

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: Monday, February 26, 2024

Time: 10:30AM – 12:30PM

Members Present: Bryan Dooley (Chair), Jon D'Angelo, Marjorie Serralles-Russell, Nessie Siler and Donna Spears

Members Absent: Tony Hall, Charlrean Mapson, D. Min., Bethany Smith

Staff Present: Pam Dempsey, Chris Hendricks, Juanita Hooker, David Ingram, Irlanda Ruiz, La'Quadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

Guests/Council members Present: Mike Lovano

I. CALL TO ORDER

Bryan Dooley called the meeting to order and welcomed the members.

II. APPROVAL OF MINUTES

MOTION: Jon D'Angelo made a motion to approve the draft minutes for the January 16, 2024, Executive Committee meeting.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

III. ED Update

Talley Wells provided updates, discussion, and motions were entertained for the following:

a. Peer Mentoring

MOTION – Marjorie Serralles-Russell made a motion to provide Community Bridges Consulting Group (CBCG) a No-Cost Extension on the I/DD Peer Mentor initiative entitled 'The Peer Mentor Training Program (PMTP)', extending the duration from

“up to 6-months” as outlined in the May 2023 NCCDD approved motion to “up to 9-months” to account for the additional time and energies it took to expand the work of this initiative to include NC DVRS and negotiate an agreed-upon Memorandum of Understanding (MOU) with NC DVRS, NCCDD, and CBCG.

Nessie Siler seconded the motion. The motion was approved by unanimous vote.

b. National APSE Proposal

MOTION – Donna Spears made a motion to authorize the NCCDD in alignment with the National APSE Proposal e-mailed in advance of the February 26, 2024 Executive Committee Meeting to provide up to \$20,000 to support the National APSE Conference occurring in June 2024 in Charlotte, NC. This funding would include up to \$10,000 in additional funding for the In-House Conference Funds Initiative funding to reimburse National APSE for accommodations for people with intellectual, developmental, and other disabilities. This funding would also include up to \$10,000 in additional funding for the NCCDD In-House Jean Wolff Rossi for Participant Involvement Fund for the Council to provide funding for people with intellectual or other developmental disabilities (I/DD) or Family Members to attend the conference. The EC also authorizes NCCDD’s Executive Director to increase the Rossi Fund’s individual, family, and household in-state event limits from \$600 to up to \$1,200 for the 2024 National APSE Conference.

Jon D’Angelo seconded the motion. The motion was approved by unanimous vote.

c. Proactive Approaches to Justice RFA

MOTION – Donna Spears made a motion to approve the NCCDD to release a Request for Applications (RFA) for a *Proactive Approaches to Justice for People with I/DD* initiative in March, 2024, and in the amount of up to \$110,000.00 with required minimum of 25% non-federal matching funds (e.g., \$36,667.00) each year, for a period of up to three years, with Year 1 (of 3) to begin October 1, 2024 and end September 30, 2025. The RFA response(s) will be due in May 2024 and will

include the updated measurable outcomes included in the Proactive Approaches to Justice for People with I/DD RFA Draft 2 e-mailed to the Executive Committee (EC) in advance of the February 26, 2024 EC meeting. The EC authorizes NCCDD staff to amend the 1) RFA release date, 2) RFA due date, 3) RFA deliverables, and 4) RFA details, as necessary, so long as the RFA retains the intent of its presently included deliverables, and the changes serve to enhance the outcome of and/or interest in the RFA.

November 2023 Council Meeting Motion:

Authorize NCCDD to release a Request for Applications (RFA) for a three-year Proactive Approaches to Justice for People with I/DD initiative. NCCDD's staff, with final approval from the Executive Committee, will have the authority to determine the following information to add to the draft RFA that the Community Living Committee received on November 3rd:

- *The release date and due date;*
- *The funding amount with a required 25% minimum non-federal match required;*
- *Add measurable outcomes beyond numbers trained and any language relevant to this;*
- *Information regarding the RFA process, itself, such as clarification within the RFA as to what constitutes a completed application in order to ensure that applicants will submit complete, rather than incomplete, applications.*

Nessie Siler seconded the motion. The motion was approved by unanimous vote.

d. **Executive Session – Confidential Vote/Motion in relation to a Request for Proposal *in silent period.***

e. CRM SOLUTION COSTS

MOTION – Marjorie Serralles-Russell made a motion to approve the NCCDD to secure through NC DHHS and NC Office of Procurement, Grants, and Contracts authorized methods, a Customer Relationship Management solution or set of solutions that includes NC Legislative Bill and Committee tracking information and other methodologies to provide NCCDD's NC Advocacy Leaders Network an NCCDD owned and retained solution for use in its initiative's engagement, legislative education, other deliverables, and follow-up. The NCCDD is authorized to use up to \$15,000 per year to secure

this/these solution(s), provided that NCCDD will retain its data at the end of the contract period(s) and will not need additional funding for archiving.

Donna Spears seconded the motion. The motion was approved by unanimous vote.

IV. Conference Funding – MOTIONS

- Disability Rights North Carolina (DRNC)

MOTION: Jon D’Angelo made a motion to approve using In-House Conference Funds to support the Disability Rights North Carolina event on May 1, 2024 at the McKimmon Center in Raleigh, NC, for up to [\$3,000] in Speaker Fees [\$500] and Meeting Space [\$2,500] costs.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

- Triangle Orange County Disability Awareness Council (Triangle DAC)

MOTION: Nessie Siler made a motion to approve using In-House Conference Funds to support the Triangle DAC ‘Affordable and Accessible Housing, Know Your Rights!’ event on March 8th and March 15th the Europa Center in Chapel Hill, NC for up to [\$1,300] in Speaker Fees [\$500] and Accommodation-Related [\$800] Costs.

Donna Spears seconded the motion. The motion was approved by unanimous vote.

- In-House I/DD Speaker, Advisor, and Advocate Fund

MOTION: Jon D’Angelo made a motion to within the of component of *relationship development between and among self-advocates* of the NCCDD Self-Advocate Discussion Series initiative, approve NCCDD to utilize the Council’s In-House I/DD Speaker, Advisor, and Advocate Fund in the amount of \$500.00

for speaker fee to Katherine McLaughlin, CEO/Lead Trainer of Elevatus Training to present an abbreviated training and facilitate an audience question and answer session on the topic of relationships on May 15, 2024. The 90-minute virtual event will offer a broad overview on relationship building, maintenance, and safety, then focus on relationships going from friendship to a partnership.

NOTE: This is similar to an extremely well-received event that received \$500 in I/DD Speaker & Advocate Funds in May 2023. I/DD Speaker Advisor and Advocate Fund Balance (\$5,000 of \$5,000 July 1, 2023 - June 30, 2024)

Donna Spears seconded the motion. The motion was approved by unanimous vote.

V. Council Meeting/Member Survey Review

The Executive Committee reviewed the November Council Meeting Member surveys. David Ingram then reviewed the draft agenda for the upcoming May Council meeting that is scheduled to be held in Charlotte, NC.

VI. ADJOURN

MOTION: Donna Spears made a motion to adjourn the February 26, 2024 Executive Committee meeting.

Nessie Siler seconded the motion. The motion was approved by unanimous vote.

Bryan Dooley adjourned the meeting at 12:33PM.