Community Living Mini-Grants RFA

Technical Assistance Session Question & Answer Document

from the September 19th, 2023 Technical Assistance Session

1. **I have a question about indirect costs. The foundation at our university limits indirect costs.**
   - **Answer:** See the answers to Questions #8, 11, and 25 in the General Question & Answer document (Item #13 under the Bidder's Workshop Package List) on the RFA webpage: https://nccdd.org/communitylivingrfa

2. **Where can I find the Match Calculator? I do not see it in DD Suite.**
   - **Answer:** See Calculating a Federal Match Grant (Item #12) under General Information Documents on the RFA webpage: https://nccdd.org/communitylivingrfa

3. **Other people in my organization have a DD Suite account. When I click on "Apply for This Grant" in DD Suite, I receive an "Access Denied" message. What do I do?**
   - **Answer:** Check with the other people in your organization who have a DD Suite account to see who will have administrative access to submit grant applications. Anyone at an organization who has an authorized DD Suite account can submit an application in response to this RFA. If there are multiple DD Suite users at an organization, they should discuss and agree which user will take the lead on submitting the application. DD Suite has a Help button that a user can click on and then click on "Submit TA Request" to submit a technical assistance request to receive assistance regarding staff administrative access in DD Suite.

4. **What does a poverty county mean?**
   - **Answer:** The required non-federal match amount may change if activities target people with intellectual and other developmental disabilities (I/DD) in poverty counties. See the answers to Questions #12 and 13 in the General Question & Answer document (Item #13 under the Bidder's Workshop Package List) on the RFA webpage: https://nccdd.org/communitylivingrfa

5. **Is it appropriate for a private non-profit organization to apply?**
   - **Answer:** A private non-profit organization can submit an application in response to this RFA.

6. **What are Primary Activity Types and Other Activity Types in DD Suite?**
    - **Answer:** When you start a DD Suite application, you will be asked to enter the following information under Application Setup.
        - o Project Title: Select a name for this initiative. (Required)
        - o Goal: Select Goal 2 for this RFA. (Required)
        - o Area of Emphasis: Select the option in the drop-down box that most closely matches your proposal. (Optional)
        - o Grant Type: Select "Not Specified," "Poverty," or "Non-Poverty." (Optional)
        - o Primary Activity Type: Select the option in the drop-down box that most closely matches your proposal. (Optional)
        - o Other Activity Type: You can write in a different type of activity that matches your proposal. (Optional)
        - o State Protection and Advocacy Collaboration: Select "Yes" or "No." (Optional)
        - o University Center for Excellence Collaboration: Select "Yes" or "No." (Optional)
        - o List Other Collaborators: You can write in any other collaborators for this initiative. (Optional)