

# Quarterly Council Meeting

## November 6-8, 2024

### Hilton Garden Inn Raleigh-Cary

### Cary, NC



**NCCDD**

North Carolina Council on  
Developmental Disabilities





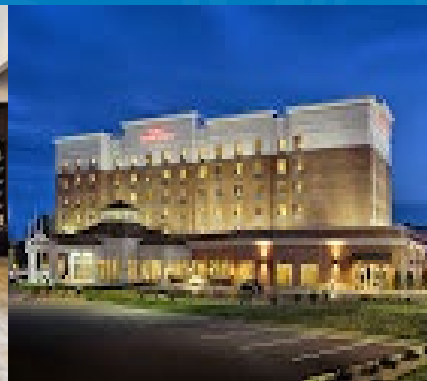
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# Hotel Information

**Hilton Garden Inn Raleigh-Cary**  
**131 Columbus Avenue**  
**Cary, NC 27518**  
**Phone: (919) 377-0440**



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**North Carolina Council on  
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**NCCDD  
STAFF ON CALL**



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# 2024 COUNCIL ON DEVELOPMENTAL DISABILITIES

## **EXECUTIVE COMMITTEE**

### **Bryan Dooley: Chair**

Jon D'Angelo: Vice-Chair  
Bethany Dawn Smith: Secretary  
Tony Hall: Chair, Financial Asset Development  
Charlrean Mapson: Chair, Community Living  
Marjorie Serralles-Russell: Vice-Chair  
Donna Spears: Chair, Advocacy Development

## **APPOINTED POSITION/COUNTY**

Individual with DD-Forsyth  
Individual with DD-Wake  
Individual with DD-Pitt  
Individual with DD-Wake  
Parent-New Hanover  
Parent-Mecklenburg  
Individual with DD-Onslow

*Staff: Pam H. Dempsey, David Ingram, Talley Wells (Executive Director), Shar'ron Williams, Letha Young*

## **FINANCIAL ASSET DEVELOPMENT COMMITTEE**

### **Tony Hall, Chair**

Dawn Allen  
Katherine Boeck  
Representative Terry Brown  
Kelly Crosbie; Alternate: Ginger Yarbrough  
Carol Ann Hudgens, Ph.D.; Alternate: Dreama McCoy  
R.V. Kuser  
Rebecca Putnam, M.D.  
Nessie Siler  
Kathie Smith; Alternate: Kenny Gibbs  
Madhav Swaminathan, M.D.  
Sandra Terrell; Alternate: *Vacant*  
Carla West; Alternate: Amy Eaton

### **Individual with DD-Wake**

Public At Large-Stanly  
Individual with DD-Edgecombe  
Legislative Representative-Mecklenburg  
Agency: DHHS-MH/DD/SAS-Wake  
Agency: Dept. Public Instruction-Wake  
Individual with DD – Forsythe  
Sibling-Buncombe  
Individual with DD-Dare  
Agency: DHHS-Voc. Rehabilitation-Wake  
Parent-Durham  
Agency: DHHS-NC Medicaid-Wake  
Agency: DHHS-Social Services-Johnston

*Staff: Juanita Hooker*

## **COMMUNITY LIVING COMMITTEE**

### **Charlrean Mapson, D. Min., Chair**

Senator Sydney Batch  
Carol Ann Conway  
Rhonda Cox; Alternate: Judith Kirkman  
Jonathan D'Angelo  
Debra Farrington; Alternate: Deb Goda  
Joshua Gettinger, M.D.  
Brendon Hildreth  
Gary Junker, Ph.D.; Alternate: *Vacant*  
Ryan Rotundo  
Bethany Dawn Smith  
Dale Stephenson  
Peggy Terhune, Ph.D.

### **Parent-New Hanover**

Senate Representative-Wake  
Individual/Relative Institution-Orange  
Non-Profit Agency-Buncombe  
Individual with DD-Carteret  
Agency: DHHS  
Parent-Buncombe  
Individual with DD-Craven  
Dept. of Adult Correction-Orange  
Sibling-Buncombe  
Individual with DD-Pitt  
Parent-Wake  
Local Non-Governmental Agency-Randolph

*Staff: Philip Woodward*

## **ADVOCACY DEVELOPMENT COMMITTEE**

### **Donna Spears, Chair**

Keith B. Carney  
Yvonne Copeland; Alternate: Danielle Matula  
Myron Michelle Gavin  
Representative Zack Hawkins  
Aldea LaParr  
Virginia Knowlton Marcus  
Kayla McMillan  
William Miller  
Tocarra E. Osborne  
Karey Perez; Alternate: Sarah Smith  
Joe Piven, M.D.; Alternate: Anna Ward  
Marjorie Serralles-Russell

*Staff: Melissa Swartz*

## **STAFF**

### **Talley Wells**

Pam Hunter Dempsey  
Chris Hendricks  
Juanita Hooker  
David Ingram  
Irlanda Ruiz  
La'Quadia Smith  
Melissa Swartz  
Shar'ron Williams  
Stephanie Williams  
Philip Woodward  
Letha Young

### **Individual with DD-Onslow**

Parent-Pender  
Agency: DHHS-W/C Health-Wake  
Parent-Craven  
Parent-Durham  
Individual with DD-Wayne  
Agency: Disability Rights NC-Wake  
Individual with DD-Wake  
Individual with DD-Davidson  
Parent-Bladen  
Agency: DHHS-Aging & Adult Services-Wake  
Agency: Carolina Institute on DD-Orange  
Parent-Mecklenburg

### **Executive Director**

Systems Change Manager  
Public Policy Education Coordinator  
Systems Change Manager  
Director of Operations  
Hispanic Disability Advocate  
Business Services Coordinator  
Systems Change Manager  
Business Officer  
Executive Assistant  
Systems Change Manager  
Assistant to the Executive Director



**Meeting: NC Council on Developmental Disabilities**  
**Location: Hilton Garden Inn, Cary, NC / ZoomGov**

**DRAFT**  
**AGENDA**  
**WEDNESDAY, NOVEMBER 6, 2024**

<https://www.zoomgov.com/j/1600656260?pwd=MzR3emVKcTNzT2Q4VVFzRzh6ekZFZz09>  
**Bradford C/D**

2:00 - 2:15 PM **WELCOME & AGENDA REVIEW** .....Bryan Dooley, NCCDD Chair

2:15 – 4:00 PM **INITIATIVE AND RFA UPDATES / REPORTS / REQUESTS**

~Peer Mentoring for People with I/DD Initiative – Final Report

~ALP-NC Initiative – Update

~NC Advocacy Leaders Network Initiative – Final Report

..... **Donna Spears, Chair of Advocacy Development Committee**

~Community Living Mini-Grants Initiatives – Final Report

~Supported Living: A How-to Guidebook – Final Report

~Duke I/DD Data Initiative – Final Report

~UNC CARES – After the Law: Guiding the I/DD Community to Supported  
Decision-Making – Final Report

..... **Charlean Mapson, D. Min., Chair of Community Living Committee**

~Historically Black Colleges & Universities (HBCU) Inclusive Postsecondary Education  
(IPSE) Initiative – Final Report

~Historically Black Colleges & Universities IPSE – RFA Update

..... **Tony Hall, Chair of Financial Asset Development Committee**

~Financial Report.....Shar'ron Williams, Business Officer, NCCDD

4:00-5:00 PM **POLICY PRIORITIES DISCUSSION**

.....Talley Wells, Chris Hendricks, Marjorie Serralles-Russell,  
Vice-Chair, and Jill Hinton, NCCDD Policy Coordinator

**DINNER ON YOUR OWN**

\*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.



Meeting: NC Council on Developmental Disabilities  
Location: Hilton Garden Inn, Cary, NC / ZoomGov

**DRAFT**

**AGENDA**

**THURSDAY, NOVEMBER 7, 2024**

<https://www.zoomgov.com/j/1610803714?pwd=VHpud3FpdUNZVlRpVVl6RWthaEhUZz09>

**Bradford C/D**

7:30 – 8:30 AM Buffet Breakfast Provided

8:45 – 9:00 AM **WELCOME [In Committee Meeting Rooms & ZoomGov]**

.....Bryan Dooley, NCCDD Chair

9:00 – 12:00 PM **COMMITTEE MEETINGS**

Advocacy Development.....Bradford A

Community Living.....Bradford B

Financial Asset Development..... (Occurred on October 23)

12:00 – 1:00 PM **LUNCH BREAK - Boxed Lunch Provided**

1:00 – 2:00 PM **FIVE-YEAR STATE PLAN (5YSP) MEMBER DEVELOPMENT**

.....Bryan Dooley, NCCDD Chair

2:00 – 2:45 PM **NC EMERGENCY RESPONSE – HURRICANE HELENE**

.....Talley Wells, Executive Director, Pam  
Dempsey, Systems Change Manager, Bryan Dooley, NCCDD Chair

2:45 – 3:15 PM **PUBLIC POLICY EDUCATION UPDATE**

.....Chris Hendricks and Jill Hinton, NCCDD Policy Coordinator

3:15 – 5:15 PM **BREAK**

5:15 – 7:15 PM **ADVOCACY & LEADERSHIP AWARDS CELEBRATION - Buffet Dinner Provided**

<https://www.zoomgov.com/j/1610803714?pwd=VHpud3FpdUNZVlRpVVl6RWthaEhUZz09>

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Meeting: NC Council on Developmental Disabilities  
Location: Hilton Garden Inn, Cary, NC / ZoomGov

**DRAFT**  
**AGENDA**  
**FRIDAY, NOVEMBER 8, 2024**

<https://www.zoomgov.com/j/1600837790?pwd=R3pIZEJsMDBpNWVNdnFybWxhZXdzdz09>

**Bradford C/D**

7:30 – 8:45 AM: Buffet Breakfast Spread Provided

- 8:30 - 8:40 AM **WELCOME, CONFLICT OF INTEREST & SAFETY AND PREPAREDNESS**  
..... Bryan Dooley
- 8:40 – 8:50 AM **ROLL CALL**..... Bethany Smith
- 8:50 - 9:00 AM **APPROVAL OF MINUTES**..... Bethany Smith
- 9:00 - 9:15 AM **NEW MEMBER AFFIRMATIONS**.....Chief Judge Chris Dillon
- 9:15 - 9:25 AM **DIRECTOR’S REPORT/UPDATE**..... Talley Wells
- 9:25 - 9:40 AM **NC DHHS UPDATE**..... TBD
- 9:40 - 9:45 AM **FINANCIAL REPORT**..... Bryan Dooley
- 9:45 - 10:00 AM **LEGISLATIVE UPDATE** ..... Representatives Brown and Hawkins / Senator Batch
- 10:00 - 10:15 AM **PUBLIC COMMENT**..... Bryan Dooley
- 10:15 - 10:45 AM **BREAK**
- 10:45 - 11:30 AM **COMMITTEE REPORTS**  
Executive Committee..... Bryan Dooley  
Advocacy Development..... Donna Spears  
Community Living..... Charlean Mapson, D. Min.  
Financial Asset Development..... Tony Hall
- 11:30 – 12:15 PM **IDD NETWORK PARTNERS & STATE AGENCY UPDATES**  
~Disability Rights NC Update..... Virginia Knowlton Marcus/Susan McLean  
~Carolina Institute for Developmental Disabilities Update..... Joe Piven/Anna Ward  
~Employment & Independence for People w/ Disabilities Update.....Kathie Smith
- 12:15 - 12:30 PM **NEW BUSINESS**  
Elections: 1 Vice-Chair
- 12:30 – 12:45 PM **OLD BUSINESS**
- 12:30 – 12:45 PM **ADJOURN**

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**1** Council Minutes



**2** Executive Minutes



**3** Advocacy Dev. Committee



**4** Community Living Committee



**5** Financial Asset Dev. Committee



**6** Fiscal Reports



**7** Five Year State Plan



**8** For Your Information



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# Council Minutes



**NCCDD**

North Carolina Council on  
Developmental Disabilities



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## **NC COUNCIL ON DEVELOPMENTAL DISABILITIES**

**www.nccdd.org**

### **Quarterly Council Meeting Minutes Virtually**

**August 8-9, 2024**

**MEMBERS PRESENT:** Dawn Allen, Kat Boeck, Rep. Terry Brown, Beverly Colwell (For Carol Ann Hudgens), Carol Ann Conway, Rhonda Cox, Jon D'Angelo, Bryan Dooley (Chair), Corye Dunn (For Virginia Knowlton-Marcus), Amy Eaton, Myron Gavin, Deb Goda (For Debra Farrington), Tony Hall, Brendon Hildreth, Gary Junker, R.V. Kuser, Aldea LaParr, Charlean Mapson, Danielle Matula (For Yvonne Copeland), William Miller, Sarah Richardson (For Karey Perez), Ryan Rotundo, Marjorie Serralles-Russell, Bethany Smith, Kathie Smith, Donna Spears, Dale Stephenson, Madhav Swaminathan, Sandy Terrell, Ginger Yarbrough (For Kelly Crosbie)

**MEMBERS ABSENT:** Sen. Sydney Batch, Keith Carney, Joshua Gettinger, Rep. Zack Hawkins, Kay McMillan, Tocarra Osborne, Joe Piven, Rebecca Puttman, Peggy Terhune, Rep. Zack Hawkins

**STAFF PRESENT:** Pam Dempsey, Chris Hendricks, Juanita Hooker, David Ingram, Irlanda Ruiz, LaQuadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

**CONTRACTORS/GUESTS PRESENT:** Racine Allen, Amy Baustert, Closed Captioner, David Clap, Beth Field, Tara Heasley, Jill Hinton, Cameron Kempson, Mark Lewis, Dave Owen, LaCosta Parker (For Sandy Terrell), Sarah Potter, Jen Randle, Danielle Szafir

### **WELCOME AND ATTENDANCE**

Bryan Dooley, NCCDD-Chair, welcomed the members. Bryan asked any Council member with a potential conflict of interest regarding items on the agenda to identify the specific conflict for documentation in the minutes and recuse, as necessary. He thanked the members for their participation on Thursday.

Bethany Smith conducted the roll call.

### **APPROVAL OF COUNCIL MINUTES**

Bethany Smith asked for approval of the May council meeting minutes. A copy of the minutes had previously been made available to Council members.

**MOTION:** Carol Conway made a motion to approve the May 2024 minutes. Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

### **DIRECTOR'S REPORT**

Talley Wells, Executive Director of NCCDD first thanked Kerri Eaker, posthumously, for her years of service as a council member, her impact on improving the state for individuals living with I/DD and their families and asked for a moment of silence in Kerri Eaker's honor.

Talley shared information on the council's activities and important events since May, as follows:

- Listening Session with 14 legislators and 22 individuals with I/DD and family members speaking in partnership with I/DD Legislative Caucus and Meet the Need. Over 120 attendees at the General Assembly.
- Bipartisan press conference on House Bill 1003 lead by NCCDD Council Member Representative Jack Hawkins. NCCDD Vice Chair and Policy Education chair had the opportunity to speak at the press conference
- Talley mentioned meetings with Lieutenant Governor Mark Robinson and with Attorney General Josh Stein's leadership.
- Council Chair Bryan Dooley was invited to give a speech about the 25<sup>th</sup> Anniversary of the Olmstead Decision (a decision of the United States Supreme Court) at the White House. Talley mentioned that it is state law that the Americans with Disabilities Act history is taught in our schools.
- Staff member, Dr. Melissa Swartz presented the councils work on Initiatives at the NACDD conference
- Proactive Approaches to Justice RFA Applications Reviewed
- Developed New RFAs/Initiative Proposals
  - HBCU RFA
  - ALP-NC Leadership 1 Year
  - Meet the Need Year 4
- Developed Initial Proposals
  - Training/Network Next Steps for Leadership Graduates
  - Plain Language
- Continued Work on:
  - Guardianship
  - Mini-Grants
  - Supported Living Guidebook
- New Five-Year Communications RFA Started

## **NC DHHS UPDATE**

Dr. David Clapp, NCDHHS Deputy Director of Behavioral Health/IDD at NC Medicaid, updated on the state's benefits expansion to 600,000 new individuals. He discussed concerns transitioning individuals from 1915(b)(3) to 1915(i) and assured collaboration with CMS for a seamless transition. Dr. Clapp then addressed questions from attendees.

**The transition from 1915(b)(3) to 1915(i) refers to the shift from:**

- 1915(b)(3): A Medicaid waiver program providing home and community-based services (HCBS) for individuals with intellectual and developmental disabilities (IDD).
- 1915(i): A state plan amendment allowing states to provide HCBS to individuals with IDD, offering more flexibility and streamlined administration.

## **OKLAHOMA COUNCIL WAITLIST EXPERIENCES**

Jennifer Randell, Oklahoma Council Executive Director, Amy Baustert, Oklahoma DDS Deputy Director of Programs, and Mark Lewis, DDS Deputy Director of Finance, provided an update on Oklahoma's waitlist elimination progress. Amy Baustert shared key details on the efforts to address the waitlist.

- Waitlist Elimination Progress
- Cohort Timeline
- Services and Eligibility
- Future Plans

Mark Lewis discussed the following:

- Funding the waitlist elimination plan

Amy Baustert then addressed questions from attendees

**LEGISLATIVE UPDATE** Representatives Brown gave a brief legislative update sharing information on the upcoming long session, potential changes in legislature representation, and recommendations on successful advocacy strategies for individuals living with I/DD leading into the long session.

## **PUBLIC COMMENT**

Danielle Szafrir, from UNC-Chapel Hill (UNC) Department of Computer Science discussed an investigation UNC is conducting over Zoom to review methods of making data more accessible for people with I/DD. Danielle mentioned that individuals interested in participating would need to commit 1-hour of time to join in an interview and discussion - and provided contact information for those interested in engaging in the discussion/investigation.

Michael McGilton, LCSW, updated the Council on some of the potential positive impacts and successful strategies to consider in providing psychotherapy with individuals living with intellectual and/or other developmental disabilities, using Michael's lived expertise to inform the analysis. Note: Michael stated that the information he shared is also included in a paper that Michael wrote on this topic.

## **FINANCIAL REPORT**

Talley Wells gave a brief report on the financial status of the Council. A copy of the report had previously been made available in advance of the Council Meeting.

## **COMMITTEE REPORTS**

Bryan Dooley requested the presentation of committee reports. Please refer to the committee minutes for a detailed description of each committee's work.

## **EXECUTIVE COMMITTEE**

The Executive Committee members met on April 15, May 20, and July 17, 2024. Copies of the minutes were made available to Council members and Talley Wells asked members to review the minutes and reminded council members that the minutes are posted on the NCCDD website.

## **ADVOCACY DEVELOPMENT COMMITTEE**

Committee Chair Donna Spears presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from Thursday's meeting, including initiative updates that were presented to the committee. The following motions were presented to the Council on behalf of the Advocacy Development Committee:

### **MOTION ONE-ALP-NC**

Danielle Matula made a motion for the NCCDD to -

Pursue sole-source funding with CenterED Resources to engage in and implement the Ability Leadership Project of North Carolina (ALP-NC) initiative for a period up to 1-year in the amount of up to \$120,000 with required minimum of 25% non-federal matching funds up to \$40,000, with an expected start date of January 1, 2025 and an expected end date of December 31, 2025. Staff will consider all suggestions made by Council members when developing the sole-source ALP-NC initiative's *Scope-of-Work* and receive ultimate approval to enter into a sole-source contract with CenterED Resources through Executive Committee. The Council also provides authority to the Council staff to investigate the costs and changes in *Scope-of-Work* that would support the ALP-NC initiative in utilizing NCCDD's Customer Relationship Management software solution(s). In addition, Council staff will have authority to amend the start and end dates, if necessary.

Kat Boeck seconded the motion. The motion was approved by unanimous vote. One (1) individual abstained.

### **MOTION TWO – LEADERSHIP TRAINING**

Aldea LaParr made a motion for NCCDD to –

Direct NCCDD staff to investigate and report back to the Executive Committee, for ultimate decision-making, the pros and cons involved in 1) utilizing a sole-source contract, 2) using temporary solutions NCCDD-managed staff, or 3) developing and releasing a competitive request for application (RFA) draft - in ultimately engaging in a time limited (7-Months) effort/initiative, not to exceed \$50,000 with \$16,667 in non-federal matching funds, if permitted, advancing the Council's interests in supporting development of a network of trained advocacy leaders.

Kat Boeck seconded the motion. The motion was approved by unanimous vote.

### **MOTION THREE – PLAIN LANGUAGE**

Rhonda Cox made a motion for NCCDD to -

Direct Council staff to explore Plain Language, including -but not limited to- training organizations, individuals with I/DD, and family members of individuals with I/DD on 1) Plain Language, 2) rules and regulations requiring use of Plain Language, and 3) utilizing and/or creating teams of Plain Language reviewers who are individuals with I/DD.

Tony Hall seconded the motion. The motion was approved by unanimous vote.

## **COMMUNITY LIVING COMMITTEE**

Charlrean Mapson, D. Min., Chair, presented the Community Living Committee report. She thanked all committee members and staff and gave a brief update on the discussions from Thursday's meeting, including initiative updates that were presented to the committee.

### **MOTION ONE – MHTA CONTINUATION FUNDING**

Donna Spears made a motion to -

Approve continuation funding to the Mental Health Transformation Alliance (MHTA) for the NCCDD initiative entitled Meet the Need NC in an amount up to \$150,000 per year with required minimum of 25% non-federal matching funds (minimum of \$50,000), for Year 4 (of up to 4) beginning October 1, 2024 and ending September 30, 2025.

Will Miller seconded the motion. The motion was approved unanimous vote. R.V. Kuser recused due to a conflict of interest as a subcontractor of Mental Health Transformation Alliance/LAND.

### **MOTION TWO – RFA AWARD**

Carol Conway made a motion to -

Accept the RFA Application Review Committee's recommendation to approve funding to the Interaction Advisory Group in response to the RFA for Proactive Approaches to Justice for People with I/DD in an amount up to \$110,000 per year with required minimum of 25% non-federal matching funds (minimum of \$36,667), for Year 1 (of up to 3) beginning October 1, 2024, and ending September 30, 2025. An award to the Interaction Advisory Group is conditional based on the following contingencies:

#### **Contingencies:**

1. The Interaction Advisory Group will waive any fees to access the training portal during Year 3 or any year of this three-year initiative.
2. The Interaction Advisory Group will do outreach to diverse populations, including North Carolina's Hispanic and Latino I/DD community and North Carolina's black, indigenous, and people of color (BIPOC) I/DD community.
3. The Interaction Advisory Group will perform an effective pilot training in one or more concentrated areas of need that will become a model that can be used statewide.

Corye Dunn seconded the motion. The motion was approved by unanimous vote.

### **FINANCIAL ASSET DEVELOPMENT COMMITTEE**

Juanita Hooker presented the Financial Asset Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from Thursday's meeting, including the initiative updates that were presented to the committee.

### **MOTION ONE – HBCU IPSE PLANNING INITIATIVE RFA**

Charlrean Mapson made a motion, as amended, to -

Approve NCCDD staff to release the Historically Black Colleges and Universities (HBCU) Inclusive Postsecondary Education (IPSE) Planning initiative Request for Applications (RFA), in the amount of up to \$60,000.00 for the first contract period (termed Year 1 [of 4]) for 6 planning and development months, with required minimum of 25% non-federal matching funds (\$20,000). The initial 6-month funded project begins no sooner than April 1, 2025, and ends no sooner than September 30, 2025. All additional contract periods (Years 2 through 4) will be a full calendar year and approximate up to

the expected amounts and as close to the timelines as possible. A possible fifth year could be allowed, if both parties agree, at \$100,000 if a non-federal match of \$100,000 is obtained to show sustainability. The dates and financial amounts would be as follows:

- Year 1 (of 4) – 6 Months: April 1, 2025 – September 30, 2025
  - Up to \$60,000 in federal funds (NCCDD)
  - Estimated \$20,000 in non-federal matching funds (25% Cost-Share)
- Year 2 (of 4) – 12 Months: October 1, 2025 – September 30, 2026
  - Up to \$120,000 in federal funds (NCCDD)
  - Estimated \$40,000 in non-federal matching funds (25% Cost-Share)
- Year 3 (of 4) – 12 Months: October 1, 2026 – September 30, 2027
  - Up to \$200,000 in federal funds (NCCDD)
  - Estimated \$66,667 in non-federal matching funds (25% Cost-Share)
- Year 4 (of 4) – 12 Months: October 1, 2027 – September 30, 2028
  - Up to \$200,000 in federal funds (NCCDD)
  - Estimated \$66,667 in non-federal matching funds (25% Cost-Share)
- Possible Year 5 of 5 if approved by all parties up to \$100,000 if initiative can obtain a \$100,000 non-federal match to show sustainability of initiative.

In addition, Council staff will have authority to amend the RFA while taking into consideration all of the Council's stated recommendations or concerns as well as to extend the due-date for applications and related start-date and related end-dates, if necessary.

Myron Gavin seconded the motion, as amended. The motion was approved by unanimous vote. Anna Ward recused due to holding a leadership role on the PSEA on behalf of the UCEDD.

## **DD NETWORK PARTNER & STATE AGENCY UPDATES**

Corye Dunn provided an update Disability Rights North Carolina's activities in the past few months. also provided the report via e-mail to the Council.

Anna Ward of the Carolina Institute for Developmental Disabilities (CIDD) gave a brief update of the CIDD's activities. Anna also provided the report via e-mail to the Council.

Kathie Trotter of the Div. of Employment & Independence for People with Disabilities (EIPD) gave a brief update of EIPD's activities with included the name change. Kathie also provided the report via e-mail to the Council.

## **NEW BUSINESS**

### **MOTION ONE – 2025 COUNCIL MEETING DATES**

Ryan Rotundo made a motion -

For the Council to approve the following Executive Committee recommended 2025 Quarterly Council meeting dates:

- February 6th & 7th 2025: Virtual
- May Meeting: April 15-17, 2025: 1st & 2nd – Hybrid @ on the East Coast [With Ultimate Approval of Specific Location from the EC]
- August 2025: 14th & 15th – Hybrid @ Raleigh-Cary Hilton
- November 2025: 6th & 7th – Hybrid @ Raleigh-Cary Hilton

Donna Spears seconded the motion. The motion was approved by unanimous vote.



## **OLD BUSINESS**

No old business.

## **ADJOURN**

**MOTION:** Marjorie Serralles-Russell, Vice Chair, made a motion to adjourn the August 2024 Council meeting. Kathie Smith seconded the motion. The motion was approved by unanimous vote.

# Executive Committee Minutes



**NCCDD**

North Carolina Council on  
Developmental Disabilities



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## **NC Council on Developmental Disabilities**

**FINAL**

### **Executive Committee Minutes**

Date: Wednesday, July 17, 2024

Time: 9:30AM – 11:30AM

**Members Present:** Jon D'Angelo, Bryan Dooley, Charlrean Mapson, D. Min., Marjorie Serralles-Russell, Bethany Smith

**Member(s) Absent:** Tony Hall, Donna Spears

**Staff Present:** Pam Dempsey, Chris Hendricks, David Ingram, La'Quadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

**Guests/Council members Present:** None

#### **I. CALL TO ORDER**

Talley Wells called the meeting to order and welcomed the members.

#### **II. APPROVAL OF MINUTES**

**MOTION:** Marjorie Serralles-Russell made a motion to approve the draft minutes for the May 20, 2024, Executive Committee meeting.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

#### **III. ED Update**

Talley Wells provided updates and discussion on Awards Ceremony.

Talley also gave an update on the following initiatives and items:

- Leadership Network will not be doing a second year.
- ALP-NC -- The initiative lead is stepping back and the end of the calendar year and transitioning work to a partner.
- HBCU IPSE

#### **IV. Council Meeting**

David Ingram reviewed the agenda for the upcoming August Council Meeting.

#### **V. Conference Funding Requests**

##### **A. NC ASSISTIVE TECH CONFERENCE MOTION**

**MOTION:** Marjorie Serralles-Russell made a motion for NCCDD to approve using In-House Conference Funds to support the North Carolina Assistive Tech's Annual AT Expo: Breaking Boundaries, Empowering Lives October 3, 2024 event in Raleigh, NC for up to \$3000 total, with up to \$3000 Accommodations (ASL Interpreters).

Jon D'Angelo seconded the motion. Discussion ensued. The motion was approved by unanimous vote.

##### **B. NO-COST EXTENSION**

Talley Wells and David Ingram informed the EC that there was a request for a no-cost extension made on the public health funds. Public Health Workforce Funds, NCCDD Submitted No-Cost Extension Request to ACL on 7/16/2024, seeking Extension (Offered from ACL) to 3/31/2025.

#### **VI. Financial Report and Expenses/Match Update**

Shar'ron Williams provided a brief fiscal update. A more detail report will be presented at the August Council Meeting.

## **VII. Ad Hoc Committees/Updates**

David Ingram reviewed the Council Membership demographics chart with the EC and Talley Wells presented the Council Membership applications for the two open Self Advocate seats. Instead of voting on candidates to recommend to Boards and Commissions right now, the EC discussed first reaching out more with three of the self-advocate candidates. There was general consensus that a fourth self-advocate would be recommended.

## **VIII. Adjourn**

**MOTION:** Marjorie Serralles-Russell made a motion to adjourn the July 17, 2024 Executive Committee meeting. Jon D'Angelo seconded the motion.

Bryan Dooley adjourned the July 17, 2024 Executive Committee Meeting 11:30AM.

## **NC Council on Developmental Disabilities**

**FINAL**

### **Executive Committee Minutes**

Date: Monday, August 26, 2024

Time: 11:00 AM-12:30 PM

**Members Present:** Bryan Dooley (Chair), Jon D'Angelo, Charlrean Mapson, D. Min., Marjorie Serralles-Russell, Donna Spears

**Member(s) Absent:** Tony Hall, Bethany Smith

**Staff Present:** Chris Hendricks, Juanita Hooker, David Ingram, Irlanda Ruiz; La'Quadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Stephanie Williams, Philip Woodward, Letha Young

**Guests/Council members Present:** None

#### **I. CALL TO ORDER**

Bryan Dooley (Chair) called the meeting to order and welcomed the members.

#### **II. APPROVAL OF MINUTES**

**MOTION:** Marjorie Serralles-Russell made a motion to approve the draft minutes for the July 17, 2024, Executive Committee meeting.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

#### **III. ED Update**

Talley Wells provided updates and discussion on upcoming November Awards and NCCDD initiatives as well as discussion/vote on the following motions: Website Overview Proposal (Media Relations Program Motion) and Policy Consultant Proposal (Public Policy Consultant Motion).

## **Media Relations Program – Website Content Management System Upgrade**

MOTION: Donna Spears made a motion to approve NCCDD Staff to increase the funding of the NCCDD Media Relations Program initiative up to \$30,000, from \$200,000 to up to \$230,000, as well as the required minimum of 25% in non-federal matching funds, increasing from \$66,667 to up to \$76,667 for Year 1 (of 5) for the period of July 1, 2024 through June 30, 2025. The intent of this one-time, Year 1 (of 5) specific increase is to fund the *Website Content Management System Upgrade and Improvements* proposal submitted to the Executive Committee via e-mail on Friday, August 23, 2024. The EC also authorizes NCCDD Staff to amend the proposed contents of the *Scope of Work & Deliverables* to minimize and eliminate redundant annual costs and activities included in the aforementioned proposal.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

## **Public Policy Consultant**

MOTION: Donna Spears made a motion to authorize NCCDD to negotiate to hire as a temporary employee, or through an agreement, Erika Hagensen as a Developmental Disability Policy Education Consultant for the North Carolina Council on Developmental Disabilities (NCCDD) - utilizing NCCDD's In-House Public Policy Initiative's funds. This work would be for up to one (1) Year, set to begin on or after September 15, 2024 for approximately 10 hours a week, for up to \$35,000 per Year. NCCDD is authorized, accordingly, to increase its In-House Public Policy initiative for the Period of July 1, 2024 - June 30, 2025 in an amount up to an additional \$35,000, increasing it from \$38,500 to up to \$64,500, with match requirement waived since this is an In-House initiative of the Council.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.



#### **IV. Conference Funding Requests**

##### **A. Limit to Total In-House Conference Initiative Funding Awarded to a Single Organization in State Fiscal Year**

MOTION: Marjorie Serralles-Russell made a motion to set the limit of funding that any one organization can access (i.e., receive) from NCCDD using NCCDD's In-House Conference Funding Initiative for events/activities during a single State Fiscal Year (SFY) to \$3,000, without approval from the Executive Committee for exceptional circumstances, effective in SFY 2024-2025 for events/activities occurring on or after July 1, 2024, through June 30, 2025.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

##### **B. Insightful Visionaries, Inc.**

MOTION: Jon D'Angelo made a motion to approve using In-House Conference Funds to support Insightful Visionaries' Women Uplifting Women – Day Retreat Focus: Women of All Abilities event on September 21, 2024 at The White Magnolia Event Center in Raleigh, NC for up to \$1,950 (for Speakers Fees [\$200] and Meeting Space Costs [\$1,750]).

Donna Spears seconded the motion. The motion was approved by unanimous vote.

##### **C. NCARF**

MOTION: Donna Spears made a motion to Not Approve using In-House Conference Funds to support NCARF's Fall Conference Agents of Change...Scaling New Heights event on September 18-20, 2024 at the Hilton Asheville Biltmore Park in Asheville, NC.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

The EC agreed that if asked the reason for the denial was due to limited funds of the Council.

#### D. Aventura Consciente

MOTION: Jon D'Angelo made a motion to approve using In-House Conference Funds to support Aventura Consciente's Networking for a Cause event on September 21, 2024 at the Christ the King Church's venue in Charlotte, NC for up to \$1,000 (for Speaker Travel [\$650] and Meeting Space [\$350] Costs).

Donna Spears seconded the motion. The motion was approved by unanimous vote.

#### E. IDD Speaker & Advocate Funding Request – Jonathan Ellis

MOTION: Marjorie Serralles-Russell made a motion to approve using In-House Intellectual and/or Other Developmental Disabilities Speaker, Advisor, and Advocate Funds to support Jonathan Ellis in engaging in the UNC Cares Supported Living 2 & 3 Monthly Meetings, via ZoomGov/Teleconference with a \$50 Honorarium per month Jonathan Ellis attends from September 2024 through June 2025, for a total amount up to \$500.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

### V. COUNCIL MEMBERSHIP VOTE(S)

MOTION: Donna Spears made a motion for NCCDD to recommend to NC Boards and Commissions that [**Sherif Elgindi**] (**Slot 1: Council Member #12 – Individuals with DD**) and [**Essence (Olivia Rose) Scott**] (**Slot 2: Council Member #19 – Individuals with DD**) are appointed to serve on the Council and that Jonathan D'Angelo (#18, Individuals with DD – To Start 1<sup>st</sup> Full Term), Keith Carney (#26, Parent or Relative/Sibling/Guardian – To Start 1<sup>st</sup> Full Term), and Karey Perez (#6, DHHS-Aging) are reappointed for another term.

**Slot 1:** Individuals with DD (#12, Prior - W. Miller)

**Slot 2:** Individuals with DD (#19, Prior - N. Siler)

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

**VI. Adjourn Motion**

Donna Spears made a motion to adjourn the August 26, 2024 Executive Committee Meeting.

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

# **NC Council on Developmental Disabilities**

**DRAFT**

## **Executive Committee Minutes**

Date: Monday, September 16, 2024

Time: 10:30-12:30 PM

**Members Present:** Jon D'Angelo, Charlean Mapson, D. Min., Marjorie Serralles-Russell, Bethany Smith, Donna Spears

**Member(s) Absent:** Bryan Dooley (Chair), Tony Hall

**Staff Present:** Chris Hendricks, Juanita Hooker, Pam Dempsey, David Ingram, Irlanda Ruiz; La'Quadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams, Philip Woodward, Letha Young

**Guests/Council members Present:** Carol Conway

### **I. CALL TO ORDER**

Marjorie (Chair) called the meeting to order and welcomed the members.

### **II. APPROVAL OF MINUTES**

**MOTION:** Donna Spears made a motion to approve the draft minutes for the August 26, 2024 Executive Committee meeting.

**Marjorie Serralles-Russell** seconded the motion. The motion was approved by unanimous vote.

### **III. ED Update**

Talley Wells provided an update on Bryan Dooley, Jon D'Angelo and Kay McMillian's recent trip to the White House for the ADA celebration. Jon D'Angelo and Kay McMillian also had the opportunity to meet with Senator Budd's office while in Washington, DC.

David Ingram and Talley Wells discussed Sole Source Intellectual

## Property Legal Services (VOTE)

### **MOTION:** Sole Source Intellectual Property Legal Services

Donna Spears made a motion to authorize NCCDD to utilize the January 16, 2024 Executive Committee Meeting's motion to seek IP legal consultation (see full motion, below) for up to \$10,000, in a sole-source manner, per NCCDD's sole-source policy, through an NC eProcurement e-requisition (or as otherwise instructed through the NC DHHS Office of Procurement Contracts and Grants), with Randy Whitmeyer, Esq., with the law firm of Morningstar Law Group.

[January 16, 2024 EC Motion] IP CONSULTATION MOTION: To approve NCCDD to enter into a Memorandum of Understanding (MOU) with Community Bridges Consulting Group (CBCG) agreeing to negotiate 'in good faith' some type of shared ownership, creative commons license, or other potentially perpetual licensing of Intellectual Property (IP) related to the Ability Leadership Project of North Carolina (ALP-NC) Initiative curriculum and also Approve NCCDD to seek IP legal consultation for up to \$10,000 through NC DHHS and/or external to NC DHHS regarding shared ownership or Creative Commons Licensing in the context of NCCDD's State and Federal requirements and the interests of the Council and I/DD community.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

## **IV. Ad Hoc Committees/Updates**

Talley discussed the Public Policy Committee becoming a Public Policy Ad Hoc Committee.

### **MOTION:** Public Policy Education Standing Committee Transition to Ad Hoc Committee

Donna Spears made a motion to transition the Public Policy Education Committee from a Standing Committee into an Ad Hoc Committee, effective September 16, 2024, with Marjorie Serralles-Russell serving as the Chair of the Public Policy Education Ad Hoc

Committee and NCCDD initially utilizing the same membership on the Ad Hoc Committee as was on the Standing Committee.

Dr. Charleean Mapson seconded the motion. The motion was approved by unanimous vote.

## **V. Conference Funding Requests**

### **A. Abound Health Supported Employment Symposium**

**MOTION:** Donna Spears made a motion to approve using In-House Conference Funds to support Abound Health's Supported Employment Symposium event on October 30, 2024 at the Gastonia Conference Center in Gastonia, NC, for up to \$1,500 (for Speaker Fees [\$1,500]).

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

### **B. Women Embracing Abilities Now (WEAN Charlotte)**

**MOTION:** Donna Spears made a motion to deny the request from WEAN seeking for the Council to use In-House Conference Funds to support Women Embracing Abilities Now (WEAN) Charlotte's Divas Alliance Autumn Awards Brunch event at the Babe Cave in Charlotte, NC on October 5, 2024, for up to \$2,650 (for meeting space [\$2,500] and speaker fees [\$150]).

Jon D'Angelo seconded the motion. The motion was approved by unanimous vote.

## **VI. Financial Report and Expenses/Match Update**

Shar'ron Williams provided the financial update.

## **VII. Council Meeting/Member Survey Review**

David Ingram reviewed the Member Surveys from the August Council Meeting. The Executive Committee shared comments.

David also reviewed the draft agenda for the upcoming November Council meeting.

**VIII. Other – Performance Evaluation for Executive Director**

David Ingram provided an update on the Executive Director Performance Evaluation survey.

**IX. Adjourn**

**MOTION:** Marjorie Serralles-Russell adjourned the September 16, 2024 Executive Committee Meeting at 11:45AM.

# Advocacy Development Committee



**NCCDD**

North Carolina Council on  
Developmental Disabilities





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# North Carolina Council on Developmental Disabilities

**Draft**

## Advocacy Development Committee Agenda

Thursday, November 7<sup>th</sup>, 2024

9:00 AM – 12:00 PM

Location: Hilton Garden Inn Cary

Room: Bradford A

Virtual Meeting Link: <https://www.zoomgov.com/j/1610803714?pwd=VHpud3FpdUNZVlRpVVl6RWthaEhUZz09>

<b>9:00 a.m. – 9:20 a.m.</b> 20 minutes	<b>Introduction</b> <ul style="list-style-type: none"><li>• Welcome</li><li>• Member Development Activity</li></ul>	<i>Donna Spears, Chair</i>
<b>9:20 a.m. – 9:25 a.m.</b> 5 minutes	<b>Approval of May Minutes</b>	<i>Donna Spears, Chair</i>
<b>9:25 a.m. – 10:55 a.m.</b> 15 minutes (9:40)	<b>Initiatives Updates</b> <ul style="list-style-type: none"><li>• ALP-NC (CBCG)</li></ul>	<i>Cameron Kempsey, Dir. or Ed</i> <i>Hanna Shumaker, Dir. ALP</i> <i>TBD</i>
15 minutes (9:55)	• TBD	
15 minutes (10:10)	• Peer Mentor Training	<i>Kelly Friedlander, CEO CBCG</i>
15 minutes (10:25)	• Hispanic Disability Advocate	<i>Irlanda Ruiz, NCCDD Staff</i>
15 minutes (10:40)	• NC Advocacy Leaders Network	<i>Dr. Victoria Nneji, CEO Akalaka</i>
10 minutes (10:50)	• Self-Advocate Discussion Series	<i>Chris Hendricks, NCCDD Staff</i>
<b>10:50 a.m. – 11:00 a.m.</b> 10 minutes (11:00)	<b>Fiscal Report</b>	<i>Shar'ron Williams, NCCDD Staff</i>
<b>11:00 a.m. – 11:15 a.m.</b> 15 Minutes (11:15)	<b>Break</b>	<i>Donna Spears, Chair</i>
<b>11:15 a.m. – 11:50 a.m.</b> 35 minutes (11:50)	<b>Future Initiatives Discussion</b> <ul style="list-style-type: none"><li>• Update: Sole Source ALP-NC</li><li>• Proposal: Disability Leadership Training Graduates</li><li>• Proposal: Plain Language Initiative</li></ul>	<i>Melissa Swartz, NCCDD Staff</i>  <i>Pam Hunter Dempsey, NCCDD Staff</i>
<b>11:50 p.m. –12:00 p.m.</b>	<b>Wrap Up and Reminders</b> <ul style="list-style-type: none"><li>• Announcements</li><li>• Reminder: Next Council meeting – February 6 &amp; 7, 2025 (ZoomGov)</li></ul>	<i>Donna Spears, Chair</i>

[The Advocacy Development Committee membership appears on the next page.]

## **ADVOCACY DEVELOPMENT COMMITTEE**

### **Donna Spears, Chair**

Keith B. Carney

Yvonne Copeland; Alternate: Danielle Matula

Myron Michelle Gavin

Representative Zach Hawkins

Aldea LaParr

Virginia Knowlton Marcus

Kayla McMillan

William Miller

Tocarra E. Osborne

Karey Perez; Alternate: Sarah Smith

Joe Piven, M.D.; Alternate: Anna Ward

Marjorie Serralles-Russell

**Staff: Melissa Swartz, Ph.D.**

### **Individual with DD-Onslow**

Parent-Pender

Agency: DHHS-W/C Health-Wake

Parent-Craven

Parent-Durham

Individual with DD-Wayne

Agency: Disability Rights NC-Wake

Individual with DD-Wake

Individual with DD-Davidson

Parent-Bladen

Agency: DHHS-Aging & Adult Services-Wake

Agency: Carolina Institute on DD-Orange

Parent-Mecklenburg

**Advocacy Development Committee**  
**REVISED MINUTES**

**Thursday, August 8, 2024**

**1:00pm - 4:00pm**

**ZoomGov - Virtual Meeting Link:**

<https://www.zoomgov.com/j/1616179993?pwd=T1ACQQtZ1vba39kDqurlDpb9wGQpGq8.1>

**Meeting ID:** 161 617 9993

**Members Present:** Yvonne Copeland, Myron Gavin, Aldea LaParr, Susan McLean for Virginia Knowlton Marcus, Kay McMillan, Sarah Richardson for Karey Perez, Anna Ward for Joe Piven, Marjorie Serralles-Russell, Donna Spears (Chair)

**Members Absent:** Keith Carney, Rep. Zack Hawkins, William Miller, Tocarra Osborne,

**Staff in Attendance:** Chris Hendricks, David Ingram, Irlanda Ruiz, LaQuadia Smith, Melissa Swartz, Talley Wells, Shar'ron Williams

**Guests:** Kelly Friedlander, Steph Jerez, Cameron Kempson, Michelle-DSP/Kay McMillan, Lauran Powell, Devika Rao, Hannah Shumaker, Ann-DSP/Donna Spears, Michelle/DSP Kay McMillan,

**Welcome/Introductions:**

The Advocacy Development Committee (ADC) started with welcome by Donna Spears, ADC chair. The committee participated in a "Getting to Know You" activity.

**Approval of Minutes:**

**Aldea LaParr made a motion** to approve the May 2024 Advocacy Development Committee (ADC) minutes. **Yvonne Copeland seconded** the motion. The motion was approved by unanimous vote.

**Initiative Updates: Ability Leadership Program-NC (ALP-NC), Peer Mentor Training, NC Advocacy Leaders Network, and Hispanic Disability Advocate**

Cameron Kempson, ALP-NC Coordinator and Hannah Shumaker, ALP-NC Director from Community Bridges Consulting Group provided the ALP-NC initiative update. The update included information about Cohort 1 and 2 participants, and applicants for the 3<sup>rd</sup> Cohort that begins August 14<sup>th</sup>. The initiative presented with positive reception at the National Association of Council on Developmental Disabilities annual conference in Washington D.C. July 24<sup>th</sup> – 26<sup>th</sup>. Find here the ALP-NC Landing Page that includes video stories by 2024 graduates and facilitators:

<https://sites.google.com/communitybridges.com/alp-nc/home>.

Kelly Friedlander from Community Bridges Consulting Group (CBCG) provided the Peer Mentor Training Program (PMT) initiative update. Along with maintaining its standard PMTP initiative practices, CBCG partnered with the NC Employment and Independence for People Disabilities (EIPD). Along with 10 recruited participants via the standard PMTP application process, 5 additional participants joined the PMTP for which EIPD

invested financial responsibility, including: 3 SWTCIE grant award participants (Subminimum Wage to Competitive Integrated Employment); 1 EIPD Employee; and 1 EIPD Client.

Irlanda Ruiz provided an update for the Hispanic Disability Advocate (HDA) Initiative. As requested by ADC members the Hispanic Disability Advocate provided a list of event names and organizations engaged in presentations delivered by the HDA Initiative.

#### **Initiative Update: Advocacy Leaders Network**

Due to illness of Dr. Victoria Nneji of Akalaka co., Kelly Friedlander, CBCG subcontractor for the Advocacy Leaders Network initiative provided the NC Advocacy Leaders Network (ALN) initiative update. This quarter the ALN initiative designed and implemented a revised workplan that includes the implementation of seven events to occur between July 31, 2024 and September 30, 2024 for network members. Forty-eight people have applied for network membership and twenty attended the July 31<sup>st</sup> event.

Staff conveyed that prior to the Council Meeting Dr. Victoria Nneji, CEO of Akalaka co. declared that Akalaka co. would not pursue a 2<sup>nd</sup> year of funding from the NCCDD to focus interests more aligned with Akalaka's target community of siblings.

Initiatives are meeting current initiative objectives and reaching important disability communities.

#### **Future Initiative Discussion: Ability Leadership Program-NC Sole Source**

Staff presented a request for Sole Source Funding for the Ability Leadership Program of NC (ALP-NC) to contractor **CenterED Resources**. CenterED Resources is founded by Community Bridges Consulting Group's (CBCG) current Director of Education, Cameron Kempson who is also ALP-NC's Coordinator.

Recently NCCDD Staff were notified that Kelly Friedlander, CEO, CBCG is taking a sabbatical and transitioning Community Bridges' ongoing initiatives, including ALP-NC to CenterED Resources where Cameron Kempson is the Principal Consultant.

Staff reviewed details of the Request Information Sheet. Members engaged in robust discussion including acknowledging the stability and continuity that Cameron and Hannah Shumaker, ALP-NC Director have achieved and represent for the initiative. Members conveyed interest in sole source funding for up to 3-years to maintain the administrative and operational stability of the initiative, along with the continuity of the exceptional programmatic outcomes, and relationships established with ALP-NC graduates.

**Anna Ward** made the motion to pursue sole-source funding with CenterED Resources to engage in and implement the Ability Leadership Project of North Carolina (ALP-NC) initiative for a period up to 1-year in the amount of up to \$120,000 with required

minimum of 25% non-federal matching funds up to \$40,000, with an expected start date of January 1, 2025 and an expected end date of December 31, 2025.

Staff will consider all suggestions made by Council members when developing the sole-source ALP-NC initiative's *Scope-of-Work* and receive ultimate approval to enter into a sole-source contract with CenterED Resources through Executive Committee. The Council also provides authority to the Council staff to investigate the costs and changes in *Scope-of-Work* that would support the ALP-NC initiative in utilizing NCCDD's Customer Relationship Management software solution(s). In addition, Council staff will have authority to amend the start and end dates, if necessary.

**Aldea LaParr** seconded the motion. The motion was approved by unanimous vote. No recusals or abstentions. Non-Council members left the room.

#### **Future Initiative Discussion: Disability Leadership Training Graduates Request to Draft RFA**

Staff presented a request to draft a request for application for a Disability Leadership Training Graduates initiative. Staff reviewed details of the RFA Request Information Sheet that included features from the Advocacy Leaders Network competitive bid release for discussion purposes only.

Staff emphasized interest in an effort involving marketing and outreach to pursue graduates from leadership programs, utilizing the Customer Relationship Management (CRM) data collection solution, engaging network members, and data collection of member activity. Members questioned the short implementation time (7-months) and modest funding amount (\$50,000) conveying it unlikely to achieve meaningful outcomes. Further, members conveyed that an RFA process did not seem ideal. David Ingram, Director of Operations, led discussion about other funding options including sole source, and temporary solutions. Member input is reflected in the motion.

**Donna Spears** made the motion to Direct NCCDD staff to investigate and report back to the Executive Committee, for ultimate decision-making, the pros and cons involved in 1) utilizing a sole-source contract, 2) using temporary solutions NCCDD-managed staff, or 3) developing and releasing a competitive request for application (RFA) draft - in ultimately engaging in a time limited (7-Months) effort/initiative, not to exceed \$50,000 with \$16,667 in non-federal matching funds, if permitted, advancing the Council's interests in supporting development of a network of trained advocacy leaders.

**Anna Ward** seconded the motion. **Without reaching quorum**, the motion was approved.

#### **Future Initiative Discussion: Plain Language Initiative Request to Pursue**

Pam Hunter Dempsey, NCCDD Systems Change Manager presented a request to draft a request for application (RFA) for a Plain Language initiative. Staff reviewed details of the RFA Request Information Sheet that included establishing groups of self-advocate reviewers for hire to support entities who support the process of Plain Language

development, hosting webinars with experts and other stakeholders on how to write in plain language, on the value of hiring individuals with I/DD to provide feedback on plain language, and educating about the 2017 NC Executive Order 24 which states that *“entities will provide print documents and other text in Plain Language so that there is equally effective communication for individuals with disabilities when accessing the Department’s programs and activities”*.

Committee members engaged robust discussion and approved staff to pursue information about implementing a Plain Language initiative. Member input is reflected in the motion.

**Donna Spears** put forward the motion to direct Council staff to explore Plain Language, including -but not limited to- training organizations, individuals with I/DD, and family members of individuals with I/DD on 1) Plain Language, 2) rules and regulations requiring use of Plain Language, and 3) utilizing and/or creating teams of Plain Language reviewers who are individuals with I/DD.

**Anna Ward** seconded the motion. **Without reaching quorum**, the motion was **approved**.

Adjourn (4:35p.m.)

# Community Living Committee



**NCCDD**

North Carolina Council on  
Developmental Disabilities





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# North Carolina Council on Developmental Disabilities

## Community Living Committee Agenda (Draft as of October 17, 2024)

November 7, 2024

9:00 a.m. – 12:00 p.m.

ZoomGov-Virtual Meeting ID: <https://www.zoomgov.com/j/1610803714?pwd=VHpud3FpdUNZVIRpVVI6RWthaEhUZz09>

Meeting ID: 161 080 3714      Passcode: 129653

9:00 a.m. – 9:20 a.m.	<b>Introduction</b> <ul style="list-style-type: none"><li>• Welcome</li><li>• Approval of August minutes</li><li>• Member Development Activity</li></ul>	<i>Dr. Charlean Mapson, Chair</i>
9:20 a.m. – 9:30 a.m.	<b>Fiscal Report</b>	<i>Shar'ron Williams, Staff</i>
9:30 a.m. – 10:55 a.m. 9:30 a.m. – 9:50 a.m.	<b>Initiative Updates</b> <ul style="list-style-type: none"><li>• Supported Living: A How-to Guidebook</li></ul>	<i>Janet Price-Ferrell FIRSTwnc</i>
9:50 a.m. – 10:10 a.m.	<ul style="list-style-type: none"><li>• I/DD Data</li></ul>	<i>Dr. Michelle Franklin, Duke University</i>
10:10 a.m. – 10:55 a.m.	<ul style="list-style-type: none"><li>• Community Living Mini-Grants: Best Buddies International, Inc.; Bloom Fitness Corporation; The National Leadership Consortium</li></ul>	<i>Various Contractors</i>
10:55 a.m. – 11:15 a.m.	<b>Hurricane Helene Response and Needs</b>	<i>Dr. Charlean Mapson, Chair Philip Woodward, Staff</i>
11:15 a.m. – 11:50 a.m.	<b>Future Investment Discussion</b> <ul style="list-style-type: none"><li>• Opportunity to Discuss Current Initiatives and Future Investments</li></ul>	<i>Dr. Charlean Mapson, Chair Philip Woodward, Staff</i>
11:50 a.m. – 12:00 p.m.	<b>Wrap Up and Reminders</b> <ul style="list-style-type: none"><li>• Completion of Financial Forms</li><li>• Survey Reminder</li><li>• Policy Education Committee Every 2<sup>nd</sup> Thursday from 10:30 a.m.-12:00 p.m. (virtual)</li><li>• Reminder: Next Council meeting – February 6-7, 2025 (ZoomGov)</li></ul>	<i>Dr. Charlean Mapson, Chair</i>

[The Community Living Committee membership appears on the next page.]

## COMMUNITY LIVING COMMITTEE

### **Charlrean Mapson, D. Min., Chair**

Senator Sydney Batch

Carol Ann Conway

Rhonda Cox; Alternate: Judith Kirkman

Jonathan D'Angelo

Debra Farrington (DHHS); Alternate: Deb Goda

Joshua Gettinger, M.D.

Brendon Hildreth

Gary Junker, Ph.D.; Alternate: *Vacant*

Ryan Rotundo

Bethany Dawn Smith

Dale Stephenson

Peggy Terhune, Ph.D.

***Staff: Philip Woodward***

Parent-New Hanover

Senate Representative-Wake

Individual/Relative Institution-Orange

Non-Profit Agency-Buncombe

Individual with DD-Carteret

Agency: DHHS

Parent-Buncombe

Individual with DD-Craven

Dept. of Adult Correction-Orange

Sibling-Buncombe

Individual with DD-Pitt

Parent-Wake

Local Non-Governmental Agency-Randolph

## **Community Living Committee Minutes Draft**

**August 8, 2024 1:00 p.m. – 4:00 p.m.**

**Members Present:** Carol Conway, Rhonda Cox, Jonathan D'Angelo, Bryan Dooley, Debra Farrington, Dr. Joshua Gettinger, Brendon Hildreth, Dr. Gary Junker, Dr. Charleean Mapson (Chair), Ryan Rotundo, Bethany Smith, Dr. Peggy Terhune

**Members Absent:** Senator Sydney Batch, Dale Stephenson

**Staff Present:** Pam Dempsey, David Ingram, Talley Wells, Shar'ron Williams, Philip Woodward

**Guests Present:** Melissa Black, Ali Climo, Dr. Anne Dickerson, Beth Field, Linda Kendall Fields, Stacy Morgan, Devika Rao, Tara Regan

### **Introduction:**

Charleean Mapson welcomed the committee and did an icebreaker asking each person to share which Olympic events they watch.

Carol Conway made a motion to approve the draft May Community Living Committee minutes. Gary Junker seconded the motion. The motion carried with unanimous approval.

### **Fiscal Update:**

Shar'ron Williams provided the fiscal update with assistance from David Ingram because of audio issues. David pointed out that the Community Living Committee will not have as many initiatives after Federal Fiscal Year 2024. Carol Conway asked how much money is available for new projects, David responded \$132,294 is available in FFY 2024 and \$64,955 is available in FFY 2025.

### **Initiative Updates:**

#### **After the Law: Guiding the I/DD Community to Supported Decision-Making**

Linda Kendall Fields of UNC Cares provided an update with Ali Climo and Melissa Black joining her. Linda said UNC Cares is part of the North Carolina Guardianship Association, and they are glad to see the Clerks of Court and public and private guardians grapple with the new Guardianship Rights law and the new materials that help them understand alternatives to guardianship. Ali shared a PowerPoint and discussed how UNC Cares plans to revamp the Rethinking Guardianship website to highlight less restrictive alternatives. Ali pointed out the Bill of Rights and the six domains of life, including the Community Living domain, where individuals can develop a supported decision-making (SDM) plan. Ali also played a video showing a sample

SDM plan. The group discussed the possibility of making additional videos, and Linda said UNC Cares has worked on two videos but needs more funding to make more videos.

### **Supported Living: A How-to Guidebook**

Janet Price-Ferrell from FIRSTwnc presented. She said she went into the Guidebook to try to write it in simple language, and she pulled out six major topics related to Supported Living. She said the initiative will create Instagram poster-like materials and will put the Guidebook into flipbook format that also works well on a smartphone where each page will have pictures, graphics, information, and a video. She also said they have created a video with a second video to be filmed later, and there is a handout to go with the Guidebook. Janet said the goal for completion is September 26<sup>th</sup>, when she will present at the Supported Living Level 2 & 3 Stakeholders meeting.

Carol Conway asked Janet to send samples and success stories. Janet pointed out how FIRSTwnc has five individuals receiving Level 3 services (the highest level), but she has had to fill only one shift this year. Janet said the biggest barrier to Supported Living is providers and confusion, including confusing information in the clinical coverage policy. Carol also asked if the parents have to be an employer of record, and Janet responded no because FIRSTwnc has an enhanced rate to pay its Direct Support Professionals \$18 per hour. Jonathan D'Angelo suggested adding information about the Medicaid Buy-in because employment is becoming more important to people with I/DD, but they do not know about these programs. Joshua Gettinger asked how FIRSTwnc will disseminate the Guidebook and advertise it. Janet said the Guidebook will be visible on the FIRSTwnc website, and she and another staff person at FIRSTwnc should be able to update it. Janet said that as long as FIRSTwnc continues to provide Supported Living services, then updating the resources in the Guidebook will be easy.

### **Community Living Mini-Grants**

#### **Autism Grown Up**

Tara Regan of Autism Grown Up presented about the organization developing the Life Course Library and three courses for it. She said each course will have three different modules, and the modules for the first course focus on life skills, self-efficacy, and different milestones. Tara said course two will contain workplace-focused resources, and course three will focus on navigating adulthood. She said these free courses include interactive activities for students and lesson plans for teachers. Janet Price-Ferrell commented that she will add this resource to the Supported Living Guidebook. Joshua Gettinger asked how many people have used this so far and how have they done. Tara replied that more than 500 people have accessed the website, two-thirds of

them are repeat users, and people are filling out the survey for the second course, thinking of it as a checklist.

### **East Carolina University**

Anne Dickerson, a professor of Occupational Therapy at East Carolina University, presented. She explained how this initiative is developing transportation skills checklists to match people to transportation options for three populations, and the initiative developed three because just one would be very long and complex:

1. People with autism spectrum disorder
2. People with intellectual disabilities
3. People with physical disabilities

Anne said the initiative is also working on a Spanish translation of each. Anne said she is open to working with anyone in North Carolina on these checklists, and she pointed out that she made some good contacts at the i2i Center for Integrative Health Spring Conference in June 2024 in Raleigh. Carol Conway suggested that Anne connect with the Alliance of Disability Advocates Center for Independent Living. Joshua Gettinger suggested making the checklists simpler because filling out lengthy forms is a barrier for some people. He shared, for example, how a very long mental health depression survey was cut down to two questions and how a pediatric symptom checklist was downsized from 35 to 17 questions. But Joshua also said this initiative marks a real advance, and the checklists are a great first attempt to address the issue of transportation. Anne replied that transportation is an activity of daily living that occupational therapists work with, but there are currently no community mobility tools. Ali Climo said UNC Cares is addressing barriers to community living for people with I/DD, including transportation, so she expressed seeing a potential opportunity for collaboration.

### **Meet The Need NC**

Beth Field of the Leadership Alliance for Neurodevelopmental Disabilities (LAND) provided a PowerPoint presentation on the *Meet the Need NC* initiative. Stacy Morgan of the Mental Health Transformation Alliance (MHTA) and Cheryl Powell of the initiative's Lived Experience Network Speaks (LENS) group joined Beth. Beth said the initiative has brought more and more people into the *Meet The Need NC* movement, and she mentioned how the initiative plans to do a lot of work during the 2025 Long Session of the North Carolina General Assembly. Cheryl pointed out that the goal is to move towards training people about the Innovations Waiver, including how to get it and what to do while waiting. She added that the initiative has created a tool but is still gathering a focus group to refine it. On the question of sustainability, Stacy shared how the MHTA always looks to diversify its funding by seeking out grant opportunities.

## **Future Investment Discussion:**

### **Proactive Approaches to Justice for People with I/DD RFA**

Philip Woodward provided an update on this Request for Applications (RFA) process and the RFA Application Review Committee's recommendation. The committee discussed various questions such as who counts as "first responders," the involvement of county jails, the court system, and how the state prisons see convictions for people who should have been diverted elsewhere in some way. The members also discussed Contingency #3 and wanting to see good outcomes result from this work.

Carol Conway made a motion to -

Accept the RFA Application Review Committee's recommendation to approve funding to the Interaction Advisory Group in response to the RFA for Proactive Approaches to Justice for People with I/DD in an amount up to \$110,000 per year with required minimum of 25% non-federal matching funds (minimum of \$36,667), for Year 1 (of up to 3) beginning October 1, 2024 and ending September 30, 2025. An award to the Interaction Advisory Group is conditional based on the following contingencies:

#### **Contingencies:**

1. The Interaction Advisory Group will waive any fees to access the training portal during Year 3 or any year of this three-year initiative.
2. The Interaction Advisory Group will do outreach to diverse populations, including North Carolina's Hispanic and Latino I/DD community and North Carolina's black, indigenous, and people of color (BIPOC) I/DD community.
3. The Interaction Advisory Group will perform an effective pilot training in one or more concentrated areas of need that will become a model that can be used statewide.

Jonathan D'Angelo seconded the motion. The motion was approved by unanimous vote.

### **Meet The Need NC Initiative Continuation Funding**

The committee discussed narrowing down the proposed Year 4 targets. Talley Wells shared that he feels that NCCDD benefits from the partnership with the *Meet The Need NC* initiative and that NCCDD staff, Marjorie Serralles-Russell and Bryan Dooley are still leading the conversation with the initiative's leaders. The committee discussed increasing focus on outcomes more than the importance of the work. The committee also acknowledged that the Long Session of the North Carolina General Assembly starts approximately 40 days after the election, and the initiative can play a supportive role to NCCDD staff in developing relationships with new state leaders and legislators.

Jonathan D'Angelo made a motion to -

Approve continuation funding to the Mental Health Transformation Alliance (MHTA) for the NCCDD initiative entitled Meet The Need NC in an amount up to \$150,000 per year with required minimum of 25% non-federal matching funds (minimum of \$50,000), for Year 4 (of up to 4) beginning October 1, 2024 and ending September 30, 2025.

Gary Junker seconded the motion. The motion was approved by unanimous vote.

### **Future Investments**

Carol Conway raised the issue of preparing for NCCDD's next Five-Year State Plan. She said she believes there are three segments of the I/DD community:

1. Severe intellectual disability
2. Mild developmental disability
3. Severe developmental disability

Jonathan D'Angelo mentioned how the system can benefit from outside oversight. Talley mentioned former NCCDD member Jonathan Ellis's concerns about safety and the lack of a Direct Support Professionals and how the Council needs to find stories of people with I/DD living full and meaningful lives. Charlrean Mapson advocated for the importance of doing future planning when parents receive diagnoses that tell them they will not be here forever to support their child with I/DD.

### **Wrap Up:**

The meeting was adjourned at 4:05 p.m.



# Financial Asset Development Committee



**NCCDD**

North Carolina Council on  
Developmental Disabilities



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North Carolina Council on Developmental Disabilities  
Financial Asset Development Pre-Council Committee Agenda

(Draft as of September 18, 2024)

Thursday, October 23, 2024, 1:00 p.m. – 3:10 p.m.

Location: Virtual

Virtual Meeting ID: <https://www.zoomgov.com/j/1612940501?pwd=NgIO1P7LvpRib2G4iffJnFCCbkeZbr.1>

<b>1:00pm – 1:15pm</b>	Introduction • Welcome & Approval of August 2024 minutes	<i>Tony Hall, Chair</i>
<b>1:15pm – 1:40pm</b>	Initiative Updates • HBCU IPSE Pre-Planning Initiative Update • Bridge Consultant • DB101.org	<i>Juanita Hooker, NCCDD</i>
<b>1:40pm – 1:45pm</b>	Financial Update	<i>Shar'ron Williams, Staff</i>
<b>1:45pm – 2:00pm</b>	Break - (Virtual Attendees remain logged in via ZoomGov) (optional)	
<b>2:00pm – 3:00 pm</b>	Discussion on Investment Ideas	<i>Ryan Rotundo, NDSS</i>
2:00pm – 2:30pm	• What is the on the national landscape for advocacy in employment.	
2:30pm – 2:45pm	• UNC CIDD Alliance updates	<i>Anna Ward</i>
2:45pm – 3:00pm	• Discussion on Potential Investment Areas ○ IDD Peer Mentoring • How are we supporting the NC Community College IPSE Programs?	<i>Tony Hall, Chair Juanita Hooker, NCCDD</i>
<b>3:00 pm – 3:10pm</b>	Wrap Up and Reminders • Announcements • Next Council meeting – February 6 & 7, 2025 (ZoomGov) • Policy Education Committee Every 2nd Thursday from 10:30a – 12:00p (Virtual Only)	<i>Tony Hall, Chair</i>

**FINANCIAL ASSET DEVELOPMENT COMMITTEE**

**Tony Hall, Chair**

Dawn Allen

Katherine Boeck

Representative Terry Brown

Kelly Crosbie (DMH/DD/SAS); Alternate: Ginger Yarbrough

Carol Ann Hudgens, Ph.D.; Alternate: Dreama McCoy

R.V. Kuser

Rebecca Putnam, M.D.

Nessie Siler

Kathie Smith; Alternate: Kenny Gibbs

Madhav Swaminathan, M.D.

Sandra Terrell; Alternate: *Vacant*

Carla West; Alternate: Amy Eaton

**Individual with DD-Wake**

Public At Large-Stanly

Individual with DD-Edgecombe

Legislative Representative-Mecklenburg

Agency: DHHS-MH/DD/SAS-Wake

Agency: Dept. Public Instruction-Wake

Individual with DD – Forsythe

Sibling-Buncombe

Individual with DD-Dare

Agency: DHHS-Voc. Rehabilitation-Wake

Parent-Durham

Agency: DHHS-NC Medicaid-Wake

Agency: DHHS-Social Services-Johnston

**Staff: Juanita Hooker**

## **Financial Asset Development Committee (FADC)**

### **Draft Minutes**

**August 08, 2024**

**1:08 pm – 3:05 pm**

**Hybrid meeting: Zoomgov Meeting**

**Virtual Meeting Link:**

<https://www.zoomgov.com/j/1605921661?pwd=NUMzV1E5RXNDZHVhY0FwYkYzcGZFQT09>

**Committee Members Present:** Beverly Colwell, Amy Eaton, Tony Hall (Chair), R. V. Kuser, Dreama McCoy, Dr. Rebecca Putnam, Kathie Smith, Dr. Madhav Swaminathan, Ginger Yarbrough.

**Committee Members Absent:** Dawn Allen, Katherine Boeck, Rep. Terry Brown, Sandra Terrell, Anna Ward, Carla West.

**Staff in Attendance:** David Ingram, Juanita Hooker, Talley Wells, Letha Young

**Guests:** Dr. Tamira White, Dr. Baiyina Muhammad.

### **Introduction:**

Tony Hall (Chair) called the committee into session and welcomed the FADC members both in-person and virtual. He started the meeting with a short ice breaker.

**MOTION:** Tony reviewed the May 2024 meeting minutes and called for a motion to approve those minutes. R.V. Kuser made a motion to approve the May 2024 minutes, and Beverly Colwell seconded the motion. A vote was taken, and the minutes were approved by unanimous vote. Tony moved to the initiative updates.

### **Initiative Updates:**

#### **HBCU IPSE Pre-Planning Initiative**

- Dr. Baiyina Muhammad and Dr. Tamira White joined the committee meeting to provide the committee with an update on the Historically Black Colleges and Universities Inclusive Post-Secondary Education (HBCU IPSE) Initiative. This initiative is scheduled to end September 30, 2024. The goal was to increase and grow awareness around Inclusive Postsecondary Education in NC. The council single-sourced the NC Black Disability Network to provide the one-year training and information. Efforts were launched to provide training to the administration and interested staff of 11 HBCU campuses on how to establish a program on these campuses.
- There was some inquiry whether EIPD (formerly Vocational Rehabilitation) can assist with student funding, and EIPD Director Kathie Smith clarified funding would assist with student cost directly. Also, the student would need to be an EIPD consumer, and the university would need to be vendored with the agency.
- Dr. Tamira White pointed out other costs would include staff, operating the program, and peer mentors who must be paid. She noted that according to Tennessee State University,

operations cost could run up to \$750,000 a year. TPSID can provide up to \$500,000/year funding. ThinkCollege does not provide the cost for start-up.

- Dr. Muhammad suggested the use of graduate students to fill some of the staffing gaps and feels the program needs at least 4 staff to start. They would need a visionary with grant-writing and research skills. Dr. Muhammad recommended at least \$110,000-\$130,000/year in funding. She reported Elizabeth City State University (ECSU) and Winston Salem State University (WSSU) demonstrated the strongest interest.
- Talley explained the planning periods would be funded for \$60,000 for each of the 3 semesters.
- Dr. White reported the indirect costs and other IT needs at a university, including the IT infrastructure, applications, enrollment, new laptops and equipment needs of the professors – so not just the salary.
- Talley asked whether the staff is part-time and are there additional funders?
- Dr. White reported that Tennessee State used Disability program staff. They would seek additional funding from Disability Innovation Funding (DIF) grants, innovation grants. Talley asked what then is the plan when NCCDD Stops funding – what happens?
- Dr. Muhammad asked that the funding coming through the Council be significant and the piloting program will influence other funders and inspire other schools to develop programs.
- Talley reported we have thought about whether we can fund one of two schools, but it is not enough money to fund two schools. They can build a blueprint. They can write brief White Papers of lessons learned at each year. Is there a bridge to work in consult, considering the work of with Dr. Muhammad with her gained knowledge and expertise? Dr. White is also learning a lot in her other job as she heads up the new NC State IPSE program.
- Dr. White – “regarding sustainability, the energy we felt at these HBCUs: ECSU was already looking for ways to fund an IPSE; I don’t think that motivation will be an issue to sustain.”
- Talley – Kelly Crosbie will check with Tennessee State folks for funding support. We want to help support sustainability.

We are now looking at releasing the RFA to support **one** HBCU to receive funding from the Council to initiate an Inclusive Postsecondary Education program in their college or university. The draft was sent for review by the Council on 08/05/2024. This draft outlines the next step to fund 6 months for the first year, then a second full year for planning and development. This would be followed by a 2-year pilot to support the sustainability of this IPSE program, bringing the support to 4 years. The council reserves the right to consider a 5<sup>th</sup> year for the pilot with 100 percent matched funding from the university to sponsor the stabilization of the program. Dr. Muhammad and Dr. White were released from the meeting.

### **Committee Voting:**

The committee did not have a quorum to vote but attending members unanimously recommended sending the document to the full council for a vote.

A second decision was proposed to sponsor a **Bridge Consultant** to support the contractor in the development of the IPSE program for the first 6 months.

### **Financial Update:**

- David Ingram provided the financial report and update. He reviewed the Federal Fiscal Year as of May 2024. (A presentation to the Full Council was made on the morning of August 08, 2024. Updates were provided on the Financial Asset Development initiative funding, reminding everyone we have until September 30, 2024, to finish the budgeted spending. Following the break and the dismissal of Dr. Muhammad and Dr. White from the meeting, the committee resumed conversations on potential funding.

### **Discussion on Investment Ideas:**

- Tony Hall invited discussion on Financial Asset Development investment topics for NCCDD.

There was discussion of the proposed objectives and deliverables of the HBCU IPSE program, as well as the value of having an HBCU IPSE program. The goal is to make this affordable as possible. There was agreement that there needs to be more IPSE programs in the rural areas. We will need to question and address ‘why would it fail?’ In the past, students have expressed interests, but the barrier was the cost. Further discussion on potential student grant access to cover the cost. The Council acknowledged monies set aside for K-12 does not support the IPSE programs.

With the 15 IPSE programs launching at the community colleges in the fall and funding granted to NC State and NC Central University to fund IPSE programs, we hope to still open opportunity for others.

Beverly Colwell referenced the man in the HBCU IPSE initiative video who said he just wanted to be given the chance. We need to be good stewards. She recommended we endorse Dr. Muhammad to be the Bridge Consultant to support building the project.

- The committee did not have a quorum to vote but attending members unanimously endorsed and recommended to send the document to the full council for a vote.
- In order to give the program the best opportunity for success and sustainability, the committee agreed to add the 5<sup>th</sup> year of funding, provided the contractor was in agreement to match funding at 100%.
- RV Kuser made the motion to make a conditional plan for a 5<sup>th</sup> year funded, seconded by Kathie Smith and unanimously agreed to take to council for the vote.

Kathie Smith introduced the [www.DB101.org](http://www.DB101.org) website, which provides web-based tools and information on disability benefits, work incentives, and employment planning unique to North Carolina. The intent is to provide disabled individuals basic understanding of the impact of earned income on Social Security benefits and other public assistance and to connect them to a trained benefits counselor for additional information. The planned launch of the website is March 2025. Kathie reported EIPD is asking for input for the developers, focus groups, opinions, and funding. She prosed about \$10,000 as a funding source from the Council. Amy Eaton also proposed a letter for support from the Council should go a long way.

**Wrap Up:**

Tony Hall reminded the members that the next quarterly NCCDD Council Meeting will be a hybrid meeting and will be held on November 6-8, 2024, at the Hilton Garden Inn in Cary. Tony thanked everyone for their input and participation.

Amy Eaton made a motion to adjourn the meeting. RV Kuser seconded. The vote was approved unanimously. The meeting was adjourned at 3:05pm.

# Fiscal Reports



**NCCDD**

North Carolina Council on  
Developmental Disabilities





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**Advocacy Development Committee  
Initiative Update  
As of November 1, 2024**

AKALAKA Co - NC ADVOCACY LEADERS NETWORK			
<b>NCCDD Staff:</b>	<b>Melissa Swartz</b>	<b>Current Year:</b>	<b>Year 1 of 3</b>
<b>Contract Period:</b>	<b>10/01/23 - 09/30/24</b>	<b>Paid From:</b>	<b>2023 FFY</b>
<b>Last Invoice Received:</b>	<b>July 31, 2024</b>		
<b>Purpose:</b>	The purpose of this initiative is to establish and maintain an organized network of diverse developmental disabilities advocacy leaders made up of North Carolinians that are graduates from state and nationally recognized advocacy and leadership development programs.		
	<b>FEDERAL FUNDS</b>		
<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>	<b>BALANCE</b>
Salaries	\$ 30,900.00	\$ 27,900.00	\$ 3,000.00
Travel	\$ 2,436.00	\$ 1,125.21	\$ 1,310.79
Sub-Contract	\$ 31,719.00	\$ 23,857.29	\$ 7,861.71
Media/Communication	\$ 8,115.00	\$ 7,137.50	\$ 977.50
Professional Services	\$ 330.00	\$ 330.00	\$ -
Other	\$ 3,000.00	\$ -	\$ 3,000.00
Indirect Cost	\$ 13,500.00	\$ 13,500.00	\$ -
<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 90,000.00</b>	<b>\$ 73,850.00</b>	<b>\$ 16,150.00</b>
<b>MATCH</b>	<b>\$ 30,000.00</b>	<b>\$ 24,503.93</b>	<b>\$ 5,496.07</b>
<b>TOTAL</b>	<b>\$ 120,000.00</b>	<b>\$ 98,353.93</b>	<b>\$ 21,646.07</b>
<b>Target % Expenses</b>	92%		
<b>Actual % Spent</b>	82%		
<b>Match % Spent</b>	82%		
<b>NOTE:</b> The August & September Request for Reimbursement are due by October 31, 2024.			

**Advocacy Development Committee  
Initiative Update  
As of November 1, 2024**

Community Bridges Consulting Group - Peer Mentor Training for People with IDD: Cohort 3			
<b>NCCDD Staff:</b>	<b>Melissa Swartz</b>	<b>Current Year:</b>	<b>6 months</b>
<b>Contract Period:</b>	<b>01/01/23 - 09/30/24</b>	<b>Paid From:</b>	<b>2023 FFY</b>
<b>Last Invoice Received:</b>	<b>May 31, 2024</b>		
<b>Purpose:</b>	<p>The purpose of this initiative is to implement the piloted peer supports training program for individuals who live independently with the use of Home and Community-Based Services (HCBS). The Cohort 3 initiative is a joint venture of Optum, the National Association of Councils on Developmental Disabilities (NACDD), and the NC Division of Vocational Rehabilitation Services (DVRS).</p>		
	<b>FEDERAL FUNDS</b>		
<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>	<b>BALANCE</b>
Salaries	\$ 16,988.00	\$ 16,988.00	\$ -
Fringes	\$ 6,912.00	\$ 6,912.00	\$ -
Supplies & Materials	\$ 3,750.00	\$ 770.70	\$ 2,979.30
Equipment	\$ 400.00	\$ 64.90	\$ 335.10
Travel	\$ 1,200.00	\$ 1,200.00	\$ -
Sub-Contract	\$ 17,000.00	\$ 17,000.00	\$ -
Media/Communication	\$ 500.00	\$ 500.00	\$ -
Indirect Cost	\$ 8,250.00	\$ 8,250.00	\$ -
<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 55,000.00</b>	<b>\$ 51,685.60</b>	<b>\$ 3,314.40</b>
<b>MATCH</b>	<b>\$ 18,422.00</b>	<b>\$ 18,422.00</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 73,422.00</b>	<b>\$ 70,107.60</b>	<b>\$ 3,314.40</b>
<b>Target % Expenses</b>	89%		
<b>Actual % Spent</b>	79%		
<b>Match % Spent</b>	100%		

**NOTE:**

The August Request for Reimbursement are due by October 31, 2024.

**Advocacy Development Committee  
Initiative Update  
As of November 1, 2024**

Community Bridges Consulting Group - ALP-NC Coordination and Management			
NCCDD Staff:	Melissa Swartz	Current Year:	9 months
Contract Period:	03/01/23 - 12/31/24	Paid From:	2023/2024 FFY
Last Invoice Received:	July 31, 2024		
Purpose:	The purpose of this initiative is to make an important investment in integrated leadership development training for individuals with intellectual and other developmental disabilities (I/DD), family members, and guardians along with professionals and other stakeholders.		
	<b>FEDERAL FUNDS</b>		
	<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Salaries</b>	\$ 13,500.00	\$ 13,500.00
	<b>Fringes</b>	\$ 5,400.00	\$ 3,600.00
	<b>Supplies &amp; Materials</b>	\$ 9,600.00	\$ 7,358.55
	<b>Travel</b>	\$ 3,000.00	\$ 3,564.92
	<b>Sub-Contract</b>	\$ 56,500.00	\$ 50,777.49
	<b>Indirect Cost</b>	\$ 16,500.00	\$ 10,999.98
	<b>Media/Communication</b>	\$ 4,500.00	\$ 592.49
	<b>Professional Services</b>	\$ 1,000.00	\$ 1,000.00
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 110,000.00</b>	<b>\$ 91,393.43</b>
	<b>MATCH</b>	<b>\$ 48,400.00</b>	<b>\$ 35,234.86</b>
	<b>TOTAL</b>	<b>\$ 158,400.00</b>	<b>\$ 126,628.29</b>
	<b>Target % Expenses</b>	89%	
	<b>Actual % Spent</b>	94%	
	<b>Match % Spent</b>	100%	

**NOTE:**  
Working on Budget Realignment & September Request for Reimbursement are due by October 31, 2024.

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Autism Grown Up Inc. - Coommunity Living Mini-Grants: Life Course Library			
<b>NCCDD Staff:</b>	<b>Philip Woodward</b>	<b>Current Year:</b>	<b>9 months</b>
<b>Contract Period:</b>	<b>01/01/24 - 09/30/24</b>	<b>Paid From:</b>	<b>2023 FFY</b>
<b>Last Invoice Received:</b>	<b>September 30, 2024</b>		
<b>Purpose:</b>	The purpose of this initiative is to create three courses to establish the Life Course Library through which individuals with intellectual and other developmental disabilities (I/DD), and particularly autistic individuals across life stage, will have access to more tools in transition and lifespan planning.		
	<b>FEDERAL FUNDS</b>		
	<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Salaries</b>	\$ 14,000.00	\$ 14,000.00
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 14,000.00</b>	<b>\$ 14,000.00</b>
	<b>MATCH</b>	<b>\$ 4,668.00</b>	<b>\$ 4,668.00</b>
	<b>TOTAL</b>	<b>\$ 18,668.00</b>	<b>\$ 18,668.00</b>
	<b>Target % Expenses</b>	100%	
	<b>Actual % Spent</b>	100%	
	<b>Match % Spent</b>	100%	
<b>NOTE:</b>			

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Best Buddies International, Inc - Coommunity Living Mini-Grants: Buddies Transitions Project																																																											
<b>NCCDD Staff:</b>	Philip Woodward	<b>Current Year:</b>	9 months																																																								
<b>Contract Period:</b>	01/01/24 - 09/30/24	<b>Paid From:</b>	2023 FFY																																																								
<b>Last Invoice Received:</b>	September 30, 2024																																																										
<b>Purpose:</b>	<div style="border: 1px solid black; padding: 5px; min-height: 100px;"> <p>The purpose of this initiative is to provide opportunities for training, experiential learning, and corporate mentorships to transition-aged youth with I/DD to build their capacity to live more successfully in the community.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #e0f2f1;"> <th colspan="4" style="text-align: center; padding: 5px;">FEDERAL FUNDS</th> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 5px;">BUDGET CATEGORIES</th> <th style="text-align: right; padding: 5px;">BUDGET</th> <th style="text-align: right; padding: 5px;">EXPENSES</th> <th style="text-align: right; padding: 5px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"><b>Salaries</b></td> <td style="text-align: right; padding: 5px;">\$ 9,300.00</td> <td style="text-align: right; padding: 5px;">\$ 9,300.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;"><b>Fringe Benefits</b></td> <td style="text-align: right; padding: 5px;">\$ 1,395.00</td> <td style="text-align: right; padding: 5px;">\$ 1,395.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;"><b>Office Rent</b></td> <td style="text-align: right; padding: 5px;">\$ 865.00</td> <td style="text-align: right; padding: 5px;">\$ 865.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;"><b>Equipment</b></td> <td style="text-align: right; padding: 5px;">\$ 980.00</td> <td style="text-align: right; padding: 5px;">\$ 980.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;"><b>Other</b></td> <td style="text-align: right; padding: 5px;">\$ 685.00</td> <td style="text-align: right; padding: 5px;">\$ 684.78</td> <td style="text-align: right; padding: 5px;">\$ 0.22</td> </tr> <tr> <td style="padding: 5px;"><b>Indirect Cost</b></td> <td style="text-align: right; padding: 5px;">\$ 1,775.00</td> <td style="text-align: right; padding: 5px;">\$ 1,774.97</td> <td style="text-align: right; padding: 5px;">\$ 0.03</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;"><b>FEDERAL FUNDS TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 15,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 14,999.75</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 0.25</b></td> </tr> <tr> <td style="padding: 5px;"><b>MATCH</b></td> <td style="text-align: right; padding: 5px;">\$ 70,019.00</td> <td style="text-align: right; padding: 5px;">\$ 70,019.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;"><b>TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 85,019.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 85,018.75</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 0.25</b></td> </tr> <tr> <td style="padding: 5px;"><b>Target % Expenses</b></td> <td colspan="3" style="text-align: right; padding: 5px;">100%</td> </tr> <tr> <td style="padding: 5px;"><b>Actual % Spent</b></td> <td colspan="3" style="text-align: right; padding: 5px;">100%</td> </tr> <tr> <td style="padding: 5px;"><b>Match % Spent</b></td> <td colspan="3" style="text-align: right; padding: 5px;">100%</td> </tr> </tbody> </table> </div>			FEDERAL FUNDS				BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE	<b>Salaries</b>	\$ 9,300.00	\$ 9,300.00	\$ -	<b>Fringe Benefits</b>	\$ 1,395.00	\$ 1,395.00	\$ -	<b>Office Rent</b>	\$ 865.00	\$ 865.00	\$ -	<b>Equipment</b>	\$ 980.00	\$ 980.00	\$ -	<b>Other</b>	\$ 685.00	\$ 684.78	\$ 0.22	<b>Indirect Cost</b>	\$ 1,775.00	\$ 1,774.97	\$ 0.03	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 15,000.00</b>	<b>\$ 14,999.75</b>	<b>\$ 0.25</b>	<b>MATCH</b>	\$ 70,019.00	\$ 70,019.00	\$ -	<b>TOTAL</b>	<b>\$ 85,019.00</b>	<b>\$ 85,018.75</b>	<b>\$ 0.25</b>	<b>Target % Expenses</b>	100%			<b>Actual % Spent</b>	100%			<b>Match % Spent</b>	100%		
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**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Bloom Fitness Corporation - Coommunity Living Mini-Grants: Accessible, Community-Driven Health and Wellness for adults with IDD			
NCCDD Staff:	Philip Woodward	Current Year:	9 months
Contract Period:	01/01/24 - 09/30/24	Paid From:	2023 FFY
Last Invoice Received:	September 30, 2024		
Purpose:	The purpose of this initiative is to build a highly accessible fitness app specifically designed for and by adults with intellectual and other development disabilities (I/DD) to increase their person health and wellness.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 10,000.00	\$ 10,000.00	\$ -
Sub-Contract	\$ 10,000.00	\$ 10,000.00	\$ -
Media/Communication	\$ 5,000.00	\$ 5,000.00	\$ -
FEDERAL FUNDS TOTAL	\$ 25,000.00	\$ 25,000.00	\$ -
MATCH	\$ 118,900.00	\$ 107,400.00	\$ 11,500.00
TOTAL	\$ 143,900.00	\$ 132,400.00	\$ 11,500.00
Target % Expenses	100%		
Actual % Spent	100%		
Match % Spent	90%		

NOTE:

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Chapters Ahead, Inc - Coomunity Living Mini-Grants: Book Clubs with People with Disabilities																																															
<b>NCCDD Staff:</b>	Philip Woodward	<b>Current Year:</b>	9 months																																												
<b>Contract Period:</b>	01/01/24 - 09/30/24	<b>Paid From:</b>	2023 FFY																																												
<b>Last Invoice Received:</b>	September 30, 2024																																														
<b>Purpose:</b>	<div style="border: 1px solid black; padding: 5px;"> <p>The purpose of this initiative is to develop a systematic approach for establishing Next Chapter Book Clubs in North Carolina to provide opportunities for people with intellectual and other developmental disabilities (I/DD) to read together in a community setting and develop peer support/friendships.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #e0f2f7;"> <th colspan="4" style="text-align: center; padding: 2px;">FEDERAL FUNDS</th> </tr> <tr style="background-color: #e0f2f7;"> <th style="text-align: left; padding: 2px;">BUDGET CATEGORIES</th> <th style="text-align: right; padding: 2px;">BUDGET</th> <th style="text-align: right; padding: 2px;">EXPENSES</th> <th style="text-align: right; padding: 2px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Salaries</td> <td style="text-align: right; padding: 2px;">\$ 3,000.00</td> <td style="text-align: right; padding: 2px;">\$ 3,000.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> </tr> <tr> <td style="padding: 2px;">Sub-Contract</td> <td style="text-align: right; padding: 2px;">\$ 2,600.00</td> <td style="text-align: right; padding: 2px;">\$ 2,600.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> </tr> <tr> <td style="padding: 2px;">Other</td> <td style="text-align: right; padding: 2px;">\$ 900.00</td> <td style="text-align: right; padding: 2px;">\$ 900.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> </tr> <tr style="background-color: #e0f2f7;"> <td style="padding: 2px;"><b>FEDERAL FUNDS TOTAL</b></td> <td style="text-align: right; padding: 2px;"><b>\$ 6,500.00</b></td> <td style="text-align: right; padding: 2px;"><b>\$ 6,500.00</b></td> <td style="text-align: right; padding: 2px;"><b>\$ -</b></td> </tr> <tr> <td style="padding: 2px;">MATCH</td> <td style="text-align: right; padding: 2px;">\$ 3,563.00</td> <td style="text-align: right; padding: 2px;">\$ 3,563.00</td> <td style="text-align: right; padding: 2px;">\$ -</td> </tr> <tr style="background-color: #e0f2f7;"> <td style="padding: 2px;"><b>TOTAL</b></td> <td style="text-align: right; padding: 2px;"><b>\$ 10,063.00</b></td> <td style="text-align: right; padding: 2px;"><b>\$ 10,063.00</b></td> <td style="text-align: right; padding: 2px;"><b>\$ -</b></td> </tr> <tr> <td style="padding: 2px;">Target % Expenses</td> <td style="text-align: right; padding: 2px;">100%</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 2px;">Actual % Spent</td> <td style="text-align: right; padding: 2px;">100%</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 2px;">Match % Spent</td> <td style="text-align: right; padding: 2px;">100%</td> <td colspan="2"></td> </tr> </tbody> </table> </div>			FEDERAL FUNDS				BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE	Salaries	\$ 3,000.00	\$ 3,000.00	\$ -	Sub-Contract	\$ 2,600.00	\$ 2,600.00	\$ -	Other	\$ 900.00	\$ 900.00	\$ -	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 6,500.00</b>	<b>\$ 6,500.00</b>	<b>\$ -</b>	MATCH	\$ 3,563.00	\$ 3,563.00	\$ -	<b>TOTAL</b>	<b>\$ 10,063.00</b>	<b>\$ 10,063.00</b>	<b>\$ -</b>	Target % Expenses	100%			Actual % Spent	100%			Match % Spent	100%		
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**Community Living Committee  
Initiative Update  
As of November 1, 2024**

East Carolina University - Community Living Mini-Grants: The Development and Feasibility of a Community Mobility			
NCCDD Staff:	Philip Woodward	Current Year:	9 months
Contract Period:	12/26/23 - 09/30/24	Paid From:	2023 FFY
Last Invoice Received:	September 30, 2024		
Purpose:	The purpose of this initiative is to create a checklist to address the transportation needs of individuals with intellectual and other developmental disabilities (I/DD) to support and increase successful community living in the community of their choice.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 7,265.00	\$ 6,996.95	\$ 268.05
Fringe Benefits	\$ 2,081.00	\$ 2,076.04	\$ 4.96
Travel	\$ 983.00	\$ 982.80	\$ 0.20
Sub-Contract	\$ 4,000.00	\$ 4,000.00	\$ -
Other	\$ 2,647.00	\$ 2,255.00	\$ 392.00
Indirect Cost	\$ 2,996.00	\$ 2,878.85	\$ 117.15
FEDERAL FUNDS TOTAL	\$ 19,972.00	\$ 19,189.64	\$ 782.36
MATCH	\$ 6,658.00	\$ 6,658.00	\$ -
TOTAL	\$ 26,630.00	\$ 25,847.64	\$ 782.36
Target % Expenses	100%		
Actual % Spent	96%		
Match % Spent	100%		
NOTE:			

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

The Council on Quality and Leadership - Coommunity Living Mini-Grants			
NCCDD Staff:	Philip Woodward	Current Year:	9 months
Contract Period:	01/01/24 - 09/30/24	Paid From:	2023 FFY
Last Invoice Received:	September 30, 2024		
Purpose:	The purpose of this initiative is to conduct a review of organizations fully or predominantly providing community living services in order to understand the strategies, structures, & practices that advance community living opportunities for people w/ (I/DD), w/ the overarching goal of increasing community living for people with I/DD through enhancing access to essential elements of community living, including community housing, transportation, and healthcare, and by building the knowledge of professionals, people with I/DD, and families about the characteristics and strategies of organizations that provide fully inclusive supports.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 10,672.00	\$ 10,672.00	\$ -
Fringe Benefits	\$ 2,876.00	\$ 2,876.00	\$ -
Sub-Contract	\$ 4,400.00	\$ 4,400.00	\$ -
Other	\$ 400.00	\$ 400.00	\$ -
Indirect Cost	\$ 1,180.00	\$ 1,180.00	\$ -
FEDERAL FUNDS TOTAL	\$ 19,528.00	\$ 19,528.00	\$ -
MATCH	\$ 6,535.00	\$ 6,535.00	\$ -
TOTAL	\$ 26,063.00	\$ 26,063.00	\$ -
Target % Expenses	100%		
Actual % Spent	100%		
Match % Spent	100%		
NOTE:			

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

The University of North Carolina at Chapel Hill, UNC Cares - Coomunity Living Mini-Grants: After the Law: Guiding the I/DD Community to Supported Decision-Making			
<b>NCCDD Staff:</b>	<b>Philip Woodward</b>	<b>Current Year:</b>	<b>9 months</b>
<b>Contract Period:</b>	<b>01/01/24 - 09/30/24</b>	<b>Paid From:</b>	<b>2023 FFY</b>
<b>Last Invoice Received:</b>	<b>August 31, 2024</b>		
<b>Purpose:</b>	The purpose of this initiative is to conduct a review of organizations fully or predominantly providing community living services in order to understand the strategies, structures, & practices that advance community living opportunities for people w/ (I/DD), w/ the overarching goal of increasing community living for people with I/DD through enhancing access to essential elements of community living, including community housing, transportation, and healthcare, and by building the knowledge of professionals, people with I/DD, and families about the characteristics and strategies of organizations that provide fully inclusive supports.		
	<b>FEDERAL FUNDS</b>		
	<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Salaries</b>	\$ 7,600.00	\$ 6,726.06
	<b>Fringe Benefits</b>	\$ 3,138.00	\$ 2,333.40
	<b>Supplies &amp; Materials</b>	\$ 450.00	\$ -
	<b>Travel</b>	\$ 2,200.00	\$ 951.88
	<b>Sub-Contract</b>	\$ 6,600.00	\$ 3,600.00
	<b>Other</b>	\$ 2,739.00	\$ 250.85
	<b>Indirect Cost</b>	\$ 2,273.00	\$ 1,370.37
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 15,232.56</b>
	<b>MATCH</b>	<b>\$ 6,252.00</b>	<b>\$ 3,104.52</b>
	<b>TOTAL</b>	<b>\$ 31,252.00</b>	<b>\$ 18,337.08</b>
	<b>Target % Expenses</b>	89%	
	<b>Actual % Spent</b>	61%	
	<b>Match % Spent</b>	50%	
<b>NOTE:</b>	The September Request for Reimbursement is due by October 31, 2024.		

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

ZABs Place - Coommunity Living Mini-Grants: Dream Link Skill Development Tracker and Job Placement Portal			
<b>NCCDD Staff:</b>	<b>Philip Woodward</b>	<b>Current Year:</b>	<b>9 months</b>
<b>Contract Period:</b>	<b>01/01/24 - 09/30/24</b>	<b>Paid From:</b>	<b>2023 FFY</b>
<b>Last Invoice Received:</b>	<b>August 31, 2024</b>		
<b>Purpose:</b>	<p>The purpose of this initiative is to develop and implement the Dream Link Skill Development Tracker and Job Placement Portal to help more with (I/DD) participate in transition &amp; lifespan planning by offering them the training and resources to gain &amp; improve transferrable employment skills, connect w/ inclusive employers, &amp; increase the likelihood of them being hired &amp; retained for a job that fits with their career goals</p>		
	<b>FEDERAL FUNDS</b>		
	<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Salaries</b>	\$ 9,150.00	\$ 9,150.00
	<b>Sub-Contract</b>	\$ 15,850.00	\$ 15,850.00
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>
	<b>MATCH</b>	<b>\$ 67,695.00</b>	<b>\$ 59,343.96</b>
	<b>TOTAL</b>	<b>\$ 67,695.00</b>	<b>\$ 59,343.96</b>
	<b>Target % Expenses</b>	100%	
	<b>Actual % Spent</b>	100%	
	<b>Match % Spent</b>	88%	
<b>NOTE:</b>	The September Request for Reimbursement for Match is due by October 31, 2024.		

**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Duke University - I/DD Data																																											
<b>NCCDD Staff:</b>	<b>Philip Woodward</b>	<b>Current Year:</b>	<b>6 months</b>																																								
<b>Contract Period:</b>	<b>03/01/24 - 09/30/24</b>	<b>Paid From:</b>	<b>2023/2024 FFY</b>																																								
<b>Last Invoice Received:</b>	<b>September 30, 2024</b>																																										
<b>Purpose:</b>	<p>The purpose of this initiative is perform research to collect data related to the intellectual and developmental disability (I/DD) community in North Carolina. This includes population data, funding for services, home and community-based services slots.</p> <table> <tr> <th>BUDGET CATEGORIES</th><th>BUDGET</th><th>EXPENSES</th><th>BALANCE</th></tr> <tr> <td>Salaries</td><td>\$ 15,013.00</td><td>\$ 15,008.10</td><td>\$ 4.90</td></tr> <tr> <td>Fringe Benefits</td><td>\$ 3,783.00</td><td>\$ 3,502.84</td><td>\$ 280.16</td></tr> <tr> <td>Indirect Cost</td><td>\$ 6,204.00</td><td>\$ 6,108.59</td><td>\$ 95.41</td></tr> <tr> <td><b>FEDERAL FUNDS TOTAL</b></td><td><b>\$ 25,000.00</b></td><td><b>\$ 24,619.53</b></td><td><b>\$ 380.47</b></td></tr> <tr> <td><b>MATCH</b></td><td><b>\$ -</b></td><td><b>\$ -</b></td><td><b>\$ -</b></td></tr> <tr> <td><b>TOTAL</b></td><td><b>\$ 25,000.00</b></td><td><b>\$ 24,619.53</b></td><td><b>\$ 380.47</b></td></tr> <tr> <td>Target % Expenses</td><td>86%</td><td></td><td></td></tr> <tr> <td>Actual % Spent</td><td>98%</td><td></td><td></td></tr> <tr> <td>Match % Spent</td><td>0%</td><td></td><td></td></tr> </table>			BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE	Salaries	\$ 15,013.00	\$ 15,008.10	\$ 4.90	Fringe Benefits	\$ 3,783.00	\$ 3,502.84	\$ 280.16	Indirect Cost	\$ 6,204.00	\$ 6,108.59	\$ 95.41	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 24,619.53</b>	<b>\$ 380.47</b>	<b>MATCH</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 24,619.53</b>	<b>\$ 380.47</b>	Target % Expenses	86%			Actual % Spent	98%			Match % Spent	0%		
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**Community Living Committee  
Initiative Update  
As of November 1, 2024**

F.I.R.S.T DBA FIRSTwnc - Supported Living: A How-to Guidebook Completion Project.																																											
<b>NCCDD Staff:</b>	Philip Woodward	<b>Current Year:</b>	4.5 months																																								
<b>Contract Period:</b>	04/15/24 - 09/30/24	<b>Paid From:</b>	2024 FFY																																								
<b>Last Invoice Received:</b>	September 30, 2024																																										
<b>Purpose:</b>	<p>The purpose of this initiative is to complete the Supported Living: A How-to Guidebook initiative work that NCCDD started in 2021, including making the on-line Guidebook and companion website easy to read and easy to navigate for people with intellectual and other developmental disabilities (I/DD) and their family members.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 5px;">BUDGET CATEGORIES</th> <th style="text-align: right; padding: 5px;">BUDGET</th> <th style="text-align: right; padding: 5px;">EXPENSES</th> <th style="text-align: right; padding: 5px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Salaries</td> <td style="text-align: right; padding: 5px;">\$ 13,095.00</td> <td style="text-align: right; padding: 5px;">\$ 13,095.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;">Fringe Benefits</td> <td style="text-align: right; padding: 5px;">\$ 1,391.00</td> <td style="text-align: right; padding: 5px;">\$ 1,391.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;">Indirect Cost</td> <td style="text-align: right; padding: 5px;">\$ 5,514.00</td> <td style="text-align: right; padding: 5px;">\$ 5,514.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;"><b>FEDERAL FUNDS TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 20,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 20,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ -</b></td> </tr> <tr> <td style="padding: 5px;">MATCH</td> <td style="text-align: right; padding: 5px;">\$ -</td> <td style="text-align: right; padding: 5px;">\$ -</td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr style="background-color: #e0f2f1;"> <td style="padding: 5px;"><b>TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 20,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 20,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ -</b></td> </tr> <tr> <td style="padding: 5px;">Target % Expenses</td> <td colspan="3" style="text-align: right; padding: 5px;">100%</td> </tr> <tr> <td style="padding: 5px;">Actual % Spent</td> <td colspan="3" style="text-align: right; padding: 5px;">100%</td> </tr> <tr> <td style="padding: 5px;">Match % Spent</td> <td colspan="3" style="text-align: right; padding: 5px;">0%</td> </tr> </tbody> </table>			BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE	Salaries	\$ 13,095.00	\$ 13,095.00	\$ -	Fringe Benefits	\$ 1,391.00	\$ 1,391.00	\$ -	Indirect Cost	\$ 5,514.00	\$ 5,514.00	\$ -	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	MATCH	\$ -	\$ -	\$ -	<b>TOTAL</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	Target % Expenses	100%			Actual % Spent	100%			Match % Spent	0%		
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**Community Living Committee  
Initiative Update  
As of November 1, 2024**

Interaction Advisory Group, LLC																																															
<b>NCCDD Staff:</b>	<b>Philip Woodward</b>	<b>Current Year:</b>	<b>1 OF 3</b>																																												
<b>Contract Period:</b>	<b>10/01/24- 09/30/25</b>	<b>Paid From:</b>	<b>2024 FFY</b>																																												
<b>Last Invoice Received:</b>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Purpose:</b> The purpose is o train first responders, including law enforcement officers, so that they have the knowledge and understanding they need to keep people with intellectual and other developmental disabilities (I/DD) safe and out of the criminal justice system during interactions in emergency situations and in times of crisis </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr style="background-color: #e0f2f1;"> <th style="text-align: left; padding: 5px;">BUDGET CATEGORIES</th> <th style="text-align: right; padding: 5px;">BUDGET</th> <th style="text-align: right; padding: 5px;">EXPENSES</th> <th style="text-align: right; padding: 5px;">BALANCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"><b>Supplies &amp; Materials</b></td> <td style="text-align: right; padding: 5px;">\$ 600.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> <td style="text-align: right; padding: 5px;">\$ 600.00</td> </tr> <tr> <td style="padding: 5px;"><b>Sub-Contract</b></td> <td style="text-align: right; padding: 5px;">\$ 107,900.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> <td style="text-align: right; padding: 5px;">\$ 107,900.00</td> </tr> <tr> <td style="padding: 5px;"><b>Media/Communication</b></td> <td style="text-align: right; padding: 5px;">\$ 1,200.00</td> <td style="text-align: right; padding: 5px;"></td> <td style="text-align: right; padding: 5px;">\$ 1,200.00</td> </tr> <tr> <td style="padding: 5px;"><b>Indirect Cost</b></td> <td style="text-align: right; padding: 5px;">\$ 300.00</td> <td style="text-align: right; padding: 5px;">\$ -</td> <td style="text-align: right; padding: 5px;">\$ 300.00</td> </tr> <tr> <td style="padding: 5px;"><b>FEDERAL FUNDS TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 110,000.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ -</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 110,000.00</b></td> </tr> <tr> <td style="padding: 5px;"><b>MATCH</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 36,667.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ -</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 36,667.00</b></td> </tr> <tr> <td style="padding: 5px;"><b>TOTAL</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 146,667.00</b></td> <td style="text-align: right; padding: 5px;"><b>\$ -</b></td> <td style="text-align: right; padding: 5px;"><b>\$ 146,667.00</b></td> </tr> <tr> <td style="padding: 5px;"><b>Target % Expenses</b></td> <td style="text-align: right; padding: 5px;">0%</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 5px;"><b>Actual % Spent</b></td> <td style="text-align: right; padding: 5px;">0%</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 5px;"><b>Match % Spent</b></td> <td style="text-align: right; padding: 5px;">0%</td> <td colspan="2"></td> </tr> </tbody> </table>			BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE	<b>Supplies &amp; Materials</b>	\$ 600.00	\$ -	\$ 600.00	<b>Sub-Contract</b>	\$ 107,900.00	\$ -	\$ 107,900.00	<b>Media/Communication</b>	\$ 1,200.00		\$ 1,200.00	<b>Indirect Cost</b>	\$ 300.00	\$ -	\$ 300.00	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 110,000.00</b>	<b>\$ -</b>	<b>\$ 110,000.00</b>	<b>MATCH</b>	<b>\$ 36,667.00</b>	<b>\$ -</b>	<b>\$ 36,667.00</b>	<b>TOTAL</b>	<b>\$ 146,667.00</b>	<b>\$ -</b>	<b>\$ 146,667.00</b>	<b>Target % Expenses</b>	0%			<b>Actual % Spent</b>	0%			<b>Match % Spent</b>	0%		
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<b>NOTE:</b>																																															

**Financial Asset Development Committee  
Initiative Update  
As of November 1, 2024**

North Carolina Black Disabilities Network - HBCU Inclusive Postsecondary Edu Training			
NCCDD Staff:	Juanita Hooker	Current Year:	Year 1 of 3
Contract Period:	10/17/23 - 09/30/24	Paid From:	2023 FFY
Last Invoice Received:	September 30, 2024		
Purpose:	The purpose of this initiative is to grow awareness and education about the need to increase the number of inclusive postsecondary education programs in NC.		
	<b>FEDERAL FUNDS</b>		
	<b>BUDGET CATEGORIES</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>BALANCE</b>		
	Salaries	\$ 69,500.00	\$ 69,500.00
		\$ -	\$ -
	Supplies	\$ 500.00	\$ 500.00
		\$ -	\$ -
	Travel	\$ 10,000.00	\$ 10,000.00
		\$ -	\$ -
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 80,000.00</b>	<b>\$ 80,000.00</b>
		<b>\$ -</b>	<b>\$ -</b>
	<b>MATCH</b>	<b>\$ 107,510.00</b>	<b>\$ 99,320.62</b>
		<b>\$ 8,189.38</b>	<b>\$ 8,189.38</b>
	<b>TOTAL</b>	<b>\$ 187,510.00</b>	<b>\$ 179,320.62</b>
		<b>\$ 8,189.38</b>	
	Target % Expenses	100%	
	Actual % Spent	100%	
	Match % Spent	100%	
NOTE:			



**Cross Cutting  
Initiative Update  
As of November 1, 2024**

23 EAST GROUP dba O'NEILL PUBLIC RELATIONS - NCCDD COMMUNICATIONS			
NCCDD Staff:	Pam Hunter Dempsey	Current Year:	Year 1 of 5
Contract Period:	07/01/24 - 06/30/25	Paid From:	2023/2024 FFY
Last Invoice Received:	September 30, 2024		
Purpose:	This initiative conducts communication research, implements, and evaluates social marketing, communication/media campaigns, specific to work and collaboration with individuals with I/DD.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Salaries	\$ 143,700.00	\$ 35,925.00	\$ 107,775.00
Travel	\$ 5,000.00	\$ 583.00	\$ 4,417.00
Sub-Contract	\$ 22,000.00	\$ 2,499.99	\$ 19,500.01
Other	\$ 3,000.00	\$ -	\$ 3,000.00
Media/Communications	\$ 3,000.00	\$ 2,250.00	\$ 750.00
Professional Services	\$ 17,000.00		\$ 17,000.00
Dues/Subscriptions	\$ 6,300.00	\$ 1,575.00	\$ 4,725.00
FEDERAL FUNDS TOTAL	\$ 200,000.00	\$ 42,832.99	\$ 157,167.01
MATCH	\$ 66,667.00	\$ 16,541.73	\$ 50,125.27
TOTAL	\$ 266,667.00	\$ 59,374.72	\$ 207,292.28
Target % Expenses	25%		
Actual % Spent	21%		
Match % Spent	25%		

**NOTE:**  
The October Request for Reimbursement is due on November 15, 2024.

**Cross Cutting  
Initiative Update  
As of November 1, 2024**

MENTAL HEALTH TRANSFORMATION ALLIANCE (MHTA) - A COORDINATED CAMPAIGN TO MEET THE UNMET NEEDS			
NCCDD Staff:	Pam Hunter Dempsey	Current Year:	Year 4 of 4
Contract Period:	10/01/24 - 09/31/25	Paid From:	2024 FFY
Last Invoice Received:			
Purpose:	The purpose of this initiative is to develop and carry out a coordinated approach to address and positively impact the Registry of Unmet Needs (Registry) so that individuals with I/DD on the Registry who are waiting for Innovations Waiver services and individuals with I/DD not on the Registry who lack services can receive the services they need to live the lives they want to live.		
FEDERAL FUNDS			
BUDGET CATEGORIES	BUDGET	EXPENSES	BALANCE
Travel	\$ 200.00	\$ -	\$ 200.00
Sub-Contract	\$ 139,536.00	\$ -	\$ 139,536.00
Indirect Cost	\$ 10,264.00	\$ -	\$ 10,264.00
FEDERAL FUNDS TOTAL	\$ 150,000.00	\$ -	\$ 150,000.00
	\$ 50,000.00	\$ -	\$ 50,000.00
TOTAL	\$ 200,000.00	\$ -	\$ 200,000.00
Target % Expenses	0%		
Actual % Spent	0%		
Match % Spent	0%		
NOTE:	The October Request for Reimbursement is due on November 15, 2024.		

**In-House  
Initiative Update  
As of November 1, 2024**

IN-HOUSE CONFERENCE FUNDING																											
NCCDD Staff:	David Ingram	Current Year:	9/on-going																								
Contract Period:	07/01/24 - 06/30/25	Paid From:	2024 FFY																								
Purpose:	<div>This initiative provides funding for speakers and presenters that will enhance the Council's work in systems change, advocacy and community capacity to build inclusive communities for persons with intellectual and other developmental disabilities and families.</div> <table><tr><th colspan="4">FEDERAL FUNDS</th></tr><tr><th>IN-HOUSE</th><th>BUDGET</th><th>EXPENSES</th><th>BALANCE</th></tr><tr><td>Conference Funding</td><td>\$ 24,000.00</td><td>\$ 6,028.28</td><td>\$ 17,971.72</td></tr><tr><td>FEDERAL FUNDS TOTAL</td><td>\$ 24,000.00</td><td>\$ 6,028.28</td><td>\$ 17,971.72</td></tr><tr><td>Target % Expenses</td><td colspan="3">33%</td></tr><tr><td>Actual % Spent</td><td colspan="3">25%</td></tr></table>			FEDERAL FUNDS				IN-HOUSE	BUDGET	EXPENSES	BALANCE	Conference Funding	\$ 24,000.00	\$ 6,028.28	\$ 17,971.72	FEDERAL FUNDS TOTAL	\$ 24,000.00	\$ 6,028.28	\$ 17,971.72	Target % Expenses	33%			Actual % Spent	25%		
FEDERAL FUNDS																											
IN-HOUSE	BUDGET	EXPENSES	BALANCE																								
Conference Funding	\$ 24,000.00	\$ 6,028.28	\$ 17,971.72																								
FEDERAL FUNDS TOTAL	\$ 24,000.00	\$ 6,028.28	\$ 17,971.72																								
Target % Expenses	33%																										
Actual % Spent	25%																										
NOTE:																											
\$7,450 had been approved for upcoming events and conferences																											

IN-HOUSE COUNCIL DEVELOPMENT FUND				
NCCDD Staff:	David Ingram	Current Year:	9/on-going	
Contract Period:	07/01/24 - 06/30/25	Paid From:	2024 FFY	
Purpose:	This initiative provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (I/DD) and their families.			
	FEDERAL FUNDS			
	IN-HOUSE	BUDGET	EXPENSES	BALANCE
	Council Development	\$ 40,000.00	\$ 9,213.93	\$ 30,786.07
	FEDERAL FUNDS TOTAL	\$ 40,000.00	\$ 9,213.93	\$ 30,786.07
	Target % Expenses	33%		
	Actual % Spent	23%		
NOTE:				
No Pending				

**In-House  
Initiative Update  
As of November 1, 2024**

IN-HOUSE JEAN WOLFF-ROSSI FUND			
<b>NCCDD Staff:</b>	<b>David Ingram</b>	<b>Current Year:</b>	<b>9/on-going</b>
<b>Contract Period:</b>	<b>07/01/24 - 06/30/25</b>	<b>Paid From:</b>	<b>2024 FFY</b>
<b>Purpose:</b>	This initiative provides funding to NC citizens with I/DD and their families to participate in diverse learning forums and conferences, gain information necessary to make informed choices, enhance advocacy and positively impact public policy.		
	<b>FEDERAL FUNDS</b>		
	<b>IN-HOUSE</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Jean Wolff-Rossi Fund</b>	\$ 30,000.00	\$ 7,094.71
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 30,000.00</b>	<b>\$ 7,094.71</b>
	<b>Target % Expenses</b>	33%	
	<b>Actual % Spent</b>	24%	
<b>NOTE:</b> \$8,679.06 had been approved for upcoming events and conferences			

IN-HOUSE PUBLIC POLICY			
<b>NCCDD Staff:</b>	<b>David Ingram</b>	<b>Current Year:</b>	<b>9/on-going</b>
<b>Contract Period:</b>	<b>07/01/24 - 06/30/25</b>	<b>Paid From:</b>	<b>2024 FFY</b>
<b>Purpose:</b>	This initiative provides public policy analysis, enabling the Council to utilize the best available data, research, and practical experiences to inform and advance its mission.		
	<b>FEDERAL FUNDS</b>		
	<b>IN-HOUSE</b>	<b>BUDGET</b>	<b>EXPENSES</b>
	<b>Public Policy</b>	\$ 38,500.00	\$ 8,373.00
	<b>FEDERAL FUNDS TOTAL</b>	<b>\$ 38,500.00</b>	<b>\$ 8,373.00</b>
	<b>Target % Expenses</b>	33%	
	<b>Actual % Spent</b>	22%	
<b>NOTE:</b> No Pending			

**In-House  
Initiative Update  
As of November 1, 2024**

IN-HOUSE I/DD SPEAKER, ADVISOR & ADVOCATE				
NCCDD Staff:	David Ingram	Current Year:	9/on-going	
Contract Period:	07/01/24 - 06/30/25	Paid From:	2024 FFY	
Purpose:	This initiative provide funding to pay self-advocates, family members, and I/DD stakeholders to speak at the Council's Self-Advocacy Discussion Series and Council virtual or in-person events or meetings & to participate in Council ad hoc committees, advisory groups, or activities.			
	FEDERAL FUNDS			
	IN-HOUSE	BUDGET	EXPENSES	BALANCE
	I/DD Speaker, Advisor & Adocate	\$ 5,000.00	\$ 150.00	\$ 4,850.00
	FEDERAL FUNDS TOTAL	\$ 5,000.00	\$ 150.00	\$ 4,850.00
	Target % Expenses	33%		
	Actual % Spent	5%		
NOTE:				
No Pending				

IN-HOUSE HISPANIC LATINA COMMUNITY HEALTH WORKER																											
NCCDD Staff:	David Ingram	Current Year:	9/on-going																								
Contract Period:	06/01/22 - 09/30/25	Paid From:	2022 FFY																								
Purpose:	This initiative is a Council administered fund for a contractor to work with the Council to do community health work such as conduct regular outreach, meetings, education events, provide information, presentations, and with individuals with I/DD, family members, and stakeholders in Hispanic and connections to support Latina/o/x communities in North Carolina. Also work with NCCDD to recruit Hispanic and Latina/o/x Individuals with I/DD and Family Members to apply to join the Council, to take part in Council activities and initiatives, and to be part of state and local boards and commissions. Support NCCDD and its initiative partners in ensuring that communications, events, and initiatives are culturally and linguistically relevant to and responsive of Hispanic or Latina/o/x Individuals with I/DD and Families. Other related community health work as needed.																										
<table><tr><th colspan="4">FEDERAL FUNDS</th></tr><tr><th>IN-HOUSE</th><th>BUDGET</th><th>EXPENSES</th><th>BALANCE</th></tr><tr><td>Hispanic Latina Community Health Worker</td><td>\$ 95,319.00</td><td>\$ 67,362.99</td><td>\$ 27,956.01</td></tr><tr><td>FEDERAL FUNDS TOTAL</td><td>\$ 95,319.00</td><td>\$ 67,362.99</td><td>\$ 27,956.01</td></tr><tr><td>Target % Expenses</td><td colspan="3">67%</td></tr><tr><td>Actual % Spent</td><td colspan="3">71%</td></tr></table>				FEDERAL FUNDS				IN-HOUSE	BUDGET	EXPENSES	BALANCE	Hispanic Latina Community Health Worker	\$ 95,319.00	\$ 67,362.99	\$ 27,956.01	FEDERAL FUNDS TOTAL	\$ 95,319.00	\$ 67,362.99	\$ 27,956.01	Target % Expenses	67%			Actual % Spent	71%		
FEDERAL FUNDS																											
IN-HOUSE	BUDGET	EXPENSES	BALANCE																								
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FEDERAL FUNDS TOTAL	\$ 95,319.00	\$ 67,362.99	\$ 27,956.01																								
Target % Expenses	67%																										
Actual % Spent	71%																										
NOTE:	This initiative is being funding out of the seprate Federal Funding Award. This fund is coming out the (SCPH) Expanding the Public Health Workforce within the Disability Network: DD Councils Award.																										

<b>BUDGET CATEGORIES DESCRIPTION</b>	
<b>CATEGORY</b>	<b>DESCRIPTION</b>
<b>SALARIES</b>	Salaries only for staff hired by the applicant organization to work specifically on the initiative. This may include professional staff, interns, paraprofessionals, and/or part-time/hourly employees.
<b>FRINGE BENEFITS</b>	Fringe Benefits only for staff hired working on the initiative and may include FICA, Unemployment, Worker's Compensation, Health Insurance and/or Retirement Benefits.
<b>SUPPLIES</b>	Supplies may include consumable items that are essential to the program. Examples of allowable supplies include office supplies, computer supplies, medical supplies, furniture, directories and/or journals.
<b>TRAVEL</b>	Travel costs only for staff hired as identified in the budget that is deemed reasonable and necessary to conduct project activities. Examples of travel include staff mileage relating to program operations, lodging, air fare, conference registration fees and meals.
<b>RENT/COST OF SPACE</b>	The Rent/Cost of Space may include rent or lease of office space, equipment, furniture, vehicles, and meeting or conference space cost to be used specifically for the program.
<b>EQUIPMENT</b>	Equipment should possess both of the following characteristics: it is not consumable or expendable and has an expected useful life of longer than one year. Examples of allowable equipment include tele-communication, computers, laptops, iPads, printers, office, assistive technology, medical, vehicles, scientific, and others.
<b>SUB-CONTRACT</b>	Sub-Contract may include essential services which cannot be met by other program staff which specifically relate to the work of the program. Examples of a Sub-Contract may include consultants/contractors, photocopy services, consultants/contractors travel and fiscal services. The Sub-Contract line item must be itemized based on the subcontract agreement. The Council must provide approval prior to grantee entering into any sub-contracts. A copy of the sub-contract must be included.

<b>BUDGET CATEGORIES DESCRIPTION</b>	
<b>CATEGORY</b>	<b>DESCRIPTION</b>
<b>OTHER</b>	The Other category may include audit services, service payment such as stipends, costs incurred for conferences, postage/mail, internet, printing/copies, training/meetings, cleaning/janitorial, license fees, incentives, participants insurance and bonding and any other services or expenses that will not fit into another category.
<b>INDIRECT COST</b>	Indirect Cost rates negotiated with the Department of Health and Human Services Regional Comptroller or other similar federal agency may be used to compute allowable indirect costs. Expenditures included as indirect costs may not be duplicated elsewhere in the budget. A copy of the Negotiation Agreement must be included with the grant application. Indirect/overhead costs may not exceed 15% of the total project cost or \$20,000, whichever is less.
<b>UTILITIES</b>	The cost associated with water, electricity, gas, telephone, and services.
<b>MEDIA/COMMUNICATIONS</b>	The cost incurred for advertising, audio visual presentations, multimedia, tv, radio presentations, logos, promotional items, publications, public service announcements and ads, reprints, text translation into another language, websites, and web materials.
<b>DUES/SUBSCRIPTIONS</b>	Dues includes approved dues for company memberships in professional organizations and subscriptions includes the cost of subscriptions to newspapers, magazines, and periodicals.

<b>FISCAL TERMS/DESCRIPTIONS</b>	
<b>TERM</b>	<b>DESCRIPTION</b>
<b>FEDERAL FISCAL YEAR</b>	This term is defined as the fiscal year for the federal government which begins on October 1 and ends on September 30.
<b>FEDERAL AWARD</b>	This term is defined as a financial grant for any federal program, project, service, or activity provided by the federal government that directly assists domestic governments, organizations, or individuals in the areas of education, health, public safety, public welfare, and public works, among others.
<b>ENCUMBER PERIOD (2 Years)</b>	This term is defined as a two year time period to budget and record expenses.
<b>SPEND BY YEAR 3</b>	This term is defined as all funds from a federal award that need to be spent by year 3 end date of the award.
<b>APPROVED CONTRACT or ANTICIPATED BUDGET</b>	These terms are defined as the contract amount approved to fund a program under a federal award. An anticipated budget is the best estimate of the funds needed to support the work described in a contract.
<b>CURRENT EXPENSE</b>	This term is defined as ongoing business expenses that are accounted for as they occur.
<b>CURRENT UNEXPENDED BALANCE</b>	This term is defined as the actual remaining balance of budgeted funds.
<b>IDENTIFIED PENDING COUNCIL APPROVAL</b>	This term is defined as the initiative dollar amounts that have been identified to propose to the Council for approval.
<b>AVAILABLE FOR NEW INITIATIVES</b>	This term is defined as funds available to seek new in-house initiatives or RFAs.
<b>TOTAL PENDING &amp; AVAILABLE BALANCE</b>	This is the sum of the identified pending Council approval and the funds available for new initiatives.



# Five- Year State Plan



**NCCDD**

North Carolina Council on  
Developmental Disabilities



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NCCDD Five-Year State Plan Identifications of  
Council Meeting Activities  
October 23, 2024 and November 6-8, 2024

**COMMITTEE    STATE PLAN ID    DESCRIPTION**

**COMMITTEE MEETING-FINANCIAL ASSET DEVELOPMENT**

FAD	1A/B/C	Initiative Updates
FAD	1A/B/C	Financial Update
FAD	1A/B/C	Discussion on Investment Ideas

**FULL COUNCIL MEETING-MEMBER DEVELOPMENT**

All Goals	Welcome & Agenda Review
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**FULL COUNCIL MEETING-INITIATIVE AND RFA UPDATES / REPORTS / REQUESTS**

AD	3A	Peer Mentoring for People with I/DD Initiative – Final Report
AD	3B	ALP-NC Initiative - Update
AD	3A	NC Advocacy Leaders Network Initiative – Final Report
CL	2A-E	Community Living Mini-Grants Initiatives – Final Report
CL	2A	Supported Living: A How-to-Guidebook – Final Report
	All Goals	Duke I/DD Data Initiative – Final Report
CL	2B	UNC Cares – After the Law: Guiding the I/DD Comm... - Final Report
FAD	1A/B	HBCU IPSE Pre-Planning Initiative – Final Report
FAD	1A/B	Historically Black Colleges & Universities IPSE – RFA Update
	All Goals	Fiscal Report - NCCDD

**FULL COUNCIL MEETING-MEMBER DEVELOPMENT**

All Goals	Welcome [In Committee Meeting Rooms & ZoomGov]
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**COMMITTEE MEETING-ADVOCACY DEVELOPMENT**

AD	3A/B/C	Member Development Activity
AD	3B	Ability Leadership Project – NC (CBCG)
AD	3A	Peer Mentor Training Update
AD	3B	Hispanic Disability Advocate
AD	3A	NC Advocacy Leaders Network
AD	3A/B/C	Fiscal Report
AD	3A/B/C	Future Initiatives Discussion

**COMMITTEE MEETING-COMMUNITY LIVING**

CL	2A-E	Member Development Activity
CL	2A-E	Fiscal Report
CL	2A	Supported Living: A How-to-Guidebook
	All Goals	I/DD Data
CL	2A-E	Community Living Mini-Grants: Best Buddies Intern...
CL	2A-E	Hurricane Helene Response and Needs
CL	2A-E	Future Investment Discussion

#### FULL COUNCIL MEETING-MEMBER DEVELOPMENT

All Goals	Five-Year State Plan (5YSP) Member Development
All Goals	NC Emergency Response – Hurricane Helene
All Goals	Public Policy Education Update
All Goals	Advocacy & Leadership Awards Celebration

#### FULL COUNCIL MEETING-NEW BUSINESS

All Goals	New Member Affirmations
All Goals	Directors Report
All Goals	NC DHHS Update & Welcome
All Goals	Oklahoma Council – Waitlist Experiences
All Goals	Financial Report
All Goals	Legislative Update
All Goals	Public Comment
All Goals	Committee Reports
All Goals	IDD Network Partners & State Agency Updates
All Goals	New Business
All Goals	Old Business

# For Your Information



**NCCDD**

North Carolina Council on  
Developmental Disabilities



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# **NCCDD Will Be Holding an Officer Election Friday!**

One position will be elected at the Friday Meeting:

## **Position: Vice-Chair (1)**

### **Duties:**

- Prepare for and participate in monthly Executive Committee meetings.
- Help the Chair in the performance of their duties.
- If the Chair is absent, perform their duties and assume other responsibilities as the Chair determines.
- Serve as a mentor for new NCCDD Members and provide informal orientation or delegate this role to another member.
- Ensure that the NCCDD Member Handbook provides the information necessary for members to function effectively and to understand the mission, policies and practices of the NCCDD, including the roles and responsibilities of its members.

You can nominate yourself  
or someone else (with their permission)!

Nominations for Officers are made from the floor at the Friday meeting, with the nominee's agreement to serve if elected, prior to a secret ballot vote.



## Meet The Need NC – Year 3 (of 4)

10/1/2021 – 9/30/2025

### System Gap Addressed

- It is hard for individuals, families, and staff to find, navigate, keep, and best use services.
- Many people who need help and support are not getting it. People can't ask for help if they do not know what help is available.
- People of all ages with I/DD and their families are just surviving, not thriving.
- There are a lot of changes and transitions going on, including Medicaid Transformation and Expansion, and 1915(i).
- The Registry of Unmet Needs (RUN) is 17,900 and growing; the number of slots is not.
- A Direct Care/Service Professional (DSP) work force shortage is a key factor impacting the ability of individuals to live in the community.
- People don't always agree on what is best for people with I/DD to live or work in the community.
- All of these factors have led to significant unmet service and support needs for North Carolina's I/DD community.
- There are increased health disparities for those in underserved communities, including Black, Latino/Hispanic, Native American and rural communities.

### Initiative Goals and Timeline

- Be a catalyst for I/DD systemic change in NC using a Collective Impact model to meet the service and support needs of those with I/DD and their families throughout their lifespans. Focus on reducing the Innovations Waiver Waitlist and Direct Care/DSP work force shortage.
- Garner the support of the I/DD Community as a whole and other stakeholders groups to meet the specific goal of the NCCDD-funded portion of initiative: Meet the service and support needs of those on the Registry of Unmet Needs.
- Develop and expand a statewide I/DD grassroots lived experience movement to become the message driver of I/DD systems change and ensure sustainability of the initiative.
- Drive a groundswell of interest regarding the Meet the Need NC movement, including underserved communities.
- Understand and impact the level of understanding of those outside the I/DD Community regarding I/DD.
- Continue putting processes in place to manage initiative interest, integrate programming and grow support for community living options for those with I/DD.
- Increase stakeholder awareness and understanding around key issues that impact I/DD services and supports, including Innovations Waiver/Wait list, Direct Care/DSP workforce shortage, Medicaid Transformation, Tailored Plan, Tailored Care Management, 1915(i), and Medicaid Expansion; Inspire the use of plain language and accessible communications for beneficiaries.
- Inspire the use of plain language and accessible communications to beneficiaries.
- Build and maintain authentic relationships with key stakeholder groups, including state agencies and understand populations, around meeting the service and support needs of I/DD Community.
- Listen well and consistently to constituencies across the state to further understand the similar and diverse service and support needs, including underserved populations, amidst ongoing changes in our Medicaid and Managed Care systems.
- Engage stakeholder groups in and outside of I/DD community.
- Continue to refine Shared Measurement as part of the Collective Impact model and develop an integrated 2024-2025 Work Plan.
- Meet overall 2024-2025 Work Plan goal: By the adjournment of the 2025 NCGA long session, Meet the Need NC will educate key members of the NCGA to reduce and/or eliminate the Innovations Waiver Waitlist while supporting the growth of a pool of DSP workers to ensure community living choices.

### Description of Activities

- Increase stakeholder awareness and understanding around key issues that impact I/DD services and supports through monthly disability advocacy webinars, follow-on newsletters, presentations in and outside I/DD Community,
- Ongoing participation in other collective impact initiatives and advisory groups relating to initiative issues.



- Using key values and guiding principles for interactions, form and maintain a highly engaged “Advisory Collaborative” of leading key stakeholders, thought leaders, and organizations with diverse perspectives from the developmental disability community to advise initiative that meets quarterly.
- Develop a lived experience advisory group that meets monthly to develop content for initiative’s communications vehicles and to grow a grassroots network across the state.
- Develop communication materials to reach community-based organizations to mobilize, focus, and amplify initiative’s messages across the state.
- Educate/inform individuals with I/DD and their families at the community-based level about the Innovations Waiver, waitlist, and services and supports available while waiting.
- Build and maintain authentic relationships with key stakeholder groups, including state and local policymakers and other groups outside of the NC I/DD Community.
- Listen well and consistently to constituencies across the state to further understand the similar and diverse service and support needs, including underserved populations.
- Continue to refine Shared Measurement as part of the Collective Impact model.
- Develop an integrated 2024-2025 Work Plan.

## **Achievements and Outcomes to Date**

- Formed and maintained an Advisory Collaborative, lived experience advisory group, and 2024-2025 Work Plan Task Force across developmental disabilities, level of need, lifespan, region, and marginalized communities.
- Hosted a hybrid 2023 I/DD Policy Think Tank with 78 participants representing 47 organizations across systems, disabilities, ages, level of need, marginalized communities, and state; 62% of attendees were new voices to the table as a precursor to the development of the 2024-2025 Work Plan.
- Used data from 2023 I/DD Policy Think Tank to bring to Meet The Need NC advisory groups and two Meet The Need NC webinars to develop 2024-2025 Work Plan.
- Assisted in selecting and organizing diverse group of 20+ people with I/DD lived experiences for May 2024 I/DD Caucus meeting at the NC General Assembly for a listening session, and helped drive press conference for event.
- To date, hosted seventeen monthly webinars with I/DD thought leader speakers with accessible communications vendors including ASL translation and Spanish translation; wrote and organized sixteen follow-on newsletters including lived experience blogs, recordings of webinars, and other resources relating to webinar topics to increase awareness around key initiative topics, help unify NC I/DD Community, and drive overall awareness and support for Meet The Need NC movement.
- Lived experience advisory group developed, tested, and launched Innovations Waiver Pathway and Tip Sheet as toolkit to bring into community-based meetings to help educate and inform on the Innovations Waiver, waitlist, 1915(i) and other tips of things to do while waiting for an Innovations Waiver slot.
- Surveyed mailing list at the end of Year 3 with a survey instrument implemented in Year 1 to identify with whom Meet The Need NC has helped to increase the awareness for the Innovations Waiver, waitlist, and other topics related to I/DD services and supports in North Carolina.
- Developed comprehensive set of communications vehicles including social media, webinars, newsletters, podcasts, website, and toolkit to deliver an integrated set of at least 100,00 I/DD targeted awareness messages to date. Grew targeted mailing list to approximately 2,000 people.
- Increased competencies for working with Hispanic/Latino, Black and I/DD rural communities through webinars, newsletters, presentations, and representation on other advisory committees.

## **Expected System Change as Result of Initiative**

- Reduce/eliminate Innovations Waiver Waitlist and Direct Care/DSP work force shortage.
- People with lived experience at the community level are key to driving system change along with seasoned state-wide policy advocates from a bottom up and top-down approach.
- Disability groups work together to realize the value of collective impact.
- Individuals with developmental disabilities join together with families to form united grassroots movement across the state.
- Those with I/DD lived experience are more strategically joined with policymakers to tell their stories in a unified, focused way.



## After the Law: Guiding the I/DD Community to Supported Decision-Making

Start Date: January 2024

### System Gap Addressed

- Critical issues related to healthcare decision-making arose during the COVID-19 pandemic for individuals with I/DD.
- Individuals with I/DD have historically been prevented from making many critical life decisions because their rights have been unnecessarily taken from them through guardianship when some type of other supported decision-making or independent decision-making was possible.

### Initiative Goals and Timeline

- Build on the work of NCCDD's previous initiatives that focused on rethinking North Carolina's guardianship system and promoting alternatives to full guardianship.
- Educate individuals with I/DD, family members, the legal community, and other key stakeholders about the new Guardianship Rights law titled "[An Act to . . . promote the rights and independence of persons subject to the guardianship process.](#)"
- Educate community members on how these rights may specifically offer more independence in healthcare decision-making in preparation for or in light of any future pandemic.

### Description of Activities

- Identify and assemble subject matter experts and advisory council members, including people with I/DD, family members, and professionals.
- Develop a tool to assist in identifying less restrictive alternatives (LRAs) for people considering guardianship proceedings, particularly people with I/DD, family members, and professionals in the I/DD community.
- Complete the LRA Planning Guide and incorporate it into the [Rethinking Guardianship website](#).

### Achievements and Outcomes to Date

- Completed new LRA Resource Guides – Transitioning to Adult Healthcare, Health Education, and Monitoring and Communicating About Your Health.
- Finished and printed 3,000 four-page LRA brochures for dissemination across the state.
- Drafted content and layout for health domain LRA guide.
- Numerous presentations to groups across the state, including the Money Follows the Person (MFP) Community Transitions Institute and the Exceptional Children's Assistance Center.
- Presented a poster about the forthcoming website for less restrictive alternatives (LRAs) planning at the 2024 North Carolina Guardianship Association meeting.
- Identified and assembled an Advisory Committee consisting of 17 people who include people with I/DD, family members and professionals who are all people with lived experience and/or subject matter experts.
- Convened four Advisory Council meetings.
- Consulted with 18+ subject matter experts, including 3 self-advocates and 5 families, who have provided feedback on the website content and format.
- Reviewed the North Carolina Guardianship Capacity Questionnaire, an Administrative Office of the Courts (AOC) form, and differentiated between decision-making, communication and skill-based items appearing on the form.
- Expanded the original list of 12 less restrictive alternatives (LRA) resource guides to 22. New options in the health domain include health education, transitioning to adult healthcare, monitoring and communicating about your health, and the use of assistive and adaptive technologies.
- Completed a user-friendly video titled "Sam's Supported Decision-Making Plan" and shared at state and national gatherings.

**Expected System Change as Result**

- More people with I/DD will be aware of supported decision-making and other alternatives to full guardianship, especially regarding healthcare decision-making.
- More individuals with I/DD, family members, members of the legal community, and other stakeholders will be aware of the new Guardianship Rights Law in North Carolina.



## Community Living Mini-Grants

Start date: January 1, 2024

### System Gap Addressed

In 2023, NCCDD awarded seven Community Living Mini-Grants initiatives to organizations that proposed doing activities to advance NCCDD's Community Living goal and support systems change activities or build capacity to enable individuals with intellectual and other developmental disabilities (I/DD) to live full and meaningful lives in the community. These seven initiatives started around January 1, 2024 and will continue until September 30, 2024.

### List of Initiatives and Contractors

**Autism Grown Up:** The purpose of this initiative is to create three courses to establish the Life Course Library through which individuals with I/DD, and particularly autistic individuals across life stage, will have access to more tools in transition and lifespan planning. Activities achieved include:

- All three courses are complete: Foundation to Transition Planning, Preparing for Life After High School, and Navigating Adulthood.
- Reviewers completed the courses, and Autism Grown Up incorporated their feedback.
- The Life Course Library is now available on its own website: <https://www.lifecourselibrary.com/> for everyone to access for free.

**Best Buddies International, Inc.:** The purpose of this initiative is to provide opportunities for training, experiential learning, and corporate mentorships to transition-aged youth with I/DD to build their capacity to live more successfully in the community. Activities achieved include:

- Recruited and hired a Transitions Program Manager who has started building relationships with schools.
- Provided 22 Pre-Employment Transition Services for students with I/DD ages 14-22.
- Facilitated summer programming with the Next Steps Clubhouse.
- Working to partner with three schools to engage approximately 25 students with I/DD for the fall of 2024.

**Bloom Fitness Corporation:** The purpose of this initiative is to increase personal health and wellness for adults with I/DD in the building of a highly accessible fitness app specifically designed for and by adults with I/DD. Activities achieved include:

- The fitness app is available for iOS and Android devices.
- Bloom Fitness completed the script for a step-by-step video tutorial on how to use the app. The Board-Certified Behavioral Analyst supported the creation to allow Bloom Fitness address as many behavioral and communication needs as possible.

**Chapters Ahead Inc.:** The purpose of this initiative is to develop a systematic approach for establishing Next Chapter Book Clubs in North Carolina to provide opportunities for people with I/DD to read together in a community setting and develop peer support/friendships. Activities achieved include:

- Established a Next Chapter Book Club at Wingate University.
- Initiated conversations with three universities that have an Inclusive Post-Secondary Education program about establishing a Book Club.

**East Carolina University** The purpose of this initiative is to create a checklist to address the transportation needs of individuals with I/DD to support and increase successful community living in the community of their choice. The checklist will be used by people with I/DD, occupational therapists, other healthcare providers, family members of people with I/DD, and others who can use the tool to identify skills, abilities, and challenges that are enhancers or barriers to effective community mobility. Activities achieved include:

- Drafted three separate checklists (one each for these three conditions: Autism Spectrum Disorder, Intellectual Developmental Disorder, Physically Impaired Developmental Disorders) that have been reviewed by occupational therapy experts and members of the I/DD community.
- Each of the checklists will be available electronically and will be available in Spanish.
- Once someone completes the electronic version, results will categorize as “strengths” and “challenges” and can be used for setting intervention goals.

**The National Leadership Consortium, an Affiliate of CQL | The Council on Quality and Leadership:** The purpose of this initiative is to conduct a review of organizations fully or predominantly providing community living services in order to understand the strategies, structures, and practices that advance community living opportunities for people with I/DD, with the overarching goal of increasing community living for people with I/DD through enhancing access to essential elements of community living, including community housing, transportation, and healthcare, and by building the knowledge of professionals, people with I/DD, and families about the characteristics and strategies of organizations that provide fully inclusive supports. Activities achieved include:

- Completed in-depth interviews and focus groups with five organizations providing services across the state to learn about the practices, structures, service models, and innovations that promote and enable community living supports for people with I/DD.
- Analyzed all of the data collected (including survey data, interview and focus group data, and organizational documents such as mission, vision, and values statements; policies; employee handbooks and more) and used the results of this analysis to provide information in a draft report about what works for community living in North Carolina.

**ZABS Place:** The purpose of this initiative is to enhance the development and implementation of ZABS Place’s Dream Link Skill Development Tracker and Job Placement Portal to help more individuals with I/DD participate in transition and lifespan planning by offering them the training and resources to gain and improve transferrable employment skills, connect with inclusive employers, and increase the likelihood of them being hired and retained for a job that fits with their career goals. Activities achieved include:

- Rolled out the Dream Link Skill Development Tracker in its Beta phase.
- Onboarded 29 trainees with I/DD to use the Dream Link Skill Builder. Each trainee has mastered at least one skill, and two trainees have already mastered at least four skills.
- The visual elements (pictures and videos) within the portal have proved to be helpful for non-verbal trainees. Coaches have utilized these features effectively to create clear to-do lists, aiding trainees in building their skills.
- Seven successful job placements, including one placement resulting from the Beta version of a visual resume.
- Collected an employment success story for NCCDD to share during National Disability Employment Awareness Month.



## Supported Living: A How-to Guidebook

Start date: July 2021

### System Gap Addressed

- This initiative is made possible through a collaborative relationship between the NCCDD and North Carolina Money Follows the Person Project (NC MFP), a Medicaid project that assists Medicaid-eligible North Carolinians who live in inpatient facilities to move into their own homes and communities with supports.
- This initiative will build upon the existing Supported Living Guidebook/Resource Manual developed by NCCDD's Supported Living: Making the Difference initiative: <https://nccdd.org/supported-living-making-the-difference.html>. The purpose of this new initiative is to create a how-to guidebook to help individuals with the highest level of needs successfully access and use the Supported Living Innovations Waiver service that helps individuals with I/DD live in a home of their choice in the community with supports.
- Supported Living provides an opportunity for individuals with complex needs for support to participate in community life.
- While opportunities exist for these individuals to receive funds through a Home and Community-Based waiver to supports complex needs, providers and families would benefit from a guidebook to implement and operationalize Supported Living in North Carolina. In the absence of practical guidance on the implementation of supports and approaches to overcoming commonly recognized barriers, individuals with I/DD, families, and providers become reluctant to use the service.
- A how-to guidebook is needed to operationalize the supports, staffing, and community integration of individuals with complex needs as well as to identify approaches to barriers that arise from a variety of factors in the provision of Supported Living for individuals who have the highest levels of need (Levels 2 and 3).
- This initiative supports NCCDD's Goal 2 of the current Five-Year Plan: Increase community living for individuals with I/DD.

### Initiative Goals and Timeline

- Develop a “nuts and bolts” guidebook with practical guidance for individuals with I/DD, families, providers, Direct Support Professionals (DSPs), and policymakers.
- Identify systemic barriers that continue to exist related to Supported Living, particularly for individuals with the highest levels of need, and share these barriers and any suggested recommendations for systemic change with the Council and its partners.

### Description of Activities

- Create, convene, and facilitate a workgroup or workgroups to provide advice to this initiative and review outlines and drafts of the guidebook.
- Conduct focus groups for individuals with I/DD and their families, providers, DSPs, agency leaders, and policymakers to understand the barriers, opportunities, and best practices related to the provision of Supported Living Level 2 and 3 services as well as the diverse needs of individuals using these services or who are considering using these services.
- Collect, review, and identify best practices, content, and format ideas from relevant resources from other states, experts, and organizations who have experience with Supported Living.
- Identify five or more successful examples of people in North Carolina received Supported Living Level 2 and 3 services to embed as illustrative stories through each of the steps, including barriers they faced and how they were able to overcome the barriers.
- Develop worksheets (print and on-line) and activities that readers can use to both transfer their learning and capture their support needs from each step of the process to their own unique circumstances in taking their own action in moving Supported Living Levels 2 and 3 forward.
- Prepare the draft guidebook in a simple and cognitively accessible format that incorporates principles of plain language and/or the easy read format to make it easy for individuals with I/DD and their family members to read and understand.
- Field test the draft guidebook with stakeholders and experts in Supported Living and incorporate feedback throughout the development of the guidebook.

## **Achievements and Outcomes to Date**

- Contractor, Liberty Corner Enterprises, participated in NCCDD's Supported Living: Making the Difference initiative and participates in quarterly Level 2 & 3 Stakeholders meetings and Level 2 & 3 Action Team meetings.
- Identified guidebook content important to individuals with I/DD, families and providers of Supported Living.
- Hosted monthly workgroup meetings for providers of Supported Living Level 2 and 3 to provide feedback on the guidebook's content.
- Identified two individuals receiving Supported Living services to share their Supported Living story during NCCDD's Draft Olmstead Plan Virtual Forum on October 18, 2021.
- A draft guidebook was unveiled at the Supported Living Level 2 & 3 Stakeholders meeting on September 28, 2023 and is available at [www.SLNC4.me](http://www.SLNC4.me).
- Captioned videos of individuals receiving Supported Living Level 2 and 3 are available on the website. A third, long video discussing how Supported Living 2 and 3 is provided is in development for inclusion on the website.
- A hybrid Supported Living – NC Innovations – Learning and Living Together Conference occurred on April 20, 2023 in Asheville with at least 47 in-person participants.
- The initiative presented Supported Living Lunch and Learn sessions in July and August 2023 with at least 88 and 91 participants at each one, respectively.
- NCCDD staff and stakeholders have identified important Supported Living topics to create plain language and easy-to-read one-pagers to share this information.
- NCCDD has contracted with FIRSTwnc, a provider organization, to revise and finalize the draft Guidebook and improve the readability and usability of information on the Guidebook website.
- FIRSTwnc and NCCDD met with North Carolina Medicaid staff to discuss clarifying the language used to describe each level of Supported Living to help providers more effectively deliver Supported Living services.
- FIRSTwnc delivered a draft Guidebook to show at the Supported Living Level 2 & 3 Stakeholders meeting on September 26, 2024. It is available at [www.slnc4.me](http://www.slnc4.me).
- FIRSTwnc has established a plan for updating the Guidebook content beyond September 30, 2024.

## **Expected System Change as Result**

- More individuals with I/DD, particularly those individuals with the highest level of support needs, will be able to successfully access and utilize Supported Living services.
- More families of individuals using Supported Living will understand how to do it successfully.
- The Supported Living Innovations Waiver service will expand sustainably in North Carolina as more individuals with I/DD access and use it and as more provider agencies better understand how to provide this service successfully.
- More individuals with I/DD will live in a home of their choice in the community with the supports they need.
- More individuals with I/DD will be fully included, respected, valued, and supported in their communities.

# NCCDD Initiative 2024



## NC Advocacy Leaders Network – Year 1

10/1/2023 – 9/30/2024

### System Gap Addresses

- North Carolina does not have an organized network of developmental disabilities advocacy leaders made up of North Carolinians that are graduates from state and nationally recognized advocacy and leadership development programs, including:
  - *Partners in Policymaking*®, *Advancing Strong Leadership*, *Leadership Education in Neurodevelopmental Related Disabilities*, *Steps Toward Independence and Responsibility*, *Ability Leadership Project of NC*, and *NC IDD Peer Mentor Training*. Other non-disability specific innovative leadership training programs (e.g., *The Council on Quality and Leadership professional leadership*) will be considered.

### Initiative Goals and Timeline

- Establish, maintain, and engage an NC Advocacy Leaders Network made up of North Carolinian graduates of state and nationally recognized advocacy and leadership development programs.
- In collaboration with the NCCDD, establish and maintain the customer relationship management (CRM) data collection system to record and track network member contact and related information, continued education experiences, and advocacy activity.
- Keep informed of the Council's Five-Year State Plan goals and public policy priorities for continued education and engagement opportunities for network members.
- Establish the NC Advocacy Leaders Network as a shared benefit and shared investment for NC orgs, entities, etc. that need well-trained/informed, and savvy advocates including individuals with IDD/self-advocates, parents, family members, and other stakeholders to advance advocacy priorities.

The investment by the NCCDD to Akalaka co. started October 2023 and will end September 2024.

### Description of Activities

- Recruit North Carolinian graduates of state and nationally recognized advocacy and leadership development programs.
- Maintain regular contact with network members to:
  - a) continuously build members confidence in reliability of the network;
  - b) keep members informed of disability-related news;
  - c) continuously build upon member skills and knowledge;
  - d) actively work to strengthen member relationships with network coordinators and the NCCDD; and
  - e) connect members with other advocacy organizations and opportunities.
- Coordinate and implement a minimum of 6 virtual gatherings of the network as “getting to know you” experiences and to set the foundation for future events involving continuing education, advocacy, engagement, or information sharing.

### Outcomes to Date

The investment by the NCCDD to Akalaka co. started October 2023 and will end September 2024.

- Developed a webpage, 1-page flyer and email that offers a concise overview of the initiative, including website and contact details. The website will be transferred to [www.nccdd.org](http://www.nccdd.org) by December 2024.
- Provided introduction presentation of the initiative and recruitment message at 2 statewide events.
- Developed a revised workplan.



- Community Bridges Consulting Group (CBCG) Implemented and facilitated 3 Listening Sessions.
- 1<sup>st</sup> Event on July 31<sup>st</sup>: Navigating Our Present – I/DD Advocacy Challenges & Experiences. 24 Leadership Network members participated.
- 2<sup>nd</sup> Listening Session event was held on September 3<sup>rd</sup>: Path to Progress: Member Needs and Expectations. 31 Leadership Network members participated.
- 3<sup>rd</sup> and final Listening Session Event held on September 18<sup>th</sup>: “Forward Thinking – Creating Future Directions”. 25 Leadership Network members participated.
- 3 of 4 ECHO Sessions were held: September 6<sup>th</sup>, September 13<sup>th</sup>, and September 20<sup>th</sup>. The September 27<sup>th</sup> ECHO session was cancelled due to weather and will be rescheduled.
- 19 Network Leaders attended session 1; 18 Network Leaders attended session 2; 18 Network Leaders attended session 3.
- Case reviews included how to advocate to provider and behavioral health personnel that Innovations services are essential to living independently; support with navigating the system; doing statewide advocacy on needs of youth in crisis; support to transition to independent living; and advocating to ADVP for teaching independent daily living skills.
- Special presentation preceding case discussion included Introductory Didactic Session, Depths of Advocacy: Deriving, Driving, and Deciding to Care, Self-Advocacy in the Workplace.

## Ability Leadership Project of NC – Year 1

3/1/2024 – 12/31/2024

### System Gap Addresses

- Developmental disabilities policy-based advocacy leadership development training programs involve high cost, outcomes tracking challenges, and barriers to long-term participant follow-up.
- There are no policy-based advocacy leadership development training programs where people with intellectual and other developmental disabilities (I/DD), parents, professionals and other stakeholders train together.
- Individuals with I/DD are rarely training facilitators or coordinators for policy-based advocacy leadership training initiatives geared towards individuals with I/DD and their families; and nearly never facilitators and coordinators if the leadership training program is geared toward professionals.

### Initiative Goals and Timeline

- Graduates of the ALP-NC leadership development training will gain the skills necessary to effectively advocate for self and others.
- Design and produce virtual education and meetings that are accessible and seamless for the end user.
- Tailor the training approach and content to align with ALP-NC's values, methodologies, and mission, specifically addressing the needs of people with I/DD and their family members. Integrate practical examples and relevant case studies to enhance the training's applicability and effectiveness.
- Update facilitating strategies and techniques to suit the facilitators' skill sets and learning styles, focusing on interactive, participant-engaged methods.
- Incorporate modern technological tools and digital platforms to reflect the latest trends and best practices in digital learning.
- Develop unique participant engagement techniques, ensuring the training resonates with ALP's target audience.
- Refine the learning objectives, language, and terminology to closely align with ALP-NC's goals, target audience, and mission.
- Restructure and reformat the training sessions to better meet the operational needs and preferences of the initiative staff and leaders.
- Develop a method for maintaining long-term contact with training graduates.

### Outcomes to Date

- Transitioned contract to Community Bridges Consulting Group (CBCG) from Disability Rights NC who piloted and launched the initiative starting March 2024.
- Individuals with I/DD have lead roles and actively co-lead all aspects of the training, including training coordination, training facilitation, and evaluation.
- Finalized the inclusive leadership development training curriculum and created the Leaders Guide.
- Rebranded “trainers” as “facilitators. Developed Facilitator’s Guide and accompanying facilitator’s tools. Created a Facilitator Orientation including 2 orientation videos.
- During DRNC contract: Graduated 54 trainees with the skills necessary to effectively advocate for their self and others (e.g., speak to policy and other decision-makers, give testimony, etc.) at local state and federal levels to promote systems change. Held two Train the Trainer programs involving 13 participants. Prepared seven trainers of diverse representation including three individuals with I/DD.
- With CBCG contract: Created distinct roles, including: Co-directors, Senior Facilitators, Junior Facilitators, Producers, and Leader Advocates. Created distinct roles including: Co-directors, Senior Facilitators, Junior Facilitators, Producers, and Leader Advocates. Trained 2 cohorts of 22 graduates a.k.a. Leader Advocates (9/Cohort 1; 13/Cohort 2). Established two styles of training classes: monthly and bi-weekly. Started Monthly Facilitator and Alumni Meet-Ups, and Learning Team meetings. In May 2024 started a monthly e-newsletter. Created and implemented an Alumni Survey that garnered 14 responses from 45 recipients.
- Established practical assessment plans and practices.
- Instituted on-going Leader engagement efforts including in-person advocacy at the May I/DD Caucus.
- Initiated 3<sup>rd</sup> Cohort. Graduation on October 23<sup>rd</sup>.

# NCCDD Initiative 2024



## Self-Advocate Discussion Series

10/1/2023 – 9/30/2024

### System Gap Addresses

NCCDD has the need to attract, prepare, organize and mobilize NC self-advocates for influencing social and systems change. More NC self-advocates interested in advocating the value of people with disabilities are needed to actively build and maintain relationships with NC legislators and decision-makers. In addition, self-advocates will be supported to develop working relationships and a network among themselves.

### Initiative Goals and Timeline

The NCCDD sponsors a monthly NC self-advocate discussion series facilitated by the NCCDD Policy Education Coordinator, NCCDD self-advocate executive committee members, and additional coordinated participation by other NCCDD self-advocate members and staff. One- hour discussion sessions occur monthly. The discussion series is coordinated by NCCDD Advocacy Development Committee staff and by the NCCDD Policy Education Coordinator with support from NCCDD administrative staff, and the Hispanic Advocate initiative staff.

Each session is dedicated to addressing one IDD advocacy topic. Facilitators provide background on the topic and support attendees to share personal stories related to the topic. Sessions aim to be practice forums for using personal stories to build relationships with NC decision-makers and legislators. Experts, trainers, and decision-makers are invited to designated sessions to offer approaches for accessing, conversing, and following up with legislators and policymakers.

### Description of Activities

**Sessions share and hear stories of lived experience and meet NC Self-Advocate leaders and topic experts.**

Sessions are dedicated to sharing topic oriented personal stories, NC self-advocate network relationship building, NCCDD awareness, and just being with others who have common interests. Expect sharing and hearing personal stories of lived experience about topics important to IDD advocacy. Join the conversation, spend time with others who have common interests, and become part of the NCCDD community. Sessions balance training, knowledge sharing, and attendee participation to convey the best ways to use our personal stories to discuss topics important to I/DD advocacy.

### Achievements and Outcomes to Date

Since Nov. 2021 start:

- 31 # of Self-Advocate Discussion Series sessions held
- 697 # of People Registered in FFY 2022 to attend sessions (includes duplicates and staff)
- 1,059 # of People Registered in FFY 2023 to attend sessions (includes duplicates and staff)
- 966 # of People Registered in FFY 2024 to attend sessions (includes duplicates and staff)
- 376 # of People Registered to date self-identified as person with IDD (includes duplicates)
- 21 # of Topics discussed at series sessions (e.g., Valuable Principle, Voting, How to Talk to Legislators, Employment, Anniversaries: ADA, DD Act, NDEAM, Transportation, DSP Crisis/Waiting List, Emergency Preparedness, Relationships, and more.)



## NC Black Disabilities Network Training to Promote Establishment of IPSE Programs at NC HBCUs

### Project Year 1 (of 1)

10/15/2023 – 9/30/2024

#### System Gap Addressed

- Universities and colleges have long recognized the importance of a diverse student body. However, many higher education institutions are missing critical opportunities to expand diversity among students by including students with intellectual disabilities. Creating a more inclusive environment and teaching using universal design can have a multiplier effect that will, in turn, attract more students. Inclusive post-secondary educational (IPSE) opportunities for individuals with intellectual disabilities (ID) (or students with ID and co-occurring developmental disabilities) have been expanding for decades. However, IPSE remains a reality that few families consider. Attending college can contribute to growth among individuals with intellectual disabilities in many of the same ways traditional students benefit from postsecondary education: academic and personal skill building, independence, self-advocacy, friendships, and, perhaps most importantly, employment skills.
- The North Carolina Council on Developmental Disabilities, in partnership with the North Carolina Black Disabilities Network, seeks to grow awareness and education about the need to increase the number of inclusive postsecondary education programs in NC. Currently, NC has three comprehensive transition and post-secondary (CTP) programs, but none exist at a Historically Black College and University (HBCU). This yearlong initiative aims to interrupt the cycle of poor access and opportunity to attend college by offering training and support to interested HBCU stakeholders who want to learn about IPSE programs and offer guidance in how to establish an IPSE on their campus.

#### Initiative Goals and Timeline

- Conduct Outreach with National and Local Postsecondary Education Alliance Members, North Carolina IPSE Transition Programs, NC Division of Vocational Rehabilitation, Think College, and North Carolina's 11 HBCUs.
- Develop Education and Training Materials and Plan for NC HBCUs inclusive of reasonable and available feedback and recommendations from NCCDD, National and Local Postsecondary Education Alliance Members, North Carolina IPSE Transition Programs, NC Division of Vocational Rehabilitation, Think College, and North Carolina's 11 HBCUs.
- Implement Education and Training to North Carolina's 11 HBCUs on IPSE programs and IPSE program implementation requirements, strategies, and related resources.
- Support NCCDD in updating its HBCU IPSE Request for Applications (RFA) and NCCDD and HBCUs in improving their knowledge and interest in HBCU IPSE programs through creating an IPSE White Paper that includes, but is not limited to, the following information:
  - Summarizes education and awareness campaign for IPSE at HBCUs
  - Provides policy recommendations for capacity building for IPSEs in NC
  - Identifies Potential Funding Sources for IPSE
  - Explores the financial feasibility for students to attend an IPSE
- Provides information on cost modeling for HBCU IPSE Program Implementation

#### Description of Activities

- Meet with National and Local Postsecondary Education Alliance Leaders and Diversity Officials.
- Meet with North Carolina IPSE Transition Programs.
- Establish connections with 11 HBCUs.
- Collaborate with IPSE Leaders on training and education curriculum.
- Make modifications to training and education materials and curriculum to include cultural competencies and tailor materials for HBCUs.
- Schedule a cluster luncheon for regional schools to meet and discuss strategies for starting a program.
- Meet with, educate, and learn from HBCU Stakeholders.
- Create and provide an orientation to the Institution of Higher Education Programs.

## Outcomes to Date

- Invitations went out to 11 HBCUs to participate in training on their respective campus: 8 of the 11 colleges and universities showed interest, which included: **Bennett College, Johnson C. Smith University, Shaw University, Elizabeth City State University, Winston Salem State University, Fayetteville State University, North Carolina A&T, and North Carolina Central University.** Six universities signed up and received training. The learning experience included information about what defines an IPSE program and the definition of ID and provides insight into model programs, accreditation standards, and resources. Training participants also learned about the funding criteria for financial support from the NC Council on Developmental Disabilities and other Federal Grantors.
- The initiative engaged with National and Local Postsecondary Education Alliance Leaders and Diversity Officials
- The initiative created training materials (PowerPoint, Self-advocate and Parent Interviews, handout materials) and also updated national IPSE training materials through more of an HBCU perspective.
- Initiative leadership visited Tennessee State University and Lipscomb University to explore their IPSE program operations and their IPSE service coordination.
- The initiative leadership followed up with interested universities by August to address additional questions of interests and to reinforce momentum to pursue the new programs.

# Council Meeting Dates

Please mark your  
calendars! We  
want to see you  
there.



**February Virtual: ZoomGov**

**April Location: Courtyard Carolina Beach  
100 Charlotte Ave  
Carolina Beach, NC 28428  
910-458-2030**

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