



**NCCDD**  
North Carolina Council on  
Developmental Disabilities

**Quarterly Council Meeting**  
**February 9 & 10, 2017**  
**Hilton Garden Inn**  
**Cary, NC**

*Improving the opportunities and lives  
of North Carolinians with I/DD and their families  
through advocacy, capacity building  
and systems change*



**Hilton Garden Inn**  
**131 Columbus Avenue**  
**Cary, NC 27518**

**Phone: 919-377-0440**

**Fax: 919-377-0445**

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**NCCDD  
STAFF ON CALL  
Steve Strom**

**(919) 377-0440 – Hotel Front Desk**

**Please call the hotel front desk  
and ask them to call Steve Strom.**



**NCCDD**  
North Carolina Council on  
Developmental Disabilities





## 2016 COUNCIL COMMITTEE MEMBERSHIP

### EXECUTIVE COMMITTEE

VACANT: Chair  
Katie Holler: Vice-Chair  
Wing Ng, M.D.: Vice-Chair  
Anna Cunningham: Secretary  
Amanda Bergen: Chair, Financial Asset Development  
Kerri Eaker: Chair, Community Living  
Nessie Siler: Chair, Advocacy Development

Parent or Individual  
Parent of Child with DD  
Parent of Child with DD  
Parent of Child with DD  
Parent of Child with DD  
Parent of Child with DD  
Individual with DD

**Staff: Chris Egan**

### FINANCIAL ASSET DEVELOPMENT COMMITTEE

Amanda Bergen, Chair  
Wayne Black; Alternate: Jack Rogers  
Adonis Brown  
Anna Cunningham  
Bryan Dooley  
Myron Michelle Gavin  
William Hussey; Alternate: Dreama McCoy  
Dave Richard, Deputy Secretary; Alternate: VACANT  
Jim Swain; Alternate: VACANT  
David White  
Kelly Woodall  
Paula Woodhouse  
VACANT

Parent of Child with DD  
Agency: Div. of Social Services  
Individual with DD  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Agency: Dept. Public Instruction  
Agency: DHHS  
Agency: Div. of Voc. Rehabilitation  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Other: Legislative (Senate)

**Staff: Philip Woodward**

### COMMUNITY LIVING COMMITTEE

Kerri Eaker, Chair  
Caroline Bradstock  
Lisa Byrd  
Jason Vogler; Alternate: Mya Lewis  
Christina Carter; Alternate: Andrea Misenheimer  
Joshua Gettinger  
Michael Groves  
Wing Ng, M.D.  
Desiree Peterson  
I. Azell Reeves  
Vicki Smith  
Peggy Terhune, Ph.D.  
Sandra Terrell; Alternate: Deb Goda

Parent of Child with DD  
Individual with DD  
Individual with DD  
Agency: Div. of MH/DD/SAS  
Non-Profit Agency  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Agency: Disability Rights NC  
Local Non-Governmental Agency  
Agency: Div. Medical Assist.

**Staff: Steve Strom**

## ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Chair  
Karen Armstrong  
Wendy Boyd  
Eric Chavis  
Mary Edwards; Alternate: Joseph Breen  
Jason Faircloth  
Katie Holler  
Representative Verla Insko  
Kelly Kimple, M.D.; Alternate: /Danielle Matula  
Joe Piven, M.D.; Alternate: Deb Zuver  
Cheryl Powell  
Clare Shocket  
VACANT

*Staff: Melissa Swartz*

Individual with DD  
Public at Large  
Parent of Child with DD  
Individual with DD  
Agency: Div. of Aging & Adult Servs.  
Individual with DD  
Parent of Child with DD  
Other: Legislative  
Agency: W/C Health  
Agency: Carolina Institute for DD  
Individual with DD  
Parent of Child with DD  
Dept. of Public Safety

## STAFF

Chris Egan  
Cora Gibson  
Steve Strom  
Melissa Swartz  
JoAnn Toomey  
Yadira Vasquez  
Shar'ron Williams  
Philip Woodward  
Letha Young

Executive Director  
Administrative Assistant  
Systems Change Manager  
Systems Change Manager  
Director of Operations  
Business Officer  
Business Services Coordinator  
Systems Change Manager  
Office Assistant



**Meeting: NC Council on Developmental Disabilities  
Location: Hilton Garden Inn, Cary NC**

**DRAFT  
AGENDA  
Thursday, February 9, 2017  
Bradford D**

9:30 – 10:00 AM **WELCOME AND AGENDA REVIEW**

10:00 – 11:00 AM **ADVOCACY LEADERSHIP PROGRAM REPORTS**

Deborah Whitfield, Program Coordinator, NC Partners in Policymaking (NC PIP)  
Nancy Weiss, Program Coordinator, NC Advancing Strong Leaders in DD (NC ASLIDD)

11:00 – 12:00 PM **ADVOCACY LEADERSHIP PANEL**

**Panel Facilitators:** Lauren Borchert and Brandon Matthews, Co-Coordinators, NCCDD  
Inclusive Advocacy Leadership Development Initiative

**Panelists:** NC PIP and NC ASLIDD Program Coordinators, graduates, participants and mentors

12:00 – 12:15 PM **BREAK**

12:15 – 1:30 PM **LUNCH PRESENTATION (Lunch Provided)**

Public Policy Update – Erika Hagensen

1:30 – 2:15 PM **CONTINUATION FUNDING/UPDATES:**

Alliance of Disability Advocates-ADA Fiscal Agent Continuation Funding  
In-House initiatives continuation funding:  
NC ADA Network  
Conference Funding  
Council Development Fund  
Jean Wolff-Rossi Fund for Participant Involvement  
Public Policy

2:15 – 2:30 PM **FUTURE INVESTMENTS DISCUSSION**

2:30 – 3:00 PM **BREAK**

3:00 – 5:00 PM **COMMITTEE MEETINGS:**

Financial Asset Development .....Bradford C  
Community Living .....Bradford B  
Advocacy Development.....Bradford A

5:00 – 7:00 PM **EVENING RECEPTION (Dinner Provided) .....Bradford D**

Farewell to Ron Reeve  
Promoting Awareness in Your Community about the Council and 5 Year Plan





**DRAFT  
AGENDA  
Friday, February 10, 2017  
Bradford C&D**

|                  |  |
|------------------|--|
| 8:30 – 9:00 AM   | <b>WELCOME/ CONFLICT OF INTEREST/ SAFETY AND PREPAREDNESS</b><br>.....Katie Holler/Wing Ng   |
| 9:00 – 9:10 AM   | <b>ROLL CALL</b> .....Anna Cunningham  |
| 9:10 – 9:15 AM   | <b>APPROVAL OF MINUTES</b> .....Katie Holler/Wing Ng   |
| 9:15 – 9:30 AM   | <b>DIRECTOR'S REPORT</b> ..... Chris Egan  |
| 9:30 – 9:35 AM   | <b>FINANCE REPORT</b> .....Katie Holler/Wing Ng  |
| 9:35 – 10:00 AM  | <b>LEGISLATIVE UPDATE</b> .....Representative Insko,<br>.....Erika Hagensen and Jill Hinton  |
| 10:00 – 10:15 AM | <b>PUBLIC COMMENT*</b>   |
| 10:15 – 10:45 AM | <b>BREAK</b>   |
| 10:45 – 11:45 AM | <b>COMMITTEE REPORTS:</b><br>a) Executive Committee.....Katie Holler/Wing Ng<br>b) Financial Asset Development .....Amanda Bergen<br>c) Community Living .....Kerri Eaker<br>d) Advocacy Development .....Nessie Siler |
| 11:45 – 12:15 PM | <b>NEW BUSINESS</b><br>Approval of In-House Initiatives.....Chris Egan   |
| 12:15 – 12:30 PM | <b>OLD BUSINESS</b><br>Ad Hoc Committee Sign-up Reminder.....Chris Egan  |
| 12:30 PM         | <b>ADJOURN</b>   |

\*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

# Council Minutes



**NCCDD**  
North Carolina Council on  
Developmental Disabilities

**DRAFT**  
**NC COUNCIL ON DEVELOPMENTAL DISABILITIES**

**Quarterly Council Meeting Minutes**  
**Hilton Garden Inn, Cary NC**

**November 18, 2016**

**MEMBERS PRESENT:** Amanda Bergen, Jack Rogers (for Wayne Black), Caroline Bradstock, Adonis Brown, Lisa Byrd, Christina Carter, Eric Chavis, Anna Cunningham, Bryan Dooley, Kerri Eaker, Mary Edwards, Jason Faircloth, Joshua Gettinger, Michael Groves, Katie Holler, Dreama McCoy (for William Hussey), Andrea Misenheimer, Wing Ng, Desiree Peterson, Deb Zuver (for Joseph Piven), Cheryl Powell, Ron Reeve, I. Azell Reeves, Clare Shocket, Nessie Siler, Vicki Smith, Jim Swain, Peggy Terhune, Kelly Woodall, Paula Woodhouse

**MEMBERS ABSENT:** Karen Armstrong, Wendy Boyd, Representative Verla Insko, Dave Richard, Sandra Terrell, Senator Tommy Tucker, Jason Vogler, David White

**STAFF PRESENT:** Chris Egan, Cora Gibson, Steve Strom, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Philip Woodward, Letha Young

**CONTRACTORS/GRANTEES PRESENT:** Gordon O'Neill, Devika Rao

**GUESTS:** Laura Bartholomew, Karen Cook, Paula Coppola, Rita Dooley, Thom Haynes, Danielle Matula, Dwayne Patterson, Somer Sutton, Sarah Yancey

**WELCOME AND ATTENDANCE**

Chairman Ron Reeve asked that any Council member with a potential conflict of interest regarding any item on the agenda, to identify that conflict, for documentation in the minutes and acted upon, as necessary. He also reminded members of the emergency exits at the Hilton Garden Inn. Anna Cunningham then conducted the roll call.

**APPROVAL OF COUNCIL MINUTES**

Ron Reeve asked for approval of the August 2016 Council meeting minutes. A copy of the minutes had previously been made available to Council members.

**MOTION:** Clara Shocket made a motion to approve the minutes. Amanda Bergen seconded the motion. The motion was approved.

**DIRECTOR'S REPORT**

Chris Egan provided his report to the members starting with a focus on the information provided to the members about WIOA, ABLE Act and Innovations Waiver during Wednesday and Thursday of the meeting. He also discussed the importance of the awards given on Wednesday night recognizing the award recipients. A highlight of the evening included the guest speaker who described his personal journey with Autism, the importance of the support of his family and the benefits associated with the supports he received through use of the HCBS

Waiver. He also described his decision to decline his waiver slot as he recognizes the need of others and to proceed toward his goals and aspirations without need for formal supports. Chris continued his report by recognizing the successful federal approval of the NCCDD Five Year Plan and reviewed with the members the specific feedback received from AIDD pursuant to their review of the plan. He also described the results of a seven month audit of the NCCDD (friendly audit) along with the details of the audit findings and response by NCCDD to address corrections.

#### **FINANCE REPORT**

Ron Reeve reminded members to complete their reimbursement forms and submit them to staff. Mr. Reeve gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members.

#### **COMMITTEE REPORTS**

Mr. Reeve requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work, including motions made in committee.

#### **EXECUTIVE COMMITTEE**

The Executive Committee members met August 26, 2016, September 19, 2016 and October 17, 2016. Copies of the minutes were made available to Council members. Mr. Reeve asked each member to review the minutes.

#### **FINANCIAL ASSET DEVELOPMENT COMMITTEE**

Committee chair Amanda Bergen presented the Financial Asset Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting. There were no motions presented on the floor.

#### **COMMUNITY LIVING COMMITTEE**

Committee chair Kerri Eaker presented the Community Living Committee Report. Updated information concerning their initiatives was given. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting. The following motions were presented on the floor for Council consideration:

**MOTION:** Kerri Eaker made a motion that the NCCDD will make available up to \$125,000 (Beginning January 1, 2017 to December 31, 2017), 100% federal funds of external sole source funding per year for up to three (3) years to The Arc of North Carolina to implement the initiative entitled, From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities (I/DD). Match requirement is 25% non-federal matching funds. This motion also includes approval that The Arc of North Carolina has met one or more of the key factors listed in the NCCDD Sole Source Funding Policy. Vicki Smith seconded the motion. Katie Holler recused herself because she is an employee at the Autism Society. Adonis Brown recused himself because he is on the board for the Arc of North

Carolina. Carrie Bradstock recused herself because she has a family member with the Arc of North Carolina. Peggy Terhune recused herself because she is employed by Monarch. Christina Carter also recused herself. Motion was approved.

**MOTION:** Kerri Eaker made a motion that Vaya Health be approved as the applicant selected for the NCCDD initiative entitled, Supported Living: Making the Difference. Funding is approved for up to \$100,000 (\$25,000 DD Funds, \$75,000 MFP/DMA Funds), with a required minimum of 25% non-federal matching funds, for year one of up to 3 years from January 1, 2017 to December 31, 2017 with the following contingencies:

1. Being a regional entity, identify steps on creating a statewide learning community.
2. Further describe strategies for fully implementing the collective impact model.
3. Definitively state the steps of how Vaya Health will achieve the desired outcome that individuals interested in the supported living option have the opportunity to live in the home of their choosing:  
In year one, 18 people will have made significant progress toward achieving community supported living.
4. Restate how Vaya Health will demonstrate its commitment to 18 people.
5. Contractor agrees to decrease the overall use of contractors in years 2 and 3 so that greater in-state capacity can be built.

Kelly Woodall Beauchamp seconded the motion.

Peggy Terhune recused herself because she is employed by Monarch. Christina Carter recused herself because she is employed by Vaya Health.

Motion was approved.

**MOTION:** Kerri Eaker made a motion to authorize staff to pursue options for potential activities based on the final report from the initiative, *"Bridging Practice and Policy: Transitions from Adult Care Homes"* grant and bring those recommendations to the Council at the February 2017 meeting. Anna Cunningham seconded the motion. Motion was approved.

#### **ADVOCACY DEVELOPMENT COMMITTEE**

Committee chair Nessie Siler presented the Advocacy Development Committee report. She thanked all committee members and staff and gave a brief update on the discussions from the Thursday meeting. There were no motions presented on the floor.

#### **PUBLIC COMMENTS**

Dwayne Patterson shared information about the Agency CREST out of Fayetteville.

Paula Coppola thank the Council for the work that they do.

Jim Swain introduced Tara Myers, the new director for Vocational Rehabilitation.

Vicki Smith shared information about Adult Care Homes.

**NEW BUSINESS**

After an election by secret ballot and in an open count of votes on the floor of the Council, Anna Cunningham made a motion to approve Wing Ng as Vice Chair by majority vote (2 year term, until December 31, 2018). Cheryl Powell seconded the motion. Motion was approved.

**AD HOC COMMITTEE UPDATES**

Eric Chavis gave a brief update on the Communication Ad Hoc Committee.

**OLD BUSINESS**

The members were reminded of the 2017 location of the Council meetings that will be at the Hilton Garden Inn, Cary, NC. Information was also shared about the Council's website recognition award.

Ron Reeve thanked all Council members and the staff for their work and asked for a motion to adjourn the meeting.

**MOTION:** Kelly Woodall made a motion to adjourn the meeting. Nessie Siler seconded the motion. Motion was approved and the meeting was adjourned.

Approved: \_\_\_\_\_

Anna Cunningham, Secretary

Date: \_\_\_\_\_

# Executive Committee



**NCCDD**  
North Carolina Council on  
Developmental Disabilities





**NC Council on Developmental Disabilities  
DRAFT**

**Executive Committee Agenda and Notes**

Date: January 17, 2017

Time: 10:30 AM – 12:30 PM

**Members Present:** Amanda Bergen, Kerri Eaker, Katie Holler, Wing Ng, Nessie Siler

**Members Absent:** Anna Cunningham

**Staff Present:** Chris Egan, JoAnn Toomey, Yadira Vasquez

**Contractors Present:** Erika Hagensen and Jill Hinton

In the absence of a Chair, Vice-Chair Wing Ng presided over the Executive Committee meeting and welcomed the members calling in.

**I. Approval of Minutes:**

The draft minutes of the December 19, 2016 Executive Committee meeting were reviewed and considered for approval.

**MOTION:** Amanda Bergen made a motion to approve the December 19, 2016 minutes. Nessie Siler seconded the motion. The motion was approved.

**II. Financial Report and Expenses/Match Update:**

Yadira Vasquez reviewed the financial reports for the NCCDD. There was discussion on the 2015-2017 FFY balances and initiative expenditures. Members were also provided FFYs 2018-2019 budget summaries and detail reports as requested. Members noted that there is \$54,417 available for new initiatives in FFY 2017 that began October 1, 2016 and \$1,094,312 will be available between FFYs 2018 and 2019. The members reviewed the initiative report and noted that there were no match issues needing attention at this time. Wing asked the members if there were any other questions or comments and there were none.

**III. Council Meeting/Member Survey Review:**

The draft agenda for the February Council Meeting was reviewed. Several suggestions were made and will be incorporated into the next draft of the agenda. Member surveys will be reviewed at the February meeting after the Council meeting.

#### IV. Conference Funding Requests:

The members reviewed the request from East Carolina University (ECU) for the 9<sup>th</sup> Annual Brighter Futures for All Children Conference being held Friday, February 24, 2017 at the ECU Murphy Center in Greenville, NC. The request is to fund two speaker's fees and travel for up to \$1,560. The request was revised to adhere to state rates for hotel and meals.

**MOTION:** Nessie Siler made a motion to approve funding East Carolina University's (ECU) 9th Annual Brighter Futures for All Children Conference being held Friday, February 24, 2017 at the ECU Murphy Center in Greenville, NC for two speaker's fees and travel expenses in an amount up to \$1,496.60. Katie Holler seconded the motion but did want staff to follow-up with ECU regarding their promotion of the conference since attendance last year was low. The motion was approved.

The members reviewed the request from The Arc of Davidson County for the 5<sup>th</sup> Annual NC Self-Advocates Conference being held March 24-26, 2017 at the Embassy Suites in Greensboro, NC. The request is to fund one speaker's travel expenses for up to \$700. The request was revised to adhere to state rates for hotel and meals.

**MOTION:** Kerrie Eaker made a motion to approve funding The Arc of Davidson County's 5th Annual NC Self-Advocates Conference being held March 24-26, 2017 at the Embassy Suites in Greensboro, NC for one speaker's travel expenses in an amount up to \$560.40. Amanda Bergen seconded the motion. The motion was approved.

The members reviewed the request from The Autism Society of North Carolina's for their 2017 Annual Conference titled Building a Better Future being held March 24 and 25, 2017 at the Hilton University Place Hotel in Charlotte, NC. The request is to fund two speaker's fees and travel expenses for up to \$2,490. The request was revised to adhere to state rates for hotel and meals. Katie Holler recused herself from the discussion.

**MOTION:** Kerri Eaker made a motion to approve funding The Autism Society of North Carolina's for their 2017 Annual Conference titled Building a Better Future being held March 24 and 25, 2017 at the Hilton University Place Hotel in Charlotte, NC in an amount up to \$2,360. Amanda Bergen seconded the motion. Katie Holler recused herself from the vote since she is employed by the Autism Society. The motion was approved.

**V. Personal Services Contract Review/Approval:**

There are currently no personal services contracts to review at this time but Chris Egan did update the members that the second co-coordinator for the Advocacy Leadership Development initiative was hired through Temporary Solutions. Brandon Matthews will work alongside Lauren Borchert as co-coordinator for this initiative.

**VI. Ad Hoc Committees/Updates:**

Chris Egan updated the members that staff have been drafting descriptions to update ad hoc committees for the Council. The 2017 NCCDD Ad Hoc Committees will be:

- Communications and Member Development
- Member Recruitment
- 5-Year State Plan

Chris will draft a memo for Katie and Wing to go out before the February Council meeting that will describe to the members the intention of the ad hoc committees and to let them know that sign-up sheets will be available at the Council meeting for member interest to serve on these committees.

**VII. Other:**

The members reviewed the need to reschedule March 2017 EC Meeting due to Disability Policy Seminar in Washington, DC.

**MOTION:** Katie Holler made a motion to reschedule the March Executive Committee meeting from March 20<sup>th</sup> to March 27<sup>th</sup>, 2017. Nessie Siler seconded the motion. The motion was approved.

The members also reviewed and approved the 2017 Committee Assignments list. It will be included in the February Council meeting mail out.

In the absence of a Chair, the procedure for approving Council member attendance at events other than Council meetings was moved to the Executive Committee for approval. The Executive Committee reviewed member and staff interest for both the Self Advocate Conference in Greensboro, NC, March 25, 2017 and for the Disability Policy Seminar in Washington DC, March 20-22, 2017.

**MOTION:** Kerri Eaker made a motion to approve four Council members to attend the Self Advocate Conference in Greensboro, NC, March 25, 2017. Nessie Siler seconded the motion. The motion was approved.

**MOTION:** Kerrie Eaker made a motion to approve four Council members and two staff members to attend the Disability Policy Seminar in Washington DC, March 20-22, 2017. Katie Holler seconded the motion. The motion was approved.

The members then discussed with Erika Hagensen and Jill Hinton the NCCDD 2017 Policy Priorities. They suggested that the document be included in the February mail out, along with the 2016 Policy Priorities.

#### **VIII. Adjourn:**

Wing Ng asked for a motion to adjourn the meeting.

**MOTION:** Amanda Bergen made a motion to adjourn the meeting. Kerri Eaker seconded the motion. The motion was approved.

**NC Council on Developmental Disabilities  
FINAL**

**Executive Committee Agenda and Notes**

Date: December 19, 2016

Time: 10:30 AM – 12:30 PM

**Members Present:** Amanda Bergen, Anna Cunningham, Kerri Eaker, Katie Holler, Wing Ng, Ron Reeve, Nessie Siler

**Staff Present:** Chris Egan, JoAnn Toomey, Yadira Vasquez

Chairman Ron Reeve welcomed the members to the meeting. The other members thanked him for his service to the Council and wished him well in his future endeavors.

**I. Approval of Minutes:**

The draft minutes of the October 17, 2016 Executive Committee meeting were reviewed and considered for approval.

**MOTION:** Amanda Bergen made a motion to approve the October 17, 2016 minutes. Katie Holler seconded the motion. The motion was approved.

**II. Financial Report and Expenses/Match Update:**

Yadira Vasquez reviewed the financial reports for the NCCDD. There was discussion on the 2015-2017 FFY balances and initiative expenditures. Members were also provided FFYs 2018-2019 budget summaries and detail reports as requested. Members noted that there is \$54,417 available for new initiatives in FFY 2017 that began October 1, 2016 and \$1,094,312 will be available between FFYs 2018 and 2019. Anna Cunningham asked if there could be a visual chart made to assist members in understanding the fiscal aspects of the Council related to the availability of future funds. Yadira said she would work on that and have something for the EC members to review in January. The members reviewed the initiative report and noted that there were no match issues needing attention at this time. Ron asked the members if there were any other questions or comments and there were none.

### **III. Council Meeting Agenda/Member Survey Review:**

Chris Egan reviewed agenda ideas for the February Council meeting and said that there would be a draft agenda ready for the members to review at the January meeting. Chris also reviewed with the members the November surveys that were received. There were 4 electronic surveys and 8 paper surveys and they were positive, overall. He reviewed the comments with the members. The panel presentations were very well received and the evening awards dinner was noted as "one of the best ever." There was a suggestion that maybe if the awards event was held as a luncheon that more agency members would attend, but the EC members felt that the evening reception was better because of the award recipients being able to travel during the day. While agency representatives did attend, several did not and Chris said that he would encourage all agency members to stay for the next annual meeting awards reception in November, 2017.

### **IV. Conference Funding Requests:**

No requests were received for this meeting.

### **V. Personal Services Contract Review/Approval:**

Chris Egan updated the members that there have been no new personal services contracts. He reminded members that Lauren Borchert, co-coordinator for the Advocacy Leadership in-house initiative, attended the November Council meeting and that he and Melissa Swartz are very close to selecting the self-advocate co-coordinator for this initiative. Chris also updated the members on the Systems Change Manager vacancy and that second interviews will be held the first part of January.

### **VI. Ad Hoc Committees/Updates:**

Anna Cunningham mentioned that the Communications Ad Hoc Committee had discussed the need to increase participation of self-advocates in the award submissions and the possibility of other awards for the Council to give out, such as a peer support award. Ron asked Anna to discuss this further with the Ad Hoc Committee members at their next meeting. Chris Egan mentioned that there is a draft of an easy to read version of the Council by-laws. It was suggested that rather than going to back to the

Governance Ad Hoc Committee that has been disbanded, the draft be reviewed by the Communications Ad Hoc Committee. JoAnn Toomey will make sure to send the electronic copy to Steve Strom, the staff member assigned to Communications.

Chris and JoAnn updated the members that there have been two new appointments to the Council; Myron Michelle Gavin and Dr. Kelly Kimple. However, there will be 5 vacancies as of June 30, 2017 when those members will have fulfilled their two terms. A notice will be sent to all members to ask for their interest in serving on a renewed Membership Development Ad Hoc Committee so that that committee can begin reviewing applications on file to make recommendations to Boards and Commissions early in the spring of 2017.

**VII. Other:**

Chris Egan updated the members regarding the draft DRNC report that is currently being reviewed by Council staff as well as the department and received support of the EC to provide feedback to DRNC regarding the need to edit and provide a final. He also informed the members that we had received the department's indirect cost charge for SFY 16-17 and that it was just over \$13,000; approximately \$5,000 more than last year. He will ask the department to explain the methodology for these charges and we will plan to pay for this charge within our existing administrative budget.

**VIII. Adjourn:**

The next meeting of the Executive Committee will be Tuesday, January 17, 2017 from 10:30 to 12:30. Ron Reeve asked the Vice-Chairs, Katie Holler and Wing Ng, to work together until a new Council Chair is appointed. He thanked the members for their dedication and time on the Executive Committee and wished them well for their future work on the Council. He asked for a motion to adjourn the meeting.

**MOTION:** Wing Ng made a motion to adjourn the Executive Committee meeting. Nessie Siler seconded the motion. The motion was approved.





# Financial Asset Development Committee



**NCCDD**  
North Carolina Council on  
Developmental Disabilities



# North Carolina Council on Developmental Disabilities

## Financial Asset Development Committee Agenda

February 9, 2017

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn, Cary, NC

|                       |   |  |
|-----------------------|---|--|
| 3:00 p.m. – 3:15 p.m. | <b>Introduction</b> <ul style="list-style-type: none"> <li>Welcome</li> <li>Approval of November Minutes</li> </ul>   | <i>Amanda Bergen</i>   |
| 3:15 p.m. – 3:30 p.m. | <b>Portal for Soliciting Ideas</b> <ul style="list-style-type: none"> <li>Examine the Web-Based Portal to Receive Unsolicited Proposals           <ul style="list-style-type: none"> <li>Staff Role/Responsibilities</li> <li>Member Role/Responsibilities</li> </ul> </li> </ul> | <i>Phillip Woodward<br/>Amanda Bergen</i>  |
| 3:30 p.m. – 3:40 p.m. | <b>Fiscal Update</b>  | <i>Yadira Vasquez<br/>NCCDD Staff</i>  |
| 3:40 p.m. – 4:10 p.m. | <b>Initiative Updates</b> <ul style="list-style-type: none"> <li>Upward to Financial Stability</li> </ul>   | <i>Michael Roush,<br/>National Disability Institute<br/>Donna Gallagher,<br/>The Collaborative</i> |
| 4:10 p.m. – 4:40 p.m. | <ul style="list-style-type: none"> <li>Expansion of Employment Opportunities for People with I/DD</li> </ul>  | <i>Pat Keul, Employment Services<br/>Coordinator</i>   |
| 4:40 p.m. – 4:55 p.m. | <b>Future Investments Discussion</b>  | <i>Amanda Bergen</i>   |
| 4:55 p.m. – 5:00 p.m. | <b>Wrap Up and Reminders</b> <ul style="list-style-type: none"> <li>Completion of Financial Forms</li> <li>Reminder: May 11-12, 2017 Council meeting in Cary at Hilton Garden Inn</li> </ul>  | <i>Amanda Bergen</i>   |

## Financial Asset Development Committee

Amanda Bergen, Chair  
 Wayne Black; Alternate: Jack Rogers  
 Adonis Brown  
 Anna Cunningham  
 Bryan Dooley  
 Myron Michelle Gavin  
 William Hussey; Alternate: Dreama McCoy  
 Dave Richard, Deputy Secretary; Alternate: VACANT  
 Jim Swain; Alternate: VACANT  
 David White  
 Kelly Woodall  
 Paula Woodhouse  
 VACANT

Parent of Child with DD  
 Agency: Div. of Social Services  
 Individual with DD  
 Parent of Child with DD  
 Individual with DD  
 Parent of Child with DD  
 Agency: Dept. Public Instruction  
 Agency: DHHS  
 Agency: Div. of Voc. Rehabilitation  
 Parent of Child with DD  
 Individual with DD  
 Parent of Child with DD  
 Other: Legislative (Senate)

Staff: *Philip Woodward*



## **Financial Asset Development**

### **DRAFT Minutes**

November 17, 2016

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn, Cary, NC

**Members Present:** Amanda Bergen, Jack Rogers (for Wayne Black), Adonis Brown, Anna Cunningham, Bryan Dooley, Dreama McCoy (for Bill Hussey), Paula Woodhouse, Jim Swain, Wing Ng

**Members Absent:** David White, Dave Richard, Senator Tommy Tucker

**Guests:** David Owen (DSP for Bryan Dooley), Caryn Cook (interpreter), Somer Sutton (interpreter)

**Staff/Contractors:** Philip Woodward, Yadira Vasquez, JoAnn Toomey, Pat Keul, Donna Gallagher

### **Introduction**

Dr. Bergen welcomed the committee members, who introduced themselves. The committee received question cards about the ABLE Act and WIOA. Mr. Woodward will follow up with the panelists and report back.

The committee made a motion to accept the August 2016 minutes. Ms. Cunningham brought up the Project SEARCH shared costs comment on Page 37 of the mail-out booklet. The minutes should say:

Mr. Swain asked if the partners have agreed to the shared costs for Project SEARCH site start-up? He said no. Mrs. Cunningham said yes, they will. The Managed Care Organizations (MCOs) and other organizations will have a vested interest.

A motion was made to approve the minutes as amended. Ms. Woodhouse made the motion, and Ms. McCoy seconded it. The motion was approved.

### **Fiscal Update**

Ms. Vasquez reviewed the fiscal reports by FFY (current and projected) as of November 2016. She requested feedback on improving the fiscal update reporting format.

### **Initiative Updates**

#### **Learning and Earning After High School**

The committee connected to Dr. Kelly Kelley at Western Carolina University (WCU) through GoToMeeting. Dr. Kelley shared a PowerPoint presentation about the initiative and the [www.rtle.org](http://www.rtle.org) website. She noted that 12 interns were used during the grant. One of the web designers is a person on the autism spectrum. The initiative promoted the website to 665 total people at various conferences. The initiative also worked with

six Local Education Agencies (LEAs), and the project exceeded the match requirements.

Ms. McCoy said the Department of Public Instruction is struggling with the URL – who owns the URL? Mr. Woodward stated that NCCDD owns it because NCCDD funded it. Ms. McCoy stated that she was impressed with the videos on the website. Mrs. Cunningham liked the graph on Slide 6 showing where the match was exceeded and where it wasn't exceeded and the learning lessons involved.

### **Expansion of Employment Opportunities for People with I/DD Initiative**

The group welcomed Employment Services Coordinator Pat Keul, whom NCCDD hired through Temporary Solutions. Ms. Keul was involved in the first systems change grant that the Division of Vocational Rehabilitation Services (DVRS or VR) funded in 1987. She stated, "We are at one of the most exciting times since the mid-80s." She remarked about the need to get everyone to understand how important work is. Ms. Keul then discussed the three elements of the initiative.

#### **Element I: Establish apprenticeships and pre-apprenticeships**

This tool hasn't traditionally been used to help industry hire people with I/DD. Ms. Keul mentioned the feeding assistants apprenticeship model in Charlotte. Ms. Keul described how the feeding assistants can advance up the career ladder and become Certified Nursing Assistants (CNAs) and work in other healthcare fields or stay as feeding assistants. Three individuals with I/DD will earn pre-apprenticeship certificates.

#### **Element II: Support sustainable Project SEARCH expansion**

North Carolina will have three new sites. The applications arrived on November 15th. Ms. Cunningham is on the application review committee.

The three new site applicants are:

1. Hendersonville

Blue Ridge Community College will fund the teacher.

2. Wake County Public School System

The partner is UNC TEACCH.

Ms. Cunningham said the TEACCH model is working across the I/DD spectrum.

3. Charlotte-Mecklenburg Schools

InReach is the partner.

Ms. Keul stated that one-third of the start-up funds (license fee) are from NCCDD. She also noted that VR in North Carolina is providing a very favorable rate. Ms. Keul mentioned the need to find state ownership and shared a list of top communities in North Carolina that could potentially support Project SEARCH.

### **Element III: Coalition to partner with stakeholders to increase competitive, integrated employment for people with I/DD**

Ms. Keul stated that the MCOs are not measuring job placements. There is no report-out. They need to start collecting employment data on job placements. Next year we anticipate having a list of what state dollars paid for and what case dollars paid for. Ms. Keul stated the need to talk globally. She is also working closely with North Carolina Business Leadership Network (NCBLN) and Executive Director Beth Butler. This will provide an opportunity to reach big-name companies, smaller companies, and new companies. There is great opportunity ahead.

#### **Upward to Financial Stability Initiative**

Michael Roush from the National Disability Institute (NDI) called in. Donna Gallagher from The Collaborative joined in person and passed out a summary. The initiative reached more than 2,000 people in Year 2. More than 100 people joined the North Carolina Housing Finance Agency (NCHFA) housing webinar.

Ms. Cunningham said the train-the-trainer session was phenomenal. She stated that you can't capture that in a snapshot. Ms. Gallagher stated that 61 people completed the train-the-trainer sessions. In four to five months, they trained more than 250 individuals who are now key stakeholders.

Ms. Gallagher shared the four training cities for March 2017: Charlotte, Boone, Fayetteville, and Raleigh. There will be a new webinar series, and NDI is working with Advisory Committee and Trainer Support Network to develop the topics. Mr. Roush asked the committee to share webinar topic ideas.

Ms. Woodhouse mentioned the need to connect high school parents now before their students with I/DD graduate and the need to share success stories of parents who have gone through this.

Ms. Gallagher and Mr. Roush discussed the Assets & Opportunity Scorecard and the need to break down data by disability groups, including I/DD.

#### **New Topic Presentation I/DD Low Wealth, and Poverty**

The committee discussed:

1. Employment is the key marker
2. The opportunity to open ABLE accounts.
3. Work-certified Benefits Counselors, the new Individual Placement and Support (IPS) mental health employment model, and the need to promote accurate information across the state about employment vs. benefits
4. Pathways out of poverty and the continuum of transition supports for students.

### **Web-Based Portal to Receive Unsolicited Proposals**

The committee briefly discussed the web-based portal and the staff and member responsibilities in developing new initiative ideas. Ms. Cunningham mentioned the Individual Budgeting Tool that Andrea Misenheimer provided after the Innovations Waiver panel on Day One of the Council meeting.

### **Wrap Up and Reminders**

Dr. Bergen reminded the members about the member survey.

Ms. McCoy approved the motion to adjourn. Dr. Ng seconded it. The motion was approved, and the meeting adjourned at 5:05.



# Community Living Committee



## **NCCDD**

**North Carolina Council on  
Developmental Disabilities**



# North Carolina Council on Developmental Disabilities

## Community Living Committee Agenda - DRAFT

February 9, 2017

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn Cary, NC

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|                       |   |   |
|-----------------------|---|---|
| 3:00 p.m. - 3:20 p.m. | <b>Introduction</b> <ul style="list-style-type: none"><li>• Welcome</li><li>• Approval of November minutes</li><li>• Member Development</li></ul>   | <i>Kerri Eaker</i>  |
| 3:20 p.m. – 3:30 p.m. | <b>Fiscal Update</b>  | <i>Yadira Vasquez<br/>NCCDD Staff</i>   |
| 3:30 p.m. – 3:40 p.m. | <b>Updates and Motion Items</b> <ul style="list-style-type: none"><li>• Future Investments Discussion</li></ul>   | <i>Kerri Eaker</i>  |
| 3:40 p.m. – 3:50 p.m. | <ul style="list-style-type: none"><li>• Web-Based Portal to Receive Unsolicited Proposals<ul style="list-style-type: none"><li>▪ Demonstration</li><li>▪ Marketing/Promotion</li><li>▪ Member Role/Responsibilities</li></ul></li></ul> | <i>Steve Strom<br/>NCCDD Staff</i>  |
| 3:50 p.m. – 4:15 p.m. | <ul style="list-style-type: none"><li>• Review of final report from the Adult Care Home initiative and recommendations based on update</li></ul>  | <i>Cas Shearin<br/>Disability Rights NC<br/>&amp; Council Members</i>                       |
| 4:15 p.m. – 4:30 p.m. | <ul style="list-style-type: none"><li>• Medical Health Home Initiative wrap-up</li><li>• From Planning to Action - Integrated Collaborative Care for People with Intellectual and Developmental Disabilities initiative</li></ul>       | <i>Karen Luken,<br/>The Arc of NC</i>   |
| 4:30 p.m. – 4:50 p.m. | <ul style="list-style-type: none"><li>• Guardianship Year 2 report</li></ul>  | <i>Linda Kendall-Fields<br/>The Jordan Institute<br/>Kate Walton,<br/>Division of Aging</i> |
| 4:50 p.m. – 5:00 p.m. | <b>Wrap Up and Reminders</b> <ul style="list-style-type: none"><li>• Completion of Financial Forms</li><li>• Reminder: Next Council meeting – May 11-12, 2017 in Cary at Hilton Garden Inn</li></ul>                                    | <i>Kerri Eaker</i>  |

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**COMMUNITY LIVING COMMITTEE**

Kerri Eaker, Chair  
Caroline Bradstock  
Lisa Byrd  
Jason Vogler; Alternate: Mya Lewis  
Christina Carter; Alternate: Andrea Misenheimer  
Joshua Gettinger  
Michael Groves  
Wing Ng, M.D.  
Desiree Peterson  
I. Azell Reeves  
Vicki Smith  
Peggy Terhune, Ph.D.  
Sandra Terrell; Alternate: Deb Goda

Parent of Child with DD  
Individual with DD  
Individual with DD  
Agency: Div. of MH/DD/SAS  
Non-Profit Agency  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Individual with DD  
Parent of Child with DD  
Agency: Disability Rights NC  
Local Non-Governmental Agency  
Agency: Div. Medical Assist.

**Staff:** Steve Strom

**Community Living Committee**

**DRAFT MINUTES**

Thursday, November 17, 2016

3:00 p.m. to 5:00 p.m.

Hilton Garden Inn, Cary, NC

**Members Present:** Kerri Eaker, Caroline Bradstock, Lisa Byrd, Mya Lewis, Christina Carter, Joshua Gettinger, Michael Groves, Desiree Peterson, I. Azell Reeves, Desiree Peterson, Vicki Smith, Peggy Terhune, Kelly Woodall

**Members Absent:** Deb Zuver, Sandra Terrell

**Staff in Attendance:** Steve Strom, JoAnn Toomey, Yadira Vasquez

**Guests:** Karen Luken, Sarah Yancey, Elizabeth Kahn, Trish Farnham, Dwayne K. Patterson, Andrea Misenheimer

**Introduction:**

**Welcome:** Kerri Eaker called the meeting to order, welcomed all members and asked for members and guests to introduce themselves and give one thing for which they were thankful.

Minutes from the August 2016 Community Living meeting were reviewed. Kelly Woodall made the motion to approve the minutes as read and Lisa Byrd seconded the motion. The motion carried.

**Initiative Updates:**

Ms. Eaker directed the members to the initiative updates in the committee folder. Handouts were available for the *"Rethinking Guardianship: Building a Case for Less Restrictive Alternatives"*, *"Emergency Preparedness for People with I/DD or Access and Functional Needs"*, and *"ADA Network Initiative and Fiscal Agent"*.

Joshua Gettinger asked if Greta Herring would provide human interest stories that could be shared with all members. Steve Strom will follow up with Ms. Herring and report back at the February 2017 Community Living committee meeting.

Ms. Eaker asked Mr. Strom to review the web-based portal for unsolicited proposals and explained the roles of the staff to vet the ideas and the role of the members to promote the portal and direct colleagues to submit ideas. Vicki Smith asked if the Council has established a budget for this endeavor and did the Council also have a timeline to allocate the available funds. Mr. Strom indicated that the portal was to gather ideas for future RFAs and that there was not a set budget for this activity.

**From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities (I/DD)** – Karen Luken addressed the committee members and asked if there were any additional questions regarding the presentation at the meeting earlier in the afternoon to the full Council. After member questions were answered, Mr. Strom reviewed the sole source policy and asked if members had any questions about the policy. Ms. Eaker called for a motion.

**Recommendation for Sole Source Funding for The Arc of NC**  
Joshua Gettinger made a motion that the NCCDD will make available up to \$125,000 (Beginning January 1, 2017 to December 31, 2017), 100% federal funds of external sole source funding per year for up to three (3) years to The Arc of North Carolina to implement the initiative entitled, From Planning to Action: Integrated, Collaborative Care for People with Intellectual and Developmental Disabilities (I/DD). Match requirement is 25% non-federal matching funds. This motion also includes approval that The Arc of North Carolina has met one or more of the key factors listed in the NCCDD Sole Source Funding Policy. Christina Carter seconded the motion. Motion was approved. Peggy Terhune recused herself from the discussion and vote because she is a chapter director of The Arc.

**Transitions from Adult Care Homes** – Provided by Cas Shearin of Disability Rights North Carolina. Ms. Shearin will return in November for a final report and recommendations about this important initiative.

**Supported Living** – Ms. Eaker asked Mr. Strom to provide a report from the selection committee for the “*Supported Living: Making the Difference*” initiative. Mr. Strom invited the selection committee members present in the room (Mya Lewis, Dr. Gettinger, and Ms. Woodall) to join the update.

Mr. Strom provided details of the discussion from the selection committee and presented their recommendation.

Following the update from Mr. Strom, Ms. Woodall expressed her support for the initiative and the recommendation of the selected vendor and left the meeting. Ms. Lewis and Dr. Gettinger continued the discussion and answered questions of the Community Living Committee members. Trish Farnham was invited to address the Community Living members and to provide additional background information on the intent and how the initiative would lead to positive outcomes given the barriers that exist, especially in the shortage of housing. Ms. Farnham reminded the members that waiting until all the resources were available would only create delays with no opportunity for a definite start. Ms. Eaker called for a motion.

#### **Recommendation for Funding from Selection Committee**

Vicki Smith made a motion that Vaya Health be approved as the applicant selected for the NCCDD initiative entitled, Supported Living: Making the Difference. Funding is approved for up to \$100,000 (\$25,000 DD Funds, \$75,000 MFP/DMA Funds), with a required minimum of 25% non-federal matching funds, for year one of up to 3 years from January 1, 2017 to December 31, 2017 with the following contingencies:

1. Being a regional entity, identify steps on creating a statewide learning community.
2. Further describe strategies for fully implementing the collective impact model.
3. Definitively state the steps of how Vaya Health will achieve the desired outcome that individuals interested in the supported living option have the opportunity to live in the home of their choosing: In year one, 18 people will have made significant progress toward achieving community supported living.
4. Restate how Vaya Health will demonstrate its commitment to 18 people.
5. Contractor agrees to decrease the overall use of contractors in years 2 and 3 so that greater in-state capacity can be built.

Mya Lewis seconded the motion. Motion was approved.

**Motion to Permission to Pursue Options for ACH Final Report  
Recommendations**

Vicki Smith made a motion to authorize staff to pursue options for potential activities based on the final report from the initiative, *"Bridging Practice and Policy: Transitions from Adult Care Homes"* grant and bring those recommendations to the Council at the February 2017 meeting. Joshua Gettinger seconded the motion. Motion was approved. Mya Lewis recused herself from the vote.

**Fiscal Update:**

Council Staff JoAnn Toomey presented the fiscal update and the budget summary spreadsheet of the fiscal years from which all initiatives are funded and one page initiative updates that provided budget information in an easy to read and understand format on the initiatives, *"Rethinking Guardianship: Building a Case for Less Restrictive Alternatives"*, *"Bridging Practice and Policy: Transitions from Adult Care Homes"*, *"Safety and Security: Addressing Sexual Violence and Domestic Violence Against People with Intellectual and Developmental Disabilities"*, and *"Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community"*.

**Wrap Up and Reminders:**

Ms. Eaker reminded members to complete their member survey as well as the reimbursement form and return the documents to Cora Gibson by Friday.

**Motion to adjourn**

Mya Lewis made a motion to adjourn the meeting. Caroline Bradstock seconded the motion. Motion was approved.

Ms. Eaker then adjourned the meeting.



# Advocacy Development Committee



**NCCDD**  
North Carolina Council on  
Developmental Disabilities



# North Carolina Council on Developmental Disabilities

## Advocacy Development Committee Agenda

February 9, 2017

3:00 p.m. – 5:00 p.m.

Hilton Garden Inn Cary, NC

|                       |  |  |
|-----------------------|--|--|
| 3:00 p.m. – 3:10 p.m. | <b>Introductions</b> <ul style="list-style-type: none"> <li>Welcome/Guide to Productive Meeting</li> <li>Approval of November Minutes</li> </ul>   | <i>Nessie Siler</i>  |
| 3:10 p.m. – 4:10 p.m. | <b>Initiative Updates and Continuation Funding</b> <ul style="list-style-type: none"> <li>NC ADA Network</li> <li>Sibling Support</li> <li>Inclusive Advocacy Leadership Development (IALD)</li> </ul> | <i>Karen Hamilton</i><br><br><i>Bryce Coleman</i><br><br><i>IALD Co-Coordinators</i><br><i>Lauren Borchert</i><br><i>Brandon Matthews</i><br><i>NC DD Network Self-Advocates</i> |
| 4:10 p.m. – 4:40 p.m. | <b>Future Investments Discussion</b> <ul style="list-style-type: none"> <li>IALD: What follows planning year?</li> </ul>   | <i>Nessie Siler</i><br><i>AD Committee Members</i>   |
| 4:40 p.m. – 4:50 p.m. | <b>Fiscal Update</b>   | <i>Yadira Vasquez</i><br><i>NCCDD Staff</i>  |
| 4:50 p.m. – 5:00 p.m. | <b>Wrap Up and Reminders</b> <ul style="list-style-type: none"> <li>Completion of Financial Forms</li> <li>Reminder: May 11 -12, 2017 Council meeting in Cary at Hilton Garden Inn</li> </ul>          | <i>Nessie Siler</i>  |

### ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Chair

Karen Armstrong

Wendy Boyd

Eric Chavis

Mary Edwards; Alternate: Joseph Breen

Jason Faircloth

Katie Holler

Representative Verla Insko

Kelly Kimple, M.D.; Alternate: Danielle Matula

Joe Piven, M.D.; Alternate: Deborah Zuver

Cheryl Powell

Clare Shocket

Vacant

Individual with DD

Public at Large

Parent of Child with DD

Individual with DD

Agency: Div. of Aging & Adult Services

Individual with DD

Parent of Child with DD

Legislative Representative

Agency: W/C Health

Agency: Carolina Institute for DD

Individual with DD

Parent of a Child with DD

Dept. of Public Safety

*Temporary Staff: Melissa Swartz*

Advocacy Development Committee  
DRAFT MINUTES  
Thursday, November 17, 2016  
3:00pm-5:00pm  
Hilton Garden Inn, Cary, NC

**Members Present:** Karen Armstrong, Eric Chavis, Mary Edwards, Jason Faircloth, Katie Holler, Cheryl Powell, Nessie Siler

**Members Absent:** Wendy Boyd, Rep. Verla Insko, Clare Shocket

**Staff in Attendance:** Melissa Swartz, Chris Egan, Yadira Vasquez, JoAnn Toomey

**Guests:** Lauren Borchert, Paula Coppola, Danielle Matula

**Welcome and Introductions:**

Committee Chairperson Nessie Siler called the meeting to order, and welcomed all members.

**Approval of Minutes:**

Mary Edwards made a motion to approve the August, 2016 Advocacy Development Committee minutes. Eric Chavis seconded the motion. The motion was approved.

**New Topic Presentation:**

Executive Director Chris Egan opened discussion about the Web-based portal to receive unsolicited proposals. Members asked clarifying and additional questions.

**Initiative Update Inclusive Leadership Development Initiative:**

Ms. Siler provided an update on the Inclusive Leadership Initiative. Ms. Siler introduced Lauren Borchert, one of two co-coordinators of the NCCDD In-House Inclusive Leadership Initiative. The second co-coordinator has not been identified. NCCDD staff will continue the interview process with intent to identify the second co-facilitator by mid-December.

The DD Network Self Advocates met on October 14 and participated in the PATH strategic planning process. The DD Network Self Advocates are self-advocate board members from NCCDD, Disability Rights North Carolina, and the Carolina Institute for Developmental Disabilities. The DD Network Self Advocates will meet again on December 16.

NCCDD Staff Chris Egan and Melissa Swartz offered clarifying information and responded to additional questions. Members discussed the initiative further.

**Initiative Update First in Families of North Carolina (FIFNC) Sibling Support Initiative:**

In August the Advocacy Development Committee members expressed interest in the sustainability plan for the FIFNC/Sibling Support initiative. Committee members received the year 3 of 3 application to review in advance of the November committee meeting. Initiative staff Betsy MacMichael, CEO FIFNC and Bryce Coleman, project coordinator will provide an update presentation to the committee in February. Members discussed the initiative further.

**Initiative Update: Partners in Policymaking, Advancing Strong Leaders in Developmental Disabilities, and the Stakeholders Engagement Group**

The February Council meeting will include a panel discussion from coordinators and participants of the Partners in Policymaking, Advancing Strong Leaders in Developmental Disabilities, and the Stakeholders Engagement Group initiatives. Initiative final reports and potential roles with the Inclusive Advocacy Development initiative will be part of the panel discussion.

**Adjournment:**

Motion to adjourn was made by Jason Faircloth. The motion was seconded by Mary Edwards. The motion was approved.

# Ad HOC Committees



**NCCDD**  
North Carolina Council on  
Developmental Disabilities



January 19, 2017

## Memorandum

To: NCCDD Members

From: Katie Holler, Vice Chair, NCCDD  
Wing Ng, Vice Chair, NCCDD

Re: NCCDD Ad Hoc Committees - 2017

In 2015 we established ad hoc committees to focus on four major areas of emphasis including *governance, membership and development, communications* (including recognition) and *five-year state plan development*. These committees have been very helpful to engage members for important work over the past two years, and because these committees have proven to be so useful, we will continue to use ad hoc committees going forward.

We updated the committee descriptions and areas of focus and will have signup sheets for you during the February meeting of the Council.

### 2017 Ad-Hoc Committees:

- Communications and Member Development
- Member Recruitment
- 5-Year State Plan

Each committee serves at the pleasure of the NCCDD Executive Committee (EC) and will provide reports of progress to the EC and during the quarterly Council meetings as requested.

1. At least one member of the EC will serve with each ad hoc committee and will convene and facilitate the first meeting of each committee. During the first meeting of each ad hoc committee, members of the committee will identify a chair and, if desired, vice chair. Each committee will be supported by staff of the NCCDD.
2. Meeting schedule will be established with tentative timeline to complete the tasks associated with the formation of the ad hoc committee.
3. It is anticipated that the committees will operate without travel or other funding and that meetings will typically occur by teleconference or through on-line technology as decided by the committee. Requests for exceptions to this may be brought to the EC.
4. All meetings will comply with the NC "Open Meetings Law." The intent is to publish committee meeting dates and access information on the NCCDD website. While the public may attend, only committee members will participate and vote.



### *Communications and Member Development Ad Hoc Committee*

The Communications and Member Development Ad Hoc Committee will consider strategies for member development, and will oversee NCCDD recognition activities and awards.

- a. This ad hoc committee will consider initial and on-going member development activities to support full participation of members in Council meetings and activities.
- b. Identify opportunities for member engagement in Council initiatives and promote increased member involvement at the local level to share information (e.g. Council mission, initiatives and public policy priorities).
- c. Work with the NCCDD Communications initiative to establish follow up processes to gather information from individuals attending conferences to highlight and share information gathered (including those accessing the Jean Wolff-Rossi fund and members being supported to attend events through the Council Development Fund).
- d. This committee will have lead responsibility for NCCDD awards and recognition activities including application review/winner recommendations to the EC, and award event activity development for the Hefner and Riddle awards for the annual Council meeting.

### *5-Year State Plan Ad Hoc Committee*

Ensure that the NCCDD is guided by and continuously evaluates the effectiveness and relevance of the 2017 – 2021 Five-Year State Plan as required by the Developmental Disabilities Assistance and Bill of Rights Act (sections 124 & 125).

- a. Advance continued stakeholder input into the priorities and impact of the State Plan.
- b. Guided by the expectations within the DD Act, the ad hoc committee will
  - determine the extent to which each goal of the Council was achieved for that year;
  - determine to the extent that each goal was not achieved, the factors that impeded the achievement;
  - determine needs that require amendment of the 5-year strategic State plan required under section 124;
  - separately determine the information on the self-advocacy goal described in section 124(c)(4)(A)(ii); and
  - determine customer satisfaction with Council supported or conducted activities.
- c. During the May quarterly meeting, the committee will request approval for release of the Five Year Plan for public comment and review public input for possible amendment to the Plan.
- d. During the August quarterly meeting, the committee will seek approval to submit any possible amendments to the Plan to AIDD.

### Member Recruitment Ad Hoc Committee:

On-going attention and recruitment efforts are necessary to facilitate a diverse and large pool of applicants. In addition, the pool of applicants should include geographic and ethnic diversity reflective of NC.

- a. The Member Recruitment Ad Hoc Committee will assess the current diversity of our membership in accordance with section 125 (b) (1) (C), (b) (5), and (b) (6) of The Developmental Disabilities Assistance and Bill of Right Act (P. L. 106 – 402 DD Act).
- b. The committee will develop recommendations for on-going member recruitment.
- c. In advance of the end of member terms, the committee will evaluate applications on file to determine if an applicant meets the specifications to be considered for a vacancy (or pending vacancy). Recommendations will be made to the EC for review. The EC will recommend to the Chair any specific recommendations for submission to the NC Office of Boards and Commissions for the Governor's consideration.

# 5 Year State Plan

FFY 2016-2021

Year 1: Oct. 1, 2016 thru Sept. 30, 2017



Listen. Gather. Act.



| Committee or Venue                | State Plan ID | Activity Description   |
|-----------------------------------|---------------|--|
| <b>MEMBER DEVELOPMENT SESSION</b> |               |  |
|                                   | Goal 3<br>ABC | Advocacy Leadership Panel (PIP and ASLIDD)                                   |
| <b>POLICY UPDATE</b>              |               |  |
|                                   | All Goals     | Public Policy Update   |
| <b>MEMBER DEVELOPMENT SESSION</b> |               |  |
|                                   |               | Continuation Funding/Updates   |
|                                   | 3B            | Americans with Disabilities Act Network (ADA Network) /Fiscal Intermediary   |
|                                   | All Goals     | Conference Funding   |
|                                   | All Goals     | Council Development Fund   |
|                                   | All Goals     | Jean Wolff-Rossi Fund for Participant Involvement                            |
|                                   | All Goals     | Public Policy Contractors  |
|                                   | All Goals     | Future Investments Discussion  |
|                                   | All Goals     | Web-based Portal to Receive Unsolicited Proposals                            |
| <b>ADVOCACY DEVELOPMENT</b>       |               |  |
|                                   | 3B            | Americans with Disabilities Act Network (ADA Network)                        |
|                                   | 3B            | First in Families NC: Sibling Support Initiative                             |
|                                   | 3A            | Inclusive Advocacy Leadership initiative                                     |
|                                   | Goal 3<br>ABC | Future Investments Discussion  |
| <b>COMMUNITY LIVING</b>           |               |  |
|                                   | All Goals     | Future Investments Discussion  |
|                                   | 2B            | Adult Care Homes Final Report  |
|                                   | 2B            | Medical and health Home Initiative Wrap-up                                   |
|                                   | 2B            | From Planning to Action: Integrated, Collaborative Care for People with I/DD |
|                                   | 2C            | Guardianship   |

**FINANCIAL ASSET  
DEVELOPMENT**

All Goals Web-based Portal to Receive Unsolicited Proposals

1A Upward to Financial Stability

1B Expansion of Employment Opportunities for  
People with IDD Initiative

All Goals Future Investments Discussion

**Member Development and Evening Reception**

*Farewell to Ron Reeve: NCCDD Chair 2013 - 2016*

All Goals Promoting Awareness in your community for NCCDD and 5-  
Year Plan

**FULL COUNCIL MEETING**

All Goals 2015 NCCDD Ad Hoc Committee Updates:

Five Year State Plan

Membership

Communications and Member Development



Listen. Gather. Act.

## 2017 - 2021 Five Year State Plan Goals and Objectives

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The NCCDD will advance the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) expectations of self-determination, independence, productivity, integration and inclusion in community life for individuals with intellectual and other developmental disabilities (I/DD) and their families.

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### GOAL 1: Increase Financial Security

#### GOAL 1: By 2021, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with intellectual and developmental disabilities (I/DD) so that they and their families have greater opportunities for choice, self-determination, independence and productivity.

**OBJECTIVE A:** Increase financial asset development and security by increasing knowledge, developing financial plans and implementing the plan's goals.

*Measurement:* More individuals with I/DD will have a financial plan, leading to greater security.

**OBJECTIVE B:** Increase integrated competitive employment and careers

*Measurement:* More individuals with I/DD will have integrated, competitive employment and careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

**OBJECTIVE C:** Increase educational expectations for employment and careers

*Measurement:* More individuals with I/DD will have educational expectations and education regarding employment and career goals, as will their families and other stakeholders through increased knowledge and meaningful collaborations.



2017 - 2021  
Five Year State Plan  
Goals and Objectives



Listen. Gather. Act.



**GOAL 2: Increase  
Community Living**

**GOAL 2: By 2021, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)**

Throughout their lifespan, more individuals with intellectual and developmental disabilities (I/DD) will be fully included, respected, valued and supported in their communities.

**OBJECTIVE A: Increase community housing and transportation**

*Measurement:* More individuals with I/DD will choose where and with whom to live in their community and will have transportation options to support community living and employment.

**OBJECTIVE B: Increase health access and wellness opportunities**

*Measurement:* More individuals with I/DD will have access to, and continuity of healthcare and wellness opportunities through individual and family education and provider capacity building.

**OBJECTIVE C: Increase healthy community relationships**

*Measurement:* More individuals with I/DD will have healthy relationships and positive community connections that will support personal choice and decision making.





## 2017 - 2021 Five Year State Plan Goals and Objectives



Listen. Gather. Act.



**GOAL 3: Increase  
Advocacy**

### **GOAL 3: By 2021, INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)**

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

**OBJECTIVE A:** As mandated by the DD Act, increase support to a statewide self-advocacy organization(s) through leadership development and coalition participation by:

- (I) establishing or strengthening a program for the direct funding of a state self-advocacy organization(s) led by individuals with I/DD,
- (II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,
- (III) participation in cross-disability and culturally diverse leadership coalitions.

**Measurement:** More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

**OBJECTIVE B:** Increase individual, family, public and system knowledge and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD; with additional specific emphasis to increase the knowledge and engagement of members of the NC Hispanic/Latino community

**Measurement:** More individuals with I/DD and their families will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems; with additional specific emphasis to produce accessible communication so more Hispanic/Latino individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

**OBJECTIVE C:** Increase professional development to improve expectations and supports for individuals with I/DD

**Measurement:** More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.





# New Business



**NCCDD**

North Carolina Council on  
Developmental Disabilities



**NCCDD IN-HOUSE INITIATIVES  
TO BE CONSIDERED  
FOR CONTINUATION FUNDING**

NC ADA NETWORK-\$60,000

CONFERENCE FUNDING-\$24,000

COUNCIL DEVELOPMENT FUND-\$40,000

JEAN WOLFF-ROSSI FUND  
FOR PARTICIPANT INVOLVEMENT-\$30,000

PUBLIC POLICY-\$60,000

**FYI**



**NCCDD**  
North Carolina Council on  
Developmental Disabilities





### Financial Security

- **Asset Development:** Ensure that individuals with intellectual and other developmental disabilities (I/DD) have access to mechanisms for developing financial assets. Increase opportunities for choice, self-determination, independence, and productivity through providing individuals with I/DD the knowledge and tools needed to implement financial plans.
- **Employment:** Direct policy toward promotion of integrated, community-based employment with competitive wages for people with I/DD. Strengthen collaboration across multiple partners including workforce development, vocational rehabilitation, employment supports, education, service providers, and private employers.
- **Education and Transition:** Promote cross agency coordination to ensure effective transition planning for students with I/DD. Implement practices that include quality planning and programming that prepare individuals for post-secondary education, integrated work, and community life.

### Community Living

- **Medicaid Reform:** Provide input into reform to ensure that long-term services and supports are person-centered and focused on outcomes which increase opportunities for people with I/DD to be fully included, respected, valued, and supported in their communities.
- **Waiting Lists:** Engage and collaborate with partners to eliminate the increasing number of individual with I/DD who are waiting to receive services and supports.
- **Health Access and Wellness:** Ensure access and continuity of healthcare and wellness opportunities through coordinated primary healthcare services. Promote best practices, models, strategies and resources that create collaborative care and move the system toward integrated care for people with I/DD.

### Advocacy

- **Self Advocacy:** Increase opportunities for individuals with I/DD to take part in decisions that affect their lives and the lives of others. Support opportunities for participation in diverse leadership coalitions.
- **Stakeholder Engagement:** Involve individuals with I/DD and family members in the design and implementation of services and supports. Promote meaningful involvement in the evaluation of quality of supports and outcomes.



## 2017 Public Policy Priorities



**NCCDD**  
North Carolina Council on  
Developmental Disabilities

### Financial Security

- **Asset Development:** Ensure that individuals with I/DD have access to mechanisms for developing financial assets. Increase opportunities for choice, self-determination, independence, and productivity through providing individuals with I/DD the knowledge and tools needed to implement financial plans.
- **Employment:** Direct policy toward promotion of integrated, community-based employment with competitive wages for people with I/DD. Strengthen collaboration across multiple partners including workforce development, vocational rehabilitation, employment supports, education, service providers, and private employers.
- **Education and Transition:** Promote cross agency coordination to ensure effective transition planning for students with I/DD. Implement practices that include quality planning and programming that prepare individuals for post-secondary education, integrated work, and community life.

### Community Living

- **Health Access/Medicaid Reform:** Provide input into Medicaid reform to ensure that people with I/DD have access to health care that is person-centered, coordinated, and focuses on wellness outcomes.
- **Access to Long-Term Supports and Services:** Engage and collaborate with partners to eliminate the increasing number of individual with I/DD who are waiting to receive services and supports. Ensure long term supports and services are person-centered and focused on outcomes which increase opportunities for people with I/DD to be fully included, respected, valued, and supported in their communities.
- **Health Access and Wellness:** Ensure access and continuity of healthcare and wellness opportunities through coordinated primary healthcare services. Promote best practices, models, strategies, and resources that create collaborative care and move the system toward integrated care for people with I/DD.
- **Medicaid:** Maintain current federal funding structure to ensure the state's ability to support the health and long term service needs of many individuals with disabilities.

### Advocacy

- **Self Advocacy:** Increase opportunities for individuals with I/DD to take part in decisions that affect their lives and the lives of others. Support opportunities for participation in diverse leadership coalitions.
- **Stakeholder Engagement:** Involve individuals with I/DD and family members in the design and implementation of services and supports. Promote meaningful involvement in the evaluation of quality of supports and outcomes.



**NC ABLE**

National ABLE Alliance Member

## NC ABLE Accounts: 10 Important Things You Should Know

### 1 - What is a NC ABLE account?

NC ABLE accounts are tax-advantaged saving and investment accounts that allow eligible individuals with disabilities the opportunity to save money without jeopardizing eligibility for means-tested programs and supports.

### 2 - How do NC ABLE accounts help people with disabilities and their parents/guardians?

Individuals with disabilities sometimes must rely on federal benefits — such as Supplemental Security Income (SSI) and Medicaid — for their day-to-day living expenses, support services and healthcare costs. These benefits programs are “means-tested.” In other words, to be eligible for these benefits, savings and assets must not exceed specified limits. Most of the programs limit savings and “countable resources” to about \$2,000. This significantly constrains a person’s ability to save for any unforeseen emergencies or for planned, larger expenses — even if the savings are later spent to meet disability-related expenses.

Now, in a NC ABLE account, up to and including \$100,000 saved is not considered part of “countable resources” when determining eligibility for most federal means-tested programs.

### 3 - Who is eligible to open a NC ABLE account?

Eligible individuals have a “medically determinable physical or mental impairment,” within the definition of the Social Security Act. And, the onset of the individual’s disability must have occurred prior to the individual’s 26<sup>th</sup> birthday. Parents of eligible children, and guardians of eligible persons, may open an account on behalf of their children or an eligible person. Individuals can self-certify that they qualify to open a NC ABLE account.

### 4 - How and when can I open an account for myself or a loved one?

Enrollment opens for NC ABLE accounts on January 26, 2017. To enroll, eligible individuals, or their parent/guardian, should visit:

[NC.SaveWithABLE.com](https://savewithable.com) URL is <https://savewithable.com/nc/home.html>

The simple, online process takes just a few minutes. No special medical forms are required. NC ABLE accounts are not opened at banks or with financial planners.

For assistance with the enrollment process, call the NC ABLE Program Customer Service Center toll-free at 888- 609-8915, Monday - Friday, 8:00 am - 5:00 pm ET. Paper enrollment will be available beginning in April 2017.

NC ABLE accounts are available NATIONWIDE to all eligible individuals, regardless of where they live.

## 5 – What are the costs associated with a NC ABLE Account?

Participants in NC ABLE accounts will be assessed a flat, \$40 annual Account Maintenance fee, which covers financial recordkeeping and communications services, online account access, online quarterly statements, and toll-free customer service call center assistance. A \$5 annual Administration Fee helps to cover some of the operating expenses for the NC ABLE program, including legal, compliance and community outreach activities. These costs, a total of \$45 per year for each NC ABLE account, are the same for all account holders, regardless of the balance on the NC ABLE account. Underlying fund fees apply for mutual fund investments within NC ABLE accounts.

## 6 - What are the rules about saving money ("contributions") in a NC ABLE account?

The greatest advantage of the ABLE account is that it offers the opportunity for individuals with disabilities to accumulate savings for qualified disability expenses, without jeopardizing their eligibility for the federal benefits, like Medicaid services, that many rely on for basic needs. Savings in ABLE accounts are not considered "countable resources" for SSI and Medicaid eligibility. With an ABLE account balance up to and including \$100,000, individuals will continue to maintain eligibility for SSI and most federal means- tested programs. And, ABLE account owners may save more than \$100,000 and still maintain eligibility for Medicaid. Keep in mind that beneficiaries must continue to meet income and other specific requirements of each program. Annual contributions to an ABLE account may not exceed the IRS's annual gift tax exclusion, which is currently \$14,000 per year.

## 7 - How many ABLE accounts are permitted?

The NC ABLE Act limits the opportunity to one ABLE account per eligible person.

## 8 - What about the rules for spending the money ("distributions") from a NC ABLE account?

NC ABLE account owners can spend their money on qualified disability expenses (QDEs), which are expenses related to living with a disability. When money is spent from an ABLE account, it's not considered "income" for a "means-tested" state benefits program that limits eligibility based on income. In other words, QDEs don't count as "income" for those individuals receiving SSI or Medicaid. Keep in mind that QDEs for housing expenses have special rules.

## 9 - What are "Qualified Disability Expenses" (QDEs)?

NC ABLE accounts are NOT for educational expenses only. QDEs are any expenses related to the eligible individual's blindness or disability. Additional rules apply for qualified distributions related to housing needs. The ABLE Act specifies that qualified expenses include the following:

|  |   |
|--|---|
| Education                                | Legal fees  |
| Housing                                  | Funeral and burial expenses   |
| Transportation                           | Other expenses, which are approved by the Secretary under regulations |
| Employment training and support services |   |
| Assistive technology services            |   |
| Personal support services                |   |

**10 - Where can I get more information on NC ABLE?** Visit [www.nctreasurer.com/able](http://www.nctreasurer.com/able) to sign up for the NC ABLE Program email list. Follow, Like and SHARE @NCABLEProgram on [Facebook](#), [Twitter](#) and [Instagram](#). For more information on ABLE accounts, visit the National ABLE Resource Center at [www.ablenrc.org](http://www.ablenrc.org).