

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: Monday, November 18, 2024

Time: 10:30AM-12:30 PM

Members Present: Jon D'Angelo, Bryan Dooley, Charlrean Mapson, D. Min., Marjorie Serralles-Russell, Bethany Smith, Donna Spears

Member(s) Absent: Tony Hall

Staff Present: Chris Hendricks, Juanita Hooker, David Ingram, Irlanda Ruiz, La'Quadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

Guests/Council members Present: None

I. CALL TO ORDER

Bryan Dooley called the meeting to order and welcomed the members.

II. APPROVAL OF MINUTES

MOTION: Jon D'Angelo made a motion to approve the draft minutes for the October 21, 2024 Executive Committee meeting.

Donna Spears seconded the motion. The motion was approved by unanimous vote.

III. ED UPDATE

ALP-NC Scope Of Work

MOTION: Donna Spears made a motion to approve sole-source funding with CenterED Resources to engage in and implement the Ability Leadership Project of North Carolina (ALP-NC) initiative for a period up to 1-year in the amount of up to \$120,000 with required minimum of 25% non-federal matching funds up to \$40,000, with an

expected start date of January 1, 2025 and an expected end date of December 31, 2025, in alignment with the related August 2024 Motion (see below) and CenterED Resources Ability Leadership Program-NC 2025 Scope of Work, Timeline, and Future Planning information shared with the EC on November 15, 2024 via e-mail. The Executive Committee also provides authority to the Council staff to amend the start and end dates, if necessary.

August 2024 Council Meeting Motion: [Danielle Matula] made a motion for the NCCDD to pursue sole-source funding with CenterED Resources to engage in and implement the Ability Leadership Project of North Carolina (ALP-NC) initiative for a period up to 1-year in the amount of up to \$120,000 with required minimum of 25% non-federal matching funds up to \$40,000, with an expected start date of January 1, 2025 and an expected end date of December 31, 2025. Staff will consider all suggestions made by Council members when developing the sole-source ALP-NC initiative's Scope-of-Work and receive ultimate approval to enter into a sole-source contract with CenterED Resources through Executive Committee. The Council also provides authority to the Council staff to investigate the costs and changes in Scope-of-Work that would support the ALP-NC initiative in utilizing NCCDD's Customer Relationship Management software solution(s). In addition, Council staff will have authority to amend the start and end dates, if necessary.

[Kat Boeck] seconded the motion. The motion was approved by unanimous vote (1 Abstained).

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

IV. COUNCIL MEETING SURVEYS

David Ingram and Letha Young reviewed the surveys from the recent November Council meeting with the Executive Committee members.

V. 2025 EC MEETING DATES:

MOTION: Donna Spears made a motion for NCCDD to approve the 2025 EC Meeting Dates as follows:

- January 21, 2025 (Non-Monday due to MLK Holiday)
- February 17, 2025
- March 17, 2025
- April 28, 2025 (4th Monday due to Council Meeting)
- May 19, 2025
- June 16, 2025

- July 21, 2025
- August 18, 2025
- September 15, 2025
- October 20, 2025
- November 17, 2025
- December 12, 2025 (Non-Monday due to Hanukkah)

Bethany Smith seconded the motion. The motion was approved by unanimous vote.

VI. ADJOURN

MOTION: Jon D'Angelo made the motion to adjourn the November 18, 2024 Executive Committee Meeting.

Donna Spears seconded the motion. The motion was approved by unanimous vote. The meeting adjourned at 11:42AM.