



NCCDD

North Carolina Council on
Developmental Disabilities

**Quarterly Council Meeting
February 8 & 9, 2018
Hilton Garden Inn
Cary, NC**

*Improving the opportunities and lives
of North Carolinians with I/DD and their families
through advocacy, capacity building
and systems change*



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Hilton Garden Inn
131 Columbus Avenue
Cary, NC 27518

Phone: 919-377-0440

Fax: 919-377-0445

William Gordon Inn

111 Columbia Avenue

City, N.C. 27611

Phone 336-233-0440

Fax 336-233-0440



**NCCDD
STAFF ON CALL
JoAnn Toomey**

(919) 377-0440 - Hotel Front Desk

**Please call the hotel front desk
and ask them to call JoAnn Toomey.**



NCCDD

**North Carolina Council on
Developmental Disabilities**



2018 COUNCIL COMMITTEE MEMBERSHIP

EXECUTIVE COMMITTEE

Alex McArthur: Chair

Wing Ng, M.D.: Vice-Chair

Cheryl Powell: Vice-Chair

Aldea LaParr: Secretary

Amanda Bergen: Chair, Financial Asset Development

Kerri Eaker: Chair, Community Living

Nessie Siler: Chair, Advocacy Development

Individual with DD

Parent/Guardian

Individual with DD

Parent/Guardian

Parent/Guardian

Parent/Guardian

Individual with DD

Staff: Chris Egan

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Amanda Bergen, Chair

Karen Armstrong

Wayne Black; Alternate: Teresa Strom

Anna Cunningham

Senator Valerie Foushee

Myron Michelle Gavin

William Hussey; Alternate: Dreama McCoy

William Miller

Tara Myers; Alternate: Jim Swain

Wing Ng, M.D.

Dave Richard, Deputy Secretary; Alternate: Vacant

Kelly Woodall

Paula Woodhouse

Parent/Guardian

Public At Large

Agency: Div. of Social Services

Parent/Guardian

Other: Legislative (Senate)

Parent/Guardian

Agency: Dept. Public Instruction

Individual with DD

Agency: Div. of Voc. Rehabilitation

Parent/Guardian

Agency: DHHS

Individual with DD

Parent/Guardian

Staff: Travis Williams

COMMUNITY LIVING COMMITTEE

Kerri Eaker, Chair

Katherine Boeck

Christina Dupuch; Alternate: Andrea Misenheimer

Joshua Gettinger, M.D.

Michael Groves

Brendon Hildreth

Aldea LaParr

Vicki Smith

James Stephenson

Peggy Terhune, Ph.D.

Sandra Terrell; Alternate: Deb Goda

Jason Vogler, Ph.D.; Alternate: Mya Lewis

Vacant

Parent/Guardian

Individual with DD

Non-Profit Agency

Parent/Guardian

Individual with DD

Individual with DD

Individual with DD

Agency: Disability Rights NC

Parent/Guardian

Local Non-Governmental Agency

Agency: Div. Medical Assist.

Agency: Div. of MH/DD/SAS

Parent/Guardian

Staff: Philip Woodward

ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Chair

Eric Chavis
NaKima Clark
Bryan Dooley
Mary Edwards; Alternate: Joseph Breen
Jason Faircloth
Katie Holler
Representative Verla Insko
Kelly Kimple, M.D.; Alternate: Danielle Matula
Joe Piven, M.D.; Alternate: Deborah Zuver
Cheryl Powell
Daniel Smith
Vacant

Individual with DD
Individual with DD
Parent/Guardian
Individual with DD
Agency: Aging & Adult Services
Individual with DD
Parent/Guardian
Legislative Representative
Agency: W/C Health
Agency: Carolina Institute on DD
Individual with DD
Parent/Guardian
Dept. of Public Safety

Staff: Melissa Swartz

STAFF

Chris Egan
Cora Gibson
Melissa Swartz
JoAnn Toomey
Yadira Vasquez
Shar'ron Williams
Travis Williams
Philip Woodward
Letha Young

Executive Director
Administrative Assistant
Systems Change Manager
Director of Operations
Business Officer
Business Services Coordinator
Systems Change Manager
Systems Change Manager
Office Assistant



Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary, NC

DRAFT
AGENDA
THURSDAY, FEBRUARY 8, 2018
BRADFORD C & D

- 8:30 - 8:45 AM **WELCOME** Alex McArthur, NCCDD Chair
- 8:45 - 9:15 AM **MEMBER DEVELOPMENT ACTIVITY**
- 9:15 - 10:30 AM **COLLECTIVE IMPACT PRESENTATION** Linda Kendall Fields,
 Clinical Assistant Professor, Jordan Institute for Families, UNC Chapel Hill School of
 Social Work
RE-THINKING GUARDIANSHIP INITIATIVE FINAL REPORT Kate Walton,
 Adult Programs Representative, DHHS Division of Aging and Adult Services
- 10:30 - 11:00 AM **BREAK**
- 11:00 - 12:15 PM **EVOLUTION OF DISABILITY POLICY AND CURRENT POLICY UPDATE**
 Erika Hagensen and Jill Hinton, NCCDD Policy Coordinators
- 12:15 - 1:00 PM **LUNCH** (Buffet Lunch Provided)*
- 1:00 - 2:30 PM **INITIATIVE UPDATES**
 -NC ADA Network/Fiscal Intermediary-Request to Release RFA
 -NC Empowerment Network-Update
 -Leadership Development Training Efforts-Request to Release RFA..... **Nessie Siler,**
 **Chair of Advocacy Development Committee**

 -Cross-System Navigation in a Managed Care Environment-Request to Release RFA
 -Transportation RFA Update..... **Kerri Eaker, Chair of Community Living Committee**

 -I/DD Employment Collaborative and Informational Website RFA-Update.....
 **Amanda Bergen, Chair of Financial Asset Development Committee**

 -Public Policy, Council Development Fund, Conference Funding, and Jean Wolff-
 Rossi Fund for Participant Involvement-Request for Continuation Funding of In-House
 Initiatives..... **Chris Egan, NCCDD Executive Director**
- 2:30 - 3:00 PM **BREAK**
- 3:00 - 5:00 PM **COMMITTEE MEETINGS**
 Advocacy Development.....Bradford A
 Community Living.....Bradford B
 Financial Asset Development.....Bradford C
- 5:00 - 5:30 PM **BREAK**
- 5:30 - 8:00 PM **MEMBER RECEPTION** (Buffet Dinner Provided)*
 Digital LookBook and Everybody Works Presentation..... **Devika Rao,**
 O'Neill Communications

*Council meetings are open to the public. However, we are a federally-funded program and cannot reimburse individuals who are not Council members or invited guests for transportation, meals, lodging, etc. Meals that are included in the agenda are for Council members and invited guests and cannot be provided to members of the public due to budgetary constraints.



Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary, NC

DRAFT
AGENDA
FRIDAY, FEBRUARY 9, 2018
BRADFORD C/D

- 8:30 - 9:00 AM **WELCOME, CONFLICT OF INTEREST & SAFETY AND PREPAREDNESS**.....Alex McArthur
- 9:00 - 9:10 AM **ROLL CALL**.....Aldea LaParr
- 9:10 - 9:15 AM **APPROVAL OF MINUTES**..... Alex McArthur
- 9:15 - 9:30 AM **DIRECTOR'S REPORT**.....Chris Egan
- 9:30 - 9:40 AM **FINANCIAL REPORT**.....Alex McArthur
- 9:40 - 10:00 AM **LEGISLATIVE UPDATE**.....Rep. Insko/Senator Foushee
- 10:00 - 10:15 AM **PUBLIC COMMENT***..... Alex McArthur
- 10:15 - 10:45 AM **BREAK**
- 10:45 - 11:30 AM **COMMITTEE REPORTS**
 - Executive Committee.....Alex McArthur
 - Advocacy Development.....Nessie Siler
 - Community Living.....Kerri Eaker
 - Financial Asset Development.....Amanda Bergen
- 11:30 - 12:25 PM **NEW BUSINESS**
 - Approval of In-House Initiatives.....Chris Egan
 - Public Policy, Council Development Fund, Conference Funding, and Jean Wolff-Rossi Fund for Participant Involvement
 - DD Network Partners-Update
 - Disability Rights NC
 - Carolina Institute for Developmental Disabilities
- 12:25 - 12:30 PM **OLD BUSINESS**
- 12:30 PM **ADJOURN**

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

Council Minutes



NCCDD

North Carolina Council on
Developmental Disabilities

DRAFT
NC COUNCIL ON DEVELOPMENTAL DISABILITIES
www.nccdd.org

Quarterly Council Meeting Minutes
Hilton Garden Inn, Cary, NC

November 3, 2017

MEMBERS PRESENT: Karen Armstrong, Amanda Bergen, Teresa Strom (for Wayne Black), Katherine Boeck, Eric Chavis, NaKima Clark, Anna Cunningham, Bryan Dooley, Andrea Misenheimer (for Christina Dupuch), Kerri Eaker, Joseph Breen (for Mary Edwards), Jason Faircloth, Sen. Valerie Foushee, Myron Gavin, Brendon Hildreth, Katie Holler, Danielle Matula (for Kelly Kimple), Dreama McCoy (for William Hussey), Rep. Verla Insko, Aldea LaParr, Alex McArthur, William Miller, Tara Myers, Wing Ng, Deb Zuver (for Joseph Piven), Cheryl Powell, Nessie Siler, Dan Smith, Vicki Smith, James Stephenson, Sandra Terrell, Peggy Terhune

MEMBERS ABSENT: Joshua Gettinger, Michael Groves, Dave Richard, Jason Vogler, Kelly Woodall, Paula Woodhouse

STAFF PRESENT: Chris Egan, Cora Gibson, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Travis Williams, Philip Woodward, Letha Young

CONTRACTORS/GRANTEES PRESENT: Lauren Borchert, Devika Rao

GUESTS: Jennifer Bosk, Karen Cook, Natalie Davis, Paula Coppola, Darcy Hildreth, Jenny Hobbs, Dotty Foley, David Owen, Douglas Stoll, Jerry Villemain

WELCOME AND ATTENDANCE

Alex McArthur, NCCDD Chair, welcomed the members and asked that any Council member with a potential conflict of interest regarding items on the agenda to identify the specific conflict for documentation in the minutes and recuse, as necessary. She thanked the members for their participation throughout the previous two days. She discussed the awards ceremony Wednesday evening and again acknowledged the new members and Supreme Court of NC Justice Cheri Beasley for conducting the affirmations Thursday morning. She also reminded members of the emergency exits at the Hilton Garden Inn. Anna Cunningham then conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Alex McArthur asked for approval of the August 2017 Council meeting minutes. A copy of the minutes had previously been made available to Council members.

MOTION: Amanda Bergen made a motion to approve the May 2017 Council meeting minutes. Eric Chavis seconded the motion. The motion was approved by unanimous vote.

DIRECTOR'S REPORT

The November meeting of the Council is considered an annual event and a transitional time for the NCCDD moving from the 2017 to the 2018 federal fiscal year, as such, Chris Egan's report focused on initiatives that concluded in 2017, in particular the Sibling Support efforts through a partnership with First in Families, and the Emergency Preparedness initiative in partnership with NC Emergency Management. In his report, Chris also discussed the importance of leadership in relation to the annual NCCDD leadership awards reception and described the efforts of the recipients in connection to the Five-Year Plan goals and objectives.

FINANCE REPORT

Alex McArthur reminded members to complete their reimbursement forms and submit them to staff. She gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members.

PUBLIC COMMENT

Paula Coppola thanked the Council for the opportunity to learn more about the Council. She gave a brief update on the progress of public housing being built by the City of Raleigh.

Jenny Hobbs shared information on the Advocates for Medically Fragile Kids of NC. She also shared information on policy implementation regarding CAP C and CAP DA and is also working with DMA.

Dotty Foley commented on the importance of the Supported Living initiative in which her son is involved and the importance of this investment by the NCCDD and North Carolina's Money Follows the Person. She also described barriers that she and her son are facing regarding staffing gaps and shortages as he transitions to an apartment.

LEGISLATIVE UPATE/PUBLIC POLICY

Representative Verla Insko discussed the importance of voting and gave an update on the legislative redrawing of the districting maps and on new policies. She also discussed the continued importance of educating members of the General Assembly about issues and circumstances facing individuals with I/DD and family members and encouraged ongoing education of the members of the General Assembly. Senator Valerie Foushee acknowledged Rep. Insko's update and appreciated her thoroughness.

COMMITTEE REPORTS

Alex McArthur requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work, including motions made in committee.

EXECUTIVE COMMITTEE

The Executive Committee members met August 21, 2017 and September 18, 2017. Copies of the minutes were made available to Council members. Alex McArthur asked members to review the minutes. The following motions were presented on the floor for Council consideration:

MOTION: Vicki Smith made a motion to approve the Executive Committee recommendation for NCCDD standing committee chairs: Amanda Bergen for Financial Asset Development, Kerri Eaker for Community Living and Nessie Siler for Advocacy Development. Eric Chavis seconded the motion. The motion was approved by unanimous vote.

MOTION: Anna Cunningham made a motion to approve sole-source funding to Texas and Puerto Rico for Cross-Council Cooperative Agreements that are approved by the Administration on Intellectual and Developmental Disabilities (AIDD) to assist with recovery efforts for individuals with I/DD and families because of the significant devastation caused by the hurricanes in the amount of \$25,000 to Texas to support individuals with I/DD, family members and I/DD organizations. Wing Ng seconded motion. The motion was approved by majority vote.

MOTION: James Stephenson made an amendment to the motion to reserve funding to Puerto Rico in the amount of \$25,000 that will be considered by the Executive Committee should they be satisfied that Puerto Rico has the mechanisms in place and is prepared to accept support. Anna Cunningham seconded the amendment. The motion was approved by majority vote.

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Committee chair Amanda Bergen presented the Financial Asset Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting. Updated information concerning initiatives was provided. The following motions were presented on the floor for Council consideration:

MOTION: Eric Chavis made a motion that North Carolina Business Leadership Network be approved as the applicant selected for the NCCDD initiative entitled *Innovative Employment: Making Inroads to Long-Term Success through Apprenticeships, Pre-Transition Partnerships, and Post-Secondary Mentoring* initiative, in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning March 1, 2018 to February 28, 2019. A recommendation was made for the applicant to explore other counties in addition to the one or two they have identified to the extent practicable for capacity building. Also, that they do share their processing system so that it can be replicated. Katherine Boeck seconded the motion. Anna Cunningham recused herself because she had a potential conflict of interest. The motion was approved by majority vote with the following contingency:

1. That the applicant be in compliance with Section 508 of the Rehabilitation Act by the end of Year 1.

MOTION: James Stephenson made an amendment to the motion that one pilot program will be established in a county with a population of less than 65,000 as determined by the last US Census and the local per pupil contribution to the public-school system is no greater than 15% of the average of the original county plaintiffs in *Leandro v. North Carolina*. Katherine Boeck seconded the amendment. The amended motion was approved by majority vote.

MOTION: Anna Cunningham made a motion for staff of the Council to have authority to draft the RFA regarding an I/DD Employment Collaborative and Informational Website initiative, in collaboration with Vocational Rehabilitation, self-advocates, employers, and other possible

partnerships, in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Katherine Boeck seconded the motion. Tara Myers recused herself because she is an employee of Vocational Rehabilitation. The motion was approved by majority vote.

COMMUNITY LIVING COMMITTEE

Committee chair Kerri Eaker presented the Community Living Committee report. Updated information concerning initiatives was given. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting. The following motions were presented on the floor for Council consideration:

MOTION: Peggy Terhune made a motion that FIRST Resource Center be approved as the applicant selected for the NCCDD initiative entitled *Using Natural Supports to Build Greater Community Engagement* initiative, in an amount up to \$75,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning March 1, 2018 to February 28, 2019. Aldea LaParr seconded the motion. The motion was approved by majority vote.

MOTION: Katherine Boeck made a motion to grant NCCDD staff authority to re-release the Request for Applications (RFA) regarding the *I Get Around – Improving Transportation Options* initiative, in an amount up to \$150,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning July 1, 2018 to June 30, 2019. Approval to fund will occur at the May 11, 2018 Council meeting. Eric Chavis seconded the motion. The motion was approved by majority vote.

MOTION: Anna Cunningham made a motion for staff of the Council to have authority to draft the RFA regarding the Case/Care Management in a Managed Care Environment initiative and to expand the scope of the review to be inclusive of all groups beyond those participating in Medicaid or Medicare-eligible programs in an amount up to \$125,000 per year with required minimum of 25% non-federal matching funds for a period of up to two years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Eric Chavis seconded the motion. The motion was approved by unanimous vote.

ADVOCACY DEVELOPMENT COMMITTEE

Committee chair Nessie Siler presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting and initiative updates. The following motions were presented on the floor for Council consideration:

MOTION: Dan Smith made a motion for staff of the Council to have authority to draft the RFA regarding the Leadership Development Training initiative, with the funding level to be offered within the range of \$150,000 up to \$195,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Katie Holler seconded the motion. Kerri Eaker recused herself because she has a potential conflict of interest. The motion was approved by majority vote.

MOTION: Dan Smith made a motion for staff of the Council to have authority to draft the RFA regarding the NC ADA Network-Fiscal Agent/Intermediary initiative, in an amount up to \$40,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years, for approval to release the RFA at the February 9, 2018 Council meeting. Approval to fund will occur at the May 11, 2018 Council meeting. Kerri Eaker seconded the motion. The motion was approved by unanimous vote.

NEW BUSINESS

MOTION: Amanda Bergen made a motion after an election by secret ballot of the Council members, to approve Cheryl Powell as Vice-Chair, by majority vote (2-year term, until December 31, 2019). Katie Holler seconded the motion. Motion was approved by unanimous vote.

MOTION: Peggy Terhune made a motion after an election by secret ballot of the Council, to approve Aldea LaParr as Secretary, by majority vote (2-year term, until December 31, 2019). Anna Cunningham seconded the motion. Motion was approved by unanimous vote.

AD HOC COMMITTEE UPDATES

Melissa Swartz gave an update on the Five-Year State Plan Ad Hoc Committee. They did not meet in the last quarter. One charge for the committee has been to form a language access work group.

Amanda Bergen gave an update on the Communications and Member Development Ad Hoc Committee. A copy of the minutes from the August 24, 2017 and September 21, 2017 meetings was provided to all members in the mail out.

DEVELOPMENTAL DISABILITIES NETWORK PARTNERS UPDATES

Vicki Smith gave an update on Disability Rights NC activities and shared a video on EPSDT-Medicaid for Children.

Deb Zuver gave an update on the Carolina Institute for Developmental Disabilities (CIDD) and their focus on research and that they are pleased to be a part of the NC Empowerment Network.

OLD BUSINESS

There was no old business.

ADJOURN

Alex McArthur asked for a motion to adjourn the meeting.

MOTION: Anna Cunningham made a motion to adjourn the meeting. Amanda Bergen seconded the motion. Motion was approved by unanimous vote and the meeting was adjourned.

Approved: _____
Anna Cunningham, Secretary
Date: _____

Executive Committee



NCCDD
North Carolina Council on
Developmental Disabilities

NC Council on Developmental Disabilities
FINAL
Executive Committee Minutes

Date: November 27, 2017
Time: 10:30 AM – 12:30 PM

Members Present: Alex McArthur, Wing Ng, Amanda Bergen, Kerri Eaker, Nessie Siler, Katie Holler

Members Absent: Anna Cunningham

Staff Present: Chris Egan, Yadira Vasquez

Staff Absent: JoAnn Toomey

Alex McArthur welcomed the members of the Executive Committee and called the meeting to order.

I. Approval of Minutes:

The draft minutes of the October 23, 2017 Executive Committee meeting were reviewed.

MOTION: Katie Holler made a motion to approve the October 23, 2017 minutes. Wing Ng seconded the motion. The motion was approved.

II. Council Meeting/Member Survey or Agenda Review:

• **November Council Meeting De-Brief and Survey Responses**

Chris Egan provided an overview of the responses of the electronic and paper surveys from the November 2017 Council meeting. The responses were positive overall.

Amanda Bergen commented on her experience with the hotel staff regarding the hotel's meals and Devika Rao's concern about a hotel guest.

Chris Egan will address these concerns with the hotel manager and will provide an update at the December 2017 Executive Committee meeting.

One additional item related to meeting accessibility suggested by a member included adding active (dynamic) closed-captioning during the meeting. Staff will review this request and

determine how to be certain the Council meetings are as accessible to all members as possible.

Chris Egan confirmed November 7 – 9, 2018 as the meeting dates for the Council's annual meeting.

- **Review Draft Agenda for February 2018**

Chris Egan discussed the draft February agenda.

Alex McArthur suggested adding the 2018 Council meetings dates to the December 2017 Executive Committee agenda. She also suggested incorporating an update on the ABLE account on the Thursday, February 8, 2018 agenda.

Kerri Eaker recommended including a team building activity for 30 minutes at the start of the meeting on Thursday, February 8, 2018. Alex McArthur commented that it would be a good opportunity to give the new Executive Committee members a leadership role during the team building activity.

- **Base Committee Assignments**

Chris Egan reviewed the Base Committee Assignments and the members assigned under each committee, as well as the chair, back-up chair and vacant positions. He noted that the Financial Asset Development Committee had fewer self-advocates.

Nessie Siler commented that maybe the reason why there are fewer self-advocates in the Financial Asset Development Committee is because many self-advocates don't have experience in financial asset development. She indicated that might be one of the barriers since some parents and caregivers will take care of the financial aspect for them, but at the same time self-advocates can be well prepared in financial asset building with the proper training.

Amanda Bergen commented that it is a barrier in her committee and maybe people from other committees can rotate during the year. She said that Adonis Brown was an asset due to his diverse knowledge. She also said that not having a finance background can come across as intimidating.

Wing Ng commented that maybe we can explore through a survey to Council members about their current comfort level regarding finance issues.

Alex McArthur opened the discussion on what skill building areas we might be missing?

Amanda Bergen mentioned that the Financial Stability model was a good one and members should have access to the modules.

Alex McArthur commented that a one-on-one Financial Stability update by UNC-G as a refresher would be helpful. She recommended exploring a second team meeting to focus on that skill. Also, she asked Chris Egan to share the new e-mail list.

III. Conference Funding Requests:

Alex McArthur discussed the National Inclusion Project's Power of Play Conference request – being held March 20-22, 2018 at the Marbles Kids Museum for the requested amount of \$3,000 to cover one speaker (fees and travel, and meeting space). The conference funding was approved.

MOTION: Amanda Bergen made a motion to approve the funding to the National Inclusion Project's Power of Play Conference in the amount of \$3,000, being held March 20-22, 2018. Nessie Siler seconded the motion. The motion was approved.

IV. Personal Services Contract Review/Approval:

There were no Personal Services contracts presented for approval.

V. Ad Hoc Committees/Updates:

There were no Ad Hoc Committees/Updates presented for approval.

VI. Other:

- **RFA Release Update**

Chris Egan discussed advertising the RFA releases on our website to provide more information regarding the intent of the RFAs for potential applicants in the community. He suggested providing a description at a high-level detail. He also discussed the re-release of the Transportation RFA.

Nessie Siler mentioned that she would like to be part of the RFA selection committee.

- **2018 Executive Committee Meeting Dates and Time Change**

Alex McArthur reviewed the 2018 Executive Committee dates to be **January 22nd, February 19th, March 19th, April 16th, May 21st, June 18th, July 16th, August 20th, September 17th, October 15th, November 19th and December 17th**, and the time change to start at 10:00 am and end at 12:00 pm.

- **Annual Report Update**

Chris Egan said that the Administration on Community Living changed the portal dates for the submission of the Annual Report, which typically is December 31st and that now the report submission will be due between February and March of 2018.

- **Other Agenda Items**

Chris Egan commented that during Nessie Siler's Advocacy Development Committee, a few Council members expressed their concern regarding the NCEN logo.

Nessie Siler described the visible image of the logo to the Executive Committee members and mentioned that she didn't think there were any bad intentions with the NCEN logo. She will meet with the members of the NCEN to address the concern of some Council members. This subject will be discussed again in the next committee meeting.

Alex McArthur commented that logos may read or be interpreted different ways from many people. She said we should approach the positive, not the negative.

Chris Egan mentioned that we need to consider not to over step our Council role. He mentioned the NCCDD Annual Report shows the NCEN logo and asked the Executive Committee members if we should remove the logo from the Annual Report before re-printing the report.

Nessie Siler and Alex McArthur suggested that we should remove it from the Annual Report and report on this subject at the December Executive Committee meeting.

VII. Adjourn:

Alex McArthur asked for a motion to adjourn.

MOTION: Kerri Eaker made a motion to adjourn the meeting. Amanda Bergen seconded the motion. The motion was approved.

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: October 23, 2017

Time: 10:30 AM – 12:30 PM

Members Present: Katie Holler, Alex McArthur, Wing Ng, Anna Cunningham, Nessie Siler

Members Absent: Amanda Bergen, Kerri Eaker

Staff Present: Chris Egan, JoAnn Toomey

Chair Alex McArthur presided over the Executive Committee meeting and welcomed the members calling in. The order of the agenda was moved to accommodate Katie Holler and Anna Cunningham who announced at the beginning of the meeting that they would have to leave around noon.

I. Approval of Minutes

The draft minutes of the September 18, 2017 Executive Committee were reviewed.

MOTION: Katie Holler made a motion to approve the September 18, 2017 minutes. Anna Cunningham seconded the motion. The motion was approved.

II. Financial Report and Expenses/Match Update

JoAnn Toomey provided the financial report update for the NCCDD. There was discussion on the 2016-2019 FFY balances and initiative expenditures. There is projected to be \$249,490 available between FFYs 2017 and 2019 for new initiatives.

The members reviewed the initiative report and noted that there were no match issues needing attention. Alex asked the members if there were any other questions or comments and there were none.

III. Conference Funding Requests

Members reviewed a request from the Mission Family Support Network for the 7th Annual WNC Regional Transition into Adulthood Conference – being held Saturday, November 18, 2017 at the Mission Health/A-B Tech Conference Center, 340 Victoria Road, Asheville, NC 28801. The request is to fund up to 8 speakers (fees & travel) for up to \$512.50.

MOTION: Anna Cunningham made a motion to approve the conference funding request from the Mission Family Support Network for the 7th Annual WNC Regional Transition into Adulthood Conference being held November 18, 2017 in Asheville, NC to fund up to 8 speakers (fees and travel) for up to \$512.50. Nessie Siler seconded the motion. The motion was approved.

IV. Revision/Addition to NCCDD Conference Funding Requests Policy

The speaker fee funding limitations have caused an overall reduction of funding requests for support of I/DD conferences. The members reviewed a proposed addition to the Conference Funding Requests policy to allow for funding conference meeting space and accessible accommodations in addition to speaker fee and expenses. The members reviewed the proposed changes to the policy and request form.

MOTION: Anna Cunningham made a motion to approve the revision of the Conference Funding Requests Policy and the attached funding request form. Wing Ng seconded the motion. The motion was approved.

V. Council Meeting/Member Survey or Agenda Review

Chris Egan reviewed the draft agenda for the November quarterly meeting, beginning with the Wednesday schedule. Anna Cunningham asked that information on the Collective Impact presentation be forwarded to members after the meeting. There was discussion about the awards reception and Katie Holler suggested that media be alerted before the event and invited to the reception. Wing Ng suggested that there is a new reporter from ABC 11 who has a sibling with Down Syndrome and provided contact information. Chris reviewed the Thursday and Friday agendas and the members approved the content of the agenda with no further suggestions.

VI. Personal Services Contract Review/Approval

None at this time.

VII. Ad Hoc Committees/Updates

No updates were available for the Five-Year Plan Ad Hoc Committee. For the Communications and Member Development Ad Hoc Committee, Chris Egan shared with the members the winners of the Hefner and Riddle awards that were selected by the Committee. Programs and videos for the awards reception is being coordinated by O'Neill Communications. There was further discussion on the continued processes for member surveys, members attending conferences and other member travel.

VIII. Other

~Chris gave an update on the current RFAs. The selection committees have met for the Natural Supports and Innovative Employment RFAs and have made decisions that will be brought to the Council in November for approval.

The Transportation RFA did not receive any applicants. Exploration by staff resulted in two factors, including not enough time for those interested in the release to respond and the funding was not commensurate with the scope of the effort outlined in the RFA. The Community Living Committee will be discussing this further at the

November meeting for possible recommendation to seek Council approval of re-posting the release.

~Members were reminded that the next EC Meetings in 2017 are scheduled for November 27th and December 18th.

~It was agreed that the Executive Committee will recommend to the full Council in November that the current Committee Chairs continue to serve on the standing committees. Amanda Bergen for Financial Asset Development, Kerri Eaker for Community Living, and Nessie Siler for Advocacy Development.

~Chris Egan updated the members that a no-cost extension until November 30, 2017 was given to the Expansion of Employment In-House initiative due to continued technical assistance being during the month of October and possibly into November for a newly established Wake County Project SEARCH site.

~Discussion occurred regarding a Texas Cross-Council Cooperative Agreement that has been approved by the Administration on Intellectual and Developmental Disabilities (AIDD). With the significant devastation caused by the hurricanes in Texas, Florida, Puerto Rico and the Virgin Islands, aide from other Councils is allowed. Texas is ready to distribute funds to assist people with I/DD, their families during the recovery via an established grantee. Chris proposed that the NCCDD provide funding in support of the Texas response and recovery efforts for direct support to individuals with I/DD. The members asked that staff request more information from Texas detailing a plan of how the funds from the agreement will be used. The members also discussed future assistance to Puerto Rico and the Virgin Islands when they are in a position to accept resources within the rules established by the Administration for Community Living. This additional information will be available to be presented to the full Council for their review in November.

IX. Adjourn

Chair Alex McArthur adjourned the meeting at 12:35 PM.

NC Council on Developmental Disabilities
FINAL

Executive Committee Minutes

Date: September 18, 2017

Time: 10:30 AM – 12:30 PM

Members Present: Amanda Bergen, Katie Holler, Alex McArthur, Wing Ng, Anna Cunningham, Kerri Eaker, Nessie Siler

Staff Present: Chris Egan, JoAnn Toomey, Yadira Vasquez

Chairperson Alex McArthur presided over the Executive Committee meeting and welcomed the members calling in.

I. Approval of Minutes:

The draft minutes of the August 21, 2017 Executive Committee meeting were reviewed and considered for approval.

MOTION: Nessie Siler made a motion to approve the August 21, 2017 minutes. Kerri Eaker seconded the motion. Amanda Bergen and Katie Holler recused themselves since they were absent for the August meeting. The motion was approved.

II. Financial Report and Expenses/Match Update:

Yadira Vasquez reviewed the financial reports for the NCCDD. There was discussion on the 2016-2019 FFY balances and initiative expenditures. A detail report was also reviewed. Yadira pointed out to the members that that there is \$54,490 available for new initiatives in FFY 2017 that began October 1, 2016, \$314,808 available for new initiatives in FFY 2018 that begins October 1, 2017, and \$314,808 available for new initiatives in FFY 2019 that begins October 1, 2018. There will be \$684,106 available between FFYs 2017 and 2019.

The members reviewed the initiative report and noted that there were no match issues needing attention. Alex asked the members if there were any other questions or comments and there were none.

III. Council Meeting/Member Survey Review:

Chris Egan reviewed the November draft agenda with the members. Several edits were suggested, including making time for the Emergency Preparedness and Sibling Support final reports on Wednesday and showing a video on Disability Employment Month during lunch on Thursday.

Chris also shared with the members that the article on the presentation at the August Council meeting on Opioid addiction in Highlights and Hot Topics received attention from Jennifer Johnson at the Administration on Community Living. Wing Ng, Anna Cunningham and Alex McArthur shared more thoughts on that topic during this time.

IV. Conference Funding Requests:

Members reviewed a request from the North Carolina Providers Council for their 2017 Annual Conference titled, *Rising To The Challenges Ahead*, being held Wednesday-Friday, September 27-29, 2017 at the Sheraton Greensboro at Four Seasons. The request is to fund one speaker (fees & travel) for up to \$831.00.

MOTION: Anna Cunningham made a motion to approve the conference funding request from the North Carolina Providers Council for their 2017 Annual Conference titled, *Rising To The Challenges Ahead*, being held in Greensboro September 27-29, 2017 to fund one speaker's fee and travel expenses for up to \$831.00. Nessie Siler seconded the motion. The motion was approved.

V. Personal Services Contract Review/Approval:

Chris advised the members that we entered into a Personal Services Contract with Lauren Borchert for the time period of September 15-December 31, 2017. Lauren is a co-coordinator of the in-house initiative, Inclusive Advocacy Leadership. Her services were originally secured through Temporary Solutions in early November, 2016. Because of the 31-day break that is required of Temporary Solutions employees, Lauren would have had to take the break in October which is a critical time in the conclusion of this in-house initiative. To prevent the loss of Lauren's time, DHHS approved a personal services contract through the end of this year. This did not involve any additional funds to be paid to Lauren from what was originally budgeted.

VI. Council Members Attendance at Conferences:

Two additional members requesting participation at the Council of Community Programs Conference in December were discussed and approved.

VII. Ad Hoc Committees/Updates:

JoAnn Toomey updated the members that the Five-Year State Plan Ad Hoc Committee have scheduled their next meeting for

Friday, September 29th and they are currently promoting member participation in the Language Access Plan (LAP) Workgroup.

Anna Cunningham updated the members on the Communications and Member Development Ad Hoc Committee that will meet again August 24th to discuss the November award nominations. There are currently 4 Hefner nominations to review and 11 Riddle nominations for review. The plan is for the recipients of the awards to be interviewed by O'Neill Public Relations to produce a video on each recipient to be shown at the awards dinner.

The ad hoc committee also shared with the EC members a Conference Attendance-Member Report Form. There was some discussion that it should be an on-line form on the NCCDD website so members would know what they would be asked after attending a conference, and the form would also be included in the approval e-mail sent to them. Conference attendance by members will also be forwarded to O'Neill Communications for them to follow up with the member to ask the questions in an interview/video setting at Council meetings for conferences attended in the months between Council meetings. Alex McArthur made a few suggestions that will be incorporated into the final form.

MOTION: Anna Cunningham made a motion to approve the use of the Member Report form, with suggested additions. Amanda Bergen seconded the motion. The motion was approved.

VIII. Other:

- Chris Egan updated the members that the deadline for submissions for our three RFAs was tomorrow, September 20th.
- Chris also discussed the need to draft a revision of the Conference Funding Policy to include other possible expenses that requestors could include, such as venue costs, to promote more interest in applying which would also promote the Council in their advertisement of supporters.

MOTION: Kerri Eaker made a motion to approve staff drafting a revision of the Conference Funding Policy, policy description section and the attached funding request form, to include other allowable expenses besides speaker fees and travel expenses. The procedures in this policy will not

change. Anna Cunningham seconded the motion. The motion was approved.

- The Ideas Portal was discussed as a follow-up to the discussion and agreement by the EC in August. The process for submissions to the portal will be:
 1. Staff will review all information received through the portal.
 2. All information will be considered in conjunction with the Five-Year Plan and will be included as public input in the annual PPR.
 3. Staff will share with the EC if ideas received are in-line with the potential to apply for upcoming RFA releases, or
 4. Staff will share with the EC if ideas received may be appropriate to be considered for sole-source review or for a new RFA release.

- The awards update was discussed previously in the ad hoc committee updates. However, since she was a member of that ad hoc committee, Chris Egan announced to the members that Clare Shocket has resigned from the Council, effective September 15, 2017. She will be moving to Singapore with her family in early October. Clare will be missed by all.

- Boards and Commissions will be notified of Clare's resignation and vacancy of her parent/immediate relative position. Because there were recent recommendations forwarded for other vacancies in this category, they will again be sent to Boards and Commissions for their consideration.

IX. Adjourn:

Alex McArthur asked for a motion to adjourn the meeting.

MOTION: Amanda Bergen made a motion to adjourn the meeting. Wing Ng seconded the motion. The motion was approved.

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Financial Asset Development Committees



NCCDD

North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Financial Asset Development Committee Agenda

February 8, 2017

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn, Cary, NC

3:00 p.m. – 3:15 p.m.	Introduction <ul style="list-style-type: none"> • Welcome • Approval of November Minutes 	<i>Amanda Bergen, Chair</i>
<hr/>		
3:15 p.m. – 3:30 p.m.	Fiscal Update	<i>Yadira Vasquez, Staff</i>
<hr/>		
Updates and Motion Items		
3:30 p.m. – 3:50 p.m.	<ul style="list-style-type: none"> • Conversation on intent, concept and evolution of Employment Collaborative and Employment Services Website RFA 	<i>Amanda Bergen, Chair and Travis Williams, Staff</i>
3:50 p.m. – 4:15 p.m.	<ul style="list-style-type: none"> • NDI Update on Expansion Activity 	<i>Travis Williams, Staff</i>
4:15 p.m. – 4:25 p.m.	<ul style="list-style-type: none"> • Update on Contract Development for Innovative Employment Making Inroads... Initiative 	<i>Travis Williams, Staff</i>
<hr/>		
4:25 p.m. – 4:55 p.m.	<ul style="list-style-type: none"> • Concept Discussions on Transition Resource Centers Article 	<i>Amanda Bergen, Chair and Travis Williams, Staff</i>
<hr/>		
4:55 p.m. – 5:00 p.m.	Wrap Up and Reminders <ul style="list-style-type: none"> • Completion of Financial Forms • Reminder: May 10-11, 2018 Council meeting in Cary at Hilton Garden Inn 	<i>Amanda Bergen, Chair</i>

Financial Asset Development Committee

Amanda Bergen, Chair
 Karen Armstrong
 Wayne Black; Alternate: Teresa Strom
 Anna Cunningham
 Senator Valerie Foushee
 Myron Michelle Gavin
 William Hussey; Alternate: Dreama McCoy
 William Miller
 Tara Myers; Alternate: Jim Swain
 Wing Ng, M.D.
 Dave Richard, Deputy Secretary; Alternate: VACANT
 Kelly Woodall
 Paula Woodhouse

Parent/Guardian
 Public At Large
 Agency: Div. of Social Services
 Parent/Guardian
 Other: Legislative (Senate)
 Parent/Guardian
 Agency: Dept. Public Instruction
 Individual with DD
 Agency: Div. of Voc. Rehabilitation
 Parent/Guardian
 Agency: DHHS
 Individual with DD
 Parent/Guardian

Staff: Travis Williams

The first part of the report deals with the general situation in the country. It is noted that the economy is still in a state of depression, and that the government is facing a serious financial crisis. The report also discusses the political situation, and the role of the various political parties.

The second part of the report deals with the social situation. It is noted that the standard of living is still very low, and that there is a high level of unemployment. The report also discusses the social services provided by the government, and the role of the various social organizations.

The third part of the report deals with the economic situation. It is noted that the economy is still in a state of depression, and that the government is facing a serious financial crisis. The report also discusses the role of the various economic sectors, and the impact of the depression on the economy.

The fourth part of the report deals with the political situation. It is noted that the government is facing a serious political crisis, and that there is a high level of political instability. The report also discusses the role of the various political parties, and the impact of the political situation on the country.

The fifth part of the report deals with the social situation. It is noted that the standard of living is still very low, and that there is a high level of unemployment. The report also discusses the social services provided by the government, and the role of the various social organizations.

The sixth part of the report deals with the economic situation. It is noted that the economy is still in a state of depression, and that the government is facing a serious financial crisis. The report also discusses the role of the various economic sectors, and the impact of the depression on the economy.

The seventh part of the report deals with the political situation. It is noted that the government is facing a serious political crisis, and that there is a high level of political instability. The report also discusses the role of the various political parties, and the impact of the political situation on the country.

The eighth part of the report deals with the social situation. It is noted that the standard of living is still very low, and that there is a high level of unemployment. The report also discusses the social services provided by the government, and the role of the various social organizations.

**Financial Asset Development
DRAFT Minutes
November 2, 2017
3:00-5:00 PM
Hilton Garden Inn, Cary, NC**

Members Present: Karen Armstrong, Kelly Woodall Beauchamp, Amanda Bergen, Teresa Strom (for Wayne Black), Anna Cunningham, Bryan Dooley, Senator Valerie Foushee, Myron Gavin, Alex McArthur, Dreama McCoy (for William Hussey), Will Miller, Tara Myers

Members Absent: Dave Richard, Paula Woodhouse

Guests: Brian Beauchamp, Jeanna Cullinan, David Owen

Staff/Contractors: Chris Egan, Donna Gallagher, Pat Keul, Devika Rao, JoAnn Toomey, Yadira Vasquez, Travis Williams

Introduction

Committee Chair, Amanda Bergen, welcomed the members and called the meeting to order. She asked everyone to go around the table and introduce themselves. Minutes from the August 10, 2017 Committee meeting were reviewed.

MOTION: Dreama McCoy made a motion to accept the minutes from the August 10, 2017 committee meeting. Anna Cunningham seconded the motion. Kelly Woodall recused herself since she wasn't at the August meeting. The motion was approved by unanimous vote.

Fiscal Report

Yadira Vasquez gave the fiscal report to the members and reviewed the detailed report on each initiative funded out of the Financial Asset Development Committee. Members did not have questions and they thanked Yadira for her update.

Initiative Updates

RFA Discussion on Innovative Employment Selection

Amanda Bergen discussed the intent of this initiative that it is to produce up to three paid and registered apprenticeship programs in high demand, yet achievable fields; develop collaborations between two local public school systems to advance pre-employment transition service (Pre-ETS) in those local communities; and strengthen the relationship between disability services and career services within the community

college system and provide business mentoring opportunities for college students with I/DD.

The five (5) member Application Review Committee included one NCCDD self-advocate member, a former NCCDD agency member (NCDVR), and three topic experts respectively from the NC Div. of MH/DD/SA Employment Services, NC Dept. of Commerce Division of Workforce and NC Community College System.

One (1) application was submitted in response to the RFA. The Application review committee recommended the North Carolina Business Leadership Network, Charlotte, North Carolina for full funding in the amount up \$100,000 per year with required minimum of 25% non-federal matching funds (minimum of \$33,334), for up to 3 years, with Year 1 beginning March 1, 2018 and ending February 28, 2019.

Members discussed differences from this initiative with the Workforce Innovation and Opportunity Act (WIOA). Apprenticeships would be in business technology or health related and the identified students. There is no great opportunity for all kids – but there are some families really struggling to find employment. Manpower gaps were discussed. Can there be a process to create capacity and sustainability? Amanda also reviewed the expected outcomes.

A recommendation was made for the applicant to explore other counties or LEAs in addition to the one or two they have identified to the extent practical for capacity building. Also, that they do share their processing system so that it can be replicated.

MOTION: Senator Foushee made a motion that the North Carolina Business Leadership Network, Charlotte, North Carolina be approved as the applicant selected for the NCCDD initiative entitled *Innovative Employment: Making Inroads to Long-Term Success through Apprenticeships, Pre-Transition Partnerships, and Post-Secondary Monitoring* initiative, in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning March 1, 2018 to February 28, 2019. Dreama McCoy seconded the motion. Anna Cunningham recused herself from the vote since she is on the board of one of the agencies that will be involved with NC BLN. The motion was approved by majority vote with the following contingency:

1. That the applicant be in compliant with Section 508 by the end of Year 1.

Upward to Financial Stability Initiative/NDI Update on Expansion Activity

Donna Gallagher gave an update on the National Disability Institute (NDI) initiative, Upward to Financial Stability. She discussed the extension that is to include outreach to the Latino population in the state. She handed out a sheet with highlights. The first thing they are going to do is create a webinar to see how they can get people ABLE

ready and ready to open their account. There are many processes to follow including how to spend the money. There is a four-part series. NDI hired into their DC office someone who worked for the SS admin and she will be directing this. Donna will be assisting with the NC piece. They are translating into Spanish some of the materials, including the worksheets – but not the curriculum because there are so many pieces that change from year to year. They do not want to produce the wrong information or information that is constantly changing.

Their train-the trainer events this year will occur over two days and the Hispanic one will occur in March. The people trained must take the information back to their community to the people who need this information and they will track who becomes Master Trainers and any technical issues that come up. The extension runs until the end of June, 2018.

Questions and discussion occurred regarding this initiative and the members thanked Donna Gallagher for the update.

Expansion of Employment Opportunities for People with I/DD Initiative

Employment Services Coordinator, Pat Keul updated the committee with a final report on the initiative that ended September 30, 2017. She was involved in the first Project SEARCH project that came to NC in 2011. She discussed developing the apprenticeships; feeding assistant program, I/DD Peer Mentor apprenticeships and other industries have been identified. Interest is building with Power of the Dream (POD) and NC Business Leadership Network (NC BLN) for IT apprenticeships, hydroponics and other non-traditional industries.

Project SEARCH began with only four programs in the state. They currently have 14, with the last two coming on board this last year. Wake County will be in the mix within the next year. NC Vocational Rehabilitation (NC VR) will pick this up and will have a staff person dedicated to continue the progress.

She discussed the state employment coalition and how to fund an adult Project SEARCH program. In the community college system, they only use part-time instructors and that isn't ideal for this program. Solutions discussed were to get together with industry leaders and identify competencies that are work-based internship trainings. She is also working with Chapel Hill Carrboro City Schools on a new adaptive transition program.

Pat ended her presentation by saying how grateful she is to have been part of this initiative. The members thanked Pat Keul for her update and all her work.

Future Investments Updates

NCDVR Employment Campaign

Jeanna Cullinan from NC Vocational Rehabilitation (NC VR) discussed NC VR marketing and their employment campaign with the members. Two areas are targeted: employers and to address the perceived risk of hiring people with disabilities. She brought some materials for the members, as well as the materials from O'Neill Communications and NC Works. They are tracking responses and interest in this campaign and the videos, with collaboration with the Dept. of Commerce and Project SEARCH and are developing a narrative to tell the story and to communicate the goals. She hopes to have a draft for the commission that is meeting November 15th. Another initiative in the preliminary stages is getting more input from the business community to get real-time feedback on how NC VR can improve their services and what they can do to expand the partnership.

Employment Collaborative and Website

Amanda Bergen discussed with the members the request for authority to draft a RFA on an I/DD Employment Collaborative and Informational Website. The NCCDD will collaborate with NC Vocational Rehabilitation (NCVR), the NC Works Commission and interested business partners to establish a Business Advisory Council (BAC). The BAC focus will be to increase the opportunities for individuals with I/DD and other disabilities to have clear pathways to competitive integrated employment and to encourage and support the business community to employ individuals with disabilities.

Travis discussed a ten-point slide to further explain the research conducted so far and that Tennessee Works is especially a good resource. There was discussion that there could be a timeframe for an "intent to release" to encourage qualified applicants to apply when the RFA is actually released for a period of 30-45 days – or even up to 60 days to allow for word to get out there to rural areas.

The proposal is for \$100,000 per year for up to three years with a required 25% non-federal match. Year One will focus on cultivating partnerships and the development of a Business Advisory Council. Year Two will focus on securing input from the business community, self-advocates and families, as well as Employment Service providers. The second year will also focus on gathering stories that include traditional and non-traditional paths to competitive integrated employment (to be part of our awareness and successful stories of work), information on best practices, and work incentive programs.

Year Three will continue the focus of Year Two, along with securing a website designer to incorporate knowledge gathered along with ramping up a social media and public awareness campaign, designed to highlight the site by targeting educators, families,

providers, and the business community. To address the targeted disparity population, Year Three will also include testing the site for translation conversion and/or translation of major topic areas to be available for print.

MOTION: Anna Cunningham made a motion for staff of the Council to have authority to draft the RFA regarding an I/DD Employment Collaborative and Informational Website initiative, in collaboration with Vocational Rehabilitation, self-advocates, employers and other possible partnerships, in an amount up to \$100,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Kelly Woodall Beauchamp seconded the motion. Tara Myers abstained from voting since she is employed by NC VR. The motion was approved by unanimous vote.

Wrap Up and Reminders

Amanda Bergen read two comments cards from earlier in the afternoon; the first was regarding how the RFA draft mentions community colleges but not university programs – and that they include internships and also have a strong employment/career focus. Also, another comment was read regarding NC VR and their relationship with people with disabilities since they were included in this proposed RFA.

She also reminded the members to fill out the committee preference forms, the survey, and their financial forms. The next meeting will be in February 8-9, 2018.

Kelly Woodall Beauchamp made a motion to adjourn the meeting. Tara Myers seconded the motion. The motion was approved. Amanda Bergen adjourned the meeting at 5:10 PM.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5800 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

RECEIVED
JAN 15 1964
FROM
DR. J. H. GOLDSTEIN
SUBJECT
POLYMERIZATION OF VINYL MONOMERS
BY CATIONIC MECHANISM

TO
DR. J. H. GOLDSTEIN
DEPARTMENT OF CHEMISTRY
UNIVERSITY OF CHICAGO
5800 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

RECEIVED
JAN 15 1964
FROM
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BY CATIONIC MECHANISM

Community Living Committees



NCCDD
North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Community Living Committee Agenda

February 8, 2018

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn Cary, NC

3:00 p.m. – 3:15 p.m.	Introduction <ul style="list-style-type: none"> Welcome Approval of November minutes Member Development 	<i>Kerri Eaker, Chair</i>
3:15 p.m. – 3:35 p.m.	Initiative Updates <ul style="list-style-type: none"> Supported Living: Making the Difference initiative 	<i>Jesse Smathers, Vaya Health</i>
3:35 p.m. – 3:55 p.m.	<ul style="list-style-type: none"> Rethinking Guardianship: Building a Case for Less Restrictive Alternatives 	<i>Linda Kendall Fields, The Jordan Institute Kate Walton, DAAS</i>
3:50 p.m. – 4:10 p.m.	<ul style="list-style-type: none"> From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities initiative 	<i>Karen Luken, The Arc of NC</i>
4:10 p.m. – 4:25 p.m.	Fiscal Update	<i>Yadira Vasquez, Staff</i>
4:25 p.m. – 4:45 p.m.	Motion Items <ul style="list-style-type: none"> RFA Discussion <ul style="list-style-type: none"> Cross-System Navigation in a Managed Care Environment 	<i>Kerri Eaker, Chair Philip Woodward, Staff</i>
4:45 p.m. – 4:55 p.m.	New Initiatives <ul style="list-style-type: none"> Transportation (Application Update) Natural Supports 	<i>Philip Woodward, Staff</i>
4:55 p.m. – 5:00 p.m.	Wrap Up and Reminders <ul style="list-style-type: none"> Completion of Financial Forms Reminder: Next Council meeting – <ul style="list-style-type: none"> May 10-11, 2018 in Cary at Hilton Garden Inn 	<i>Kerri Eaker, Chair</i>

COMMUNITY LIVING COMMITTEE

Kerri Eaker, Chair
 Katherine Boeck
 Christina Dupuch; Alternate: Andrea Misenheimer
 Joshua Gettinger, M.D.
 Michael Groves
 Brendon Hildreth
 Aldea LaParr
 Vicki Smith
 James Stephenson
 Peggy Terhune, Ph.D.
 Sandra Terrell; Alternate: Deb Goda
 Jason Vogler, Ph.D.; Alternate: Mya Lewis
 Vacant

Parent/Guardian
 Individual with DD
 Non-Profit Agency
 Parent of Child with DD
 Individual with DD
 Individual with DD
 Individual with DD
 Agency: Disability Rights NC
 Parent/Guardian
 Local Non-Governmental Agency
 Agency: Div. Medical Assist.
 Agency: Div. of MH/DD/SAS
 Parent/Guardian

Staff: Philip Woodward

**Community Living Committee
DRAFT MINUTES**

Thursday, November 2, 2017
3:00 p.m. to 5:00 p.m.
Hilton Garden Inn, Cary, NC

Members Present: Kerri Eaker, Brendon Hildreth, Katherine Boeck, Aldea LaParr, Peggy Terhune, James Stephenson, Andrea Misenheimer, Jason Vogler, Michael Groves, Dreama McCoy

Members Absent: Christina Dupuch, Mya Lewis, Vicki Smith, Joshua Gettinger, Sandra Terrell

Staff in Attendance: Philip Woodward, Yadira Vasquez, Chris Egan

Guests: Karen Luken, Darcy Hildreth (with Brendon Hildreth), Erika Hagensen, Corye Dunn, Caryn Cook (ASL interpreter), Natalie Davis (ASL interpreter), Paula Coppolla

Introduction:

Ms. Eaker opened the meeting welcoming the members and doing an icebreaker activity focused on strengths and goals.

The minutes from the August 2017 Community Living Committee meeting were reviewed.

MOTION: Ms. LaParr made the motion to approve the minutes as read, and Mr. Stephenson seconded the motion. The motion was approved.

Fiscal Update:

Ms. Vasquez provided the fiscal report. NC Emergency Management (NCEM) spent of all the funds for the Emergency Preparedness initiative. The Arc of North Carolina is doing a realignment for the From Planning to Action: Integrated, Collaborative Care for People with I/DD initiative.

RFA Discussion:

Natural Supports

The committee received one question from the presentation to the full Council earlier in the day: "What happens when existing natural supports die or are lost?" However, the notecard said Case/Care Management RFA Draft at the top, so the committee did not discuss the question.

Ms. Eaker asked for other feedback on the recommendation of the selection committee for the Natural Supports RFA, including any additions or outcomes, but the committee provided none. Ms. LaParr likes the attention on the individuals, and Ms. Terhune said people with I/DD will become confident and be trained naturally.

MOTION: Ms. Terhune made a motion that FIRST be approved as the applicant selected for the NCCDD initiative entitled *Using Natural Supports to Build Greater Community Engagement* initiative, in an amount up to \$75,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning March 1, 2018 to February 28, 2019. Dr. Vogler seconded the motion. The motion was approved by unanimous vote.

Transportation

The committee received one question from the presentation to the full Council earlier in the day: "What are the opportunities to dually fund a grant with another agency – e.g. NCDOT? Seems like a good way to increase funding and thus interest is feasible." Mr. Woodward said he has developed a relationship with Debbie Collins, Director of the Public Transportation Division at the North Carolina Department of Transportation (NCDOT) and can discuss the idea with Mr. Egan and Ms. Toomey. If they agree, they will initiate a discussion with NCDOT. Ms. Eaker attended a Public Transportation hearing where they discussed their five-year plan and said it is focused on rural and urban areas. Ms. Terhune advised against having a contract with NCDOT and suggested that public transportation needs to work with people with disabilities. Ms. Eaker said people with disabilities cannot easily travel from one county to another, and there is a need to develop something more statewide. Ms. Terhune said Uber already has an infrastructure. Ms. Misenheimer said Cardinal Innovations did some investigating, but Uber could not guarantee that people with disabilities would not be discriminated against.

Mr. Stephenson said he used Uber in San Antonio, and it was great, but the service is very loosely regulated. He also pointed that NCDOT's budget is controlled by the General Assembly. He said maybe we want to figure out what we want because the goals of this RFA are broad. For example, he offered that perhaps the initiative can develop a special app for people with transportation needs. He asked, "What are we looking for?" He said the committee would be disappointed if we put it out without knowing what we want. Ms. Eaker commented that the Council did not want to specify exactly what we want but to see the applicants' ideas for improving transportation options.

Mr. Hildreth said if the government is involved, the cost will go up and he asked, "Why should I pay more when I'm in a wheelchair?" He also mentioned the limited hours that transportation is available to people with disabilities.

Dr. Vogler made three points:

1. We thought we could give the RFA to Debbie Collins at the NCDOT.
2. Meet with faith-based groups. There are liability issues associated with transporting individuals.
3. He suggested information, such as social determinants of health, to see the real cost.

Ms. Boeck suggested releasing the RFA again. Mr. Stephenson asked about the feedback we received after the first RFA release. Mr. Woodward said that if NCCDD does not approve to re-release the RFA now, we will need to wait until the February meeting to consider a re-release.

MOTION: Ms. Boeck made a motion to grant NCCDD staff authority to re-release the Request for Applications (RFA) regarding the *I Get Around – Improving Transportation Options* initiative, in an amount up to \$150,000 per year with required minimum of 25% non-federal matching funds for Year 1 (of up to 3), beginning July 1, 2018 to June 30, 2019. Approval to fund will occur at the May 11, 2017 Council meeting. Mr. Stephenson seconded the motion. The motion was approved. The length of the RFA posting will be determined by staff.

Future Investment Priority Discussion:

Case/Care Management in a Managed Care Environment

Ms. Eaker said we need to do more research to see what we are missing, and Ms. Misenheimer said we currently have 12,000 people on the Registry of Unmet Needs.

Corye Dunn from Disability Rights North Carolina came per Chris Egan's request to talk about the way this group sees case management. She said the Adult Care Homes report made recommendations to transition people from institutions to community living. She explained how there are different terms such as the difference between case management and care management; meanwhile, insurance companies assign people to a care manager. However, she pointed out that case management as we understand in the I/DD world is different. Ms. Dunn said to not expect the new system to provide an individual with I/DD someone to hold their hand all the way through.

Ms. Terhune asked if the I/DD definition of targeted case management is different than the federal definition of case management. Ms. Boeck mentioned not socializing on her days off of work and said people who work at DSS don't know more about the Medicaid Buy-In. Ms. Dunn said that could be a community navigator's function. Ms. Boeck thought the community navigator definition included advocacy, but that is not in the federal definition. Ms. Dunn said case managers connect people to services and can advocate in ways such as making third and fourth calls for people.

Ms. Eaker said our goal is to move to Medicaid transformation and asked Ms. Dunn what she envisions. Ms. Dunn asked, "How can you help people access services they need, and can they do both in behavioral health services?" She pointed out how individuals in the medical health homes need help navigating the healthcare system. Ms. Dunn also asked, "Do we want to focus on people with I/DD accessing healthcare, or do we want to limit whatever we want to do related to targeted case management?" She mentioned that an individual with I/DD leaving a facility is a transition that needs case management and advised the committee, "You are in a unique position to make it happen."

Dr. Vogler said the words and the language in the definition are important, and they can have different meanings depending on whom you are talking with. He said this type of work is needed versus a pilot, and there is a difference between accessing the service and engagement with the service. He hears that the Council wants engagement and remarked that people will look to see what works, what's technical, and what doesn't work. He said the Council does not want to lose the people who don't have Medicaid benefits – they still need case management.

MOTION: Ms. Boeck made a motion for staff of the Council to have authority to draft the RFA regarding the Case/Care Management in a Managed Care Environment initiative, in an amount up to \$125,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Dr. Vogler seconded the motion. The motion was approved with an amendment:

The committee motioned to amend the RFA to expand the scope of the review to be inclusive of all groups beyond those participating in Medicaid or who are Medicaid-eligible.

Mr. Hildreth had two questions:

1. What would happen if this initiative helps him improve his independent living outcomes? He recused himself from voting.
2. What happens beyond Medicaid and private insurance?

Shared Living

Ms. Eaker said NCCDD will plan to build it into the current Supported Living: Making the Difference initiative.

Initiative Updates:

Emergency Preparedness for People with I/DD

Ms. Eaker asked Dr. Vogler if we can include emergency preparedness information and kits in their Individual Support Plan (ISP)? There is a difference between emergency preparedness and a crisis plan. Dr. Vogler said there is not a formal answer. Whatever is happening is happening.

From Planning to Action: Integrated Collaborative Care for People with Intellectual and Developmental Disabilities (I/DD)

Ms. Luken provided an update. She said for the Medical and Health Homes initiative, the focus was to get information on what models of care would work. In the current initiative, doctors get access to consultation services. One recommendation is that the state needs a system of best practices and evidence-based practices. She added that Medicaid reform is one area of focus, and the Council is in a position to recommend to the state system what needs there are. She said it is important to understand what the data tells us, as children with I/DD often grow up undiagnosed.

Ms. Luken met with the DHHS Deputy Secretaries and then Secretary Cohen two weeks prior to the November Council meeting. The initiative has collected national information about integrated care.

Wrap Up and Reminders

Ms. Eaker went over the travel forms and motioned to adjourn. The meeting was adjourned around 5:10.

Advocacy Development Committees



NCCDD

North Carolina Council on
Developmental Disabilities



Draft Advocacy Development Committee Agenda

February 8, 2018

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn Cary, NC

3:00 p.m. – 3:20 p.m.	Introductions	<i>Nessie Siler, Chair</i>
	<ul style="list-style-type: none"> • Welcome New Members and Member Introductions • Guide to Productive Meeting • Approval of November Minutes 	
3:20 p.m. – 4:20 p.m.	Initiative Updates	<i>Nessie Siler</i>
3:20 p.m. – 3:35 p.m.	<ul style="list-style-type: none"> • NC Empowerment Network 	
3:35 p.m. – 4:00 p.m.	<ul style="list-style-type: none"> • Draft RFA: Leadership Development Training • Recommended Application Reviewers 	<i>Nessie/NCCDD Staff</i>
4:00 p.m. – 4:25 p.m.	<ul style="list-style-type: none"> • Draft RFA: ADA Network Fiscal Intermediary • Recommended Application Reviewers 	<i>Chris Egan, E.D.</i>
4:25 p.m. – 4:35 p.m.	Future Investments Update	<i>Melissa Swartz</i>
	<ul style="list-style-type: none"> • Outreach to Hispanic/Latino Communities <ul style="list-style-type: none"> ◦ NCCDD Language Access Plan Workgroup 	
4:35 p.m. – 4:50 p.m.	Fiscal Update	<i>Yadira Vasquez, Staff</i>
4:50 p.m. – 5:00 p.m.	Wrap Up and Reminders	<i>Nessie Siler Committee Members</i>
	<ul style="list-style-type: none"> • Completion of Financial Forms • Reminder May 10 - 11, 2018 Council meeting in Cary at Hilton Garden Inn • Sign-ups: Ad Hoc Committees 	

ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Chair

Eric Chavis

NaKima Clark

Bryan Dooley

Mary Edwards; Alternate: Joseph Breen

Jason Faircloth

Katie Holler

Representative Verla Insko

Kelly Kimple, M.D.; Alternate: Danielle Matula

Joe Piven, M.D.; Alternate: Deborah Zuver

Cheryl Powell

Daniel Smith

Vacant

Individual with DD

Individual with DD

Parent/Guardian

Individual with DD

Agency: Aging & Adult Services

Individual with DD

Parent/Guardian

Legislative Representative

Agency: W/C Health

Agency: Carolina Institute on DD

Individual with DD

Parent/Guardian

Dept. of Public Safety

Staff: Melissa Swartz

Advocacy Development Committee

DRAFT MINUTES

Thursday, November 2, 2017 3:00 P.M. - 5:10 P.M.

Hilton Garden Inn, Cary, NC

Members Present: Eric Chavis, NaKima Clark, Mary Edwards, Jason Faircloth, Katie Holler, Danielle Matula, Cheryl Powell, Nessie Siler, Daniel Smith, Deborah Zuver

Members Absent: Rep. Verla Insko,

Staff in Attendance: Chris Egan, Melissa Swartz, Douglas Stoll (Intern), Yadira Vasquez

Guests: Lauren Borchert, Jennifer Bosk, Paula Coppola, Brandon Matthews

Welcome and Introductions:

Committee Chairperson Nessie Siler called the meeting to order, and welcomed all members, including new members, and guests.

Approval of Minutes:

Dan Smith made a motion to approve the August, 2017 Advocacy Development Committee (ADC) minutes. Eric Chavis seconded the motion. The motion was approved.

Initiative Update Inclusive Advocacy Leadership Development Initiative (IALD):

Nessie Siler, Chair provided an update of the NCCDD In-House Inclusive Advocacy Leadership Development Initiative (IALD). The two primary activities of the IALD are developing a NC Self-Advocate Collaborative, now identified as the NC Empowerment Network (NCEN) and an Inclusive Leadership Curriculum, now identified as Leadership Development Training. The IALD initiative planning year ends December 31, 2017. Details and next steps of these initiative activities follows.

Initiative Update North Carolina Empowerment Network

Nessie and Cheryl Powell provided an NC Empowerment Network (NCEN) status update including identification of the Registered Agent, Robert "Rusty" Bradstock, and details about the October 6th PATH strategic planning process with facilitator Cate Weir, and graphic artist Tanya Richmond. The NCEN aims to bring an investment proposal to the NCCDD at the February Council Meeting. The next meeting of the NCEN will be during the last week of November.

Regarding the NCEN logo, Advocacy Development Committee members received three input/feedback cards from the initiative update provided to the larger Council. The input/feedback cards indicated that the raised fist emblem in the NCEN logo generated a negative impression. Members of the ADC discussed the issues presented from the input/feedback cards that the logo might generate controversy. ADC, Cheryl and Nessie, who are also NCEN members, will present NCCDD member concerns and

other feedback to the full NCEN Membership at their next meeting and will provide a response to the NCCDD in February.

Initiative Update Leadership Development Training: Request to Draft a Request for Applications (RFA)

During its planning year, the leadership development training activity of the IALD initiative explored the plausibility of combining elements of NC Advancing Strong Leaders (ASL) and NC Partners in Policymaking (PIP) leadership training programs. The primary discussions of the steering committee included: growth and development; network-building/network activism; diversity within the context of disabilities; and program structure features. In addition, the steering committee created and distributed three (3) surveys to PIP and ASL graduates, and other stakeholders of advocacy leadership training.

Douglas Stoll, NCCDD MSW intern, presented the results of the 81 survey responses. Lauren Borchert and Brandon Matthews presented research results of the leadership training programs engaged by 50 U.S. Councils on Developmental Disabilities.

Based on the information shared by Douglas, Brandon, and Lauren, a Draft RFA for Leadership Development Training would minimally include the following:

1) An integrated approach that also accommodates respective groups to have group-specific, concentrated training experiences; 2) A component regarding time and travel commitments to address minimal burden on participants; implementation in multiple areas of the state; 3) balanced structure including both online components and live, face to face sessions to ensure accessibility and relationship-building; 4) a robust evaluation component during implementation and after graduation; 5) strategy for maintaining contact with and among participants/graduates.

ADC members suggested that RFA development research include leadership training development programs initiated but no longer managed by Councils (for example, Ohio Self Determination project). ADC members also suggested the RFA include a credentialing component.

Mary Edwards made a motion for staff of the Council to have authority to draft the RFA regarding the Leadership Development Training initiative, with the funding level to be offered within the range of \$150,000 up to \$195,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years. Request for permission to release the RFA will occur at the February 9, 2018 Council meeting. Eric Chavis seconded. The motion was approved.

Initiative Update Americans with Disabilities Act (ADA) Network Fiscal Intermediary: Request to Draft a Request for Applications (RFA)

Based on the information provided to the larger Council during the Committee Draft RFA Discussions session, the ADC members advanced a motion to draft an RFA for the ADA Network Fiscal Intermediary. An abbreviated recap of information about the ADA Network and fiscal intermediary includes:

- The current NC ADA Network Fiscal intermediary initiative ends June 30, 2018.
- A non-profit fiscal agent/intermediary is needed to distribute funds – reimbursements, cash advances – to the grassroots groups of the NC ADA Network to enable them to conduct advocacy projects and activities of the ADA Network.
- The statewide network of grassroots groups made up of people with disabilities of the NC ADA Network initiative conducts projects/activities for raising awareness and compliance with the Americans with Disabilities Act (ADA).

Dan Smith made a motion for staff of the Council to have authority to draft the RFA regarding the NC ADA Network-Fiscal Agent/Intermediary initiative, in an amount up to \$40,000 per year with required minimum of 25% non-federal matching funds for a period of up to three years, for approval to release the RFA at the February 9, 2018 Council meeting. Approval to fund will occur at the May 11, 2017 Council meeting. Mary Edwards seconded. The motion was approved.

Fiscal Report

Yadira Vasquez, NCCDD Business Officer provided an overview of the Advocacy Development Committee initiative budgets.

Future Investments Discussion

Outreach: Hispanic/Latino Developmental Disability Community

Melissa provided a status update of the Council's 5-Year State Plan targeted disparity objective, including address of outreach to and inclusion of the Hispanic/Latino disability community in the applications submitted in response to the recent RFA releases. Also, only one NCCDD member responded to requests for volunteers for the workgroup for the development of a NCCDD Language Access Plan (LAP).

Melissa also provided a status update on the ADC's request for exploration of accessible recreation. Resources have been acquired, however in-depth research was delayed and details could not be shared this quarter. Staff anticipates providing information on accessible recreation to the ADC at the February meeting.

Adjournment:

Motion to adjourn was made by Eric Chavis. The motion was seconded by Danielle Matula. The motion was approved.

5 Year State Plan

FFY 2016-2021

Year 1: Oct. 1, 2016 thru Sept. 30, 2017



Listen. Gather. Act.



2017 - 2021 Five Year State Plan Goals and Objectives



Listen. Gather. Act.

The NCCDD will advance the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) expectations of self-determination, independence, productivity, integration and inclusion in community life for individuals with intellectual and other developmental disabilities (I/DD) and their families.



**GOAL 1: Increase
Financial Security**

GOAL 1: By 2021, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with intellectual and developmental disabilities (I/DD) so that they and their families have greater opportunities for choice, self-determination, independence and productivity.

OBJECTIVE A: Increase financial asset development and security by increasing knowledge, developing financial plans and implementing the plan's goals.

Measurement: More individuals with I/DD will have a financial plan, leading to greater security.

OBJECTIVE B: Increase integrated competitive employment and careers

Measurement: More individuals with I/DD will have integrated, competitive employment and careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

OBJECTIVE C: Increase educational expectations for employment and careers

Measurement: More individuals with I/DD will have educational expectations and education regarding employment and career goals, as will their families and other stakeholders through increased knowledge and meaningful collaborations.



2017 - 2021 Five Year State Plan Goals and Objectives



Listen. Gather. Act.



**GOAL 2: Increase
Community Living**

GOAL 2: By 2021, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Throughout their lifespan, more individuals with intellectual and developmental disabilities (I/DD) will be fully included, respected, valued and supported in their communities.

OBJECTIVE A: Increase community housing and transportation

Measurement: More individuals with I/DD will choose where and with whom to live in their community and will have transportation options to support community living and employment.

OBJECTIVE B: Increase health access and wellness opportunities

Measurement: More individuals with I/DD will have access to, and continuity of healthcare and wellness opportunities through individual and family education and provider capacity building.

OBJECTIVE C: Increase healthy community relationships

Measurement: More individuals with I/DD will have healthy relationships and positive community connections that will support personal choice and decision making.

2017 - 2021 Five Year State Plan Goals and Objectives



Listen. Gather. Act.



**GOAL 3: Increase
Advocacy**

GOAL 3: By 2021, INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE A: As mandated by the DD Act, increase support to a statewide self-advocacy organization(s) through leadership development and coalition participation by:

- (I) establishing or strengthening a program for the direct funding of a state self-advocacy organization(s) led by individuals with I/DD,
- (II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,
- (III) participation in cross-disability and culturally diverse leadership coalitions.

Measurement: More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE B: Increase individual, family, public and system knowledge and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD; with additional specific emphasis to increase the knowledge and engagement of members of the NC Hispanic/Latino community

Measurement: More individuals with I/DD and their families will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems; with additional specific emphasis to produce accessible communication so more Hispanic/Latino individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE C: Increase professional development to improve expectations and supports for individuals with I/DD

Measurement: More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.



Committee or Venue	State Plan ID	Activity Description
MEMBER DEVELOPMENT SESSION		
	All Goals	Collective Impact Evaluation Presentation
	2C	Rethinking Guardianship Initiative Final Report
POLICY UPDATE		
	All Goals	Public Policy Update
	3B	Sibling Support Initiative Final Report
	All Goals	Advocacy & Leadership Awards Reception
MEMBER DEVELOPMENT 3C33ION		
		Initiative Updates/Committee Draft RFA Discussions
	3B	ADA Network/Fiscal Intermediary Request to Release RFA
	3A	NC Empowerment Network
	3A	Leadership Development Training
	3A	Request to Release RFA
	2B	Case/Care Management in a Managed Care Environment- Request to Release RFA
	2A	I Get Around-Improving Transportation Options Application Review Committee Recommendations
	1A	I/DD Employment Collaborative and Informational Website Request to Release RFA
	All Goals	Continuation Funding of In-House Initiatives; Public Policy, Member Development Fund, Conference Funding and Jean Wolff- Rossi Fund for Participant Involvement
ADVOCACY DEVELOPMENT		
	3A	NC Empowerment Network
	3A	RFA Draft: Leadership Development Training Initiative [Recommended Application Reviewers]
	3A	RFA Draft RFA: ADA Network Fiscal Intermediary [Recommended Application Reviewers]
	3B/ Targeted Disparity St. Pl. Section	Outreach to Hispanic/Latino Community via accessible communications. Language Access Plan

COMMUNITY LIVING

- 2B Supported Living: Making the Difference initiative
- 2C Rethinking Guardianship: Building a Case for Less Restrictive Alternatives - Final Report
- Update: From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities initiative
- 2B Cross-System Navigation in a Managed Care Environment
- I Get Around-Improving Transportation Options
- 2A Application Review Committee Recommendations
- Using Natural Supports to Build Greater Community Engagement
- 2C

FINANCIAL ASSET DEVELOPMENT

- 1C Employment Collaborative and Employment Services Website
- Update: Upward to Financial Stability/NDI Expansion Activities
- 1A Update: Innovative Employment: Making Inroads to Long-Term Success through Apprenticeships
- 1B
- 1B/1C Research Concept Discussions on Transition [previously NCDVR Employment Campaign]

MEMBER RECEPTION

- Goal 1 Digital Lookbook and Everybody Works Presentation

FULL COUNCIL MEETING

- Approval of In-House Initiatives: Conference Funding, Council Development, Public Policy, Rossi Funds
- New Business All Goals
- All Goals 2015 NCCDD Ad Hoc Committee Updates:
 - Five Year State Plan
 - Communications and Member Development
- All Goals NC DD Network Partners' Updates
 - Disability Rights North Carolina
 - Carolina Institute for Developmental Disabilities

New Business



NCCDD

North Carolina Council on
Developmental Disabilities





In-House Initiative: Public Policy
Amount: \$60,000
Time Period: 7/1/18 to 6/30/19

Purpose: Provide public policy analysis, enabling the Council to utilize the best available data, research, and practical experiences to inform and advance its mission.

Activity: Monitor and analyze state and national legislation and regulations. Partner with other policy organizations. Provide technical assistance to self-advocates and grass roots organizations. Work with Council funded grantees and initiatives to identify policy implications and advocate for systems change. Develop multi-year research and policy development plan consistent with Council mission. Support the Council, staff, and communications team on public policy and best practice models. Prepare papers, articles, policy briefs and other policy documents as directed.

Outcome: Ensure people with I/DD and their families have the information and supports necessary to affect public policy at the local, state, and national levels.

Funding: Currently funds two contractual employees through Personal Services Contracts.

In-House Initiative: Council Development Fund
Amount: \$40,000
Time Period: 7/1/18 to 6/30/19

Purpose: Enhance NCCDD membership decision-making skills and abilities regarding board participation, and state and national practices and policies affecting people with I/DD and their families.

Activity: Reimburse members to attend conferences and training opportunities, other than Council meetings. Coordinate presentations for quarterly Council meetings by local, state, and national experts on topics related to the NCCDD State Plan. At least annually, provide board membership training to new and existing members.

Outcome: Ongoing education of Council members and staff to ensure that State Plan and subsequent initiative funding decisions are based on best practices and represent well-timed opportunities and action for systems change.

History:

2017-Present	Spent: \$16,770
2016-2017	Spent: \$33,415
2015-2016	Spent: \$36,817
2014-2015	Spent: \$31,624



In-House Initiative: Conference Funding
Amount: \$15,000
Time Period: 7/1/18 to 6/30/19

Purpose: Ensure high quality training events and conferences through support for expert presentations on best practices and cutting edge policy I/DD issues.

Activity: Provide funding for expert presentations at various conferences and training events.

Outcome: Educate professionals, self-advocates, family members, and the general public about best practices and policies that impact the ability of individuals with I/DD to achieve their life goals.

History:

2017-Present	Speakers/Conf. funded: 10/2	Spent: \$ 4,344
2016-2017	Speakers/Conf. funded: 15/11	Spent: \$13,292
2015-2016	Speakers/Conf. funded: 5/5	Spent: \$ 8,405
2014-2015	Speakers/Conf. funded: 23/12	Spent: \$24,000
2013-2014	Speakers/Conf. funded: 16/13	Spent: \$24,000

**In-House Initiative: Jean Wolff-Rossi Fund for
Participant Involvement
Amount: \$30,000
Time Period: 7/1/18 to 6/30/19**

Purpose: Provide funding for NC citizens with I/DD and their families to participate in diverse learning forums and conferences, gain information necessary to make informed choices, enhance advocacy and positively impact public policy.

Activity: Reimburse participants for specific expenses to attend conferences and training opportunities.

Outcome: These funds will be deemed to improve the individual's knowledge, networking and skill levels for self-advocacy, to improve the lives of people with I/DD. Applicants receiving funds are asked to complete a Rossi Fund Participant Survey and are expected to share their knowledge with their local community.

History:

2017-Present	Participants funded: 15	Spent: \$ 6,606
2016-2017*	Participants funded: 49	Spent: \$12,980
2015-2016	Participants funded: 49	Spent: \$20,927
2014-2015	Participants funded: 54	Spent: \$32,166
2013-2014	Participants funded: 37	Spent: \$23,380

*Funded for 9 months at \$22,500

FYI



NCCDD

**North Carolina Council on
Developmental Disabilities**



FISCAL TERMS/DESCRIPTIONS

TERM	DESCRIPTION
FEDERAL FISCAL YEAR	This term is defined as the fiscal year for the federal government which begins on October 1 and ends on September 30.
FEDERAL AWARD	This term is defined as a financial grant for any federal program, project, service, or activity provided by the federal government that directly assists domestic governments, organizations, or individuals in the areas of education, health, public safety, public welfare, and public works, among others.
ENCUMBER PERIOD (2 Years)	This term is defined as a two year time period to budget and record expenses.
SPEND BY YEAR 3	This term is defined as all funds from a federal award that need to be spent by year 3 end date of the award.
APPROVED CONTRACT or ANTICIPATED BUDGET	These terms are defined as the contract amount approved to fund a program under a federal award. An anticipated budget is the best estimate of the funds needed to support the work described in a contract.
CURRENT EXPENSE	This term is defined as ongoing business expenses that are accounted for as they occur.
CURRENT UNEXPENDED BALANCE	This term is defined as the actual remaining balance of budgeted funds.
IDENTIFIED PENDING COUNCIL APPROVAL	This term is defined as the initiative dollar amounts that have been identified to propose to the Council for approval.
AVAILABLE FOR NEW INITIATIVES	This term is defined as funds available to seek new in-house initiatives or RFAs.
TOTAL PENDING & AVAILABLE BALANCE	This is the sum of the identified pending Council approval and the funds available for new initiatives.

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
SALARIES	Salaries only for staff hired by the applicant organization to work specifically on the initiative. This may include professional staff, interns, paraprofessionals, and/or part-time/hourly employees.
FRINGE BENEFITS	Fringe Benefits only for staff hired working on the initiative and may include FICA, Unemployment, Worker's Compensation, Health Insurance and/or Retirement Benefits.
SUPPLIES	Supplies may include consumable items that are essential to the program. Examples of allowable supplies include office supplies, computer supplies, medical supplies, furniture, directories and/or journals.
TRAVEL	Travel costs only for staff hired as identified in the budget that is deemed reasonable and necessary to conduct project activities. Examples of travel include staff mileage relating to program operations, lodging, air fare, conference registration fees and meals.
RENT/COST OF SPACE	The Rent/Cost of Space may include rent or lease of office space, equipment, furniture, vehicles, and meeting or conference space cost to be used specifically for the program.
EQUIPMENT	Equipment should possess both of the following characteristics: it is not consumable or expendable and has an expected useful life of longer than one year. Examples of allowable equipment include communication, computers, laptops, iPads, printers, office, assistive technology, medical, vehicles, scientific, and others.
SUB-CONTRACT	Sub-Contract may include essential services which cannot be met by other program staff which specifically relate to the work of the program. Examples of Sub-Contract may include consultants/contractors, photocopy services, consultants/contractors travel and fiscal services. The Sub-Contract line item must be itemized based on the subcontract agreement. The Council must provide approval prior to grantee entering into any contracts. A copy of the contract must be included.

BUDGET CATEGORIES DESCRIPTION

CATEGORY	DESCRIPTION
OTHER	The Other category may include audit services, service payment such as stipends, costs incurred for conferences, postage/mail, internet, printing/copies, training/meetings, cleaning/janitorial, license fees, incentives, participants insurance and bonding and any other services or expenses that will not fit into another category.
INDIRECT COST	Indirect Cost rates negotiated with the Department of Health and Human Services Regional Comptroller or other similar federal agency may be used to compute allowable indirect costs. Expenditures included as indirect costs may not be duplicated elsewhere in the budget. A copy of the Negotiation Agreement must be included with the grant application. Indirect/overhead costs may not exceed 15% of the total project cost or \$20,000, whichever is less.
UTILITIES	The cost associated with water, electricity, gas, telephone, and services.
MEDIA/COMMUNICATIONS	The cost incurred for advertising, audio visual presentations, multimedia, tv, radio presentations, logos, promotional items, publications, public service announcements and ads, reprints, text translation into another language, websites, and web materials.
DUES/SUBSCRIPTIONS	Dues includes approved dues for company memberships in professional organizations and subscriptions includes the cost of subscriptions to newspapers, magazines, and periodicals.

ACRONYMS IDENTIFICATION GUIDE

AA -	Alcoholics Anonymous
AAA -	Area Agency on Aging
AAS -	Division of Aging and Adult Services
ABA -	Applied Behavior Analysis
AC -	Advisory Council
ACA -	Affordable Care Act
ACC -	Alternative Augmentative Communication
ACF -	Administration for Children and Families
ACH -	Adult Care Home
ACL -	Administration on Community Living
ACT Team -	Assertive Community Treatment Team
ADA -	Americans with Disabilities Act
ADD -	Attention Deficit Disorder
ADHD -	Attention Deficit Hyperactivity Disorder
ADL -	Activities of Daily Living
ADR -	Alternative Dispute Resolution
AG -	Attorney General
AIDD -	Administration on Intellectual and other Developmental Disabilities
ALF -	Assisted Living Facility
ALJ -	Administrative Law Judge
A&N -	Abuse and Neglect
AOC -	Administrative Office of the Courts
AOD -	Attorney of the Day
APS -	Adult Protective Services
ASD -	Autism Spectrum Disorders
ASL -	American Sign Language
AT -	Assistive Technology
BD -	Behavior Disorder
BIP -	Behavior Intervention Plan
BOD -	Board of Directors
CAP/C -	Community Alternatives Program for Children
CAP/DA -	Community Alternatives Program for Disabled Adults
CAP/I-DD -	Community Alternatives Program for Persons with Intellectual and Developmental Disabilities (Innovations Waiver)
CAP -	Client Assistance Program
CC4C -	Care Coordination for Children
CCME -	Carolinas Center for Medical Excellence
CCNC -	Community Care of North Carolina
CFAC -	Consumer and Family Advisory Committee
CFR -	Code of Federal Regulations
CHIP -	Children's Health Insurance Program
CIL -	Center for Independent Living
CLA -	Carolina Legal Assistance
CM -	Case Manager/Case Management

3/15/2017

HCBW -	Home and Community-based Waiver
HCWD -	Health Coverage for Workers with Disabilities Act
HIPAA -	Health Insurance Portability and Accountability Act
ICF -	Intermediate Care Facility
ID -	Intellectual Disability
IDEA -	Individual with Disabilities Education Act
IDT -	Interdisciplinary Team
IEP -	Individual Education Program
IFSP -	Individualized Family Service Plan
IHP -	Individual Habilitation Plan
ISP -	Individualized Service Plan
IVC -	Involuntary Commitment
I&M -	Investigations and Monitoring
I&R -	Information and Referral
JCAHO -	Joint Commission on Accreditation of Healthcare Organizations
LANC -	Legal Aid of North Carolina
LEA -	Local Education Agency
LD -	Learning Disability
LHC -	Liberty Healthcare Corporation of North Carolina
LM -	Left Message
LME -	Local Management Entity
LRE -	Least Restrictive Environment
LSSP -	Legal Services of Southern Piedmont
MA -	Mental Age
MCO -	Managed Care Organization
MD -	Muscular Dystrophy
MDD -	Major Depressive Disorder
MDR -	Manifestation Determination Review
MFP -	Money Follow the Person program
MH -	Mental Health
MI -	Mental Illness
MID -	Medicaid Identification Number
MPD -	Multiple Personality Disorder
MR -	Mental Retardation
MS -	Multiple Sclerosis
NAMI -	National Alliance for the Mentally Ill
NCCDD -	North Carolina Council on Developmental Disabilities
NCHC -	North Carolina Health Choice for Children
NDRN -	National Disabilities Rights Network
NHeLP -	National Health Law Program
NIH -	National Institutes of Health
NIMH -	National Institutes of Mental Health
NPRM -	Notice of Proposed Rule Making
NVRA -	National Voter Registration Act
OAH -	Office of Administrative Hearings
OCD -	Obsessive-Compulsive Disorder

SAMHSA -	Substance Abuse and Mental Health Services Administration
SAS -	Supplementary Aids and Services
SCL -	Supported Community Living
SED -	Serious Emotional Disturbance
SFC -	Specialized Family Care
SGP -	Statement of Goals & Priorities
SHO -	State Hearing Officer
SLD -	Specific Learning Disability
SPOA -	Specific Power of Attorney
S&R -	Seclusion and Restraint
SR -	Service Request
SRO -	School Resource Officer
SSA -	Social Security Administration
SSDI -	Social Security Disability Insurance
SSI -	Supplemental Security Income
TANF -	Temporary Assistance for Needy Families
TAR -	Technical Assistance Request
TASC -	Training and Advocacy Support Center
TBI -	Traumatic Brain Injury
TDD -	Telecommunication Device for the Deaf
Title I -	Part of ADA covering employment discrimination
Title II -	Part of ADA covering state and local government programs
Title III -	Part of ADA covering places of public accommodation
Title XIX -	Medicaid
TTY -	Tele-Typewriter
UCEDD -	University Centers for Excellence in Development Disabilities
UCP -	United Cerebral Palsy
UM -	Utilization Management
USC -	United States Code
VA -	Veterans Administration
VI -	Visual Impairment
Voc Ed -	Vocational Education
VR -	Vocational Rehabilitation
VRS -	Vocational Rehabilitation Services
WIOA -	Work Incentives Opportunity Act replaces the Rehabilitation Act

NC DHHS Acronyms Glossary:

http://cstdata.com/admin/modules/document_repository/docs/2bdfa402a6f6370ec3fed5b4a970588f.pdf

NC DHHS Abbreviations/Acronyms/Form Titles

<http://info.dhhs.state.nc.us/olm/manuals/dsb/mec/man/Abbrev-acronyms-titles.htm>

CMS Acronym List:

<https://www.cms.gov/apps/acronyms/listall.asp?Letter=ALL>

Council Meeting Dates

Please mark your
calendars! We want
to see you there.



February 8 & 9, 2018

May 10 & 11, 2018

August 9 & 10, 2018*

November 7-9, 2018



Locations: Hilton Garden Inn

131 Columbus Ave, Cary, NC 27518
919-377-0440

*Hilton Garden Inn, Asheville NC

309 College Street, Asheville, NC 28801
828-255-0001