD
North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Community Living Committee Agenda

May 7, 2020

1:00 p.m. – 2:00 p.m.

Webex (Virtual Meeting)

1:00 p.m. – 1:10 p.m.	Introduction	
	<ul style="list-style-type: none"> • Welcome • Approval of February minutes • Member Development Activity 	<i>Ryan Rotundo, Chair</i>

1:10 p.m. – 1:20 p.m.	Fiscal Report	<i>Yadira Vasquez, Staff</i>
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1:20 p.m. – 1:25 p.m.	Initiative Updates	
	<ul style="list-style-type: none"> • Supported Living: Making the Difference Guidebook and Videos Update 	<i>Philip Woodward, Staff</i>

1:25 p.m. – 1:35 p.m.	<ul style="list-style-type: none"> • Natural Support Network Development 	<i>Janet Price-Ferrell, FIRST</i>
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1:35 p.m. – 1:55 p.m.	Other Updates	
	<ul style="list-style-type: none"> • <i>Samantha R</i> Case • COVID-19 Update/Check-ins 	<i>Ryan Rotundo, Chair Philip Woodward, Staff Talley Wells, Staff</i>

1:55 p.m. – 2:00 p.m.	Wrap Up and Reminders	
	<ul style="list-style-type: none"> • Reminder: Next Council meeting – <ul style="list-style-type: none"> ◦ August 6-7, Cary, NC 	<i>Ryan Rotundo, Chair</i>

COMMUNITY LIVING COMMITTEE

Ryan Rotundo, Chair

Katherine Boeck
 Rhonda Cox; Alternate: Andrea Misenheimer
 Allison Dodson
 Joshua Gettinger, M.D.
 Brendon Hildreth
 Aldea LaParr
 Virginia Knowlton Marcus
 Senator Mujtaba Mohammed
 James Stephenson
 Peggy Terhune, Ph.D.
 Sandra Terrell; Alternate: Deb Goda
 Vacant; Alternate: Mya Lewis

Sibling-Buncombe
 Individual with DD-Edgecombe
 Non-Profit Agency-Buncombe
 Sibling-Watauga
 Parent-Buncombe
 Individual with DD-Craven
 Individual with DD-Wayne
 Agency: Disability Rights NC-Wake
 Senate Representative-Mecklenburg
 Parent-Wake
 Local Non-Governmental Agency-Randolph
 Agency: DHHS-NC Medicaid-Wake
 Agency: DHHS-MH/DD/SAS-Wake

Staff: Philip Woodward

DRAFT Community Living Committee Minutes

February 6, 2020

Members Present: Ryan Rotundo, Katherine Boeck, Rhonda Cox, Allison Dodson, Aldea LaParr, Mya Lewis, James Stephenson

Members Absent: Joshua Gettinger, Brendon Hildreth, Senator Mujtaba Mohammed, Peggy Terhune, Virginia Knowlton Marcus, Sandra Terrell

Staff Present: Philip Woodward, Yadira Vasquez, JoAnn Toomey, Talley Wells

Guests Present: Linda Kendall Fields, Jesse Smathers, Dale Stephenson, Jill Hinton, Michelle Merritt, Caryn Cook, Ginger Smith, Diane Upshaw

Introduction:

Ryan Rotundo welcomed the committee and did an icebreaker focused on mindfulness.

MOTION: James Stephenson made a motion to approve the November Community Living Committee minutes, and Allison Dodson seconded them. The motion was approved by unanimous vote.

Fiscal Update:

Yadira Vasquez provided the fiscal update.

Initiative Updates:

Rethinking Guardianship: A Person-Centered Approach

Linda Kendall Fields from the UNC School of Social Work, Jordan Institute for Families provided an update and mentioned the final report. Philip Woodward said he will e-mail it to the committee and it will be posted on the NCCDD initiative webpage. Linda said true systems change takes seven to ten years to occur and mentioned the focus groups the initiative hosted and the concerns expressed regarding the Transitions to Community Living Initiative (TCLI), and she said that sharing these findings with Money Follows the Person (MFP) and TCLI will help make a difference bridging guardianship issues. She also mentioned the workgroup is writing proposed statutory revisions for N.C. General Statute 35A. The initiative wants to share more stories of individuals, their struggles, and their use of limited guardianship or alternatives to guardianship. She said the state does not track who has a guardianship or what their specific situation is, but she mentioned the state's court system transitioning from paper record keeping to electronic record keeping and how the initiative is putting pressure on the courts to keep better records and that this is part of the initiative's mission to continue to educate to promote the cultural change our state needs.

Linda mentioned the need to explore the view of guardianship in relation to the hospital system and the need to recognize the rights of people with disabilities in medical situations. The initiative wants to recommend tools for Adult Protective Services for emergency services without putting people in the pipeline for guardianship. She pointed out that the initiative has studied models in other states such as Guardianship Partners in Oregon. She also mentioned foster care ages 18-21 and fiscal agents, as this initiative examined the full population impacted by guardianship. The Workgroup has about 120 members, and about 40 to 60 are very active.

Katherine Boeck mentioned Jonathan Martinis, the speaker at the i2i Conference in Pinehurst last December who talked about Supported Decision-Making. Linda mentioned the parallel between Supported Living and Supported Decision-Making, saying, "Everyone uses Supported Decision-Making." Linda distributed copies of the Rethinking Guardianship brochure and noted that UNC has the capacity to create free modules to educate people about alternatives to guardianship. She said there are 100 Clerks of Superior Court in North Carolina, and there are clerks and assistant clerks who regularly attend Rethinking Guardianship Workgroup meetings. Talley Wells asked about training opportunities for people in the room and awareness building. Linda said she has five presentations coming up during the next two months, and she mentioned an activity she facilitates that gets participants thinking about how guardianship can impact their own lives. She added that the previous initiative created the Administrative Office of the Courts (AOC) restoration form to for individuals to restore their competency because such a form did not exist, and she wrapped up by saying she receives calls every week about various guardianship issues.

Supported Living: Making the Difference

Jesse Smathers of Vaya Health presented an update. Jesse said there is a different thought about supporting people in their own homes compared to a group home. He said the Supported Living Guidebook/Resource Manual has five buckets, and the initiative created ten videos with nine people that show the results of supporting people in their own homes. He said the initiative moved 45 people with I/DD into their own homes; however, all 13,000 individuals who receive Innovations Waiver services are eligible for Supported Living services.

The committee viewed Dianna's video. Aldea LaParr asked about promoting these videos, and Katherine Boeck asked about coordinating with other LME/MCOs, especially in rural areas where there are group homes. Jesse mentioned Lynne Seagle speaking at the opening conference about the values and attitudes that our state needs to shift to ensure that individuals with I/DD aren't segregated from society.

Natural Support Network Development

Janet Price-Ferrell of FIRST called in to provide an update. She echoed what Linda Kendall Fields and Jesse Smathers said regarding the need for a huge cultural change in North Carolina. She said supporting Personal Support Networks will continue in Year Three, and the initiative will create a portal in addition to an on-line training platform to make specialized trainings easier for families to access in shorter chunks than before

where people can log into the Full Circle page directly from FIRST's website. She said the initiative will also create a specialized training guide with how-to's, videos, and other information. She said FIRST took over the Supported Living Learning Community listserv. Ryan Rotundo asked about microboards and if this concept aligns with this initiative. Janet said yes and explained how, with a microboard, different people agree to do different tasks such as someone going to the movies with a person with a disability and someone else helping the person pay his bills. She said microboards were created for running waiver programs and have similarities to support networks. Janet also said she has received interest in this initiative from a group in Denver and a group in northern California.

From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities

Karen Luken of The Arc of North Carolina called in to give an update. She said the initiative has continued to focus on sustainability and asked how we can develop a statewide infrastructure to support the work of Project ECHO. She mentioned opportunities in the Standard Plans and the Tailored Plans such as how the plans can cover some of the costs of doing telephone consultation. She mentioned the Family Support ECHO pilot that launched in western North Carolina in January. She said the Council's investment in the TEACCH ECHO model has made a considerable ongoing impact, and the initiative partners are looking at how to support ECHO across the state. She mentioned the growth of family support navigation within DD Plus. She added that there is a continued focus on oral health as a critical part of whole-person care.

Karen said the partners' main message is to thank NCCDD for the initial investment and the recommendations that arose from it. Karen detailed the increase in outreach from partners: The Academy of Family Physicians mentioned this work in its newsletter to 4,000 recipients, and the TEACCH Annual Review was shared through Facebook and e-mail with more than 12,000 followers. She said the initiative remains actively engaged with multiple healthcare systems and payors. Ryan asked if the NC Department of Public Instruction (DPI) can be included in the ECHO discussions, and Karen replied that although this work is mainly for multi-health and human services organizations, DPI could be included. It was mentioned that the UNC School of Social Work has grants for Family Support, and others said it will be important to see the breadth of what results from this funding. Karen said a positive outcome is that the initiative started with an unknown about how to do all of this but leveraged dollars and partnerships. Rhonda Cox mentioned a Mountain Area Health Education Center (MAHEC) rollout with community health workers and will connect Karen.

Making Alternatives to Guardianship a Reality in North Carolina RFA

Ryan Rotundo asked the visitors to leave the room prior to the discussion. The committee received six comment cards that Ryan brought up at relevant points of the presentations, including the RFA discussion.

Mya Lewis questioned who is doing the training and asked if individuals with I/DD will be trained as well as the families? She mentioned the need to track who is coming to the trainings. Ryan shared two positive outcomes:

1. The training piece of this initiative and its impact.
2. The informative piece of this initiative: If we train professionals, they will educate individuals and families and help them navigate different opportunities.

Mya indicated that we want to make sure we don't miss anyone important, and Aldea LaParr suggested putting something in the contingencies about who is trained. The committee agreed to see how the first year goes and potentially set up parameters for future years.

MOTION: Katherine Boeck made a motion that the University of North Carolina School of Social Work be approved as the applicant selected for the NCCDD initiative entitled Making Alternatives to Guardianship a Reality in North Carolina initiative in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds, for up to three years with Year 1 beginning July 1, 2020 to June 30, 2021 with the following contingencies:

- 1 Train More than 100 People:** The UNC School Social of Social Work shall train a minimum of 500 people across North Carolina in person, virtually, or by any combination thereof.
- 2 Increase Outreach:** The UNC School of Social Work shall work with its proposed partners to diversify its outreach and educational opportunities, including the methods it uses and the population it reaches across the state of North Carolina, to as many people with I/DD, families, and other stakeholders to be identified in the scope of work. This includes working with initiative partners to make information available in Spanish to North Carolina's Hispanic/Latino/Latinx community.
- 3 DSS Representative on Steering Team:** The UNC School of Social Work shall have a representative of the North Carolina Department of Social Services (DSS) on the initiative's Steering Team to ensure that the needs of foster children with I/DD and other disabilities are considered.

Aldea seconded the motion. The motion was approved by unanimous vote.

Per the committee's recommendation, Philip Woodward said the scope of work will list specific outreach methods and groups. The committee also suggested using agency and organization names instead of individual names as partners in the scope of work.

Mya Lewis made a motion to adjourn at 5:21 p.m. The meeting was adjourned.

Fiscal Reports



NCCDD
North Carolina Council on
Developmental Disabilities



**Advocacy Development Committee
Initiative Update
As of April 20, 2020**

COMMUNITY ENTERPRISES LLC - NC ADA NETWORK/COORD./TA/FI

NCCDD Staff: Melissa Swartz **Current Year:** Year 2 of 3
Contract Period: 10/01/19 - 09/30/20 **Paid From:** 2019 FFY
Last Invoice Received: February 29, 2020

Purpose: The purpose of this initiative is to support grassroots groups, led by people with disabilities, to raise awareness of, and increase voluntary compliance with the Americans with Disabilities Act (ADA) in local communities across North Carolina. This initiative includes fiscal intermediary/agent supports for ADA projects and trainings in local communities throughout North Carolina and those seeking support to attend training and development events through participant development efforts.

FEDERAL FUNDS

BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 75,000.00	\$ 31,250.00	\$ 43,750.00
Supplies	\$ 2,637.00	\$ 546.57	\$ 2,090.43
Travel	\$ 2,000.00	\$ 446.83	\$ 1,553.17
Sub-Contract	\$ 14,000.00	\$ 450.00	\$ 13,550.00
Other	\$ 20,000.00	\$ 3,577.30	\$ 16,422.70
Indirect Cost	\$ 11,363.00	\$ 4,734.00	\$ 6,629.00
FEDERAL FUNDS TOTAL	\$ 125,000.00	\$ 41,004.70	\$ 83,995.30
MATCH	\$ 41,667.00	\$ 17,361.23	\$ 24,305.77
TOTAL	\$ 166,667.00	\$ 58,365.93	\$ 108,301.07
Target % Expenses	0.50%		
Actual % Spent	0.33%		
Match % Spent	0.42%		

NOTE:
The March Request for Reimbursement was due April 15, 2020.

**Advocacy Development Committee
Initiative Update
As of April 20, 2020**

DISABILITY RIGHTS NC - LEADERSHIP DEVELOPMENT TRAINING

NCCDD Staff: Melissa Swartz **Current Year:** Year 2 of 3
Contract Period: 01/01/20 - 12/31/20 **Paid From:** 2019 FFY
Last Invoice Received: March 31, 2020

Purpose: The purpose of this initiative is to extend the quality and quantity of trained I/DD advocate in North Carolina.

FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 44,818.00	\$ 12,643.36	\$ 32,174.64
Fringe Benefits	\$ 10,756.00	\$ 3,225.05	\$ 7,530.95
Travel	\$ 800.00	\$ 800.00	\$ -
Rent/Cost of Space	\$ 1,826.00	\$ 761.21	\$ 1,064.79
Sub-Contract	\$ 110,000.00	\$ 500.54	\$ 109,499.46
Other	\$ 6,300.00	\$ 1,411.20	\$ 4,888.80
Indirect Cost	\$ 3,500.00	\$ 1,590.96	\$ 1,909.04
Media/Communications	\$ 17,000.00	\$ 13.76	\$ 16,986.24
FEDERAL FUNDS TOTAL	\$ 195,000.00	\$ 20,946.08	\$ 174,053.92
MATCH	\$ 65,000.00	\$ -	\$ 65,000.00
TOTAL	\$ 260,000.00	\$ 20,946.08	\$ 239,053.92
Target % Expenses	0.17%		
Actual % Spent	0.11%		
Match % Spent	0.00%		

NOTE:
The April Request for Reimbursement was due May 15, 2020.

**Advocacy Development Committee
Initiative Update
As of April 20, 2020**

NC EMPOWERMENT NETWORK - NCEN			
NCCDD Staff:	Melissa Swartz	Current Year:	Year 1 of 1
Contract Period:	09/1/19 - 08/31/20	Paid From:	2018 FFY
Last Invoice Received:	March 31, 2020		
Purpose:	<p>The purpose of this initiative is to begin addressing visibility and outreach by establishing a social media presence on all major social media outlets; eliminate communication barriers through the use of technology such as video conferencing; attend & hold trainings geared toward building the leadership skills of NCEN self-advocate members; identify diverse sources of funding.</p>		
	FEDERAL FUNDS		
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Professional Services	\$ 5,000.00	\$ 2,050.00	\$ 2,950.00
Sub-Contract	\$ 4,000.00	\$ -	\$ 4,000.00
Other	\$ 10,850.00	\$ 115.10	\$ 10,734.90
Dues/Subscriptions	\$ 150.00	\$ 149.90	\$ 0.10
FEDERAL FUNDS TOTAL	\$ 20,000.00	\$ 2,315.00	\$ 17,685.00
MATCH	\$ 6,667.00	\$ 6,667.00	\$ -
TOTAL	\$ 26,667.00	\$ 8,982.00	\$ 17,685.00
Target % Expenses	0.58%		
Actual % Spent	0.12%		
Match % Spent	100.00%		
NOTE:	The April Request for Reimbursement is due May 15, 2020.		

**Community Living Committee
Initiative Update
As of April 20, 2020**

FIRST - NATURAL SUPPORT NETWORK			
NCCDD Staff:	Philip Woodward	Current Year:	Year 3 of 3
Contract Period:	03/01/20 - 02/28/21	Paid From:	2020 FFY
Last Invoice Received:	March 31, 2020		
Purpose:	<p>This initiative is to focus on the importance of non-paid relationships in the lives of individuals with I/DD and foster opportunities for natural supports in the life of a person with I/DD. Specifically, understanding how natural supports develop and sustain themselves; creating strategies leading to community involvement and developing valuable and lasting interpersonal relationships; collaborating to advance the principles of community living, self-advocacy, and family involvement; and developing a frame work/blueprint to foster natural supports opportunities in rural and urban communities in North Carolina.</p>		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 18,300.00	\$ 1,529.00	\$ 16,771.00
Fringe Benefits	\$ 1,692.00	\$ 116.97	\$ 1,575.03
Supplies	\$ 2,088.00	\$ -	\$ 2,088.00
Sub-Contract	\$ 35,920.00	\$ 6,430.00	\$ 29,490.00
Other	\$ 17,000.00	\$ -	\$ 17,000.00
FEDERAL FUNDS TOTAL	\$ 75,000.00	\$ 8,075.97	\$ 66,924.03
MATCH	\$ 25,000.00	\$ 287.50	\$ 24,712.50
TOTAL	\$ 175,000.00	\$ 8,363.47	\$ 91,636.53
Target % Expenses	0.08%		
Actual % Spent	0.11%		
Match % Spent	0.02%		

NOTE:
The April Request for Reimbursement is due May 15, 2020.

**Financial Asset Development Committee
Initiative Update
As of April 20, 2020**

DISABILITY IN dba NC BUSINESS LEADERSHIP NETWORK - INROADS TO EMPLOYMENT			
NCCDD Staff:	Travis Williams	Current Year:	Year 3 of 3
Contract Period:	03/01/20 - 02/28/21	Paid From:	2020 FFY
Last Invoice Received:	1st Invoice due on 4/15/2020		
Purpose:	This initiative produces up to three paid and registered apprenticeship programs in high demand, yet achievable fields; develop collaborations between two local public school systems to advance pre-employment transition service (Pre-ETS) in those local communities; and strengthen the relationship between disability services and career services within the community college system and provide business mentoring opportunities for college students with I/DD.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 81,900.00	\$ -	\$ 81,900.00
Fringe Benefits	\$ 6,266.00	\$ -	\$ 6,266.00
Supplies	\$ 900.00	\$ -	\$ 900.00
Travel	\$ 4,009.00	\$ -	\$ 4,009.00
Sub-Contract	\$ 1,000.00	\$ -	\$ 1,000.00
Other	\$ 4,475.00	\$ -	\$ 4,475.00
Media/Communications	\$ 800.00	\$ -	\$ 800.00
Professional Services	\$ 650.00	\$ -	\$ 650.00
FEDERAL FUNDS TOTAL	\$ 100,000.00	\$ -	\$ 100,000.00
MATCH	\$ 33,334.00	\$ -	\$ 33,334.00
TOTAL	\$ 133,334.00	\$ -	\$ 133,334.00
Target % Expenses	0.08%		
Actual % Spent	0.00%		
Match % Spent	0.00%		
NOTE: The March Request for Reimbursement was due April 15, 2020.			

**Financial Asset Development Committee
Initiative Update
As of April 20, 2020**

DISABILITY IN dba NC BUSINESS LEADERSHIP NETWORK - NC EMPLOYMENT COLLABORATIVE			
NCCDD Staff:	Travis Williams	Current Year:	Year 2 of 3
Contract Period:	03/01/20 - 02/28/21	Paid From:	2020 FFY
Last Invoice Received:	1st Invoice due on 4/15/2020		
Purpose:	<p>This initiative represents another step forward in promoting system change efforts to increase employment rates for the I/DD community and other individuals living with disabilities, while supporting state leadership in their efforts to accomplish the goals of the Unified State Plan. This initiative is also encouraged North Carolina becoming an Employment First state.</p>		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 69,600.00	\$ -	\$ 69,600.00
Fringe Benefits	\$ 5,324.00	\$ -	\$ 5,324.00
Travel	\$ 3,900.00	\$ -	\$ 3,900.00
Sub-Contract	\$ 18,600.00	\$ -	\$ 18,600.00
Other	\$ 1,976.00	\$ -	\$ 1,976.00
Media/Communications	\$ 600.00	\$ -	\$ 600.00
FEDERAL FUNDS TOTAL	\$ 100,000.00	\$ -	\$ 100,000.00
MATCH	\$ 33,334.00	\$ -	\$ 33,334.00
TOTAL	\$ 133,334.00	\$ -	\$ 133,334.00
Target % Expenses	0.08%		
Actual % Spent	0.00%		
Match % Spent	0.00%		
NOTE:			
The March Request for Reimbursement was due April 15, 2020.			

**Financial Asset Development Committee
Initiative Update
As of April 20, 2020**

IDA AND ASSET BUILDING COLLABORATIVE OF NC - NCABLE PROJECT PROSPERITY			
NCCDD Staff:	Travis Williams	Current Year:	Year 1 of 1
Contract Period:	03/01/19 - 08/31/20	Paid From:	2018 FFY
Last Invoice Received:	March 31, 2020		
Purpose:	This initiative will include a curriculum modeled on the train the trainer approach with the goal of developing trainers throughout North Carolina. A pilot training will be developed for NC Vocational Rehabilitation staff during this year and used to inform the development of an additional module on NCABLE for the Upward to Financial Stability Curriculum.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 18,162.00	\$ 15,509.12	\$ 2,652.88
Fringe Benefits	\$ 2,754.00	\$ 2,479.75	\$ 274.25
Supplies	\$ 5,550.00	\$ 1,697.45	\$ 3,852.55
Travel	\$ 1,280.00	\$ 104.16	\$ 1,175.84
Rent	\$ 200.00	\$ -	\$ 200.00
Other	\$ -	\$ -	\$ -
Indirect Cost	\$ 2,054.00	\$ 1,517.75	\$ 536.25
FEDERAL FUNDS TOTAL	\$ 30,000.00	\$ 21,308.23	\$ 8,691.77
MATCH	\$ -	\$ -	\$ -
TOTAL	\$ 30,000.00	\$ 21,308.23	\$ 8,691.77
Target % Expenses	0.72%		
Actual % Spent	0.71%		
NOTE:	The April Request for Reimbursement is due May 15, 2020.		

**Cross Cutting
Initiative Update
As of April 20, 2020**

O'NEILL PUBLIC RELATIONS - NCCDD COMMUNICATIONS

NCCDD Staff: David Ingram **Current Year:** Year 2 of 5
Contract Period: 10/01/19 - 09/30/20 **Paid From:** 2019 FFY
Last Invoice Received: March 31, 2020
Purpose:

This initiative conduct communication research, conceptualize, design, implement, and evaluate social marketing, communication/media campaigns, specific to organization work and collaboration with individuals with intellectual and other developmental disabilities (I/DD).

FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 100,000.00	\$ 49,980.00	\$ 50,020.00
Travel	\$ 4,000.00	\$ 2,097.10	\$ 1,902.90
Sub-Contract	\$ 12,200.00	\$ 4,480.00	\$ 7,720.00
Other	\$ 2,000.00	\$ 500.43	\$ 1,499.57
Media/Communications	\$ 12,500.00	\$ 8,500.00	\$ 4,000.00
Dues/Subscriptions	\$ 4,300.00	\$ 2,160.00	\$ 2,140.00
FEDERAL FUNDS TOTAL	\$ 135,000.00	\$ 67,717.53	\$ 67,282.47
MATCH	\$ 45,000.00	\$ 22,295.00	\$ 22,705.00
TOTAL	\$ 180,000.00	\$ 90,012.53	\$ 89,987.47
Target % Expenses		0.50%	
Actual % Spent		0.51%	
Match % Spent		0.50%	

NOTE:
The April Request for Reimbursement is due May 15, 2020.

**Cross Cutting
Initiative Update
As of April 20, 2020**

i2i CENTER FOR INTEGRATIVE HEALTH - CROSS SYSTEM NAVIGATION IN MANAGE CARE			
NCCDD Staff:	David Ingram	Current Year:	Year 2 of 2
Contract Period:	07/01/19 - 06/30/20	Paid From:	2018 FFY
Last Invoice Received:	March 31, 2020		
Purpose:	<p>This initiative is to develop recommendations for the North Carolina Department of Health and Human Services (DHHS) about how individuals with I/DD and their families can best be supported to effectively navigate across various service systems (cross-system navigation) as DHHS moves toward implementation of Medicaid Transformation.</p>		
	FEDERAL FUNDS		
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 24,997.00	\$ 18,747.00	\$ 6,250.00
Fringe Benefits	\$ 5,000.00	\$ 3,753.00	\$ 1,247.00
Supplies	\$ 1,253.00	\$ 398.05	\$ 854.95
Travel	\$ 1,750.00	\$ 542.28	\$ 1,207.72
Equipment	\$ 1,500.00	\$ 1,360.99	\$ 139.01
Sub-Contract	\$ 53,750.00	\$ 41,382.54	\$ 12,367.46
Other	\$ 18,000.00	\$ 4,192.84	\$ 13,807.16
Indirect Cost	\$ 18,750.00	\$ 9,803.37	\$ 8,946.63
FEDERAL FUNDS TOTAL	\$ 125,000.00	\$ 80,180.07	\$ 44,819.93
MATCH	\$ 41,667.00	\$ 30,170.86	\$ 11,496.14
TOTAL	\$ 166,667.00	\$ 110,350.93	\$ 56,316.07
Target % Expenses	0.75%		
Actual % Spent	0.64%		
Match % Spent	0.73%		
NOTE:	The April Request for Reimbursement is due May 15, 2020.		

**In-House
Initiative Update
As of April 20, 2020**

IN-HOUSE CONFERENCE FUNDING			
NCCDD Staff:	JoAnn Toomey	Current Year:	8/on-going
Contract Period:	07/01/19 - 06/30/20	Paid From:	2018 FFY
Purpose:	<p>This initiative provides funding for speakers and presenters that will enhance the Council's work in systems change, advocacy and community capacity to build inclusive communities for persons with intellectual and other developmental disabilities and families.</p>		
FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Conference Funding	\$ 20,000.00	\$ 8,848.81	\$ 11,151.19
FEDERAL FUNDS TOTAL	\$ 20,000.00	\$ 8,848.81	\$ 11,151.19
Target % Expenses	0.75%		
Actual % Spent	0.44%		
NOTE:	<p>The amount of \$6,000 has been approved for upcoming conferences. We have paid \$8,849 in conferences and available balance of \$5,151.</p>		

IN-HOUSE COUNCIL DEVELOPMENT FUND			
NCCDD Staff:	JoAnn Toomey	Current Year:	16/on-going
Contract Period:	07/01/19 - 06/30/20	Paid From:	2018 FFY
Purpose:	<p>This initiative provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (I/DD) and their families.</p>		
FEDERAL FUNDS			
IN-HOUSE	BUDGET	EXPENSES	BALANCE
Council Development	\$ 40,000.00	\$ 9,018.03	\$ 30,981.97
FEDERAL FUNDS TOTAL	\$ 40,000.00	\$ 9,018.03	\$ 30,981.97
Target % Expenses	0.75%		
Actual % Spent	0.23%		
NOTE:	<p>The amount of \$3,244 is waiting to be paid. We have paid \$9,018; Collective Impact remaining estimated cost of \$2,756; and available balance of \$24,982.</p>		

**In-House
Initiative Update
As of April 20, 2020**

IN-HOUSE JEAN WOLFF-ROSSI FUND																											
NCCDD Staff:	JoAnn Toomey	Current Year:	23/on-going																								
Contract Period:	07/01/19 - 06/30/20	Paid From:	2018 FFY																								
Purpose:	<p>This initiative provides funding to NC citizens with I/DD and their families to participate in diverse learning forums and conference, gain information necessary to make informed choices, enhance advocacy and positively impact public policy.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #e0f2f1;"> <th colspan="4" style="text-align: center; padding: 5px;">FEDERAL FUNDS</th> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 5px;">IN-HOUSE</th> <th style="text-align: right; padding: 5px;">BUDGET</th> <th style="text-align: right; padding: 5px;">EXPENSES</th> <th style="text-align: right; padding: 5px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Jean Wolff-Rossi Fund</td> <td style="text-align: right; padding: 5px;">\$ 30,000.00</td> <td style="text-align: right; padding: 5px;">\$ 18,110.00</td> <td style="text-align: right; padding: 5px;">\$ 11,890.00</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;">FEDERAL FUNDS TOTAL</td> <td style="text-align: right; padding: 5px;">\$ 30,000.00</td> <td style="text-align: right; padding: 5px;">\$ 18,109.53</td> <td style="text-align: right; padding: 5px;">\$ 11,890.00</td> </tr> <tr> <td style="padding: 5px;">Target % Expenses</td> <td colspan="3" style="text-align: right; padding: 5px;">0.75%</td> </tr> <tr> <td style="padding: 5px;">Actual % Spent</td> <td colspan="3" style="text-align: right; padding: 5px;">0.60%</td> </tr> </tbody> </table>			FEDERAL FUNDS				IN-HOUSE	BUDGET	EXPENSES	BALANCE	Jean Wolff-Rossi Fund	\$ 30,000.00	\$ 18,110.00	\$ 11,890.00	FEDERAL FUNDS TOTAL	\$ 30,000.00	\$ 18,109.53	\$ 11,890.00	Target % Expenses	0.75%			Actual % Spent	0.60%		
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Target % Expenses	0.75%																										
Actual % Spent	0.60%																										
NOTE:	The amount of \$2,080 has been approved for participants. We have paid \$18,110; waiting to be paid \$1,210; and available balance of \$8,600.																										

IN-HOUSE PUBLIC POLICY																											
NCCDD Staff:	JoAnn Toomey	Current Year:	10/on-going																								
Contract Period:	07/01/19 - 06/30/20	Paid From:	2018 FFY																								
Purpose:	<p>This initiative provides public policy analysis, enabling the Council to utilize the best available data, research, and practical experiences to inform and advance its mission.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #e0f2f1;"> <th colspan="4" style="text-align: center; padding: 5px;">FEDERAL FUNDS</th> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 5px;">IN-HOUSE</th> <th style="text-align: right; padding: 5px;">BUDGET</th> <th style="text-align: right; padding: 5px;">EXPENSES</th> <th style="text-align: right; padding: 5px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Public Policy</td> <td style="text-align: right; padding: 5px;">\$ 60,000.00</td> <td style="text-align: right; padding: 5px;">\$ 40,000.00</td> <td style="text-align: right; padding: 5px;">\$ 20,000.00</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;">FEDERAL FUNDS TOTAL</td> <td style="text-align: right; padding: 5px;">\$ 60,000.00</td> <td style="text-align: right; padding: 5px;">\$ 40,000.00</td> <td style="text-align: right; padding: 5px;">\$ 20,000.00</td> </tr> <tr> <td style="padding: 5px;">Target % Expenses</td> <td colspan="3" style="text-align: right; padding: 5px;">0.75%</td> </tr> <tr> <td style="padding: 5px;">Actual % Spent</td> <td colspan="3" style="text-align: right; padding: 5px;">0.67%</td> </tr> </tbody> </table>			FEDERAL FUNDS				IN-HOUSE	BUDGET	EXPENSES	BALANCE	Public Policy	\$ 60,000.00	\$ 40,000.00	\$ 20,000.00	FEDERAL FUNDS TOTAL	\$ 60,000.00	\$ 40,000.00	\$ 20,000.00	Target % Expenses	0.75%			Actual % Spent	0.67%		
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Actual % Spent	0.67%																										
NOTE:	None																										

**In-House
Initiative Update
As of April 20, 2020**

IN-HOUSE NCCDD COVID-19 RELIEF FUND																											
NCCDD Staff:	JoAnn Toomey	Current Year:	1 of 1																								
Contract Period:	04/15/20 - 08/31/20	Paid From:	2019 & 2020 FFY																								
Purpose:	<p>This initiative is for one-time, time-limited projects to assist in filling gaps in services or activities that people with intellectual or other developmental disabilities (I/DD) are experiencing due to the COVID-19 pandemic.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #e0f2f1;"> <th colspan="4" style="text-align: center; padding: 2px;">FEDERAL FUNDS</th> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 2px;">IN-HOUSE</th> <th style="text-align: right; padding: 2px;">BUDGET</th> <th style="text-align: right; padding: 2px;">EXPENSES</th> <th style="text-align: right; padding: 2px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">COVID-19 Relief Fund</td> <td style="text-align: right; padding: 2px;">\$ 75,000.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> <td style="text-align: right; padding: 2px;">\$ 75,000.00</td> </tr> <tr style="font-weight: bold;"> <td style="padding: 2px;">FEDERAL FUNDS TOTAL</td> <td style="text-align: right; padding: 2px;">\$ 75,000.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> <td style="text-align: right; padding: 2px;">\$ 75,000.00</td> </tr> <tr> <td style="padding: 2px;">Target % Expenses</td> <td colspan="3" style="text-align: right; padding: 2px;">0.00%</td> </tr> <tr> <td style="padding: 2px;">Actual % Spent</td> <td colspan="3" style="text-align: right; padding: 2px;">0.00%</td> </tr> </tbody> </table>			FEDERAL FUNDS				IN-HOUSE	BUDGET	EXPENSES	BALANCE	COVID-19 Relief Fund	\$ 75,000.00	\$ -	\$ 75,000.00	FEDERAL FUNDS TOTAL	\$ 75,000.00	\$ -	\$ 75,000.00	Target % Expenses	0.00%			Actual % Spent	0.00%		
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FEDERAL FUNDS TOTAL	\$ 75,000.00	\$ -	\$ 75,000.00																								
Target % Expenses	0.00%																										
Actual % Spent	0.00%																										
NOTE:	We have funded 31 different organizations. All funds have been depleted.																										

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
ADMINISTRATIVE BUDGET	<p>The administrative budget is an official, detailed financial plan. The administrative budget is prepared on an annual basis for Council approval. This budget includes five staff salaries and associated fringe benefits, non-personnel costs for operations, as well as Council meetings and Council member quarterly travel costs.</p> <p>The Administrative Budget has a 30% cap of the total Federal Award.</p>
ANTICIPATED BUDGET	<p>An anticipated budget is a best estimate of the funds needed to support the work described.</p>
APPROVED CONTRACT	<p>This term is defined as the contract amount approved to fund a program under the federal award.</p>
AVAILABLE BUDGET	<p>This term is defined as funds available to seek new in-house initiatives or external initiatives through RFAs.</p>
AWARD NOTIFICATION	<p>This term means a written confirmation of an award of a contract by agency to a successful bidder, stating the amount of the award, the award date and when it was approved.</p>
BUDGET	<p>A detailed statement of anticipated income and expenditures during an accounting period.</p>
CROSS-CUTTING	<p>Cross-Cutting includes initiatives that address all areas such as Financial Asset Development, Community Living, Advocacy Development, in-house, Cross System Navigation, and NCCDD Communications</p>
COMMITMENT OF FUNDS	<p>The commitment of funds is an accounting practice for control of funds. Essentially, a commitment is the setting aside of funds that will be used in the future. It is also considered as a pre-obligation of funds, which are not legally binding and are not encumbrances of a fund. However, commitments are treated as reductions of budget availability.</p>
CURRENT EXPENSE	<p>This term is defined as business expenses that are accounted for as they occur.</p>

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
CURRENT UNEXPENDED BALANCE	This term is defined as the actual remaining balance of budgeted funds.
ENCUMBER PERIOD	This term is defined as a time period to budget and record expenses.
ENCUMBERING FUNDS	Encumbering funds reserves the money that is needed to cover the cost of contracts and it will be recorded as an encumbrance in fiscal report.
EXTERNAL INITIATIVES	<p>These initiatives are bid competitively through a Request for Applications (RFA) or Request for Proposals (RFP). They can also be Sole-Source initiatives.</p> <p>These initiatives are approved by the Council and DHHS.</p>
FEDERAL AWARD	This term is defined as a financial grant for any federal program, project, service, or activity provided by the federal government that directly assists domestic governments, organizations, or individuals in the areas of education, health, public safety, public welfare, and public works, among others.
FEDERAL FISCAL YEAR (FFY)	This term is defined as the fiscal year for the federal government which begins on October 1 and ends on September 30.
IN-HOUSE INITIATIVES	These initiatives are managed by the NCCDD staff and may or may not include contractors. They may be funded for more than one year for various programs.
LIQUIDATE	Spending obligated funds for work performed within the project identified on the notice of award; reimbursing grantees and other invoices.
OBLIGATION OF FUNDS	Time which the Federal Government allots during a Federal Award that funds are available for obligation by States for a two-year period beginning with the first day of the Federal fiscal year in which the grant is awarded.
PENDING APPROVAL	This term is defined as the initiative funding that has been identified to propose to the Council for approval.

FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
PROGRAM BUDGET	<p>The Program budget is an official, detailed financial plan. The Program budget is prepared on an annual basis. This budget includes five staff salaries and associated fringe benefits, non-personnel cost for operations, and all external and internal initiatives.</p> <p>The Program budget is 70% of the total Federal Award.</p>
SOLE SOURCE INITIATIVES	<p>Sole-Source initiatives can be described as services that are available from only one agency or organization, college or university, or unit of government which possesses unique characteristics or performance capability.</p>
STATE FISCAL YEAR (SFY)	<p>This term is defined as a state fiscal year which begins on July 1 and ends on June 30.</p>

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
SALARIES	Salaries only for staff hired by the applicant organization to work specifically on the initiative. This may include professional staff, interns, paraprofessionals, and/or part-time/hourly employees.
FRINGE BENEFITS	Fringe Benefits only for staff hired working on the initiative and may include FICA, Unemployment, Worker's Compensation, Health Insurance and/or Retirement Benefits.
SUPPLIES	Supplies may include consumable items that are essential to the program. Examples of allowable supplies include office supplies, computer supplies, medical supplies, furniture, directories and/or journals.
TRAVEL	Travel costs only for staff hired as identified in the budget that is deemed reasonable and necessary to conduct project activities. Examples of travel include staff mileage relating to program operations, lodging, air fare, conference registration fees and meals.
RENT/COST OF SPACE	The Rent/Cost of Space may include rent or lease of office space, equipment, furniture, vehicles, and meeting or conference space cost to be used specifically for the program.
EQUIPMENT	Equipment should possess both of the following characteristics: it is not consumable or expendable and has an expected useful life of longer than one year. Examples of allowable equipment include tele-communication, computers, laptops, iPads, printers, office, assistive technology, medical, vehicles, scientific, and others.
SUB-CONTRACT	Sub-Contract may include essential services which cannot be met by other program staff which specifically relate to the work of the program. Examples of a Sub-Contract may include consultants/contractors, photocopy services, consultants/contractors travel and fiscal services. The Sub-Contract line item must be itemized based on the subcontract agreement. The Council must provide approval prior to grantee entering into any sub-contracts. A copy of the sub-contract must be included.

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
OTHER	The Other category may include audit services, service payment such as stipends, costs incurred for conferences, postage/mail, internet, printing/copies, training/meetings, cleaning/janitorial, license fees, incentives, participants insurance and bonding and any other services or expenses that will not fit into another category.
INDIRECT COST	Indirect Cost rates negotiated with the Department of Health and Human Services Regional Comptroller or other similar federal agency may be used to compute allowable indirect costs. Expenditures included as indirect costs may not be duplicated elsewhere in the budget. A copy of the Negotiation Agreement must be included with the grant application. Indirect/overhead costs may not exceed 15% of the total project cost or \$20,000, whichever is less.
UTILITIES	The cost associated with water, electricity, gas, telephone, and services.
MEDIA/COMMUNICATIONS	The cost incurred for advertising, audio visual presentations, multimedia, tv, radio presentations, logos, promotional items, publications, public service announcements and ads, reprints, text translation into another language, websites, and web materials.
DUES/SUBSCRIPTIONS	Dues includes approved dues for company memberships in professional organizations and subscriptions includes the cost of subscriptions to newspapers, magazines, and periodicals.

Five-Year State Plan



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NCCDD Five-Year State Plan Identifications of
Council Meeting Activities-Via Videoconference due to COVID-19
May 6-8, 2020

COMMITTEE STATE PLAN ID DESCRIPTION

ADVOCACY DEVELOPMENT

3A	Justice RFA-Application Review Committee Recommendation
3A	NC Empowerment Network-Update
3B	Inclusive Leadership Development Training Initiative-Disability Rights North Carolina-Update
3B	ADA Network
3B	Future Investments Update-Youth LEAD NC

COMMUNITY LIVING

2B	Supported Living: Making the Difference-Vaya Health
2C	Natural Support Network Development-FIRST

FINANCIAL ASSET DEVELOPMENT

1B/C	Project Prosperity-The Collaborative
1B/C	North Carolina Employment Collaborative-DisAbility:IN NC
1B	Inroads to Employment-DisAbility:IN NC

FULL COUNCIL MEETING-NEW BUSINESS

All Goals	Executive Director Report
All Goals	Committee Reports
All Goals	Public Comment
All Goals	Approval of Administrative and Program Management Budgets
All Goals	Five-Year State Plan Ad Hoc Committee Update
All Goals	Public Policy Update



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2017 – 2021 Five Year State Plan Goals and Objectives

The NCCDD will advance the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) expectations of self-determination, independence, productivity, integration and inclusion in community life for individuals with intellectual and other developmental disabilities (I/DD) and their families.



GOAL 1: Increase Financial Security

GOAL 1: By 2021, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with intellectual and developmental disabilities (I/DD) so that they and their families have greater opportunities for choice, self-determination, independence and productivity.

OBJECTIVE A: Increase financial asset development and security by increasing knowledge, developing financial plans and implementing the plan's goals.

Measurement: More individuals with I/DD will have a financial plan, leading to greater security.

OBJECTIVE B: Increase integrated competitive employment and careers

Measurement: More individuals with I/DD will have integrated, competitive employment and careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

OBJECTIVE C: Increase educational expectations for employment and careers

Measurement: More individuals with I/DD will have educational expectations and education regarding employment and career goals, as will their families and other stakeholders through increased knowledge and meaningful collaborations.

2017 – 2021 Five Year State Plan Goals and Objectives



GOAL 2: Increase Community Living

GOAL 2: By 2021, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Throughout their lifespan, more individuals with intellectual and developmental disabilities (I/DD) will be fully included, respected, valued and supported in their communities.

OBJECTIVE A: Increase community housing and transportation

Measurement: More individuals with I/DD will choose where and with whom to live in their community and will have transportation options to support community living and employment.

OBJECTIVE B: Increase health access and wellness opportunities

Measurement: More individuals with I/DD will have access to, and continuity of healthcare and wellness opportunities through individual and family education and provider capacity building.

OBJECTIVE C: Increase healthy community relationships

Measurement: More individuals with I/DD will have healthy relationships and positive community connections that will support personal choice and decision making.

2017 – 2021 Five Year State Plan Goals and Objectives



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**GOAL 3: Increase
Advocacy**

GOAL 3: By 2021, INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE A: As mandated by the DD Act, increase support to a statewide self-advocacy organization(s) through leadership development and coalition participation by:

- (I) establishing or strengthening a program for the direct funding of a state self-advocacy organization(s) led by individuals with I/DD,
- (II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,
- (III) participation in cross-disability and culturally diverse leadership coalitions.

Measurement: More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE B: Increase individual, family, public and system knowledge and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD; with additional specific emphasis to increase the knowledge and engagement of members of the NC Hispanic/Latino community

Measurement: More individuals with I/DD and their families will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems; with additional specific emphasis to produce accessible communication so more Hispanic/Latino individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE C: Increase professional development to improve expectations and supports for individuals with I/DD

Measurement: More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Five-Year State Plan Ad Hoc Committee

April 17, 2020

Members Present: Bryan Dooley, Kerri Eaker, Cheryl Powell, Ryan Rotundo, Dan Smith, Sandra (Sandy) Terrell (Chair)

Members Absent: Nessie Siler, Joshua Gettinger

Staff Present: David Ingram, JoAnn Toomey, Talley Wells, Melissa Swartz

Guest(s): Devika Rao, Susan McLean (DRNC), Dave Owen

Committee Chair Sandra (Sandy) Terrell opened the teleconference meeting by welcoming the members and calling the meeting to order. Sandy then updated the Five-Year State Plan Ad Hoc Committee (5YSP AHC) on the agenda items, initiated introductions, and transitioned the conversation onto the following topics:

- **Survey Update:** David Ingram and Talley Wells provided an update on the status of the 5YSP Survey(s) and are expecting all *FINAL* prior to May, after continuing to include update(s) through mid-April. The reviews from Council members were positive, with one typo noticed. The 5YSP AHC agreed to release the Survey(s) in English in advance of the Spanish versions, with the comment included on the NCCDD Website, explaining the reasoning (COVID-19 Crisis).
- **Council Conversation – Road Tour:** Talley Wells discussed the continued commitment to NCCDD transitioning the Council Conversations into WebEx experiences, initiating a Future Planning and Telemedicine/HealthCare Webinar Series – updating all attendees on the 5YSP Conversations with the Council (WebEx) in the Mountain Region (2 on May 11), Piedmont Region (2 on May 18), and Coastal Region (2 on June 1) at 1PM and 6:30PM in each Region. The 5YSP AHC agreed with the planning, recommending a Training Run/Practice on April 27 utilizing WebEx and attempting using ‘Breakout Rooms’.
- **Cultural Competencies:** Melissa Swartz discussed with the 5YSP AHC the importance of embedding Cultural Competencies within the NCCDD’s, reviewing information from the Georgia Council and discussing NCCDD’s options. The 5YSP AHC agreed that additional training(s) will remain helpful and to continue to value our progress in this area.

David Ingram thanked all on the line and reminded all about the call in May, set for 5.15.2020. Sandy then concluded the 5YSP AHC meeting.

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Five-Year State Plan Ad Hoc Committee (5YSP AHC)

March 20, 2020

Members Present: Bryan Dooley, Kerri Eaker, Allison Dodson, Dan Smith, Cheryl Powell, Ryan Rotundo

Members Absent: Joshua Gettinger, Nessie Siler, Sandra (Sandy) Terrell (Chair)

Staff Present: David Ingram, JoAnn Toomey, Talley Wells

Guest(s): Devika Rao, Deb Zuver

NCCDD Staff, David Ingram, opened the teleconference meeting by welcoming the members and calling the meeting to order. David Ingram then updated the Five-Year State Plan Ad Hoc Committee (5YSP AHC) on the agenda items, initiated introductions, and transitioned the conversation onto the following topics:

- Council Conversation(s) Postponement(s): David Ingram and Talley Wells provided an update on the status of the COVID-19 Crisis and the 5YSP AHC agreed to postpone all in-person meeting(s) through May 10, 2020 and to continue to review delay(s), once a month.
- 5YSP AHC Survey(s): David Ingram updated that the expectation, as of 3.20.2020, is now to release the Surveys in April, with review(s) and translation(s) occurring on or around April 15, 2020.
- Council Conversation – Alternatives to Road Tour Discussion: 5YSP AHC reviewed the options of utilizing WebEx, GoToMeeting, conducting the Road Tour in Federal Fiscal Year 2021-2022, and an online video training with a 'question and response' option. Ultimately, the 5YSP AHC recommended retaining the 'community feel' of an in-person meeting through a WebEx-like software/format.

David Ingram thanked all on the line and reminded all about the April call, set for April 17, 2020. David then concluded the 5YSP AHC meeting.

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Five-Year State Plan Ad Hoc Committee

February 21, 2020

Members Present: Bryan Dooley, Kerri Eaker, Dan Smith, Cheryl Powell, Ryan Rotundo, Sandra (Sandy) Terrell (Chair)

Members Absent: Nessie Siler, Joshua Gettinger

Staff Present: David Ingram, JoAnn Toomey, Talley Wells

Guest(s): Devika Rao, Deb Zuver, Virginia Knowlton-Marcus

Committee Chair Sandra (Sandy) Terrell opened the teleconference meeting by welcoming the members and calling the meeting to order. Sandy then updated the Five-Year State Plan Ad Hoc Committee (5YSP AHC) on the agenda items, initiated introductions, and transitioned the conversation onto the following topics:

- Survey Update: David Ingram and Talley Wells provided an update on the status of the Survey(s) and are expecting a reviewable *DRAFT* in March, after adding-in a number of additional questions.
- Additional Materials at DD Town Hall(s): David Ingram discussed the NCCDD Impact 2020 information on the NCCDD's activities in Federal Fiscal Year 2020 being made available at the DD Town Hall Events.
- DD Town Hall Location Discussion: Talley Wells and Sandy Terrell lead a conversation on the current status of the DD Town Hall Locations, including the initiative to call the DD Town Hall the 'Conversations With the Council – Road Tour'. As of 2.21.2020, a tentative 'Road Tour' plan was confirmed and NCCDD Staff were asked to e-mail out to the Council an updated request for Council members to confirm the Date & Time(s) selected.

Sandy thanked all on the line and reminded all about the March call, set for March 20, 2020. Sandy then concluded the 5YSP AHC meeting.