

# NC Council on Developmental Disabilities

**FINAL**

## Executive Committee Minutes

Date: August 22, 2022

Time: 10:30 AM – 12:30 PM

**Members Present:** Bryan Dooley (Chair), Charlrean Mapson, D. Min., Cheryl Powell, Ryan Rotundo, Marjorie Serralles-Russell, Donna Spears

**Members Absent:** Tony Hall, Aldea LaParr

**Staff Present:** Pam Dempsey, Chris Hendricks, David Ingram, La'Quadia Smith, Talley Wells, Tamira White, Shar'ron Williams, Philip Woodward, Letha Young

**Guests/Council members Present:** Kay McMillan

### I. Call to Order

Bryan Dooley called the meeting to order and welcomed the members calling in.

### II. Approval of Minutes

**MOTION:** Marjorie Serralles-Russell made a motion to approve the draft minutes for the June 20, 2022 & July 18, 2022 Executive Committee meetings. Ryan Rotundo seconded the motion. The motion was approved with unanimous vote.

### III. ED Update

Talley Wells provided an update on the following that included discussion:

- Next steps for Contingencies ALP-NC sole source contract

**MOTION:** Donna Spears made a motion to provide a No-Cost Extension to the Ability Leadership Project of North Carolina (ALP-NC) extending the end-date from 8/31/2022 to 9/30/2022. Charlrean Mapson seconded the motion. The motion was approved by unanimous vote.

NCCDD will continue to work with DRNC and EC to develop contingencies in advance of September 8 EC Meeting.

The following was discussed as potential contingencies:

- *Provide report(s) to NCCDD that is updated each month prior to each Executive Committee*
  - *Update on Project*
    - *Outreach efforts*
    - *Current Training dates/times/# of trainees/# of trainers*
    - *iStarting in February, 2023, also provide an update on progress and work on RFA development with NCCDD.*
  - *Outcomes*
    - *# of trainee graduates that have undertaken a leadership position*
    - *List of leadership positions trainees have undertaken*
    - *Provide summary of training evaluations*
    - *Update on work with NCCDD on collaboration to make connections with leadership trainee graduates and building a network.*
- Meet the Need NC Engagement events were discussed and Council members were encouraged to attend.
- No-Cost Extension(s) (i2i, Summer Mini-Grants, Unmet Needs Film):

**MOTION:** Marjorie Serralles-Russell made a motion to allow Council staff to, at their discretion, extend grants that were for less than one-year duration that end September 30th or earlier due to extension of funding by the federal government. Donna Spears seconded the motion. The motion was approved by unanimous vote.

- Next steps for Improving Evaluations/Measurable Outcomes
- Ad Hoc Committee for Council Recruitment/Membership

- Council Leadership Awards Update
  - Proposed September EC Meeting Date Change to September 8<sup>th</sup>, 2:00PM-3:30PM.
- Ambassadors United DRNC Remaining Covid Funds:

**MOTION:** Cheryl Powell made a motion to Increase Ambassador DRNC Covid initiative by \$1,453 to expend the total Covid funds. Ryan Rotundo seconded the motion. The motion was approved by unanimous vote.

#### **IV. Council Meeting/Member Survey Review**

The EC reviewed the member surveys from the August Council Meeting. There was a total of 27 Council Members in attendance and 15 surveys completed. It was determined that 55% completed the survey.

The EC discussed methods to make the Council Meeting more streamlined and allow for more focused, intentional discussion on Council priorities. There were a number of comments on the need to have fewer initiative presentations and that they need to have a clear time limit. There was a request to not have Network presentations that just repeat written updates and potentially only have written updates. There was a request for more committee time. There was a concern about the meeting being too long so that some individuals became too tired to participate in the whole day Thursday particularly the committee meetings. There was a discussion about not having an evening program or having it on Wednesday evening.

David also reviewed the draft agenda for the November 2022 Council Meeting.

#### **V. Financial Report and Expenses/Match Update:** Shar'ron Williams reviewed the financial reports for the NCCDD.

#### **VI. Conference Funding Request** *None at this time*

**VII. Ad Hoc Committees/Updates**

*None at this time*

**VIII. Personal Services Contract Review/Approval**

*None at this time*

**IX. Other**

**MOTION:** Committee Assignments: Ryan Rotundo made the motion to approve the Council Committee Assignments as recommended by the Executive Director, with the vacant position previously held by Allison Dodson transitioning to the Advocacy Development Committee. Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

**X. Adjourn**

Bryan Dooley asked for a motion to adjourn.

**MOTION:** Cheryl Powell made a motion to adjourn the EC meeting. Ryan Rotundo seconded the motion. The motion passed. The meeting adjourned at 11:44AM.